

SRDC FULL COMMISSION MEETING

Thursday, November 8, 2018 at 3:30 p.m.
Center for Regional Development Office, 2401 Broadway Ave, Slayton, MN

AGENDA

#	<u>Time</u>		<u>Page</u>
1	3:30 p.m.	Call to Order & Pledge of Allegiance	
2	3:30 p.m.	Introductions	
3	3:35 p.m.	Additions to & Approval of Agenda Action Needed: Approve Agenda	
4	3:40 p.m.	Commissioner Appointments <ul style="list-style-type: none">• Appointment of Ron Skjong representing Region 8 Cultural Diversity public interest group (2-year term).• Appointment of Jane Steffen & alternative Nora Murphy representing the Lower Sioux Community (2-year term). Action Needed: Approve Commissioner Appointments	
5	3:50 p.m.	Consent Agenda Items: <ul style="list-style-type: none">• September 13, 2018 Full Commission Meeting Minutes• October 11, 2018 Board of Directors Meeting Minutes• October Receipts & Expenditures Report Action Needed: Approval of Consent Agenda Items	1-4 5-8 9-17
6	3:55 p.m.	Finance Reports — <i>Treasurer Gravley & Finance Director Dianne Crowley</i> <ul style="list-style-type: none">• Treasurer's Report, including bank accounts & investments Actions Needed: Approval of Treasurer's Report <ul style="list-style-type: none">• Administrative Report through October 31, 2018 Actions Needed: Approval of Administrative Report	Handout Handout
7	4:00 p.m.	Project Reviews — <i>Staff</i> As of the mailing there are two Project Reviews for Commission consideration.	Handout
8		<u>Committee & Staff Reports</u>	
	4:00 p.m.	Budget & Personnel Committee Report — <i>Committee Chair Gravley</i> Committee Chair Gravley will report on two issues and present recommendations. Action Needed: Approve B & P Recommendations	
	4:10 p.m.	Development Report — <i>Staff</i>	18-20

#	<u>Time</u>		<u>Page</u>
	4:20 p.m.	Revolving Loan Funds — <i>Committee Chair Byrnes & Economic Development Director Robin Weis</i>	
		<ul style="list-style-type: none"> • Commissioners will be updated on the RLF program. • Commissioners will be updated on the Property Assessed Clean Energy (PACE) loan program. 	21 22
	4:30 p.m.	Transportation Report — <i>Committee Chair Gerald Magnus & staff</i>	23-24
	4:40 p.m.	Executive Director’s Report — <i>Executive Director Jay Trusty</i>	
	4:50 p.m.	Chairman’s Report — <i>Chairman Mike Kuhle</i>	
9	5:00 p.m.	Report from SRDC Commissioners Representing Local Units of Government & Public Interest Groups	
		<ul style="list-style-type: none"> • Mic VanDeVere, Lincoln County Commissioner • Keith Elbers, Rock County Municipalities • Ann Orren, Health and Human Services 	
10	5:15 p.m.	Unfinished Business	
11	5:15 p.m.	New Business	
12	5:15 p.m.	Other Issues	
13	5:15 p.m.	Announcements	
		SRDC Commissioner vacancies exist from the following representation: Cottonwood County Municipalities.	
		<ul style="list-style-type: none"> • SRDC Office closed on Monday, November 12th in observation of Veteran’s Day and Thursday & Friday, November 22 & 23 in observation of Thanksgiving. • SRDC Board of Directors Meeting: Thursday, December 13th at 3:30 p.m., at the SRDC Office. • 2019 SRDC Board/Full Commission Meeting Calendar is enclosed. 	25
14	5:20 p.m.	Adjourn	



MEMBERS PRESENT: Chairman Mike Kuhle, Commissioners Larry Anderson, Vicky Baumann, Bob Byrnes, Miron Carney, Pam Cooreman, Bill Crowley, Paul DeBlieck, Keith Elbers, Donna Gravley, Eric Hartman, Eloise Hauschild, Tim Jones, Dennis Klingbile, Hartwin Kreft, Paul Langseth, Richard Peterson, Sherri Thompson, Mic VanDeVere, Don Wachal, and Carol Wagner

MEMBERS ABSENT: Commissioners Rick Anderson, Mike Davis, Stacie Golombiecki, Lori Grant, Daryl Hanenburg, Roxanne Hayenga, Myron Koets, Bruce Kooiman, Maydra Maas, Gerald Magnus, Ann Orren, Bob Van Hee and Matt Widboom

GUESTS PRESENT: Carrie Bendix

STAFF PRESENT: Executive Director Jay Trusty, Dianne Crowley, Annette Fiedler, Max Kaufman, Robin Weis, and Jessica Welu

CALL TO ORDER

Chairman Kuhle called the meeting to order at 3:30 p.m. with the Pledge of Allegiance followed by introductions.

AGENDA ADDITIONS/APPROVAL

There were no changes to the meeting agenda.

M/S/P Motion made by Commissioner Hartman and seconded by Commissioner Kreft to approve the agenda as presented. Upon vote taken: Ayes-19, Nays-0. Motion Carried.

CONSENT AGENDA

M/S/P Motion made by Commissioner Kreft and seconded by Commissioner VanDeVere to approve the following consent agenda items: July 12, 2018 Full Commission and Annual Meeting Minutes; July & August Receipts & Expenditures Report; and the contract with the Southwest Minnesota Housing Partnership (SWMHP). Upon vote taken: Ayes-19, Nays-0. Motion Carried.

FINANCE REPORT

SRDC Treasurer Donna Gravley referred Commissioners to the Treasurer's Report, showing bank accounts and fund designations. An update on cash flow and certificates of deposit was also provided to Commissioners.

M/S/P Motion made by Commissioner Wachal and seconded by Commissioner Hauschild to approve the Treasurer's Report as provided. Upon vote taken: Ayes-19, Nays-0. Motion Carried.

Finance Director Dianne Crowley referred Commissioners to the Administrative Report through 8/31/18 in their handouts. Crowley informed Commissioners that contracts were reviewed at the staff pre-board meeting and reminded Commissioners to let staff members know of anything in the region where the commission can provide assistance.

M/S/P Motion made by Commissioner Kreft and seconded by Commissioner Crowley to approve the Administrative Report as provided. Upon vote taken: Ayes-19, Nays-0. Motion Carried.

PROJECT REVIEWS

M/S/P Motion made by Commissioner Byrnes and seconded by Commissioner Hartman to accept the City of Tracy's and Red Rock Rural Water's USDA Rural Development Applications as presented. Upon vote taken: Ayes-20, Nays-0. Motion Carried.

GUEST SPEAKER

Carrie Bendix, Executive Director of the Southwest Minnesota Private Industry Council, presented on the Workforce Development Regional Plan and actions being taken. Bendix provided Commissioners with a handout. Bendix's presentation highlighted the Workforce Development Regional Plan's goals and strategies and their Know Before You Go campaign.

COMMITTEE AND STAFF REPORTS

Prior to Committee and Staff reports, Chairman Kuhle informed Commissioners he would be leaving early and turned the meeting over to Treasurer Donna Gravley.

A. Development Report

Commissioners were referred to the meeting packet which contained staff summaries/updates in the following areas: CEDS; economic development; community development: local assistance, land use, planning and zoning; physical development: waste management, energy and natural resources.

Economic Development Director Robin Weis reported on the work activities in the following areas: CEDS, Southwest ED Pros, statewide networking, the career expo in September in Worthington and Marshall, Business Assistance, the open house for a new childcare center in Balaton, as well as the Lower Sioux EDA grant submission. The Lower Sioux has been informed they will receive at least \$3.5 million of their \$5.6 million request.

