

Agendas

2010

**SRDC JOINT BOARD/FULL COMMISSION MEETING
THURSDAY, JANUARY 14, 2010 AT 3:00 P.M.
CENTER FOR REGIONAL DEVELOPMENT OFFICE
2401 BROADWAY AVENUE, SLAYTON, MN**

***** AGENDA *****

1. **3:00 p.m. / Call to Order / Pledge of Allegiance**
2. **3:00 p.m. / Introductions**
3. **3:05 p.m. / Additions to and Approval of Agenda**
4. **3:10 p.m. / Approval of November 12, 2009 Joint Board/Full Commission Minutes and December 10, 2009 Board Minutes**
(enclosures) (Pages 1-13)
5. **3:15 p.m. / Finance Report** (Pages 14-26)
Treasurer Larry Hansen will review the December Receipts and Expenditures Report including bank accounts and investments (enclosure). The current Treasurer's report will be handed out at the meeting.

Finance Director Dianne Crowley will present the Commission's Administrative Report through the month of December, 2009 (handout at meeting).
6. **3:20 p.m. / Project Reviews** (Pages 27-28)
Enclosed is one project received for review.
7. **3:25 p.m. / Contracts**
As of the mailing there were no contracts to be presented for Commission consideration.
8. **Committee and Staff Reports**
 - a. **3:25 p.m. / Budget & Personnel Committee**
Committee Chair Hansen and Finance Director Crowley will report on the Committee meeting held earlier this afternoon to discuss the SRDC's FY2010 mid-year budget revision (handout at meeting).
 - b. **3:40 p.m. / Development Report** (Pages 29-39)
Staff will report on current issues and activities of the staff and Commission. Also enclosed is an article entitled Coming Clean, information on U.S. Census 2010, and a

Minnesota Broadband Report for the spotlight article (enclosures).

- c. **3:45 p.m. / EDA Revolving Loan Fund Comm. Report** (Page 40)
Committee Chair Byrnes and Deputy Director Larson will report on current RLF issues and staff activities (enclosure).
- d. **3:50 p.m. / Legislative Committee Report** (Pages 41-48)
Committee Chair Benson will provide Commissioners with the Committee's recommendation regarding the Draft SRDC Legislative Priority Issues for the 2010 Session (enclosed).
- e. **4:00 p.m. / MNRAAA, Inc. Report** (Pages 49-50)
Robin Weis, Aging Program Director, will provide Commissioners with an update on current MNRAAA activities. Gail Radke, Senior Outreach Specialist, will provide an update on Direct Service activities (enclosure).
- f. **4:05 p.m. / Resource Officer Report** (Page 51)
Commissioners will receive an update on the activities of the Resource Officer (shared position with the SWMHP).
- g. **4:10 p.m./Transportation Committee Report** (Page 52)
Committee Chair Ten Haken will report on current issues and activities of the staff and Commission (enclosure).
- h. **4:15 p.m. / Chairman / Executive Director's Report**
Chairman Sorenson and Executive Director Trusty will provide an update on activities.
9. **4:20 p.m. / Reports from SRDC Members Representing Local Units of Government**
 - Pipestone County Commissioners (Commissioner Marv Tinklenberg)
 - Murray County Townships (Commissioner Charles Swan)
 - Lyon County Municipalities (Commissioner Cynde Livingston)
10. **4:35 p.m. / Reports from SRDC Members Representing Public Interest Groups**
 - Region 8 Cultural Diversity (Commissioner Adolpho Avila)
11. **Unfinished Business**
4:40 p.m. / Conference Attendance (Pages 53-54)
Enclosed is the NADO Washington, DC Legislative Conference agenda which Chairman Sorenson, Executive Director Trusty, and Deputy Director Larson will be attending February 27-March 4, 2010.

12. **New Business**

13. **Other Issues**

a. **4:45 p.m. / MRDC Network**

Executive Director Trusty will update Commissioners on activities of the MN Regional Development Commission (MRDC) Network (which transitioned from MRDO one year ago).

b. **4:50 p.m. / Report on SW MN Housing Partnership**

SRDC Liaisons to the Partnership, Chairman Sorenson and Executive Director Trusty, will report on current SWMHP activities.

c. **4:55 p.m. / Rural MN Energy Board** (Page 55)

Commissioners and staff will report on recent activities (enclosure).

d. **5:00 p.m. / Board Terms**

The following counties will need to caucus prior to the March Full Commission meeting to determine their representative on the SRDC Board of Directors: Lincoln County, Lyon County, and Murray County (all three year terms).

