

SRDC JOINT BOARD & FULL COMMISSION MEETING

Thursday, May 9, 2019
Immediately Following 3:30 p.m. Public Hearing

Cottonwood Community Center
142 West Main Street, Cottonwood

AGENDA

#	<u>Time</u>		<u>Page</u>
1	3:35 p.m.	Call to Order & Pledge of Allegiance	
2	3:35 p.m.	Introductions	
3	3:35 p.m.	Additions to and Approval of Agenda Action Needed: Approve Agenda	
4	3:40 p.m.	Consent Agenda Items <ul style="list-style-type: none">March 22, 2019 Joint Board/ Full Commission MinutesApril 18, 2019 Board of Directors Meeting MinutesApril Receipts & Expenditures Report Action Needed: Approval of Consent Agenda Items	1-6 7-11 12-20
5	3:45 p.m.	Finance Reports — <i>Treasurer Gravley & Finance Director Crowley</i> <ul style="list-style-type: none">Treasurer's Report, including bank accounts and investmentsAdministrative Report through April, 2019 Action Needed: Approval of Treasurer's Report Action Needed: Approval of Administrative Report	Handout Handout
6	3:50 p.m.	Project Reviews — <i>Staff</i> As of the mailing there are 3 Project Reviews for Commission consideration. Action Needed: Accept Project Reviews	21-26
7	4:00 p.m.	FY2020 Public Hearing Results — <i>Chairman Kuhle</i> <ul style="list-style-type: none">Report on the results of the SRDC's FY2020 Public Hearing held prior to today's meeting. Action Needed: Accept results of SRDC FY2020 Public Hearing	
8		<u>Committee & Staff Reports</u>	
a	4:05 p.m.	Budget & Personnel Committee Report — <i>Committee Chair Gravley & Staff</i> <ul style="list-style-type: none">Review topics discussed by the Committee on 8th.FY2020 BudgetDraft SRDC 2020 Work Program. Action Needed: Approve Board of Directors and Committee Recommendations	27-29
b	4:20 p.m.	Development Report — <i>Staff</i>	30-32

#	<u>Time</u>		<u>Page</u>
	4:30 p.m.	Revolving Loan Funds — <i>RLF Committee Chair Byrnes & Economic Development Director Weis</i>	
		• Commissioners will be updated on current RLF activities.	33
		• Commissioners will be updated on the Property Assessed Clean Energy (PACE) loan fund program.	34
c	4:40 p.m.	Legislative Report — <i>Committee Chair Carney, Chairman Kuhle & staff</i>	
		• Committee Chair Carney & staff will provide an update on the legislative session & travel to St. Paul on April 25 th to meet with area legislators.	
		• Chairman Kuhle and Executive Director Trusty will report on legislative visits while in Washington, DC at the NADO Washington Policy Conference on March 17-20 th .	35-37
d	4:50 p.m.	Transportation Report — <i>Committee Chair VanDeVere & Staff</i>	38-39
		• Spotlight Article: Hands Free Minnesota (blue pages)	Blue 40-42
e	5:00 p.m.	Executive Director's Report — <i>Executive Director Trusty</i>	
f	5:10 p.m.	Chairman's Report — <i>Chairman Kuhle</i>	
9	5:20 p.m.	Report from SRDC Commissioners Representing Local Units of Government & Public Interest Groups	
		• Bob VanHee, Redwood County Commissioner	
		• Myron Koets, Pipestone County Municipalities	
		• Tom Hoff, Southwest Minnesota Higher Education	
10	5:35 p.m.	<u>Unfinished Business</u>	
		SRDC Board of Directors Retreat — <i>Chairman Kuhle & Executive Director Trusty</i>	
		• Update on the SRDC Board Retreat held April 17-18 at Arrowwood, Okoboji.	
11	5:45 p.m.	<u>New Business</u>	
		SRDC Annual Meeting	
		• The SRDC Annual Meeting will be held on Thursday, July 11 th at 4:00 p.m. Location to be announced. A brief Full Commission business meeting will begin the Annual Meeting. Guest Speaker yet to be announced.	
		• The SRDC Awards Committee will need to be appointed by the Chairman for Project of the Year.	
		Action Needed: Chairman makes Awards Committee appointments	
		• The Nominating Committee for Election of Officers at the Annual Meeting will be appointed at today's meeting.	
		Action Needed: Chairman makes Nominating Committee appointments	

#	<u>Time</u>		<u>Page</u>
12		Announcements SRDC Commissioner vacancies exist from the following representation: Lyon County Municipalities, Redwood County Municipalities, Rock County Townships, and Region 8 School Boards. <ul style="list-style-type: none">• SRDC Office closed on Monday, May 27th for Memorial Day.• SRDC Board of Directors Meeting: Thursday, June 13th at 3:30 p.m. at the SRDC Office.• Two surveys are included (green sheets) for Commissioners to complete. Please return completed surveys to Jessica.	Green 43-44
13	5:55 p.m.	Adjournment	



MEMBERS PRESENT: Vice-Chair Myron Koets, Commissioners Rick Anderson, Miron Carney, Bill Crowley, Keith Elbers, Lori Grant, Donna Gravley, Eric Hartman, Dennis Klingbile, Hartwin Kreft, Paul Langseth, Richard Peterson, Ron Skjong, Bob Van Hee, Don Wachal, Carol Wagner, and Dennis Welgraven

MEMBERS ABSENT: Chairman Mike Kuhle, Commissioners Bob Byrnes, Eriann Faris, Stacie Golombiecki, Daryl Hanenburg, Eloise Hauschild, Tom Hoff, Bruce Kooiman, Ann Orren, Jenny Quade, Terry Quiring, Jane Steffen, Nora Murphy, Sherri Thompson, Mic VanDeVere, Shanda Walker, and Matt Widboom

GUESTS PRESENT: Jerry Wagner

STAFF PRESENT: Executive Director Jay Trusty, Dianne Crowley, Annette Fiedler, Robin Weis, and Jessica Welu

CALL TO ORDER

Vice-Chair Myron Koets called the meeting to order at 3:32 p.m. with the Pledge of Allegiance, followed by introductions.

AGENDA ADDITIONS/APPROVAL

Vice-Chair Koets announced the following additions to the agenda: under Commissioner Appointments, the addition of the appointment of Terry Quiring, representing Cottonwood County Townships.

M/S/P Motion made by Commissioner Hartman and seconded by Commissioner Kreft to approve the agenda with additions as noted. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

COMMISSIONER APPOINTMENTS

Vice-Chair Koets announced the following appointments to the Commission: Reappointment of Ann Orren, representing Health & Human Services (two-year term), appointment of Jenny Quade, representing Cottonwood County Municipalities, and appointment of Terry Quiring, representing Cottonwood County Townships.

M/S/P Motion made by Commissioner Gravley and seconded by Commissioner Langseth to approve the reappointment of Ann Orren and the appointment of Jenny Quade and Terry Quiring. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

SRDC BOARD OF DIRECTORS APPOINTMENTS

M/S/P Motion made by Commissioner Kreft and seconded by Commissioner Langseth to approve the following SRDC Board of Directors re-appointments: Eloise Hauschild as Lincoln County's representative, Rick Anderson as Lyon County's representative, and

Miron Carney as Murray County's representative, all for three year terms to March, 2022. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

CONSENT AGENDA

M/S/P Motion made by Commissioner Peterson and seconded by Commissioner Anderson to approve the following consent agenda items: January 10, 2019 Full Commission Meeting Minutes, January Receipts & Expenditures Report, February Receipts & Expenditures Report, and Rock County Contract. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

FINANCE REPORT

SRDC Treasurer Donna Gravley referred Commissioners to their handouts for the current Treasurer's Report. Information on certificates of deposit and cash flow were provided to Commissioners.