Development Planner Max Kaufman provided an update on All-Hazard Mitigation Plans for Redwood, Lincoln, Cottonwood, Pipestone, Murray and Nobles counties.

Physical Development Director Annette Fiedler informed Commissioners that work continues on the Lincoln County Comprehensive Plan and she is continuing to work with the Murray County staff and the Murray County Planning Commission on the update of their Zoning Ordinances. Fiedler reported on The Power of Minnesota event in Canby on September 18th sponsored by CERT, Minnesota Public Radio, as well as the SRDC and RMEB; and the SW CERT meeting scheduled for November 29th in Windom in coordination with the University of Minnesota Southwest Sustainable Development Partnership. The RMEB will be meeting on September 24 and will also include a showing of The Power of Minnesota.

B. Revolving Loan Fund

Committee Chair Bob Byrnes referred Commissioners to their meeting packet which summarized recent RLF activities. The Committee last met on 8/28/18. Funds are currently available in the

approximate amount of \$138,000. Staff continues to address servicing issues and has updated site visit procedures. Committee Chair Byrnes informed Commissioners that the Committee is in need of another private sector lender to serve on the Committee and requested any recommendations be sent to Economic Development Director Robin Weis.

Commissioners were presented with a Resolution certifying to EDA that the SRDC RLF Plan is consistent with, and supportive of, the area's current economic adjustment strategy, that the RLF is being operated in accordance with the policies and procedures contained in the RLF Plan, and that the loan portfolio meets the standards contained therein.

M/S/P Motion made by Commissioner Langseth and seconded by Commissioner Carney to approve the Resolution as presented certifying to EDA that the SRDC RLF Plan is consistent with and supportive of the area's current economic adjustment strategy, that the RLF is being operated in accordance with the policies and procedures contained in the RLF Plan, and that the loan portfolio meets the standards contained therein. Upon vote taken: Ayes-20, Nays-0. Motion Carried.

PACE

Economic Development Director Robin Weis referred Commissioners to an update on the Property Assessed Clean Energy (PACE) Program. Funds are currently available in the approximate amount of \$165,214 (ARRA Funds only). 24 loans have been approved thus far. Applications are expected from Lyon County and Nobles County. Weis informed Commissioners that 62.5% of the SRDC PACE loans were at or within \$1,000 of their 20% of assessed value maximum. The PACE Committee presented options to the RMEB in May in regards to the future of PACE. The 2019 appropriation request was to meet financial obligations of REED (\$6,336 one-time request from each RMEB member county) and modify PACE based on ARRA 5 year extension request. Weis also reminded Commissioners that USDA Energy Audit Assistance for small businesses and agribusinesses is still available with funds available in the approximate amount of \$30,000. Outreach continues to be an important piece for Energy Audit Assistance and PACE.

C. Transportation Report

Physical Development Director Annette Fiedler informed Commissioners of recent and upcoming Transportation Committee, ATP 7 and ATP 8 meetings, as well as the upcoming solicitation of SRTS state funds and TA funds. Development Planner Max Kaufman updated the Committee on the Transportation Planners Meeting, Greater Minnesota Regional Transportation Organizational Planning Grant, Active Living Plans, TZD in Murray County and Cottonwood/Jackson Counties, District Bike Plans, Safe Routes to School Planning in Luverne and Fulda, and the Greater Minnesota Regional Parks and Trails Commission. Kaufman also reported on the Advancing Transportation Equity meeting held 9/13/18 and the Lyon County Roads Safety Meeting. A Redwood County Roads Safety meeting is upcoming.

Physical Development Director Annette Fiedler informed Commissioners that an upcoming Connected and Automated Vehicles (CAV) Workshop is being planned in Marshall by MNDOT. Commissioners interested in attending should contact Fiedler. Fiedler also reported that the SRDC's Languages and Interpretive Services in Southwest Minnesota document was submitted to FHWA after a nationwide request for documents on outreach to minority and low income populations. Of the 80 examples submitted, FHWA has narrowed it down to 30 and will be narrowing it down to the top 10 best practices. The SRDC's example is currently in the top 30.

D. Executive Director's Report

Executive Director Jay Trusty provided an update on the following activities. Wind on the Wires has changed its name to the Clean Grid Alliance with a focus on wind, solar, storage and transmission. For the first time, Wind, Solar, Petroleum and Natural Gas will be lobbying together for reasonable regulatory structure. Trusty also provided an update on the Broadband Conference upcoming in

October; SRDC New Member Orientation upcoming in January; LYFT; and the upcoming Executive Director's Meeting for the State Association.

E. Chairman's Report

Chairman Kuhle was unable to provide a report as he needed to leave today's meeting early.

REPORTS FROM SRDC COMMISSIONERS REPRESENTING LOCAL UNITS OF GOVERNMENT & PUBLIC INTEREST GROUPS

A. Pipestone County Commissioners

Commissioner Bruce Kooiman was unable to attend today's meeting.

B. Redwood County Municipalities

Commissioner Paul DeBlieck provided an update on the City of Redwood Falls' current projects.

C. Rock County Townships

Commissioner Mike Davis was unable to attend today's meeting.

UNFINISHED BUSINESS

No discussion.

NEW BUSINESS

No discussion.

OTHER ISSUES

No other issues.

ANNOUNCEMENTS

Treasurer Donna Gravley referred Commissioners to the announcements included on the agenda.

SRDC Commissioner Vacancies exist from the following representation: Cottonwood County Municipalities, Lower Sioux Indian Community, and Region 8 Cultural Diversity.

ADJOURNMENT

Treasurer Donna Gravley adjourned the meeting at 4:50 p.m.

Approval of Meeting Minutes

Meeting Minutes prepared by Jessica Welu, SRDC Communications Specialist.

Reviewed by:

Approved by:

Hartwin Kreft,
SRDC Secretary

Mike Kuhle,
SRDC Chairman



MEMBERS PRESENT: Chairman Mike Kuhle, Commissioners Bob Byrnes, Miron Carney, Keith Elbers, Donna Gravley, Eloise Hauschild, Myron Koets, Hartwin Kreft, Paul Langseth, and Richard Peterson

MEMBERS ABSENT: Commissioner Rick Anderson, Eric Hartman, Gerald Magnus,

GUESTS PRESENT: Bob Van Hee (SRDC Commissioner)

STAFF PRESENT: Executive Director Jay Trusty, Dianne Crowley, Annette Fiedler, Max Kaufman, Robin Weis, and Jessica Welu

CALL TO ORDER

Chairman Kuhle called the meeting to order at 3:30 p.m. with the Pledge of Allegiance followed by introductions.

AGENDA ADDITIONS/APPROVAL

There were no changes to the meeting agenda.

M/S/P Motion made by Commissioner Hauschild and seconded by Commissioner Koets to approve the agenda as presented. Upon vote taken: Ayes-8, Nays-0. Motion Carried.

CONSENT AGENDA

M/S/P Motion made by Commissioner Carney and seconded by Commissioner Kreft to approve the following consent agenda item: September Receipts and Expenditures Report. Upon vote taken: Ayes-8, Nays-0. Motion Carried.

FINANCE REPORT

SRDC Treasurer Donna Gravley referred Commissioners to the Treasurer's Report, showing bank accounts and fund designations. Gravley informed commissioners that the SRDC has started the audit process.

M/S/P Motion made by Commissioner Byrnes and seconded by Commissioner Hauschild to approve the Treasurer's Report as provided. Upon vote taken: Ayes-8, Nays-0. Motion Carried.

Finance Director Dianne Crowley referred Commissioners to the Administrative Report through 9/30/18 in their handouts. There were no questions.

M/S/P Motion made by Commissioner Gravley and seconded by Commissioner Elbers to approve the Administrative Report as provided. Upon vote taken: Ayes-8, Nays-0. Motion Carried.