14. **Announcements**

- SRDC Offices closed on Monday, January 18th in observance of Martin Luther King Holiday.
- SRDC Board of Directors Meeting on Thursday, February 11, 2010 at 4:00 p.m. at the SRDC Offices, Slayton.
- Joint Meeting of SRDC Board and Full Commission on Thursday, March 11, 2010 at 3:00 p.m. at the SRDC Offices, Slayton.

SRDC Commissioner vacancies exist from the following representation: Lower Sioux Indian Community, Region 8 School Boards, Nobles County Cities (under 10,000 population), Redwood County Municipalities, and Rock County Townships.

15. **5:05 p.m. / Adjournment**

**SOUTHWEST REGIONAL DEVELOPMENT COMMISSION
BOARD OF DIRECTORS MEETING
THURSDAY, FEBRUARY 11, 2010 at 4:00 P.M.
CENTER FOR REGIONAL DEVELOPMENT OFFICES
2401 BROADWAY AVENUE, SLAYTON, MN**

***** AGENDA *****

1. **4:00 p.m. / Call to Order / Pledge of Allegiance**
2. **4:00 p.m. / Introductions**
3. **4:05 p.m. / Additions to and Approval of Agenda**
4. **4:10 p.m. / Finance Report** (Pages 1-9)
Treasurer Hansen will review the January Receipts and Expenditures Report including bank accounts and investments (enclosure). The current Treasurer's Report will be handed out at the meeting.

Dianne Crowley, Finance Director, will present the Commission's Administrative Report through the month of January, 2010 (handout at meeting).
5. **4:15 p.m. / Project Reviews**
As of the Board mailing there was one project received for review (handout at meeting).
6. **4:20 p.m. / Contracts** (Page 10-15)
Staff will present the following contract for Board review: Cottonwood-Jackson Community Health Services (enclosure).
7. **Committee and Staff Reports**
 - a. **4:25 p.m. / Development Report** (Pages 16-19)
Committee Chair Sauer and staff will report on current issues and activities of the staff and Commission (enclosure).
 - b. **4:30 p.m. / EDA Revolving Loan Fund** (Page 20)
Committee Chair Byrnes will provide an update on RLF activities (enclosure).
 - c. **4:35 p.m. / Legislative Report**
Committee Chair Benson and Members will report on current issues & activities. Members will travel to St. Paul Feb. 21-22 to meet with area representatives.

- d. **4:40 p.m./MNRAAA, Inc. Report** (Pages 21-23)
Robin Weis, Aging Program Director, will report to the Board on current MNRAAA, Inc. activities. Gail Radke, Senior Outreach Specialist, will provide an update on Direct Service Program activities (enclosure).
- e. **4:45 p.m. / Resource Officer Report** (Page 24)
Commissioners will receive an update on the activities of the Resource Officer (shared position with the SWMHP).
- f. **4:50 p.m. / Transportation Report** (Page 25)
Committee Chair Ten Haken and staff will report on current issues and activities of the staff and Committee (enclosure).
- g. **4:55 p.m. / Chairman / Executive Director's Report**
Chairman Sorenson and Executive Director Trusty will provide an update on activities.
8. **Unfinished Business**
9. **New Business**

5:00 p.m. / Appoint SRDC Annual Mtg. Awards Committee
Chairman Sorenson will discuss appointing an Awards Committee for the Commission's July 8th Annual Meeting.
10. **Other Business**

5:05 p.m. / Rural MN Energy Board
RMEB Members and staff will provide an update on activities.

5:10 p.m. / Board of Directors Terms
The following counties will need to caucus prior to the March Full Commission meeting to determine their representative on the SRDC Board of Directors: Lincoln County, Lyon County, and Murray County (all three year terms).
11. **Announcements**
 - Monday, February 15 - Presidents Day Holiday - SRDC Office Closed
 - Monday, February 22 at 7:30 a.m., SRDC Legislative Committee breakfast with Region 8 Legislators at Kelly Inn, St. Paul.