M/S/P Motion made by Commissioner Wachal and seconded by Commissioner Hartman to approve the Treasurer's Report as provided. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

Finance Director Dianne Crowley referred Commissioners to the Administrative Report through February 28, 2019 in their handouts. There were no questions.

M/S/P Motion made by Commissioner Carney and seconded by Commissioner Crowley to approve the Administrative Report as provided. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

PROJECT REVIEWS

There were no Project Reviews for Commission consideration.

COMMITTEE AND STAFF REPORTS

A. Budget & Personnel Committee Report

Committee Chair Gravley referred Commissioners to the McKnight Foundation letter in their meeting packets and turned the report over to Executive Director Jay Trusty. Trusty informed the Commission that the SRDC had been approached by McKnight to apply for funding to assist with financing a new planner position to focus on Energy Planning. The SRDC has signed the grant agreement for the two-year grant to fund \$50,000 per year to expand renewable energy staffing. Approval to advertise and hire for the position is needed.

M/S/P Motion made by Commissioner Hartman and seconded by Commissioner Carney to advertise and hire for the Development/Energy Planner position. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

B. Development Report

Economic Development Director Robin Weis referred Commissioners to the meeting packet which contained staff summaries/updates. Many communities within the region are to the point

of becoming “distressed” according to the EDA and may want to consider EDA funding for economic development projects. Weis referred Commissioners to www.statsamerica.org for more information. ED Pros recently met on February 28th for an Opportunity Zone workshop. Future Opportunity Zone trainings will take place, which will be of benefit to communities. Weis also highlighted the following: the Falcon Development Corporation Revolving Loan Fund and the upcoming LYFT Career Pathways workshop on March 28th in Balaton. As part of the Regional Cultural Diversity Coalition, the SRDC will be listed as a sponsor for an upcoming cultural event on May 11th in Marshall. Commissioner Ron Skjong provided further information regarding the Diversity Coalition and the upcoming event.

Physical Development Director Annette Fiedler provided an update on All-Hazard Mitigation Plans and the Lincoln County Zoning Code Update. A Murray County Ordinance meeting took place on March 24th; a May conclusion is the new goal. The Solid Waste Commission will meet on March 25th with a presentation by the SWA’s on the status of accomplishments of the 10-year Regional Solid Waste Management Plan, and a presentation from MPCA on Solar Panel Recycling. Fiedler also updated Commissioners on discussions held with Wind Energy personnel regarding blade disposal in the region. RMEB will meet on March 25th. Speakers will include a presentation on Aircraft Detection Lighting Systems and Rural Climate Change Dialog. Executive Director Trusty provided further information about the Rural Climate Change Dialog and provided an update for the proposed project location for the Plum Creek Wind Project. Discussion followed.

Fiedler referred Commissioners to their meeting packets for the SW CERT Roles and Responsibilities draft. Proposed changes to the document are noted in the document’s footnotes. Proposed changes were explained.

M/S/P Motion made by Commissioner Skjong and seconded by Commissioner Kreft to approve the revisions to the SW CERT Roles & Responsibilities. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

C. Revolving Loan Fund

Economic Development Director Robin Weis referred Commissioners to the RLF report in their meeting packets. Funds are currently available in the approximate amount of \$217,000, including a March 1st loan closing for a Murray County business in the amount of \$43,000. Staff is currently working on four potential loans. The SRDC RLF Application (fillable) and Requirements Checklist is updated and can be found on the SRDC website.

PACE

Economic Development Director Weis referred Commissioners to their meeting packet for an update on the Property Assessed Clean Energy (PACE) Program. Funds are currently available in the approximate amount of \$82,000 (ARRA Funds only). 26 loans have been approved thus far, totaling \$957,212.06. The latest loan was to a Lyon County business. Staff have received several servicing requests for energy audits. Energy audit assistance is still available until April 1st. 13 of 15 counties have submitted their appropriation funds. Weis noted that outreach requests in 2019 will be referred to the PACE committee or RMEB members unless time and mileage reimbursement is available.

D. Legislative Report

Committee Chair Miron Carney reported that representatives from the Legislative Committee traveled to St. Paul on February 28th to meet with legislative staff from the Governor's office, and also met with Region 8 Legislators Swedzinski, Gunther and Weber. Committee members had planned to travel to St. Paul on January 30th, but due to weather, Commissioner Langseth was the only attendant. Committee members plan to attend the Minnesota Rural Broadband Legislative Day on April 3rd and travel to St. Paul to meet with Region 8 Legislators on April 10th.

Executive Director Jay Trusty updated the Commission on the NADO Washington DC Conference which he and Chairman Mike Kuhle attended March 17-20. Discussion of the DC Legislative visits followed.

E. Transportation Report

Physical Development Director Annette Fiedler referred Commissioners to the meeting packet and handout which summarized current activities. The Transportation Committee will meet on March 27th; agenda items will include a review of the MnDOT Work Program, Corridor Updates and public review of the ATP 7 and 8 ATIPS. During this month's KDOM interview, Fiedler discussed the upcoming Transportation Committee meeting, how projects get into ATIPS, and how important public input is. ATP 7 & 8 last met on March 8th. Executive Director Trusty provided an update from the ATP 8 meeting on the Highway 23 Coalition 2019 Priority Project. Discussion followed. ATP 7 will meet on June 14th; ATP 8 will meet on April 12th. The District 7 Manufacturer's Study interviews are done and the final report will be out late this summer. The NADO Transportation Conference is upcoming in June in Ohio. Fiedler also provided updates on the March 12th Transportation Planners Meeting, Active Living Plans, SHIP, TZD/Safe Roads, SRTS, as well as the upcoming Transportation Industry Career Exploration and Hiring Event on May 1st in Marshall. Fiedler noted that this week she has had many conversations regarding the King of Trails (Highway 75). The State Coordinator has found funding for sign replacement and the signs will display a new and approved logo.

F. Executive Director's Report

Executive Director Jay Trusty reported on current activities. At the March MADO Executive Directors Meeting in Morris, a speaker from the University of Minnesota Morris Center for Small Towns provided information on internship project opportunities. The Executive Directors also discussed a MADO Dashboard Project and had a tour of River View Dairy. Discussion followed. Trusty also highlighted an upcoming solar meeting on April 5th, an upcoming GTS training on Planning and Zoning in Worthington, the first Southwest Business Development Network Meeting held March 15th in Marshall, as well as the passing of Southwest Minnesota Housing Partnership's recently retired CEO Rick Goodemann. Trusty will be out of the office until April 1st but will access his emails if anything arises during the time.

G. Chairman's Report

No report.

REPORT FROM SRDC COMMISSIONERS REPRESENTING LOCAL UNITS OF GOVERNMENT & PUBLIC INTEREST GROUPS

A. Lyon County Commissioners

Commissioner Rick Anderson provided an update on current projects in Lyon County, including preparation for the landfill to take on Redwood and Renville solid waste, road projects, and the legacy grant for Twin Lakes Park.

B. Murray County Municipalities

Commissioner Miron Carney provided an update on current projects in Slayton, including this year's snow removal issues, flooding, tax capacity growth, as well as business development.

C. Jackson County Townships

Commissioner Richard Peterson provided an update on current projects in Jackson County Townships, including the Jackson County Township Annual Meeting held March 12th, this year's snow removal issues, road maintenance issues, the state of township budgets, and current projects and concerns in Kimball Township.