PROJECT REVIEWS

There were no project reviews received for Commission consideration.

COMMITTEE AND STAFF REPORTS

A. Development Report

Economic Development Director Robin Weis referred Commissioners to the meeting packet which contained staff summaries/updates. An annual update of the CEDS will be submitted by the end of the year. The Lower Sioux has been notified that they have received an EDA investment of \$4,490,615 (total project cost \$5,157,450) for the construction of the Lower Sioux Intergenerational Cultural Incubator. Weis also highlighted the Career Expo in Worthington and Marshall, and the Minnesota Department of Labor & Industry's Pipeline Program. Three businesses in the region have used the Pipeline Program to provide dual-training for employees by partnering with Minnesota West to provide higher education instruction and on-the-job training for employees. The program's goal is to provide current workers the skills needed to meet industry employment needs. A discussion of the Pipeline Program followed.

Development Planner Max Kaufman provided an update on All-Hazard Mitigation Plans for Redwood, Lincoln, Cottonwood, Pipestone and Murray counties. The SRDC is also in the process of conducting the planning meetings with each county's Hazard Mitigation Planning Team.

Physical Development Director Annette Fiedler referred Commissioners to the meeting packet and highlighted the following activities: Lincoln County Comprehensive Plan, Solid Waste Commission and RMEB meetings scheduled in November, an upcoming SW CERT Workshop on swine and energy efficiency, the recent RMEB meeting in September, issues coming forward with anti-wind groups in the region and CBED projects nearing the time to flip ownership without any provisions since legislation ended, and an observation that Planning Commissions (City and County) and elected officials may benefit from a regional informational workshop on land use zoning.

B. Legislative Report

Committee Chair Carney reported that the Legislative Committee met earlier today to discuss issues for the 2019 Legislative Agenda. Agenda items include: childcare, job training in secondary schools to help fill job shortages, and broadband. The Legislative Committee plans to make visits to St. Paul during the 2019 legislative session, starting mid-January. A brief highlight of the Committee discussion was provided. Discussion of the agenda topics followed.

C. Revolving Loan Fund

Committee Chair Bob Byrnes referred Commissioners to their meeting packet which summarized recent RLF activities. Funds are currently available in the approximate amount of \$164,900. There are currently 37 active loans. Since the start of the RLF program, 105 loans have been paid off. Ongoing loan servicing issues continue to be addressed, as well as site visits. Staff continue to work with potential RLF borrowers; interest rates are as low as 4%. Committee Chair Byrnes informed Commissioners that the Committee is in need of a private sector lender to serve on the Committee following a retirement of a Committee member at the end of the year. Any recommendations can be sent to Economic Development Director Robin Weis.

PACE

Economic Development Director Robin Weis referred Commissioners to an update on the Property Assessed Clean Energy (PACE) Program. Funds are currently available in the approximate amount of \$165,214 (ARRA funds only). It is expected that much of the REED loan will be paid back prior to January 2019 month end, with the majority of the counties providing \$6,336 toward the REED

payoff. The \$6,336 payment is expected to be paid back to the counties starting in 2025. Weis highlighted that energy audit assistance is still available. Staff encourages members to assist with outreach in this area. If funds are not spent, they will need to be returned.

D. Transportation Report

Physical Development Director Annette Fiedler referred Commissioners to the meeting packet which summarized current activities, including: ATP 7, ATP 8, District Planning, Letter of Intent for TA and SRTS projects, and the Greater Minnesota Regional Transportation Organizational Planning Grant. MnDOT is requiring the formation of an RTCC Council. Discussion of an RTCC Council followed.

Development Planner Max Kaufman provided an update on the upcoming Transportation Planners Meeting in November, upcoming CAV workshop in Marshall, Active Living Plans and Safe Routes to School Implementation, Toward Zero Deaths/Safe Roads in Murray, Cottonwood and Jackson Counties, District Bike Plans and Greater Minnesota Regional Parks and Trails Commission. Kaufman informed Commissioners that planning grant solicitation for Safe Routes to School projects in 2019 will be upcoming.

E. Executive Director's Report

Executive Director Jay Trusty reported on current activities, including attendance at the Broadband Conference at the end of October, Coalition of Greater Minnesota Cities in November and AMC Conference. Commissioner Koets, Executive Director Trusty and Economic Development Director Weis will be attending the NADO Annual Training Conference beginning October 13 in Charlotte, North Carolina. Trusty informed Commissioners that the SRDC has been informed to expect an invitation from the McKnight Foundation to apply for funding to assist with financing a new planner position to focus on Energy Planning.

F. Chairman's Report

Chairman Kuhle referred Commissioners to Congressman Tim Walz's Bill Summary for The Small Town and Regional Vitality Investment Act of 2018. The Act, if passed, would provide block grant funding to the county level. It is recommended that the SRDC pass on the bill and resolution to cities within the region for their support of the Act.

M/S/P Motion made by Commissioner Peterson and seconded by Commissioner Byrnes to approve the Resolution in Support of the Small Town and Regional Vitality Investment Act of 2018. Upon vote taken: Ayes-9, Nays-0. Motion Carried.

Discussion followed.

UNFINISHED BUSINESS

No discussion.

NEW BUSINESS

No discussion.

ANNOUNCEMENTS

Chairman Kuhle referred Commissioners to the announcements included on the agenda. Executive Director Trusty announced that candidates for the Region 8 Cultural Diversity and Lower Sioux Indian Community seats are expected to be in attendance at the November Full Commission meeting.

SRDC Commissioner Vacancies exist from the following representation: Cottonwood County Municipalities, Lower Sioux Indian Community, and Region 8 Cultural Diversity.

ADJOURNMENT

Chairman Kuhle adjourned the meeting at 4:40 p.m.

Approval of Meeting Minutes

Meeting Minutes prepared by Jessica Welu, SRDC Communications Specialist.

Reviewed by:

Approved by:

Hartwin Kreft,
SRDC Secretary

Mike Kuhle,
SRDC Chairman

Southwest Regional Development Commission Cash Receipts Report - By Month October, 2018

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Received EFT	RLF Loan Payments (ACH)	2005	115	10/1/2018		CR	RLF Loan Borrowers	\$18,869.52
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>			
2399-911	381-00-00-00	Loan Clearing	EDA RLF Overall		\$18,869.52			
Check	Chandler Co-Op: Dividend	1996	673	10/2/2018		CR	Chandler Co-Op	\$7.90
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>			
4621-001	994-00-23-00	Misc.Revenue	CC-Vehicles		\$7.90			
Check	Des Moines Valley HHS: CLT Mileage Reimbursement	1997	673	10/2/2018		CR	Des Moines Valley Health/H	\$40.70
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>			
4621-001	111-00-31-19	Misc.Revenue	MnDOT 19 Reg'l Plan		\$40.70			
Check	Prairie Pride Cooperative: 1986-2004 Equity Retirement \$	1998	674	10/2/2018		CR	Prairie Pride Cooperative	\$51.36
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>			
4621-001	994-00-23-00	Misc.Revenue	CC-Vehicles		\$51.36			
Check	Rhonda Wynia: Copies Made (Sept 2018)	1999	674	10/2/2018		CR	Rhonda Wynia	\$6.41
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>			
8949-001	994-00-16-00	Reimb.Fm non SRDC	CC-Copy/Print		\$6.00			
2312-001	000-00-00-00	Sales Tax Payable	Default		\$0.41			
Check	ACE of SW MN: Sept 2018 Copies/Postage	1992	672	10/5/2018		CR	ACE of SW MN	\$256.76
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>			
1332-001	000-00-00-00	Accts Receivable-A.C.E.	Default		\$256.76			
Check	SWMHP: Lease Payment - Oct 2018	1993	672	10/5/2018		CR	SWMHP	\$2,749.98
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>			
7314-001	994-00-22-00	Interest Paid	CC-Space		\$285.10			
9212-001	000-00-00-19	Lease Payment	Unrestricted- 19		\$420.69			
2621-021	000-00-00-00	Obligation-Capital Lease	Default		\$420.69			
1497-021	000-00-00-00	Amt To Be Provided-Orig B	Default		(\$420.69)			
7314-001	994-00-22-00	Interest Paid	CC-Space		\$652.97			
9212-001	000-00-00-19	Lease Payment	Unrestricted- 19		\$1,391.22			
2621-022	000-00-00-00	Obligation-Capital Lease	Default		\$1,391.22			
1498-022	000-00-00-00	Amt To Be Provided-Bldg A	Default		(\$1,391.22)			
1495-021	000-00-00-00	Due To/Due From	Default	\$420.69				
1495-021	000-00-00-00	Due To/Due From	Default	(\$420.69)				
1495-022	000-00-00-00	Due To/Due From	Default	\$1,391.22				
1495-022	000-00-00-00	Due To/Due From	Default	(\$1,391.22)				
Check	SWMHP: Monthly Costs (Sept 2018)	1994	672	10/5/2018		CR	SWMHP	\$10,943.21
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>			
1335-051	000-00-00-00	Accts Receivable-SWMHP	Default		\$10,943.21			
1495-051	000-00-00-00	Due To/Due From	Default	\$10,943.21				