- Thursday, March 11 at 3:00 p.m., Joint Meeting of the SRDC Board of Directors and Full Commission, SRDC Offices, Slayton.

SRDC Commissioner vacancies exist from the following representation: Lower Sioux Indian Community, Region 8 School Boards, Nobles County Cities (under 10,000 population), Redwood County Municipalities, and Rock County Townships.

12. **5:15 p.m. / Adjournment**

**SRDC JOINT BOARD/FULL COMMISSION MEETING
THURSDAY, MARCH 11, 2010 at 3:00 P.M.
CENTER FOR REGIONAL DEVELOPMENT OFFICE
SLAYTON, MN**

***** AGENDA *****

1. **3:00 p.m. / Call to Order / Pledge of Allegiance**
2. **3:00 p.m. / Introductions**
3. **3:05 p.m. / Additions to and Approval of Agenda**
4. **3:05 p.m. / Approval of January 14, 2010 Joint Board/ Full Commission Minutes & February 11, 2010 Board Minutes**
(enclosures) (Pages 1-13)
5. **3:10 p.m. / County Caucuses for SRDC Board of Directors Representatives**
The Commission will need to act on nominations for representation on the SRDC Board of Directors:
 - Lincoln County (term expires March, 2013)
 - Lyon County (term expires March, 2013)
 - Murray County (term expires March, 2013)
6. **3:15 p.m. / Finance Report** (Pages 14-20)
Treasurer Larry Hansen will review the February Receipts and Expenditures Report (enclosure) including bank accounts and investments. The current Treasurer's Report will be handed out at the meeting.

Dianne Crowley, SRDC Finance Director, will present the Commission's Administrative Report through the month of February, 2010 (handout).
7. **3:20 p.m. / Project Reviews** (Pages 21-22)
During the month there was one project received for review (enclosure).
8. **3:25 p.m. / Contracts**
As of the mailing there were no contracts received for Commission consideration.
9. **Committee and Staff Reports**
- a. **3:30 p.m. / Development Report** (Pages 23-27)
Committee Chairman Sauer and staff will report on current issues and activities of the staff (enclosure).

The CEDS Governance Committee will provide their recommendation regarding the Comprehensive Economic Development Strategy (CEDS) 2010-2013. See colored insert on Page 27 regarding review of this document on the SRDC's website.

- b. **3:35 p.m. / EDA Revolving Loan Fund** (Pages 28-29)
Committee Chairman Bob Byrnes will update Commissioners on the RLF Program (enclosure).
- c. **3:40 p.m. / Legislative Report**
Committee Chair David Benson will report on the legislative breakfast the Committee hosted for area legislators in St. Paul on February 22nd.
- d. **3:45 p.m. / MNRAAA, Inc. Report** (Pages 30-38)
Robin Weis, Aging Program Director, will update Commissioners on current MNRAAA, Inc. activities. Gail Radke, Senior Outreach Specialist, will provide an update on Direct Service Program activities(enclosure).
- e. **3:50 p.m. / Resource Officer Report** (Page 39)
Deputy Director Nan Larson will provide an update on the activities of the Resource Officer (shared position with the SWMHP)(see enclosure).
- f. **3:55 p.m. / Transportation Comm. Report** (Page 40)
Committee Chairman Ten Haken will report on recent issues and activities (enclosure).
- g. **4:00 p.m. /Chairman/Exec.Director's Report**(Pages 41-42)
Chairman Sorenson and Executive Director Trusty will update members on current issues and activities (see enclosed AMC media release).
10. **4:05 p.m. / Reports from SRDC Members Representing Local Units of Government**
 - Redwood County Commissioners (Commissioner Dahms)
 - Lyon County Municipalities (Commissioner Livingston)
 - Region 8 School Boards (Commissioner Zimansky)
11. **Unfinished Business**
4:25 p.m. / Report on Washington, DC (Pages 43-44)
Chairman Sorenson, Executive Director Trusty, and Deputy Director Nan Larson will report on their Washington, DC travel February 27-March 4 for the NADO Washington Policy Conference (enclosure).
12. **New Business**