UNFINISHED BUSINESS

SRDC Orientation Workshop

The SRDC sponsored an Orientation Workshop on February 2nd for newly elected officials and recently appointed SRDC Commissioners. This year's workshop had low attendance. Evaluation survey results were included in the meeting packet. Discussion from attendees followed.

NEW BUSINESS

Timetable for SRDC's FY 2020 Work Program and Budget Preparation

Finance Director Dianne Crowley referred Commissioners to the draft timetable for the SRDC's FY 2020 Budget and Work Plan Process. The SRDC standing committees will be meeting prior to work program completion. The Public Hearing on the SRDC FY 2020 Work Program will be held prior to the May 9th Full Commission meeting. The Budget & Personnel Committee will meet on April 8th at 1:30 p.m. at the SRDC Office.

M/S/P Motion made by Commissioner Wachal and seconded by Commissioner Langseth to approve the SRDC Timetable for the FY 2020 Budget and Work Plan Process. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

OTHER ISSUES

Board of Directors Retreat

The Board of Directors will hold their Retreat April 17-18 at Arrowwood, Okoboji. Commissioners were referred to the revised proposal for Scope of Work/Budget and Agenda.

M/S/P Motion made by Commissioner Langseth and seconded by Commissioner Hartman to approve the SRDC Board of Director Retreat's proposed Scope of Work/Budget and Agenda. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

ANNOUNCEMENTS

Vice-Chair Koets referred Commissioners to the announcements included on the agenda.

SRDC Commissioner vacancies exist from the following representation: Lyon County Municipalities, Redwood County Municipalities, Rock County Townships, and Region 8 School Boards.

ADJOURNMENT

Vice-Chair Koets adjourned the meeting at 5:12 p.m.

APPROVAL OF MEETING MINUTES

Meeting Minutes prepared by Jessica Welu, SRDC Communications Specialist.

Reviewed by:

Approved by:

Hartwin Kreft
SRDC Secretary

Mike Kuhle
SRDC Chairman



MEMBERS PRESENT: Chairman Mike Kuhle, Commissioners Rick Anderson, Miron Carney, Keith Elbers, Donna Gravley, Eric Hartman, Eloise Hauschild, Myron Koets, Hartwin Kreft, Paul Langseth, and Richard Peterson

MEMBERS ABSENT: Commissioner Bob Byrnes

STAFF PRESENT: Executive Director Jay Trusty, Annette Fiedler, Max Kaufman, Robin Weis, and Jessica Welu

CALL TO ORDER

Chairman Mike Kuhle called the meeting to order at 12:00 p.m.

AGENDA ADDITIONS/APPROVAL

Chairman Kuhle announced the following addition to the Agenda: under Transportation Report, the addition of the SRTS Local Coordinator Grant Resolution.

M/S/P Motion made by Commissioner Hartman and seconded by Commissioner Kreft to approve the agenda with additions as noted. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

CONSENT AGENDA

M/S/P Motion made by Commissioner Langseth and seconded by Commissioner Hartman to approve the following consent agenda items: March Receipts & Expenditures Report. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

FINANCE REPORT

SRDC Treasurer Donna Gravley referred Commissioners to the Treasurer's Report in the handouts, including current investments, reserves, and funds available for cash flow purposes.

M/S/P Motion made by Commissioner Peterson and seconded by Commissioner Langseth to approve the Treasurer's Report as provided. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

Executive Director Jay Trusty referred Commissioners to the Administrative Report through the end of March 2019. Trusty highlighted several line items.

M/S/P Motion made by Commissioner Hartman and seconded by Commissioner Anderson to approve the Administrative Report as provided. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

PROJECT REVIEWS

There were no project reviews for Board consideration.

COMMITTEE AND STAFF REPORTS

A. Budget & Personnel Committee Report

Committee Chair Gravley reported that the Budget & Personnel Committee met on April 8th to review the draft budget and work program and to recommend salary adjustments for Fiscal Year 2020. Commissioners were referred to the budget pages in their handouts. Executive Director Jay Trusty reviewed the draft budget. In FY2020, the Commission has staff members that have hours available and can respond to the needs of the region as they arise. The Commission is continuing to transition to new project areas along with working on succession planning. When projects are secured, this will reduce the need for reserve utilization. Committee Chair Gravley reported that the Budget & Personnel Committee is recommending that the Fiscal Year 2020 budget be sent to public hearing and to recommend approval of the budget to the Full Commission after the hearing on May 9th.

M/S/P Motion made by Commissioner Langseth and seconded by Commissioner Hauschild to approve the recommendation of the Committee and send the FY2020 budget to the Full Commission after the public hearing on May 9, 2019. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

Committee Chair Gravley reported that the Committee discussed salary adjustment options for the new fiscal year. After reviewing the budget and reserve usage the Committee is recommending a 2.8% COLA to all eligible employees.

M/S/P Motion made by Commissioner Koets and seconded by Commissioner Peterson to approve the following Committee recommendation: On July 1, 2019, all regular status staff members receive a 2.8% COLA increase. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

Committee Chair Gravley reported that the Executive Committee will be meeting at a later date to recommend any changes to the Executive Director's salary.

Executive Director Trusty then presented the Draft FY2020 Work Program, noting changes. Committee Chair Gravley reported that the Committee is recommending approval of the Draft FY2020 Work Program.

M/S/P Motion made by Commissioner Kreft and seconded by Commissioner Langseth to approve the recommendation of the Committee and request Full Commission approval of the SRDC's FY2020 Work Program as presented. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

Executive Director Trusty provided an update on filling the Development/Energy Planner position.

B. Development Report

Commissioners were referred to their meeting packet which contained staff summaries/updates. Economic Development Director Robin Weis reported on the following activities: On April 12th, Weis participated in an EDA Peer Review with the Greater Egypt Economic Development Commission, on May 9th the SRDC will have an EDA Site Visit, staff assisted the City of Worthington on a Regional Innovation Strategies grant, and the ED Pros met on February 28th in regards to Opportunity Zones. Future Opportunity Zone trainings will take place which will be of benefit to communities. Discussion of Opportunity Zones within the region followed. Weis attended the LYFT Career Pathways event on March 28th in Balaton. Weis also noted that the SRDC will be listed as a sponsor for a Culture Conference taking place in Marshall on May 11th (the Conference flyer and further information is available on the SRDC Facebook page), and the 60/90 group is looking for advocates attending events in the area to assist with promoting the area on their Facebook page.

Development Planner Max Kaufman provided an update on All-Hazard Mitigation Plans. All remaining plans are in the Draft Plan Finalization phase. Once plans are finalized, they will go into public hearing phase for 30 days.

Physical Development Director Annette Fiedler provided an update on the Lincoln County Zoning Code Update and the Murray County Ordinance update; a meeting took place on April 15th. A new time frame of a June hearing and July/August adoption is the new goal. Fiedler noted that Solid Waste Commission is scheduled to meet on July 22nd. Two project reviews for wind energy projects have been completed and will be presented at the May Full Commission meeting.

C. Revolving Loan Fund

Economic Development Director Weis referred Commissioners to their meeting packet which summarized recent RLF activities. Funds are currently available in the approximate amount of \$234,000. The RLF Committee approved two Nobles County loans on April 16th.

PACE

Economic Development Director Weis referred Commissioners to their meeting packet for an update on the Property Assessed Clean Energy (PACE) Program. Funds are currently available in the approximate amount of \$82,395 (ARRA Funds only). Staff is working on several applications at this point. Energy audit assistance is no longer available via the Energy Audit Assistance Program.