Southwest Regional Development Commission

Cash Receipts Report - By Month

October, 2018

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Check	SWMHP: Financial/Secretarial - Sept 2018	1995	672	10/5/2018		CR	SWMHP	\$1,051.50
Account ID	Project ID	Account Description		Project Description	Debit Amount		Credit Amount	
1341-001	000-00-00-00	Due From Gov't/Agency		Default			\$1,051.50	
Check	Murray County: Land Use Contract - August, 2018	1991	671	10/9/2018		CR	Murray County	\$877.50
Account ID	Project ID	Account Description		Project Description	Debit Amount		Credit Amount	
1341-001	000-00-00-00	Due From Gov't/Agency		Default			\$877.50	
Check	Retro 71: RLF Payment + Late/ACH Fees	2008	116	10/9/2018		CR	Retro 71	\$308.35
Account ID	Project ID	Account Description		Project Description	Debit Amount		Credit Amount	
2399-911	381-00-00-00	Loan Clearing		EDA RLF Overall			\$253.05	
2399-911	381-00-00-00	Loan Clearing		EDA RLF Overall			\$30.00	
2399-911	381-00-00-00	Loan Clearing		EDA RLF Overall			\$25.30	
Check	Rhonda Wynia: Health Insurance (COBRA) - November 2018	1989	670	10/12/2018		CR	Rhonda Wynia	\$869.00
Account ID	Project ID	Account Description		Project Description	Debit Amount		Credit Amount	
1331-001	000-00-00-00	Accounts Receivable		Default			\$869.00	
Check	Personal Purchase: Quill Pressboards/Sales Tax	1990	670	10/12/2018		CR	Rose Oakland	\$25.97
Account ID	Project ID	Account Description		Project Description	Debit Amount		Credit Amount	
1331-001	000-00-00-00	Accounts Receivable		Default			\$24.30	
2312-001	000-00-00-00	Sales Tax Payable		Default			\$1.67	
Check	SW/WC: Wellness Incentives 2018	1986	668	10/15/2018		CR	SW/WC	\$1,750.00
Account ID	Project ID	Account Description		Project Description	Debit Amount		Credit Amount	
4629-001	000-00-00-18	Wellness Program Receipts		Unrestricted- 18			\$1,750.00	
Check	University of Minnesota: CERTS Green Step #1	1987	669	10/15/2018		CR	University of Minnesota	\$686.50
Account ID	Project ID	Account Description		Project Description	Debit Amount		Credit Amount	
4717-207	211-00-33-19	MPCA Revenue		CERT-Green Step FY19 -			\$686.50	
1495-207	211-00-33-19	Due To/Due From		CERT-Green Step FY19 -	\$686.50			
Check	University of Minnesota: CERTS #9	1988	669	10/15/2018		CR	University of Minnesota	\$7,702.75
Account ID	Project ID	Account Description		Project Description	Debit Amount		Credit Amount	
4722-205	211-00-12-19	Dept.Commerce Revenue.		CERT 18-19			\$7,702.75	
1495-205	211-00-12-19	Due To/Due From		CERT 18-19	\$7,702.75			
Received EFT	U.S. Treasury - EDA Planning Funds	2000	35	10/15/2018		CR	U.S. Treasury	\$13,526.00
Account ID	Project ID	Account Description		Project Description	Debit Amount		Credit Amount	
4811-111	311-00-00-19	EDA Rev		EDA FY19			\$13,526.00	
1495-111	311-00-00-19	Due To/Due From		EDA FY19	\$13,526.00			

Southwest Regional Development Commission

Cash Receipts Report - By Month

October, 2018

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Check	Jackson County: RLF Contract (Sept 2018)	2001	675	10/18/2018		CR	Jackson County	\$670.33
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$670.33
Received EFT	State of Minnesota: Hazard Mitigation	2002	676	10/19/2018		CR	State of Minnesota	\$13,404.54
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$13,404.54
Received EFT	USDA: Energy Audit \$	2007	680	10/24/2018		CR	USDA	\$2,826.00
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	4827-128	233-84-10-18	USDA-REAP	USDA Pgm-Energy Audits				\$375.00
	4827-128	233-84-70-18	USDA-REAP	USDA Adm-Energy Audits				\$2,451.00
	1495-128		Due To/Due From				\$375.00	
	1495-128		Due To/Due From				\$2,451.00	
Check	Jay Trusty: Reimbursement (NADO Conference) Personal	2006	679	10/25/2018		CR	Jay Trusty	\$780.48
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	1331-001	000-00-00-00	Accounts Receivable	Default				\$780.48
Check	Murray County: Current/Delinquent Taxes	2004	678	10/26/2018		CR	Murray County	\$4,133.64
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	1311-001	000-00-00-00	Current Taxes Receivable	Default				\$4,125.18
	1312-001	000-00-00-00	Delinquent Taxes Receivab	Default				\$7.21
	4115-001	000-00-00-19	Debt Service Tax Revenue	Unrestricted- 19				\$1.25
Check	SWHHS: Contract / September 2018	2003	677	10/29/2018		CR	SWHHS	\$805.18
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$805.18
Other	Jackson Federal/Savings Loan: Interest Income	2009	54	10/31/2018		CR	Jackson Federal/Savings Loan	\$131.65
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19				\$131.65
Other	Jackson Federal/Savings Loan: RLF Interest Income	2010	51	10/31/2018		CR	Jackson Federal/Savings Loan	\$20.55
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	4651-911	381-00-70-19	Interest Revenue	EDA-RLF Adm FY19				\$20.55
Other	Currie State Bank: RLF Interest Income	2011	51	10/31/2018		CR	Currie State Bank	\$0.54
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	4651-911	381-00-70-19	Interest Revenue	EDA-RLF Adm FY19				\$0.54
Other	United Prairie Bank: Interest Income	2012	53	10/31/2018		CR	United Prairie Bank	\$20.40
	Account ID	Project ID	Account Description	Project Description				Credit Amount
	4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19				\$20.40

Southwest Regional Development Commission

Cash Receipts Report - By Month

October, 2018

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Other	First Independent Bank: Interest Income	2013	51	10/31/2018		CR	First Independent Bank	\$77.83
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>	
	4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19			\$77.83	
Received EFT	State of Minnesota: Tax Credits	2014	681	10/31/2018		CR	State of Minnesota	\$5,475.18
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>	
	1311-001	000-00-00-00	Current Taxes Receivable	Default			\$5,475.18	
							Grand Total:	\$88,069.73