- a. **4:30 p.m. / Timetable for SRDC's FY'2011 Work Program and Budget Preparation** (Page 45)
The proposed timetable for the SRDC's FY'2011 Work Program and Budget will be presented for Commission consideration (enclosure).
13. **Other Issues**
- a. **4:35 p.m. / Rural MN Energy Board Report** (Page 46)
Committee Members and staff will provide an update on activities and issues (enclosure).
- b. **4:40 p.m. / Report on SW MN Housing Partnership**
SRDC Liaisons to the Partnership, Chairman Gary Sorenson and Executive Director Trusty, will report on current Housing Partnership activities.
- c. **4:45 p.m. / SRDC Annual Meeting**
The SRDC's Annual Meeting will be held on Thursday, July 8 (tentative time is 2:45 p.m.) at MN West Technical College in Worthington. Commissioners serving on the Awards Committee are: David Benson, Bob Jarchow, Bill Sauer, and Lyle TenHaken.
14. **4:50 p.m. / Announcements**
- SRDC Board Meeting will be held on Thursday, April 8 at 4:00 p.m. at the Center for Regional Development Office, Slayton.
 - SRDC Transportation Committee Meeting will be held on Thursday, April 8 at 5:15 p.m. at the Center for regional Development Office, Slayton with the Public Meeting for ATIP being held at 5:30 p.m.
 - SRDC Board/Full Commission Meeting - Thursday, May 13 at 6:00 p.m. at the Pizza Ranch in Jackson, MN. Meal served at approximately 5:15 p.m.

The Commission is currently seeking representation from the following: Lower Sioux Indian Community, Region 8 School Boards, Redwood County Municipalities, and Nobles County Municipalities (cities under 10,000 population).

15. **4:55 p.m. / Adjourn**

SRDC BOARD OF DIRECTORS MEETING
THURSDAY, APRIL 8, 2010
4:00 P.M.
SW REGIONAL DEVELOPMENT COMMISSION OFFICES
2401 BROADWAY AVENUE, SLAYTON, MN

***** AGENDA *****

1. **4:00 p.m. / Call to Order / Pledge of Allegiance**
2. **4:00 p.m. / Introductions**
3. **4:00 p.m. / Additions to and Approval of Agenda**
4. **4:05 p.m. / Finance Report** (Pages 1-7)
Treasurer Hansen will report on the March Receipts and Expenditures Report including bank accounts and investments (expenditures enclosed, receipts will be a handout at meeting). The current Treasurer's Report will also be handed out at the meeting.

Dianne Crowley, Finance Director, will present the Commission's Administrative Report through March, 2010 (handout at meeting).
5. **4:10 p.m. / Project Reviews** (Pages 8-9)
As of the Board mailing, there were four projects received for review (one is enclosed, remainder handout at meeting).
6. **4:15 p.m. / Contracts**
There were no contracts received to bring forth for Board consideration.
7. **Committee and Staff Reports**
 - a. **4:20 p.m. Budget & Personnel Committee Report**
Committee Chair Hansen and staff will report on issues discussed at the Committee meeting held earlier in the day.
 - b. **4:30 p.m. Development Committee Report** (Pages 10-12)
Committee Chairman Sauer will apprise Board Members of current issues and activities of the staff and Commission (see enclosure).
 - c. **4:35 p.m. / EDA Revolving Loan Fund Report** (Page 13)
Committee Chairman Byrnes will provide an update on the RLF activities (enclosure).
 - d. **4:40 p.m. / Legislative Report**

Committee Chair Benson and staff will provide an update on the legislative session.

- e. **4:45 p.m. / Resource Officer Report** (Page 14)
Deputy Director Nan Larson will provide an update on the activities of the Resource Officer (shared position with the SWMHP) (see enclosure).
- f. **4:50 p.m. / MNRAAA, Inc. Report** (Pages 15-18)
Robin Weis, Aging Program Director, will update Commissioners on current MNRAAA activities. Gail Radke, Senior Outreach Specialist, will provide an update on Direct Service Program activities (enclosure).
- g. **4:55 p.m. / Transportation Report** (Page 19)
Committee Chairman Ten Haken will report on recent transportation activities to include issues to be discussed at the Committee meeting following the Board meeting (see enclosed report).
- h. **5:00 p.m. / Chairman/Executive Director's Report**
Commission Chairman Sorenson and Executive Director Trusty will report on current issues/activities.