D. Legislative Committee Report

Committee Chair Miron Carney reported that members of the Legislative Committee had visited with Representative Schomacker and Senator Weber on April 3rd while attending Broadband Day at the Capitol. The Committee had planned to travel to St. Paul on April 10th to discuss the SRDC's 2019 Legislative Issues Agenda. However, due to weather conditions, the legislative visits have been postponed to April 25th. Discussion followed.

E. Transportation Report

Development Planner Max Kaufman referred Commissioners to the meeting packet which summarized current activities, including the SRDC Transportation Committee's March 27th

meeting, ATP 7 and ATP 8, and, TZD/Safe Roads, and Active Living Plans. District 7 Manufacturers Study interviews are complete. The final report will be available in summer 2019. A Greater Minnesota Regional Parks and Trails Commission district workshop will be held April 30th in Mankato followed by the DPC 5 meeting. The Luverne SRTS plan is currently being designed and a third meeting is set to review the plan and assign responsibilities for the goals. The SRDC is applying to be a regional SRTS coordinator for Redwood Falls to assist with implementing their SRTS plans. A resolution is needed for the grant application.

M/S/P Motion made by Commissioner Kreft and seconded by Commissioner Langseth to approve the SRTS Local Coordinator Grant Resolution. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

Development Planner Kaufman reported that he attended a MnDOT Roadside Aesthetics Listening Session on April 16th in Mankato. Questions and discussion of the session followed.

F. Executive Director's Report

Executive Director Jay Trusty reported on current activities, including his attendance at a solar siting and agriculture discussion hosted by the University of Minnesota, the second EDA meeting in Rock County that Economic Development Director Robin Weis and he attended, and the Nobles County Township Association meeting on April 9th. Discussion followed. On April 15th, the President of SWIF, the Executive Directors of 6W and 6E, and Trusty held a regular meeting in Montevideo to discuss regional projects.

G. Chairman's Report

Chairman Mike Kuhle discussed his attendance at the NADO Washington DC Conference. Kuhle noted an RDC in Utah that is working closely with their university extension services to provide education and training seminars. It would be worthwhile for the RDC to work closely with the University of Minnesota Extension and with the colleges within the region to assist with workforce shortages. Chairman Kuhle also reported on efforts of communities to pass local tax increases at the state legislature. Discussion followed.

UNFINISHED BUSINESS

No discussion.

NEW BUSINESS

No discussion.

OTHER ISSUES

SRDC Board of Directors Retreat

The SRDC Board Retreat was held April 17-18 at Arrowwood, Okoboji.

SRDC Annual Meeting

The SRDC Annual Meeting will be held on Thursday, July 11th, location to be determined.

The Awards Committee and the Nominating Committee for election of officers (Chairman, Secretary, and Treasurer) will be appointed at the May 9th Full Commission Meeting.

ANNOUNCEMENTS

Chairman Kuhle referred Commissioners to the announcements included on the agenda.

SRDC Commissioner vacancies exist from the following representation: Lyon County Municipalities, Redwood County Municipalities, Rock County Townships and Region 8 School Boards.

ADJOURNMENT

Chairman Kuhle adjourned the meeting at 1:00 p.m.

APPROVAL OF MEETING MINUTES

Meeting Minutes prepared by Jessica Welu, SRDC Communications Specialist.

Reviewed by:

Approved by:

Hartwin Kreft
SRDC Secretary

Mike Kuhle
SRDC Chairman

Southwest Regional Development Commission

Cash Receipts Report - By Month

April, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Received EFT	RLF Loan Borrower Payments	2286	132	4/1/2019		CR	RLF Loan Borrowers	\$17,212.49
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
2399-911	381-00-00-00	Loan Clearing	EDA RLF Overall		\$17,212.49			
Received EFT	PACE Loan Payment (McFarquhar)	2287	132	4/1/2019		CR	PACE Loan Borrower	\$300.00
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
2399-911	222-84-00-00	Loan Clearing	PACE Default		\$300.00			
Check	Dianne Crowley - Copies Made/Ream of Paper	2304	786	4/2/2019		CR	Dianne Crowley - Copies Mad	\$4.98
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
8949-001	994-00-16-00	Reimb.Fm non SRDC	CC-Copy/Print		\$1.40			
8949-001	994-00-16-00	Reimb.Fm non SRDC	CC-Copy/Print		\$3.35			
2312-001	000-00-00-00	Sales Tax Payable	Default		\$0.23			
Check	Rhonda Wynia: Copies Made/Sales Tax	2289	781	4/5/2019		CR	Rhonda Wynia	\$23.62
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
8949-001	994-00-16-00	Reimb.Fm non SRDC	CC-Copy/Print		\$22.10			
2312-001	000-00-00-00	Sales Tax Payable	Default		\$1.52			
Check	SWMHP: Month Costs (March 2019)	2290	781	4/5/2019		CR	SWMHP	\$3,674.44
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
1335-051	000-00-00-00	Accts Receivable-SWMHP	Default		\$3,674.44			
1495-051	000-00-00-00	Due To/Due From	Default	\$3,674.44				
Check	SWMHP: Financial/Secretarial Contract - March 2019	2291	781	4/5/2019		CR	SWMHP	\$1,144.75
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
1341-001	000-00-00-00	Due From Gov't/Agency	Default		\$1,144.75			
Check	SWMHP: Lease Payment (April 2019)	2292	781	4/5/2019		CR	SWMHP	\$2,749.98
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
7314-001	994-00-22-00	Interest Paid	CC-Space		\$270.70			
9212-001	000-00-00-19	Lease Payment	Unrestricted- 19		\$435.09			
2621-021	000-00-00-00	Obligation-Capital Lease	Default		\$435.09			
1497-021	000-00-00-00	Amt To Be Provided-Orig B	Default		(\$435.09)			
7314-001	994-00-22-00	Interest Paid	CC-Space		\$617.82			
9212-001	000-00-00-19	Lease Payment	Unrestricted- 19		\$1,426.37			
2621-022	000-00-00-00	Obligation-Capital Lease	Default		\$1,426.37			
1498-022	000-00-00-00	Amt To Be Provided-Bldg A	Default		(\$1,426.37)			
1495-021	000-00-00-00	Due To/Due From	Default	\$435.09				
1495-021	000-00-00-00	Due To/Due From	Default	(\$435.09)				
1495-022	000-00-00-00	Due To/Due From	Default	\$1,426.37				
1495-022	000-00-00-00	Due To/Due From	Default	(\$1,426.37)				