Southwest Regional Development Commission

SRDC Expenditure/Check Report

October, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Project Amount ID
AFLAC	10/12/2018 465103	AFLAC - 10/10/18 Invoice	Paid	2161-001	Accident Insurance	\$71.48 000-00-00-00
				2162-001	Cancer Insurance	\$24.00 000-00-00-00
				2163-001	Dental Insurance	\$66.28 000-00-00-00
				2171-001	Disability Ins-After Tax	\$65.25 000-00-00-00
	10/26/2018 654187	AFLAC - 10/25/18 Invoice	Paid	2161-001	Accident Insurance	\$71.48 000-00-00-00
				2162-001	Cancer Insurance	\$24.00 000-00-00-00
				2163-001	Dental Insurance	\$66.28 000-00-00-00
				2171-001	Disability Ins-After Tax	\$65.25 000-00-00-00
Ashley Nickelson & Tony Dykstra	10/5/2018 10/05/2018	Refund: RLF Loan Agre Invoice	Paid	2314-911	Prepaid Receipts	\$706.00 381-00-00-00
Belview Bar & Grill LLC	10/5/2018 10/5/2018	Refund: RLF Deposit Ag Invoice	Paid	2314-911	Prepaid Receipts	\$394.00 381-00-00-00
Cardmember Services	10/26/2018 10/26/2018	Visa: 09/18/18 - 10/16/1 Invoice	Paid	6241-001	Fuel	\$136.60 994-00-23-00
				6115-001	Registration	\$15.00 050-00-00-19
				6117-001	Meals	\$64.64 996-00-11-00
				6116-001	Hotel	\$138.88 811-00-00-19
				6117-001	Meals	\$9.95 811-00-00-19
				6118-111	Airfare	\$25.00 311-00-00-19
				6111-111	Staff Travel	\$63.60 311-00-00-19
				7121-111	Committee Exp	\$123.74 311-00-00-19
				6117-111	Meals	\$241.32 311-00-00-19
	10/26/2018 10/26/2018	Visa: 09/18/18 - 10/16/1 Invoice	Paid	7834-001	MtgExp	\$50.00 214-00-41-18
Chandler Co-Op	10/5/2018 10/05/2018	Fuel: Sept 2018 Invoice	Paid	6241-001	Fuel	\$78.07 994-00-23-00
City of Slayton XX-XXX5544	10/5/2018 10/05/2018	Water/Sewer: 08/21/18 - 0 Invoice	Paid	7343-001	Water	\$20.80 994-00-22-00
				7343-051	Water	\$31.20 781-00-00-00
XX-XXX5544	10/19/2018 10/19/2018	MCECC: Pool Rental 2 Invoice	Paid	8112-782	Ctr Service	\$225.00 675-05-01-00
Culligan Water Conditioning	10/12/2018 10/12/2018	Water/Salt: Sept 2018 Invoice	Paid	7364-051	Water/Culligan	\$19.70 781-00-00-00
				7364-001	Water/Culligan	\$53.14 994-00-22-00

Southwest Regional Development Commission SRDC Expenditure/Check Report

October, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	Project ID
David Samuelson XXX-XX-0234	10/5/2018 10/5/2018	Groundskeeping - Sept 2 Invoice	Paid	7365-001 7365-051	Groundskpg Groundskpg	\$42.00 \$63.00	994-00-22-00 781-00-00-00
Donald H. Wachal XXX-XX-1522	10/26/2018 10/26/2018	Commissioner Exp: 10 Invoice	Paid	7111-001 7121-001 7121-001 7111-001	Committee PerDiem Committee Exp Committee Exp Committee PerDiem	\$33.33 \$44.33 \$22.16 \$16.67	000-00-00-19 000-00-00-19 811-00-00-19 811-00-00-19
Donna Gravley XXX-XX-0836	10/26/2018 10/26/2018	Commissioner Exp: 10 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$40.33	000-00-00-19 000-00-00-19
Dust Tex Service Inc.	10/12/2018 5202995	1 Case of Towels Invoice	Paid	7361-001 7361-051	Supply/Maint Supply/Maint	\$23.09 \$34.63	994-00-22-00 781-00-00-00
Eloise Hauschild XXX-XX-3682	10/26/2018 10/26/2018	Commissioner Exp: 10 Invoice	Paid	7111-001 7121-001 7111-001 7121-001	Committee PerDiem Committee Exp Committee PerDiem Committee Exp	\$33.33 \$39.97 \$16.67 \$19.98	000-00-00-19 000-00-00-19 811-00-00-19 811-00-00-19
Fleet Services Division	10/26/2018 10/26/2018	Sept 2018 Lease Payment Invoice	Paid	6211-001	Lease	\$346.28	994-00-23-00
Frontier Communications	10/19/2018 10/19/2018	Telephone: 10/04/18 - 1 Invoice	Paid	7421-051 7421-001 1332-001 7421-001 7421-051 7421-051	Telephone Telephone Accts Receivable-A.C.E. Telephone Telephone Telephone	\$508.04 \$272.80 \$0.76 \$0.10 \$100.00 \$51.22	781-00-00-00 994-00-21-00 000-00-00-00 994-00-21-00 781-00-00-00 781-00-00-00
Fryberger, Buchanan, Smith & Freder XX-XXX0325	10/31/2018 18064.11810	RMEB: Legal - Sept 20 Invoice	Approved	8141-610	Legal	\$330.60	711-00-00-18
GK Construction LLP XX-XXXX1009	10/5/2018 10/05/2018	Refund: RLF Deposit Ag Invoice	Paid	2314-911	Prepaid Receipts	\$186.00	381-00-00-00
GMNP	10/12/2018 10/12/2018	2019 GMNP Membersh Invoice	Paid	8411-001	Memberships	\$1,000.00	811-00-00-19

Southwest Regional Development Commission SRDC Expenditure/Check Report

October, 2018

Vendor Name	Transaction Date	Description	Status	Account Number	Account Description	Project Amount ID
Tax Identification Number	Transaction Number	Transaction Type				
Grants Management Systems	10/12/2018 70092018	Services: Sept 2018 Invoice	Paid	7921-911	Softw/Maint/Purch	\$100.00 381-00-70-19
Hartwin A. Kreff XXX-XX-4798	10/26/2018 10/26/2018	Commissioner Exp: 10 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 000-00-00-19 \$56.68 000-00-00-19
Keith Elbers XXX-XX-5780	10/26/2018 10/26/2018	Commissioner Exp: 10 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 000-00-00-19 \$67.58 000-00-00-19
MailFinance	10/26/2018 N7379630	Postage Lease: 11/11/18 - Invoice	Paid	7211-051 7261-001	Postage Postal Supplies/Maintenance	\$429.85 781-00-00-00 \$429.86 994-00-17-00
Marilyn Samuelson XXX-XX-4649	10/26/2018 10/26/2018	Oct 2018 - Janitorial Serv Invoice	Paid	7351-001 7351-051	Janitorial Janitorial	\$328.00 994-00-22-00 \$472.00 781-00-00-00
Nathalie Nkashama & Menay Nkasham	10/5/2018 10/05/2018	Refund: RLF Deposit Ag Invoice	Paid	2314-911	Prepaid Receipts	\$137.00 381-00-00-00
NCBERS Group Life Ins.	10/26/2018 10/26/2018	Pera Life: Oct 2018 Dedu Invoice	Paid	2174-001	PERA-Life Insurance Payable	\$48.00 000-00-00-00
One Office Solution	10/26/2018 10/26/2018	Colored Paper/Ledger Pa Invoice	Paid	7561-001	Copier Supplies/Maintenance	\$40.29 994-00-16-00
Pamela J. Stimpert Cooreman XXX-XX-8340	10/26/2018 10/26/2018	Commissioner Exp: 09 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 000-00-00-19 \$53.96 000-00-00-19
Paul DeBlieck XXX-XX-3992	10/26/2018 10/26/2018	Commissioner Exp: 09 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 000-00-00-19 \$65.40 000-00-00-19
Paul Langseth XXX-XX-2867	10/26/2018 10/26/218	Commissioner Exp: 10 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 000-00-00-19 \$39.24 000-00-00-19
Pizza Ranch XX-XXX7378	10/19/2018 10/19/2018	MCECC: Mtg Exp (09 Invoice	Paid	7834-780	MtgExp	\$93.68 671-05-00-00
XX-XXX7378	10/26/2018 10/26/2018	MCECC: Mtg Exp (10 Invoice	Paid	7834-780	MtgExp	\$81.57 671-05-00-00