8. **Unfinished Business**

5:05 p.m. / Conference/Workshop Attendance

Executive Director Trusty and Deputy Director Larson will report on the MN Regional Development Commission quarterly Executive Directors meeting held in Mankato March 11-12.

Deputy Director Nan Larson will report on the AMC and EDA Conferences she attended in the Twin Cities the week of March 22nd.

Physical Development Director Annette Bair and Development Planner John Shepard will report on the Bio Science Conference they attended in Worthington on March 25-26.

9. **New Business**

Great Lakes Assoc. of Regional Councils (Pages 20-22)

Executive Director Trusty will discuss proposed travel to Chicago in April or May and sample resolution for membership to the Great Lakes Association of Regional Councils (enclosure).

10. **Other Business**

5:10 p.m. / Rural MN Energy Board Update (Page 23)

Committee Members will provide an update on RMEB activities.

11. **Announcements**

- SRDC Board/Full Commission Meeting - Thursday, May 13 at 6:00 p.m. Pizza Ranch in Jackson, MN.
- SRDC Office Closed on Monday, May 31 for Memorial Day Holiday.
- Public Hearing on SRDC FY2011 Budget - Thursday, June 10 at 3:45 p.m. at the Center for Regional Development Offices, Slayton, MN. Board of Directors meeting follows at 4:00 p.m.
- SRDC Annual Meeting on Thursday, July 8th at Minnesota West Technical College Campus in Worthington. Business Meeting will be held prior to 4:00 p.m. Annual Meeting.

The Commission is currently seeking representation from the following: Lower Sioux Indian Community, Region 8 School Boards, Redwood County Municipalities, and Nobles County Municipalities (cities under 10,000).

12. **5:10 p.m. / Adjourn**

JOINT MEETING
SRDC BOARD OF DIRECTORS / FULL COMMISSION
THURSDAY, MAY 13, 2010 at 6:00 P.M.
JACKSON PIZZA RANCH
206 3RD STREET, JACKSON, MN

***** AGENDA *****

1. **6:00 p.m. / Call to Order / Pledge of Allegiance**
2. **6:00 p.m. / Introductions**
3. **6:05 p.m. / Additions to and Approval of Agenda**
4. **6:10 p.m. / Approval of March 11, 2010 Joint Board/Full Commission Minutes and April 8 Board of Directors Minutes**
(Pages 1-13)
5. **6:10 p.m. / Finance Report (Pages 14-23)**
Treasurer Hansen will review the April Receipts and Expenditures Report including bank accounts and investments (enclosure). The current Treasurer's Report will be handed out at the meeting.

Finance Director Dianne Crowley will present the Commission's Administrative Report through the month of April, 2010 (handout at meeting).
6. **6:15 p.m. / Project Reviews (Pages 24-26)**
The Commission received two projects for review (enclosure).
7. **6:20 p.m. / Contracts**
The following contract will be presented for Commission consideration/approval: AURI Contract (handout at mtg).
8. **Committee and Staff Reports**
 - a. **6:25 p.m./Budget & Personnel Committee Report**
SRDC Committee Chair Larry Hansen will report on issues discussed by the Committee including an update on the SRDC FY2011 Budget and Work Program process. The public hearing on the SRDC FY2011 budget will be held on June 10 at 3:45 p.m. prior to the SRDC Board of Directors meeting.
 - b. **6:30 p.m. / Development Report (Pages 27-31)**

Committee Chairman Sauer and staff will update Commissioners on current issues and activities (enclosure).

