



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: (____) _____ Email Address: _____

Position Applying For: _____

Date Available If Offered Position: _____ Desired Salary: \$ _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? _____

Education

• High School: _____ Address: _____
From: _____ To: _____ Did You Graduate? YES NO Degree: _____

• College: _____ Address: _____
From: _____ To: _____ Did You Graduate? YES NO Degree: _____

• Other: _____ Address: _____
From: _____ To: _____ Did You Graduate? YES NO Degree: _____

References

Please list three professional references.

1. Full Name: _____ Relationship: _____
 Company: _____ Phone: (____) _____
 Address: _____

2. Full Name: _____ Relationship: _____
 Company: _____ Phone: (____) _____
 Address: _____

3. Full Name: _____ Relationship: _____
 Company: _____ Phone: (____) _____
 Address: _____

Previous Employment

• Company: _____ Phone: (____) _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference?

• Company: _____ Phone: (____) _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference?

• Company: _____ Phone: (____) _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference?

Military Service

Branch: _____ From: _____ To: _____
Rank at Discharge: _____ Type of Discharge: _____
Are you requesting Veteran's Preference? If yes, please include a copy of your DD214: _____

Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: _____ Date: _____

Submit Application and Resume to:
Southwest Regional Development Commission
2401 Broadway Ave, Suite 1, Slayton, MN 56172