Southwest Regional Development Commission SRDC Expenditure/Check Report

October, 2018

Vendor Name		Transaction Date		Description		Status		Account Number		Account Description		Project	
Tax Identification Number	Transaction Number	Transaction Type	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount	ID				
Quill Corporation	10/5/2018	Toner(Support); Envelop	7361-001	Supply/Maint		7361-001	Supply/Maint	\$15.12	994-00-22-00				
	1223701	Invoice		Paid		7361-051	Supply/Maint	\$22.67	781-00-00-00				
						7831-001	Supply	\$39.75	994-00-18-00				
						7831-051	Supply	\$39.76	781-00-00-00				
						7563-001	Common Printer/Type Costs	\$152.14	994-00-16-00				
						7831-001	Supply	\$7.70	994-00-18-00				
						7831-001	Supply	\$11.22	994-00-18-00				
						1331-001	Accounts Receivable	\$24.30	000-00-00-00				
Redwood County	10/12/2018	Pressboard Folders	7361-001	Supply/Maint		7361-001	Supply/Maint	\$26.64	994-00-22-00				
	1625752	Invoice		Paid		7361-051	Supply/Maint	\$39.95	781-00-00-00				
						7831-001	Supply	\$166.42	994-00-18-00				
Region Nine Development Commissio	10/5/2018	Refund 2014-2018 Court	4111-001	Tax Revenue		4111-001	Tax Revenue	\$12.12	000-00-00-19				
	10/05/2018	Invoice		Paid									
Richard D. Peterson	10/26/2018	MNADO.org Website (8999-001	Miscellaneous		8999-001	Miscellaneous	\$45.62	995-00-00-00				
	10/26/2018	Invoice		Paid									
Robert Byrnes	10/26/2018	Commissioner Exp: 07/	7111-001	Committee PerDiem		7111-001	Committee PerDiem	\$150.00	000-00-00-19				
	10/26/2018	Invoice		Paid		7121-001	Committee Exp	\$132.44	000-00-00-19				
Robert H. Van Hee	10/26/2018	Commissioner Exp: 10	7111-211	Committee PerDiem		7111-211	Committee PerDiem	\$50.00	111-00-15-19				
	10/26/2018	Invoice		Paid		7121-211	Committee Exp	\$55.59	111-00-15-19				
Sarah Willhite and Bill Willhite	10/26/2018	Commissioner Exp: 10	7111-001	Committee PerDiem		7111-001	Committee PerDiem	\$50.00	111-00-13-19				
	10/26/2018	Invoice		Paid		7121-211	Committee Exp	\$75.21	111-00-13-19				
Schaap Sanitation	10/5/2018	Refund: RLF Deposit Agr	2314-911	Prepaid Receipts		2314-911	Prepaid Receipts	\$281.00	381-00-00-00				
	10/05/2018	Invoice		Paid									
Schaap Sanitation	10/5/2018	Sanitation: 10/1/18 - 10/	7362-001	Sanitation Service		7362-001	Sanitation Service	\$25.44	994-00-22-00				
	10/05/2018	Invoice		Paid		7362-051	Sanitation Service	\$38.15	781-00-00-00				
						7362-001	Sanitation Service	\$15.00	994-00-22-00				

Southwest Regional Development Commission SRDC Expenditure/Check Report

October, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Project Amount ID
Siebenahler Properties, LLC	10/5/2018 10/05/2018	Refund: RLF Deposit Ag Invoice	Paid	7362-051 2314-911	Sanitation Service Prepaid Receipts	\$15.00 781-00-00-00 \$56.70 381-00-00-00
Slayton EDA	10/5/2018 10/05/2018	Lease Payment - Oct 201 Invoice	Paid	1497-021 1498-022	Amnt To Be Provided-Orig Bldg Amnt To Be Provided-Bldg Addn	(\$824.89) 000-00-00-00 (\$2,358.00) 000-00-00-00
				9212-001 9212-001	Lease Payment Lease Payment	\$824.89 000-00-00-19 \$2,358.00 000-00-00-19
				2621-021 2621-022	Obligation-Capital Lease Obligation-Capital Lease	\$824.89 000-00-00-00 \$2,358.00 000-00-00-00
				7314-001 7314-001	Interest Paid Interest Paid	\$559.01 994-00-22-00 \$1,106.73 994-00-22-00
				4651-001	Interest Revenue	(\$99.79) 000-00-00-19
The Computer Man, Inc.	10/5/2018 279269	Warranty Extension: Old Invoice	Paid	7921-051 7921-001	SoftwMaint/Purch SoftwMaint/Purch	\$527.50 781-00-00-00 \$527.50 994-00-24-00
	10/12/2018 279384	Sonicwall Support Renew Invoice	Paid	7921-001 7921-051	SoftwMaint/Purch SoftwMaint/Purch	\$300.00 994-00-24-00 \$300.00 781-00-00-00
	10/12/2018 279368	Labor: Office 365 Server Invoice	Paid	7921-001	SoftwMaint/Purch	\$660.00 994-00-24-00
	10/12/2018 279393	Ricoh: Waste Toner Bot Invoice	Paid	7563-001	Common Printer/Type Costs	\$24.00 994-00-16-00
Verizon Wireless	10/12/2018 9815721372	Tablets: 09/02/18 - 10/0 Invoice	Paid	7422-001	Cellphone	\$80.40 994-00-21-00
Windstream Inns LLC	10/5/2018 10/05/2018	Refund: RLF Deposit Ag Invoice	Paid	2314-911	Prepaid Receipts	\$730.50 381-00-00-00
Winthrop EDA	10/26/2018 10/26/2018	Pledge: MN Rural Broad Invoice	Paid	8411-001	Memberships	\$500.00 811-00-00-19
XCEL Energy	10/12/2018 10/12/2018	Electricity: 09/02/18 - 10 Invoice	Paid	7341-051 7341-001	Electricity Electricity	\$346.67 781-00-00-00 \$240.90 994-00-22-00

DEVELOPMENT REPORT

November 2018

A. CEDS REPORT

B. ECONOMIC DEVELOPMENT

C. COMMUNITY AND PHYSICAL DEVELOPMENT

- Local Assistance / Land Use, Planning and Zoning
- Waste Management / Energy / Natural Resources

A. COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

The current CEDS can be found online at <http://www.swrdc.org/economic-development/>. An annual update will be submitted by year end.

B. ECONOMIC DEVELOPMENT

Southwest ED Pros—ED Pros is a group of economic development professionals that meet occasionally to learn more about new programs, share best practices, etc. If you have a topic and/or speaker in mind for a future meeting, please contact staff.