- c. **6:35 p.m. / EDA Revolving Loan Fund (Page 32)**
Committee Chairman Byrnes and staff will update Commissioners on the RLF Program (enclosure).
- d. **6:40 p.m. / Legislative Report**
Committee Chairman Benson will provide an update on current legislative activities to include the meeting held with Governor Pawlenty's Senior Staff Advisory James Pearson on April 12th regarding wind energy production tax language.
- e. **6:45 p.m. / MNRAAA, Inc. Report (Pages 33-38)**
Robin Weis, Aging Program Director, will update Commissioners on current MNRAAA activities. Gail Radke, Senior Outreach Specialist, will provide an update on Direct Service Program activities (enclosure). Spotlight Article features the AARP CarFit Program (see colored enclosure)
- f. **6:50 p.m. / Resource Officer Report (Page 39)**
Deputy Director Nan Larson will provide an update on the activities of the Resource Officer (shared position with the SWMHP) (enclosure).
- g. **6:55 p.m. / Transportation Report (Pages 40-42)**
Committee Chairman Ten Haken and staff will update Commissioners on current transportation activities to include issues discussed by the Committee at their April 8th meeting (enclosure).
- h. **7:00 p.m. / Chairman/Executive Director's Report**
Commission Chairman Sorenson and Executive Director Trusty will update members on current issues/activities.
9. **7:05 p.m. / Report from SRDC Commissioners Representing Local Units of Government & Public Interest Groups**
 - Cottonwood County Commissioners (Commissioner Gary Sorenson)
 - City of Worthington (Commissioner Lyle Ten Haken)
 - Region 8 Cultural Diversity (Commissioner Adolfo Avila)
10. **Unfinished Business**
11. **New Business**
 - a. **7:20 p.m. / Appoint Nominating Committee**
Chairman Sorenson will appoint a Nominating Committee for the Election of Officers (Secretary & Treasurer) to be held at the July 8th Annual Meeting.

12. **Other Issues**

- a. **7:25 p.m. / Report on SW MN Housing Partnership**
SRDC Liaisons to the Partnership, Chairman Sorenson and Executive Director Trusty, will report on current SWMHP activities.
- b. **7:30 p.m. / Rural MN Energy Board (Page 43)**
Committee Members and staff will provide an update on activities and issues (enclosure).

13. **Announcements**

- SRDC Office Closed on Monday, May 31 for Memorial Day Holiday.
- Public Hearing on SRDC FY2011 Budget - Thursday, June 10 at 3:45 p.m. at the Center for Regional Development Offices, Slayton, MN. Board of Directors meeting follows at 4:00 p.m.
- SRDC Annual Meeting on Thursday, July 8th at Minnesota West Technical College Campus in Worthington. Business Meeting will be held prior to 4:00 p.m. Annual Meeting.

The Commission is currently seeking representation from the following: Lower Sioux Indian Community, Region 8 School Boards, Redwood County Municipalities, and Nobles County Municipalities (cities under 10,000).

14. **7:35 p.m. / Adjourn**

**SRDC BOARD OF DIRECTORS MEETING
THURSDAY, JUNE 10, 2010 AT 4:00 P.M.
CENTER FOR REGIONAL DEVELOPMENT OFFICES
2401 BROADWAY AVENUE
SLAYTON, MN**

***** AGENDA *****

1. **4:00 p.m. / Call to Order / Pledge of Allegiance**
2. **4:00 p.m. / Introductions**
3. **4:00 p.m. / Additions to and Approval of Agenda**
4. **4:05 p.m. / Finance Report** (Pages 1-9)

Treasurer Hansen will review the May Receipts and Expenditures Report including bank accounts and investments (enclosure). The current Treasurer's Report will be handed out at the meeting.

Finance Director Dianne Crowley will present the Commission's Administrative Report through the month of May, 2010 (handout at meeting) and will also discuss SRDC Depository Designation information for the upcoming fiscal year.

5. **4:10 p.m. / Project Reviews**
As of the mailing, the SRDC has not received any projects for review.
6. **4:15 p.m. / Contracts** (Pages 10-15)
The following contracts will be presented for Board consideration: SW MN Housing Partnership Technical Services (SRDC Finance and Support Services) for FY2011 and Pipestone/Lyon Counties Hazard Mitigation Program (enclosures).
7. **4:20 p.m. / Current Grant Opportunities** (Pages 16-19)
Deputy Director Nan Larson will review the enclosure regarding current grant opportunities for local units of government.
8. **Committee and Staff Reports**
- a. **4:25 p.m. / Budget & Personnel Report** (Pages 20-23)
SRDC Committee Chair Larry Hansen and staff will report on the SRDC FY2011 Public Hearing held prior to the Board

Meeting. Staff will then review the FY2011 budget (enclosure); the Board will make a recommendation to the Full Commission.