Southwest Regional Development Commission

Cash Receipts Report - By Month

April, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Check	Lincoln County: County Ordinance Contract - Mar 2019	2288	780	4/8/2019		CR	Lincoln County	\$720.00
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
1341-001	000-00-00-00	Due From Gov't/Agency	Default		\$720.00			
Check	Sibley County: 2019 RMEB Dues (Prorated)	2282	78	4/15/2019		CR	Sibley County	\$1,290.32
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4351-610	711-00-00-19	County Funds	RMEB-19-Operating		\$1,290.32			
Check	City of Heron Lake: RLF Contract - Mar 2019	2283	779	4/15/2019		CR	City of Heron Lake	\$30.00
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
1341-001	000-00-00-00	Due From Gov't/Agency	Default		\$30.00			
Check	St Louis County: GMR Parks/Trails - March 2019	2284	779	4/15/2019		CR	St Louis County	\$610.43
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
1341-001	000-00-00-00	Due From Gov't/Agency	Default		\$610.43			
Check	Murray County: Pilt Payment	2285	779	4/15/2019		CR	Murray County	\$1.40
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4111-001	000-00-00-19	Tax Revenue	Unrestricted- 19		\$1.40			
Check	SWHHS: Contract - March 2019	2279	778	4/17/2019		CR	SWHHS	\$164.00
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
1341-001	000-00-00-00	Due From Gov't/Agency	Default		\$164.00			
Check	Rhonda Wynia: Health Insurance (May) COBRA	2280	778	4/17/2019		CR	Rhonda Wynia	\$782.98
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
1331-001	000-00-00-00	Accounts Receivable	Default		\$782.98			
Check	Towns Concrete: RLF App Fee	2281	131	4/17/2019		CR	Towns Concrete	\$150.00
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
2317-911	381-00-00-00	Prepaid-Application Fees	EDA RLF Overall		\$150.00			
Check	University of Minnesota: Certs 18-19 (#15)	2293	782	4/19/2019		CR	University of Minnesota	\$2,734.56
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4722-205	211-00-12-19	Dept.Commerce Revenue.	CERT 18-19		\$2,734.56			
1495-205	211-00-12-19	Due To/Due From	CERT 18-19	\$2,734.56				
Check	Murray County: March 2019 Land Use Ordinance	2295	784	4/22/2019		CR	Murray County	\$742.50
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
1341-001	000-00-00-00	Due From Gov't/Agency	Default		\$742.50			

Southwest Regional Development Commission

Cash Receipts Report - By Month

April, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Check	University of Minnesota: CERTS Green Step #5	2296	784	4/22/2019		CR	University of Minnesota	\$119.68
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4717-207	211-00-33-19	MPCA Revenue	CERT-Green Step FY19 -		\$119.68			
1495-207	211-00-33-19	Due To/Due From	CERT-Green Step FY19 -	\$119.68				
Received EFT	US Treasury: EDA Planning Funds	2297	40	4/22/2019		CR	US Treasury	\$13,565.00
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4811-111	311-00-00-19	EDA Rev	EDA FY19		\$13,565.00			
1495-111	311-00-00-19	Due To/Due From	EDA FY19	\$13,565.00				
Check	A.C.E. of SW Minnesota: March 2019 Postage/Copies	2294	783	4/23/2019		CR	A.C.E. of SW Minnesota	\$298.81
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
1332-001	000-00-00-00	Accts Receivable-A.C.E.	Default		\$298.81			
Check	Towns Concrete LLC: RLF Origination Fee (1.5%)	2298	785	4/30/2019		CR	Towns Concrete LLC	\$615.00
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4321-911	381-00-70-19	Loan Origination Fee	EDA-RLF Adm FY19		\$615.00			
1495-911	381-00-70-19	Due To/Due From	EDA-RLF Adm FY19	\$615.00				
Check	Towns Concrete LLC: RLF Legal Fees	2299	133	4/30/2019		CR	Towns Concrete LLC	\$500.00
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
2314-911	381-00-00-00	Prepaid Receipts	EDA RLF Overall		\$500.00			
Other	Jackson Federal Savings/Loan: Admin Interest Income	2300	60	4/30/2019		CR	Jackson Federal Savings/Loan	\$176.20
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19		\$176.20			
Other	Jackson Federal Savings/Loan: RLF Interest Income	2301	58	4/30/2019		CR	Jackson Federal Savings/Loan	\$27.50
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4651-911	381-00-70-19	Interest Revenue	EDA-RLF Adm FY19		\$27.50			
Other	United Prairie Bank: Interest Income	2302	59	4/30/2019		CR	United Prairie Bank	\$19.45
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19		\$19.45			
Other	Currie State Bank: RLF Interest Income	2303	57	4/30/2019		CR	Currie State Bank	\$0.52
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4651-911	381-00-70-19	Interest Revenue	EDA-RLF Adm FY19		\$0.52			
Other	First Independent Bank: Admin Interest Income	2305	57	4/30/2019		CR	First Independent Bank/Russel	\$73.16
Account ID	Project ID	Account Description	Project Description	Debit Amount	Credit Amount			
4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19		\$73.16			

Southwest Regional Development Commission

Cash Receipts Report - By Month

April, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Other	Minnwest Bank: Interest Income (Falcon Development)	2306	7	4/30/2019		CR	Minnwest Bank	\$0.70
Account ID	Project ID	Account Description			Project Description		Debit Amount	Credit Amount
4651-640	740-97-00-19	Interest Revenue			Falcon Development Corpo			\$0.70
Grand Total:								\$47,732.47

Southwest Regional Development Commission

Invoice Expense Allocation Report

April, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Project	
						Amount	ID
AFLAC	4/12/2019 080329	AFLAC - 04/10/19 Invoice	Paid	2161-001	Accident Insurance	\$71.48	000-00-00-00
				2162-001	Cancer Insurance	\$24.00	000-00-00-00
				2163-001	Dental Insurance	\$66.28	000-00-00-00
				2171-001	Disability Ins-After Tax	\$65.25	000-00-00-00
	4/19/2019 206075	AFLAC - 04/25/19 Invoice	Paid	2161-001	Accident Insurance	\$71.48	000-00-00-00
				2162-001	Cancer Insurance	\$24.00	000-00-00-00
				2163-001	Dental Insurance	\$66.28	000-00-00-00
				2171-001	Disability Ins-After Tax	\$65.25	000-00-00-00
Arrowwood Resort & Conference Cent	4/26/2019 04/26/2019	Board Retreat: Beverage Invoice	Paid	7131-001	Board Retreat	\$777.90	000-00-00-19
Bruce Kootman XXX-XX-9830	4/26/2019 CO 107505	Board Retreat: Hotel Ro Invoice	Paid	7131-001	Board Retreat	\$1,485.00	000-00-00-19
	4/25/2019 04/25/2019	Commissioner Exp: 03 Invoice	Paid	7111-211	Committee Per Diem	\$50.00	111-00-15-19
				7121-211	Committee Exp	\$34.80	111-00-15-19
Cardmember Services	4/26/2019 04/26/2019	Visa: 03/16/19 - 04/15/1 Invoice	Paid	6111-001	Staff Travel	\$30.00	811-00-00-19
				6117-001	Meals	\$112.36	811-00-00-19
				6116-001	Hotel	\$1,316.89	811-00-00-19
				6241-001	Fuel	\$30.00	994-00-23-00
				6116-001	Hotel	\$142.15	811-00-00-19
				6111-001	Staff Travel	\$66.00	811-00-00-19
Chandler Co-Op	4/12/2019 04/12/2019	Fuel: Mar 2019 Invoice	Paid	7121-001	Committee Exp	\$670.22	811-00-00-19
				6241-001	Fuel	\$34.57	994-00-23-00
City of Cottonwood	4/19/2019 04/19/2019	Rental: Community Cent Invoice	Paid	7121-001	Committee Exp	\$50.00	000-00-00-19
City of Slayton XX-XXX544	4/5/2019 04/05/2019	Water/Sewer: 02/19/19 - 0 Invoice	Paid	7343-001	Water	\$20.80	994-00-22-00
				7343-051	Water	\$31.20	781-00-00-00
XX-XXX544	4/12/2019 04/12/2019	MCECC: T-Shirt Adve Invoice	Paid	7513-782	Adv/Mktg	\$100.00	675-05-01-00