Local Economic Development—Staff is available to assist with local job fairs, technical assistance, data research, etc. The career expo in Worthington at Minnesota West and Marshall at SMSU was held September 25 and 26 respectively. During those two days, over 300 volunteers helped 125 exhibitors share more about their business/department and 30 schools (almost 1800 students) explore all the wonderful careers/educational programs available in our region. The planning team will recap this year's event on November 16 and begin 2019 planning.

The Employer group for southwest Minnesota will meet on October 31 with the topic of Strategies to Address the Region's Workforce Needs. Carrie Bendix, Executive Director of the Southwest Minnesota Private Industry Council (PIC), will share the Workforce Development Board's Regional Workforce Development Plan and invite input, ideas and feedback on how we can come up with solutions for our region's workforce needs.

An Education and Economics Skilled Workforce conference will be held in Hutchinson on November 15 and will highlight the Tiger Path Story including innovative approaches to career readiness. This is similar to the work that Redwood Falls Schools is doing with their new addition, Orrin S. Estebo Career Development & Technical Training Center.

Two Labor Market training sessions will be held in Redwood Falls: November 14 and December 12, each from 9 a.m. to noon. Luke Greiner, Regional Analyst with the Department of Employment and Economic Development (DEED), will provide Labor Market training. The training will provide an overview of how to use DEED's labor market information data tools and how to use the tools to understand the local economy to guide job seekers and other clients. It is designed for business owners, HR professionals, career and education counselors and other partners in the workforce development system. This is free but you must register to attend at <https://mn.gov/deed/data/regional-lmi/lmi-training.jsp>.

Economic Development Planners Statewide Networking—The MAD0 planners last met in Battle Lake on

October 4. This group meets quarterly.

Business Assistance—Staff continues to assist inquiries made regarding business start-ups, retentions, and expansions and financing. Staff assists with 2 additional revolving loan fund programs within the region.

Grant Assistance—Staff continues to relay information in regards to grants to appropriate organizations/businesses. Lower Sioux submitted their EDA proposal for construction of a business incubator, and was later asked to submit a full application. Lower Sioux was previously awarded a \$103K grant to develop a feasibility study/management plan for the Lower Sioux Intergenerational Cultural Incubator. Lower Sioux has been notified that they received an EDA investment of \$4,490,615 (total project cost \$5,157,450). This EDA investment funds the construction of the Lower Sioux Intergenerational Cultural Incubator, a facility with training and production space for tribal entrepreneurs working in pottery, quilting, media/graphic arts, culinary arts, and mixed-artistic media such as quilling, beading, and regalia making. This project will help stimulate the local economy by expanding internal and external partnerships with local communities, universities, and business organizations while increasing skills and wages to grow the region's economy. Lower Sioux will be traveling to Chicago for grant details in November.

Daycare—Staff has developed a Child Care Resource Guide to assist with new models and options.

Broadband—Rock County held their first Blandin Broadband Community Vision meeting to identify community strengths and gaps and prioritize potential projects in partnership with the Blandin Foundation. The group will meet again on November 5th to further finalize their work plan and associated budget. The Blandin Foundation held their Broadband Conference on October 23-24 entitled Border to Border Broadband: Transforming Minnesota. Conference materials have been uploaded to a [conference webpage](#), including a link to the full [conference archive](#) (PowerPoints and video) on the Blandin on Broadband blog. The Return on Investment session was interesting and gives a benchmark to the value of broadband development.

The MN Office of Broadband will be announcing the launch of a state-wide broadband benchmarking initiative called CheckSpeedMinnesota. They invite you to visit <https://checkspeedminnesota.com/> and run the test from home, work, and/or your mobile phone. By running this test, your voice will help policy-makers better understand where to focus their attention and efforts to support border to border broadband.

Brownfield—DEED will be holding a Conference entitled Brownfields and Beyond: 2018 Minnesota Redevelopment Conference on November 1 and 2. It is focused on the financing of Brownfield and redevelopment projects.

Grow Our Own Summit—Continuing efforts to grow our own talent continues on November 8 in Marshall with Keynote speaker Nisha Patel. Patel is the executive director of the US Partnership on Mobility from Poverty. Patel will talk about her work in guiding a task force to answer one big, bold question: What would it take to dramatically increase mobility from poverty? Kaufman will be attending from the SRDC.

C. COMMUNITY AND PHYSICAL DEVELOPMENT

Regional Equity Work

SWIF-LMC Race Equity Work Conversation— Staff (Max) attended the League of MN Cities and SW Initiative Foundation's Race Equity Work Conversation in Redwood Falls on October 30. This was a convening of cities and counties interested in developing and piloting a race equity program for their community.

Local Assistance / Land Use, Planning and Zoning

All-Hazard Mitigation Plans (remaining): Lincoln, Murray, Pipestone, Cottonwood, Redwood.

- Second Meetings Held: Redwood (10/25 in Wabasso), Cottonwood (10/29 in Windom)
- Draft Plan Finalization: Murray, Lincoln, Pipestone

The SRDC & Emergency Management Directors are in the process of gathering demographic, geologic, HAZUS, and other background information for some of the remaining updates. Once the plans are finalized, they will go into public hearing phase for 30 days, after which they will be accepted by HSEM & FEMA and then must be adopted by resolution by each participating jurisdiction.

Planning and Zoning:

- *Lincoln County Comprehensive Plan* –
- *Murray County Ordinance update* –Staff continues to work with Murray County staff and the Planning Commission on the update of the Zoning Ordinances. It is anticipated that the Ordinance update work will be near completion at the end of the year, with a public hearing anticipated in January.

Waste Management / Energy / Natural Resources

Waste Management

- The Solid Waste Commission will be meeting on November 26th at 10:30 am.
- Recycling changes in the region: Redwood County will no longer be accepting plastic bags and glass due to the contamination of other recyclables in the single stream recycling process. Pipestone County is moving to single stream recycling, the county has approved ordering the new recycling carts.

Energy

RMEB—is scheduled to meet on November 26. Minutes and Agendas for the meetings are posted on the www.rmeb.org website.

SW CERT: Staff has been working on arrangements for the November 15th Swine Energy Efficiency Workshop in Fairmont. The Worthington Seed grant spent less than requested, and the Steering Committee approved using the leftover funds to help sponsor the Swine Energy Efficiency Workshop.

SW CERT Steering Committee meeting has been scheduled for November 29 in Windom. The Steering Committee has accepted a revised work plan for the Windom solar entry way sign project. The revision has reduced the solar signs repair from two signs to one.

Seed grants status: Two of the 5 grants have been completed with paperwork completed (Federated and Worthington HRA). Status of remaining: Windom – have a new contractor and have submitted a revised work plan with a change in scope from the original – one solar entry way sign instead of two, they are still working out what the educational component will be; United Community Action, they have completed their project, no paperwork has been received; SW Minnesota Housing partnership – assume the project is on track with a December completion and reporting in January 2019.

Staff has been working on encouraging Green Step Cities (Marshall, St James, Vesta, and Sherburn) to submit their reports and offered to provide technical assistance in moving forward with their initiatives. Staff has developed a more complete list of questions to help other CERT Coordinators with determining status of the projects.

Revolving Loan Fund (RLF) Report- November 2018

A. FUNDS AVAILABLE

Funds are currently available in the approximate amount of \$157,200.

B. RECENT ACTIVITY

RLF Committee—The committee meets as needed. Committee members are Byrnes, Carney and Thompson as SRDC representatives and 2 members from the banking industry. The committee last met on 8/28/18. One of our banking industry representatives is retiring December 31.

Servicing Issues—On-going loan servicing issues continue to be addressed, as well as site visits. These include issues such as request for modified payment plans, collateral changes, business closures and NSF's. Our new site visit template is working out well.