- b. **4:40 p.m. / Development Report** (Pages 24-26)
Committee Chairman Bill Sauer and staff will report on current issues and activities of the staff and Commission (enclosure).
- c. **4:45 p.m. / EDA Revolving Loan Fund Report** (Page 27)
Committee Chairman Byrnes and staff will update the Board on current RLF activities (enclosure).
- d. **4:50 p.m. / MNRAAA, Inc. Report** (Pages 28-30)
Robin Weis, Aging Program Director, will report on recent Aging and Direct Service activities and Gail Radke, Senior Outreach Specialist, will provide an update on Direct Service Program activities (enclosure).
- e. **4:55 p.m. / Resource Officer Report** (Page 31)
Deputy Director Nan Larson will provide an update on the activities of the Resource Officer (shared position with the SWMHP) (enclosure).
- f. **5:00 p.m. / Transportation Report** (Page 32)
Committee Chairman Ten Haken and staff will apprise the Board of recent transportation activities to include issues discussed at the committee meeting held earlier that afternoon (enclosure).
- g. **5:05 p.m. / Chairman/Executive Director's Report**
Chairman Sorenson and Executive Director Trusty will provide an update on current issues and activities.
- 9. **Unfinished Business**
- 10. **New Business**
 - a. **5:10 p.m. / SRDC Annual Meeting**
Executive Director Trusty will discuss with the Board agenda topic suggestions for the SRDC's Annual Meeting.
- 11. **Other Issues**
 - a. **5:15 p.m./Conferences/Workshops/Meetings**

Executive Director Trusty will report on the MCIT Training he attended in St. Cloud May 18-19.

Executive Director Trusty will report on the NADO Summer Board Meeting held in Branson June 5-7.

- b. **5:20 p.m. / Rural MN Energy Board** (Page 33)
Commissioners will report on recent activities (enclosure).

12. **Announcements**

- SRDC Office Closed on Monday, July 5 - Observance of Fourth of July Holiday.
- SRDC Business Meeting will be held prior to Annual meeting on Thursday, July 8, 2010 at 2:30 p.m. at MN West Community & Technical College, Worthington, MN Campus.
- SRDC Annual Meeting will be held on Thursday, July 8 at 4:00 p.m. at MN West Community & Technical College, Worthington, MN Campus.

The Commission is currently seeking representation from the following: Lower Sioux Indian Community, Region 8 School Boards, Redwood County Municipalities, and Nobles County Municipalities (cities under 10,000).

13. **5:25 p.m. / Adjourn**

SRDC FULL COMMISSION BUSINESS MEETING
(PRIOR TO SRDC ANNUAL MEETING)

THURSDAY, JULY 8, 2010
2:30 P.M.

MN WEST COMMUNITY & TECHNICAL COLLEGE
1450 COLLEGEWAY, WORTHINGTON, MN

*** A G E N D A ***

1. **2:30 p.m. / Call to Order**
2. **2:30 p.m. / Additions to and Approval of Agenda**
3. **2:30 p.m. / Approval of May 13, 2010 Joint Board/Full Commission Minutes, June 10, 2010 FY2011 Public Hearing Minutes, and June 10, 2010 Board of Directors Minutes.**
(enclosures) (Pages 1-17)
4. **2:35 p.m. / Finance Report** (Pages 18-26)
Commission Treasurer Hansen will review the June Receipts (handout at meeting) and Expenditures Report (enclosed). The current Treasurer's Report will also be distributed at the meeting.

SRDC Finance Director Dianne Crowley will review the SRDC's Administrative Report as of June 30, 2010 (handout) and report on SRDC Depository Designations for FY2011.
5. **2:40 p.m. / Project Reviews** (Pages 27-29)
During the month there were two projects received for review (enclosure).
6. **2:45 p.m. / Contracts** (Pages 30-36)
The following contracts will be presented for Commission consideration: Worthington Administrative Services Contract and RLF Service Contract with new member Wanda Daniels (enclosures).
7. **SRDC Committee Reports Requiring Commission Action**
Due to time constraints with the Annual Meeting, this agenda item has been combined for the SRDC Business Meeting to address Committee issues requiring action.
- **2:50 p.m./Budget & Personnel Report** (Pages 37-39)
SRDC Committee Chair Larry Hansen, Executive Director Trusty, and Finance Director Dianne Crowley will present the following for Commission consideration: SRDC FY2011

Public Hearing results held prior to the June Board Meeting; the FY2011 budget as recommended by the Committee and Board of Directors (enclosure), and the Executive Director's salary for FY2011.