Southwest Regional Development Commission

Invoice Expense Allocation Report

April, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Project Amount ID
Culligan Water Conditioning	4/12/2019	Water/Salt: Mar 2019	Paid	7364-051	Water/Culligan	\$20.14 781-00-00-00
	04/12/2019	Invoice		7364-001	Water/Culligan	\$71.42 994-00-22-00
Darren Veldhuisen XXX-XX-9499	4/5/2019	Snow Removal: Mar 201	Paid	7363-051	Snow Removal	\$171.00 781-00-00-00
	04/05/2019	Invoice		7363-001	Snow Removal	\$114.00 994-00-22-00
Donald H. Wachal XXX-XX-1522	4/25/2019	Commissioner Exp: 03	Paid	7111-001	Committee PerDiem	\$50.00 000-00-00-19
	04/25/2019	Invoice		7121-001	Committee Exp	\$70.76 000-00-00-19
Donna Gravley XXX-XX-0836	4/25/2019	Commissioner Exp: 04	Paid	7111-001	Committee PerDiem	\$150.00 000-00-00-19
	04/25/2019	Invoice		7121-001	Committee Exp	\$89.32 000-00-00-19
Eloise Hauschild XXX-XX-3682	4/25/2019	Commissioner Exp: 04	Paid	7111-001	Committee PerDiem	\$50.00 000-00-00-19
	04/25/2019	Invoice		7121-001	Committee Exp	\$63.80 000-00-00-19
Eric A. Hartmann XXX-XX-8989	4/25/2019	Commissioner Exp: 02	Paid	7111-911	Committee PerDiem	\$50.00 381-00-70-19
	04/25/2019	Invoice		7111-001	Committee PerDiem	\$50.00 000-00-00-19
Fleet Services Division	4/25/2019	Mar 2019 - Lease Paymen	Paid	7121-001	Committee Exp	\$59.16 000-00-00-19
	2019090034	Invoice		6211-001	Lease	\$360.61 994-00-23-00
Frontier Communications	4/5/2019	Mthly Maint. Contract (Paid	7421-051	Telephone	\$67.59 781-00-00-00
	04/05/2019	Invoice		7421-001	Telephone	\$36.39 994-00-21-00
	4/19/2019	Telephone: 04/04/19 - 0	Paid	7421-051	Telephone	\$501.91 781-00-00-00
	04/19/2019	Invoice		7421-001	Telephone	\$268.97 994-00-21-00
Grants Management Systems	4/5/2019	YTD Annual Supp. Main	Paid	1332-001	Accts Receivable-A.C.E.	\$1.29 000-00-00-00
	70032019	Invoice		7421-001	Telephone	\$0.86 994-00-21-00
	4/5/2019	Services: Mar 2019	Paid	7921-911	SoftwMaint/Purch	\$33.00 381-00-70-19
	70032019	Invoice		7921-911	SoftwMaint/Purch	\$100.00 381-00-70-19
Hartwin A. Kreft XXX-XX-4798	4/25/2019	Commissioner Exp: 03/	Paid	7111-001	Committee PerDiem	\$150.00 000-00-00-19
	04/25/2019	Invoice		7121-001	Committee Exp	\$120.64 000-00-00-19
	4/25/2019	Commissioner Exp: 03/	Paid	7111-211	Committee PerDiem	\$50.00 111-00-15-19
	04/25/2019	Invoice		7121-211	Committee Exp	\$60.32 111-00-15-19

Southwest Regional Development Commission Invoice Expense Allocation Report April, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Project Amount ID
Jason Nielsen	4/26/2019 04/26/2019	RLF Contracted Services: Invoice	Paid	8112-911	Ctr Service	\$50.00 381-00-70-19
Jim's Market	4/5/2019 04/05/2019	Mtg Exp: Transportation Invoice	Paid	7121-211	Committee Exp	\$51.37 111-00-15-19
JobsHQ	4/12/2019 2082460	Adv: Development/Energ Invoice	Paid	7513-815	Adv/Mktg	\$506.00 519-00-91-00
Keith Elbers XXX-XX-5780	4/25/2019 04/25/2019	Commissioner Exp: 04 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 000-00-00-19 \$81.20 000-00-00-19
MailFinance	4/19/2019 N7678401	Postage Lease: 05/11/19 - Invoice	Paid	7211-051 7261-001	Postage Postal Supplies/Maintenance	\$429.85 781-00-00-00 \$429.86 994-00-17-00
Marilyn Samuelson XXX-XX-4649	4/26/2019 04/26/2019	Apr 2019 - Janitorial Ser Invoice	Paid	7351-001 7351-051	Janitorial Janitorial	\$328.00 994-00-22-00 \$472.00 781-00-00-00
Marshall Independent	4/12/2019 051296	Adv: Development/Energ Invoice	Paid	7513-815	Adv/Mktg	\$172.00 519-00-91-00
Matthew J. Widboom XXX-XX-6984	4/25/2019 04/25/2019	Commissioner Exp: 03 Invoice	Paid	7111-211 7121-211	Committee PerDiem Committee Exp	\$50.00 111-00-15-19 \$40.54 111-00-15-19
Michael L. VanDeVere XXX-XX-7929	4/25/2019 04/25/2019	Commissioner Exp: 03 Invoice	Paid	7111-211 7121-211 7111-211 7121-211	Committee PerDiem Committee Exp Committee PerDiem Committee Exp	\$50.00 111-00-13-19 \$63.80 111-00-13-19 \$50.00 111-00-15-19 \$44.08 111-00-15-19
Murray County News	4/12/2019 04/12/19	MCECC: Family Fair A Invoice	Paid	7513-782	Adv/Mktg	\$283.50 675-05-01-00
Northwest Gas	4/5/2019 04/05/2019	Fuel: 02/16/19 - 03/16/1 Invoice	Paid	7342-001 7342-051	Fuel Fuel	\$162.98 994-00-22-00 \$234.52 781-00-00-00
	4/26/2019 04/26/2019	Fuel: 03/16/19 - 04/13/1 Invoice	Paid	7342-001 7342-051	Fuel Fuel	\$92.80 994-00-22-00 \$133.54 781-00-00-00