New Applicants—The SRDC RLF continues to field calls from potential applicants. Interest rates are as low as 4%.

CDFA EDA RLF Peer-to-Peer Learning Exchange—Staff is attending the CDFA RLF training course on November 6 and 7, followed by the CDFA National Development Finance. The Training Course is tailored to address the specific needs of EDA RLF Grantees and is based on CDFA's highly acclaimed Intro Revolving Loan Fund Course and offers an in-depth look at RLF program development, implementation and management. The agenda focuses on program design, marketing, management, loan underwriting and processing strategies, disclosure and monitoring, evaluations and program risk strategies.

If you have questions about the RLF report, please contact Robin Weis, Economic Development Director, at 507-836-1638 or via e-mail at robin@swrdc.org.

Property Assessed Clean Energy (PACE)
Revolving Loan Fund Report- November 2018

A. FUNDS AVAILABLE

Funds are currently available in the approximate amount of \$165,214 (ARRA Funds Only).

24 loans have been approved thus far totaling \$858,492.06. Our average loan size is \$35,770.50. 62.5% of the loans thus far have been within \$1,000 of their 20% property assessed value cap.

REED and REDG funds are being kept to comply with future loan payment obligations. It is expected that much of the REED loan will be paid back prior to January 2019 month end, based on preliminary feedback received from 2019 appropriation requests.

B. PACE COMMITTEE

The committee meets as needed or in conjunction with the RMEB. The committee last met on September 24 and is scheduled to meet again on November 26.

Weis has been directed to submit the ARRA 5 year extension by June 30, 2019.

C. GENERAL INFORMATION

PACE is available to businesses, including agri-business, as well as non-profits, including churches. *If you have groups in your area that would benefit from hearing about PACE, please contact Robin.*

Energy audit assistance has been helpful in generating interest for PACE and energy efficiency in general. The USDA Energy Audit Assistance program was extended for one year, ending April 2019. Staff encourages members to assist with outreach in this area in particular as if funds are not spent, they will need to be returned.

For the latest Energy Audit Assistance applications or the PACE brochure and application, please go to <http://www.rmeb.org/pace.htm>.

If you have questions about PACE, or about energy audits, please contact Robin Weis, Economic Development Director, at 507-836-1638 or via e-mail at robin@swrdc.org.

Transportation Report – November 2018

SRDC Transportation Committee: No meeting scheduled at this time.

Area Transportation Partnerships:

ATP 7 — is scheduled to meet on November 9, 2018 in Mankato.

ATP 8 — is scheduled to meet on December 14.

Letter of Intent for TA and SRTS projects: Staff will provide an update on the number of Letter of Intent reviews in in the SRDC. The letter of intents were due on October 31, 2018 and the SRDC has until November 16 to meet with the project proposers to review the proposed projects. The full application will be available in mid-November. The application will be due to the ATPs by January 4, 2019. The ATPs will be reviewing and making modification to their applications to accommodate a joint SRTS and TA application process.

Programming Update Workgroup: No report.

District 7 and 8 CHIP outreach: meetings as well as scoping meetings are being scheduled and staff are attending as schedules permit.

Transportation Planners Meeting: Staff is attending the November 7-8 meeting in Baxter.

Greater Minnesota Regional Transportation Organizational Planning Grant: Staff at UCAP, SRDC Staff, and representatives from Lyon, Lincoln, Cottonwood, Redwood and Pipestone Counties discussed a modified proposal to MnDOT. UCAP will revise the proposal and re-submit this fall.

District 7 Manufacturers Study: District 7 will be undergoing a Freight Plan with the focus on Manufacturers. Staff will be assisting with interviews, similar to what was completed in District 8 several years ago.

District 8 Freight Plan: In 2019, the district will begin the process to develop a new freight plan.

CAV: The CAV workshop in Marshall is anticipated to be in February. The Mankato workshop is scheduled for January 16, 2019 at the MnDOT District 7 Office – 2151 Bassett Drive, Mankato, MN 56001 from 1 to 4 p.m.

Active Living Plans: *Statewide Health Improvement Partnership (SHIP) Community Leadership Team (CLT):* Staff continues to work and connect with SHIP in both Des Moines Valley Health & Human Services' SHIP region (Cottonwood, Jackson, Nobles) and the Southwest Health and Human Services SHIP Region (Lincoln, Lyon, Murray, Pipestone, Redwood, Rock). MDH has stated that SHIP is to work with their Active Living *and* SRTS Plan communities on a quarterly basis for the next 10 years or so.

DVHHS SHIP (Cottonwood, Jackson, Nobles) Update:

- Staff continues to participate in CLT meetings & explore options for collaboration.
- The Community Wellness Grant has ended, so DVHHS SHIP is down to 2 staff members (previously more than 10).

SWHHS SHIP (Lincoln, Lyon, Murray, Pipestone, Redwood, Rock) Update:

- Staff continues to participate in the two CLTs in both Marshall and Luverne.

- SRTS & Active Living Facilitation: Staff facilitated 7 meetings with SRTS & Active Living communities through the SHIP contract. A new contract has begun and we will continue to work with those communities to implement the action steps in those plans and connect them to funding opportunities.

TZD/Safe Roads:

- Each MnDOT District will now have its own TZD Coordinator. Annette Larson will remain with the South Central District (D7) and the SW District (D8) will be hiring a new coordinator.
- Cottonwood/Jackson: Coalition is getting started with social media efforts, community outreach efforts, and is planning a Joyride program for the summer of 2019. (Next meeting: January 16, 2019).

District Bike Plans: Each MnDOT District is worked to create a bike plan which will define local bike routes on existing or planned facilities. Staff worked with MnDOT to hold meetings with county engineers to discuss routes and participated in the Technical Advisory Committee (TAC) meetings. The TACs decided on a prioritization weighting system based on various factors. At this point, the work for District Bike Plans has concluded.

Greater Minnesota Regional Parks and Trails Commission: Second DPC meeting held September 4, 2018 in Springfield. Went over funding applications (Hole-in-the-Mountain Park in Lake Benton and Plum Creek Park in Walnut Grove) and vision for the district. Staff will be conducting outreach to potential designee applicants.

To create an application for designation, develop a qualified Unit Master Plan, or (if designated) apply for funding, visit: <http://www.gmrptcommission.org/applications.html>

SRTS Planning Grants: Parent surveys and student tallies are done. Staff will continue to gather background data. Community outreach being conducted at conferences on November 1 & 8.

Round Lake-Brewster is applying for planning assistance for their Elementary/Middle School in Brewster.

**SRDC CALENDAR YEAR 2019
BOARD & FULL COMMISSION
MEETING DATES & TIMES**

BOARD OF DIRECTORS

Thursday, February 14, 2019 at 3:30 p.m.
SRDC Offices, Slayton

Thursday, April 11, 2019 at 3:30 p.m.
SRDC Offices, Slayton

Thursday, June 13, 2019 at 3:30 p.m.
SRDC Offices, Slayton

No August Meeting

Thursday, October 10, 2019 at 3:30 p.m.
SRDC Offices, Slayton

Thursday, December 12, 2019 at 3:30 p.m.
SRDC Offices, Slayton

FULL COMMISSION

Thursday, January 10, 2019 at 3:30 p.m.
SRDC Offices, Slayton

Thursday, March 14, 2019 at 3:30 p.m.
SRDC Offices, Slayton

Thursday, May 9, 2019 at 3:30 p.m.
Lyon County (Location to be determined)

SRDC Annual Meeting
Thursday, July 11, 2019 at 4:00 p.m.
Location to be Determined

Thursday, September 12, 2019 at 3:30 p.m.
Pipestone County (Location to be Determined)

Thursday, November 14, 2019 at 3:30 p.m.
SRDC Offices, Slayton