■ **3:10 p.m. / Transportation Committee Report**

Committee Chair TenHaken and staff will present the SRDC's Transportation Committee Annual Report (handout at meeting).

■ **3:15 p.m. / Executive Director & Chairman Report** (Pages 40-42)

Executive Director Trusty and Chairman Sorenson will report on pertinent issues. Enclosed is the agenda for NADO's Annual Training Conference, San Diego, CA August 28-Sept. 1. Chairman Sorenson, Executive Director Trusty & Deputy Director Larson will be attending.

8. **Other Issues**

3:20 p.m. / NADO Dues for FY2011

9. **Announcements**

The Commission is currently seeking representation from the following: Lower Sioux Indian Community, Region 8 School Boards, Redwood County Municipalities, and Nobles County Municipalities (cities under 10,000).

- SRDC Board of Directors: Thursday, August 12 meeting has been cancelled. The Executive Committee will meet if warranted.
- Labor Day Holiday, Monday, September 6th - SRDC Office Closed.
- Thursday, September 9 at 6:00 p.m. - Joint SRDC Board of Directors / Full Commission Meeting at Redwood County Public Health Offices, Redwood Falls.

10. **3:20 p.m. / Adjournment**

SRDC ANNUAL MEETING TO FOLLOW AT 4:00 P.M.

**SRDC FULL COMMISSION ANNUAL MEETING
THURSDAY, JULY 8, 2010 AT 4:00 P.M.
MN WEST COMMUNITY & TECHNICAL COLLEGE
Commons Area / Worthington Campus
1450 Collegeway, Worthington, MN**

***** A G E N D A *****

1. **4:00 p.m. / Call to Order / Pledge of Allegiance**
2. **4:05 p.m. / Welcome**
Worthington Mayor Al Oberloh
3. **4:10 p.m. / Introductions**
4. **4:20 p.m. / SRDC Chairman Gary Sorenson's Address**
5. **4:30 p.m. / SRDC Executive Director Jay Trusty's Address & Financial Overview**
6. **4:40 p.m. / SRDC Staff Recognition**
Chairman Sorenson and Executive Director Jay Trusty will recognize the following SRDC employees for their years of continuous, meritorious service to the Development Commission: Information & Referral Specialist Julie Stewart (5 years) and Development Planner John Shepard (5 years).

SRDC Client Service Center & Senior LinkAge® Line Staff Recognition for receiving Boston University Certification: Nicole Brandt, Katie Gillette, Julie Stewart, and Linda Tobias.
7. **4:45 p.m. / SRDC 2010 Regional Project of the Year Recognitions: City of Worthington's Bioscience Testing & Training Center/Business Incubator Project.**
Representatives from the City of Worthington, the Worthington Regional Economic Development Corporation, and SRDC Staff will be accepting awards.
8. **4:55 p.m. / Legislative Comments**
SRDC Legislative Committee Chairman David Benson will introduce Region 8 Area Legislators and Legislative Staff attending the Annual Meeting.

Meredith Salsbery, District & Communications Director for

Congressman Tim Walz will report on the EDA reauthorization and other issues of importance to SW Minnesota.

Area Legislators will have an opportunity to provide comments on the 2010 Legislative Session.

9. **5:15 p.m. / Guest Speaker**

Laurie Thompson, Deputy Executive Director, National Association of Development Organizations, will speak of NADO and the programs it is currently undertaking to promote regional development in some of the Nation's most distressed and often rural areas.

10. **5:45 p.m. / Election of Officers:**

Report from SRDC Nominating Committee Members Byrnes, Fischer, and Tinklenberg

-- Treasurer (1 Year Term) and Secretary (1 Year Term).

11. **Entertainment** / Le Lucht, Multicultural Affairs Coordinator, will introduce the Quinceanera Presentation by Youth from Nobles County Integration Collaborative. The group will perform once everyone is seated for dinner.

12. **5:50 p.m. / Adjournment**

13. **6:00 p.m. / Dinner / Entertainment**

THANK YOU
MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE
WORTHINGTON CAMPUS
FOR HOSTING THE SRDC ANNUAL MEETING