Southwest Regional Development Commission Invoice Expense Allocation Report

April, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	Project ID
One Office Solution	4/5/2019 1883451-0	Colored Paper: Blue, Gre Invoice	Paid	7561-001	Copier Supplies/Maintenance	\$33.13	994-00-16-00
	4/26/2019 1889799-0	Colored Paper - Blue/Gre Invoice	Paid	7561-001	Copier Supplies/Maintenance	\$24.20	994-00-16-00
Paul Langseth XXX-XX-2867	4/25/2019 04/25/2019	Commissioner Exp: 04 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$100.00 \$42.92	000-00-00-19 000-00-00-19
	4/5/2019 6038160	Toner(Support), Cartrid Invoice	Paid	7563-001 7831-001 7563-001	Common Printer/Type Costs Supply Common Printer/Type Costs	\$152.14 \$16.99 \$130.88	994-00-16-00 994-00-18-00 994-00-16-00
Richard Anderson XXX-XX-2373	4/19/2019 6284231	B.T./Kleenex/Tape/Band A Invoice	Paid	7361-001 7361-051 7831-001 7831-051 7831-001	Supply/Maint Supply/Maint Supply Supply Supply	\$48.23 \$72.35 \$0.88 \$1.32 \$58.33	994-00-22-00 781-00-00-00 994-00-18-00 781-00-00-00 994-00-18-00
	4/25/2019 04/25/2019	Commissioner Exp: 04 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$100.00 \$106.72	000-00-00-19 000-00-00-19
Robert Byrnes XXX-XX-9551	4/25/2019 04/25/2019	Commissioner Exp: 03 Invoice	Paid	7111-211 7121-211 7111-211 7111-211	Committee PerDiem Committee Exp Committee PerDiem Committee PerDiem	\$50.00 \$32.48 \$50.00 \$37.12	111-00-13-19 111-00-13-19 111-00-15-19 111-00-15-19
	4/25/2019 04/25/2019	Commissioner Exp: 03 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$92.80	000-00-00-19 000-00-00-19
Robert H. Van Hee XXX-XX-6773	4/25/2019 04/25/2019	Commissioner Exp: 03 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$40.60	000-00-00-19 000-00-00-19
	4/25/2019 04/25/2019	Commissioner Exp: 03 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$40.60	000-00-00-19 000-00-00-19
Ronald R. Skjong XXX-XX-1286	4/25/2019 04/25/2019	Commissioner Exp: 03 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$40.60	000-00-00-19 000-00-00-19
	4/25/2019 1693578	Sanitation: 04/1/19 - 04/ Invoice	Paid	7362-001 7362-051	Sanitation Service Sanitation Service	\$26.45 \$39.68	994-00-22-00 781-00-00-00
Schaap Sanitation	4/5/2019 1693578	Sanitation: 04/1/19 - 04/ Invoice	Paid	7362-001 7362-051	Sanitation Service Sanitation Service	\$26.45 \$39.68	994-00-22-00 781-00-00-00
	4/5/2019 1693578	Sanitation: 04/1/19 - 04/ Invoice	Paid	7362-001 7362-051	Sanitation Service Sanitation Service	\$26.45 \$39.68	994-00-22-00 781-00-00-00
Slayton EDA	4/5/2019 04/05/2019	Lease Payment - Apr 201 Invoice	Paid	1497-021 1498-022 9212-001 9212-001	Amt To Be Provided-Orig Bldg Amt To Be Provided-Bldg Addn Lease Payment Lease Payment	(\$853.12) (\$2,417.57) \$853.12 \$2,417.57	000-00-00-00 000-00-00-00 000-00-00-19 000-00-00-19
	4/5/2019 04/05/2019	Lease Payment - Apr 201 Invoice	Paid	1497-021 1498-022 9212-001 9212-001	Amt To Be Provided-Orig Bldg Amt To Be Provided-Bldg Addn Lease Payment Lease Payment	(\$853.12) (\$2,417.57) \$853.12 \$2,417.57	000-00-00-00 000-00-00-00 000-00-00-19 000-00-00-19

Southwest Regional Development Commission Invoice Expense Allocation Report

April, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	Project ID
The Computer Man, Inc.	4/12/2019 280803	Ricoh: Photoconductor - B Invoice	Paid	2621-021	Obligation-Capital Lease	\$853.12	000-00-00-00
				2621-022	Obligation-Capital Lease	\$2,417.57	000-00-00-00
				7314-001	Interest Paid	\$530.78	994-00-22-00
				7314-001	Interest Paid	\$1,047.16	994-00-22-00
				4651-001	Interest Revenue	(\$96.58)	000-00-00-19
Townns Concrete LLC	4/12/2019 280803	Ricoh: Photoconductor - B Invoice	Paid	7563-001	Common Printer/Type Costs	\$165.33	994-00-16-00
				8950-911	Loan Disbursements	\$41,000.00	381-00-10-19
Vast Broadband	4/26/2019 04/26/2019	RLF Loan Disbursement Invoice	Paid	7425-001	Internet	\$49.98	994-00-21-00
				7421-051	Telephone	\$2.66	781-00-00-00
				7425-051	Internet	\$49.97	781-00-00-00
				7425-051	Internet	\$3.50	781-00-00-00
				7425-001	Internet	\$3.50	994-00-21-00
Verizon Wireless	4/12/2019 9827335478	Tablets: 03/02/19 - 04/0 Invoice	Paid	7422-001	Cellphone	\$80.40	994-00-21-00
Western Print Group	4/19/2019 00248	Business Cards - Robin/J Invoice	Paid	7831-001	Supply	\$39.00	994-00-18-00
Wheel-Herald	4/12/2019 04/12/2019	MCECC: Adv - Family F Invoice	Paid	7513-782	Adv/Mktg	\$252.80	675-05-01-00
William Crowley XXX-XX-4969	4/12/2019 04/12/2019	Adv: Development/Energ Invoice	Paid	7513-815	Adv/Mktg	\$25.40	519-00-91-00
				7111-001	Committee PerDiem	\$50.00	000-00-00-19
				7121-001	Committee Exp	\$12.76	000-00-00-19
XCEL Energy	4/19/2019 63316589	Electricity: 03/06/19 - 04 Invoice	Paid	7341-051	Electricity	\$309.78	781-00-00-00
				7341-001	Electricity	\$215.27	994-00-22-00

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION PROJECT REVIEWS

May 2019

MN PUBLIC UTILITIES COMMISSION

<u>Applicant</u>	<u>Project</u>	<u>Cost</u>
Community Wind North, LLC	Community wind North Repower Project in Lincoln County	NA
Jeffers Wind 20, LLC	Repower the 50 MW Jeffers Wind Energy Center Large Wind Energy Conversion System in Cottonwood County	NA

USDA RURAL DEVELOPMENT

<u>Applicant</u>	<u>Project</u>	<u>Cost</u>
City of Walnut Grove	Walnut Grove Fire Truck	NA

Southwest Regional Development Commission Project Review

Agenda Item: 6

Meeting Date: May 9, 2019

Project Name: Community wind North Repower Project in Lincoln County, Minnesota MPUC Docket No. WS-08-1494

Project Description

Community Wind North, LLC (CWN) has submitted an application to the Minnesota PUC for a site permit amendment to repower the 30 MW CWN LWECS. The project, located in Verdi Township, Lincoln County, Minnesota proposes to replace all existing Clipper 2.5 MW wind turbine generators with the Vestas 2.2 MW repower package to improve turbine technology, maximize annual energy production, and extend the service life of the wind farm.

The original permit was issued in 2009 for construction of up to 30 MW LWECS and associated facilities, the wind farm was commissioned in 2011. There is a 20 year PPA with Xcel Energy and a GIA with MISO. The 2009 site permit expires in 2039. The requested amendment of the site permit would allow CWN to repower the 12 turbines with 2.2 MW Vestas with longer blades (110 m) with a new name plate capacity of 26.4 MW. An amended PPA has been negotiated with Xcel Energy which lowers the price of energy sold to Xcel Energy and includes an option for Xcel to purchase the project. If Xcel does purchase the project, they would need to seek a separate approval from the PUC to transfer the permit.

Construction is anticipated to take eight months. The applicant aims to begin construction in the second quarter of 2020. This includes first extending the towers, and then installing new nacelles, larger rotors, and other associated components. Tower, access road, collection line, and other infrastructure locations will not change. The existing operation and maintenance facility will continue to be used, but the existing meteorological tower will be removed. Minor road upgrades might be necessary, as well as minor upgrades in the control building (for example, relays). Grading a single five-acre temporary laydown area and one-acre construction areas around each turbine will be necessary. They will use a large crane that will require a temporary 50-foot crane path to each turbine.

Changes requested to the site permit are as follows:

1. Change expiration date to 30 years from the date of the amended permit.
2. Update turbine size
3. The Applicant requests that the text be changed to the following: The Permittee shall, by February 1st following each complete or partial calendar year of operation, file with the Commission the average monthly and average annual wind speed collected at one permanent meteorological tower during the preceding year or partial year of operation. This information shall be considered public and must be filed electronically.

Staff Comments and Questions:

Change request:

1. With a repower, it makes sense to extend the expiration date to another 30 years.
2. The turbine size with a more efficient turbine which results in a reduced nameplate capacity also makes sense.
3. Change in text for the reporting requirements. This will standardize the reporting requirement.

Other Comments:

The increased blade length and hub height has resulted in the project to negotiate with landowners on 12 parcels for an additional 2,100 acres of wind rights; the original permitted size of the area is about 2400 acres. At the time of the permit application submission, 85% of the wind rights have been secured, and the project anticipates acquiring all wind rights agreements needed to satisfy the setback requirements. The total height of the turbines will increase from 128 meters (419.9 ft.) to 141.3 m (463.6ft).

FAA and lighting. Staff notes that the permit will meet the minimum FAA requirements for obstruction lighting. Has ADLS been considered if approved by the FAA?

Traffic and roads. Recommend a development agreement with the local road authorities – either with the township or through the county. This would cover drainage needed with temporary widening as well as haul routes, etc.

CWN was one of two 30 MW locally owned community wind projects that were developed under the Xcel Certificate of Need for four new transmission lines and for which the Rural Minnesota Energy Task Force (now Rural Minnesota Energy Board) was granted intervener status by the PUC. The PUC approval set the following conditions: 365 MW of new wind power to be built; Xcel must purchase up to 60 MW from “small locally owned projects”; and that the Rural Minnesota Energy Task Force define “small locally owned”; which they defined as the two 30 MW projects of Community Wind North and Community Wind South. Does the previous PUC approval affect this project in anyway?

Review Time: 2.0 hours

Income from Project: \$0

Reviewer: Annette Fiedler, SRDC Physical Development Director

Southwest Regional Development Commission Project Review

Agenda Item: 6

Meeting Date: May 9, 2019

Project Name: Repower the 50 MW Jeffers Wind Energy Center Large Wind Energy Conversion System in Cottonwood County, Minnesota MPUC Docket No. E6465/WS-05-1220

Project Description

Jeffers Wind 20, LLC has submitted an application to the Minnesota PUC for a site permit amendment to repower the 50 MW Jeffers Wind Energy Center LWECS. The project, located in Storden Township, Cottonwood County, Minnesota proposes to replace all existing Clipper 2.5 MW wind turbine generators with the Vestas 2.2 MW repower package to improve turbine technology, maximize annual energy production, and extend the service life of the wind farm. This repower would result in a 44MW nameplate capacity facility.

The original permit was issued in 2005 for construction of up to 60 MW LWECS and associated facilities, the wind farm was commissioned in 2008. There is a 20 year PPA with Xcel Energy and a GIA with MISO. In 2011 a request was filed to transfer the permit which resulted in a PUC order to approve the permit transfer with the conditions to authorize a site permit amendment of up to 50MW. The 2012 permit expires in 2035. An amended PPA has been negotiated with Xcel Energy which lowers the price of energy sold to Xcel Energy and includes an option for Xcel to purchase the project. If Xcel does purchase the project, they would need to seek a separate approval from the PUC to transfer the permit.

Construction is anticipated to take eight months. The applicant aims to begin construction in the second quarter of 2020. This includes first extending the towers, and then installing new nacelles, larger rotors, and other associated components. Tower, access road, collection line, and other infrastructure locations will not change. The existing operation and maintenance facility will continue to be used, but the existing meteorological tower will be removed. Minor road upgrades might be necessary, as well as minor upgrades in the control building (for example, relays). Grading a single five-acre temporary laydown area and one-acre construction areas around each turbine will be necessary. Jeffers will use a large crane that will require a temporary 50-foot crane path to each turbine.

Changes requested to the site permit are as follows:

1. Change expiration date to 30 years from the date of the amended permit.
2. Update turbine size
3. Change buffer to 3x5 RD
4. Towers not taller than 87 m (283.1 ft.)
5. Reduction of project boundary that reflects parcels where the infrastructure is located.

Staff Comments and Questions:

Change request:

1. With a repower, it makes sense to extend the expiration date to another 30 years.
2. The turbine size with a more efficient turbine which results in a reduced nameplate capacity also makes sense.
3. The original wind access setback buffer was 5 rotor diameters, the project is proposing the new standard of 3 x 5 rotor diameter; with longer blades, the project is negotiating with landowners who would be affected by the 3 x 5 rotor diameter wind access buffer setback for the longer blades. At the time of the permit amendment submittal, 92% of these affected landowners wind rights have been secured, and the project anticipates acquiring all to satisfy the setback requirements. The current RD of the clippers is 96 m and the repower Vestas would be 110m.

4. The existing met tower is proposed to be dismantled with wind speed reported from turbine nacelle anemometers in the retrofit.
5. Reduction of project foot print from the original 2005 footprint of 8,320 acres to where the infrastructure is physically located, approximately 2,560 acres, a reduction of 5,760 acres.

The site permit application indicates it will be offering only to those property owners in the 3x5 rotor diameter repower and honoring the 5 rotor diameter wind access buffer from the original permit.

While it may not be applicable to the review of the proposed site permit, staff questions how has the repower project has dealt with the 5,760 acres of land owner leases for which they have proposed to reduce the footprint? Will they be terminated or transferred to another entity? Have these landowners been part of the discussion?

Other Comments:

FAA and lighting. Staff notes that the permit will meet the minimum FAA requirements for obstruction lighting. Has ADLS been considered if approved by the FAA?

Shadow flicker. Just to note that the towers to the south of the project do produce some shadow flicker on TH 30 and does affect susceptible public traveling during those periods; and as noted in the site permit and as noted it is for limited time, and there is no mitigating measure other than the traveler to block their view of the road.

Traffic and roads. Recommend a development agreement with the local road authorities – either with the township or through the county. This would cover drainage needed with temporary widening as well as haul routes, etc. Coordination with MnDOT if the crane crosses TH 30 as it did with the original project construction, for traffic control and pavement protection is recommended.

The Repower project would like to begin construction during the 2020 construction season. MnDOT is planning a Mill and Overlay on this segment of TH 30 in FFY 2021: <http://www.dot.state.mn.us/d7/atp/agendas/19/2019-03-08/2020-2022-draft-atip-map.pdf>. Staff strongly suggests the project connect with the district regarding the timing of the projects.

Review Time: 3.5 hours

Income from Project: \$0

Reviewer: Annette Fiedler, SRDC Physical Development Director

Southwest Regional Development Commission Project Review

Agenda Item: 6

Meeting Date: May 9, 2019

Project Name: Walnut Grove Fire Truck – USDA Rural Development

Project Description

The City of Walnut Grove is requesting \$115,000 in USDA Rural Development – Community Facilities Grant funds to purchase a fire truck to replace their 41-year-old truck.

The Walnut Grove Fire Department (WGFD) serves the City of Walnut Grove and the surrounding townships of Gales, Johnsonville, Springdale, and North Hero in Redwood County, Holly Township in Murray County, and Ann Township in Cottonwood County.

WGFD's current fire truck is a 1978 GMC chassis that the WGFD has used for 23 years. It has an 18 foot equipment box and is set up to carry 1 driver, 1 passenger, and 4 personnel. This rescue truck responds to every emergency call. It is equipped with self-contained breathing apparatuses (SCBA), a generator, hand tools, fire extinguishers, chain saw/chop saw, shoring & cribbing equipment, additional lighting, and handheld radios.

WGFD feels the necessity to upgrade for reliability and safety reasons along with more space for equipment. They are pursuing a used truck with a larger regular or heavy rescue unit. Some features they are considering are a commercial cab truck, up to 7 SCBA seats, larger doors, water onboard, additional electric/hydraulic reels, and additional equipment space (for equipment such as jaws of life and grain bin extrication equipment that currently is housed elsewhere).

The City of Walnut Grove and surrounding townships would use general funds to cover the balance not covered by a USDA grant.

Staff Comments

- The Walnut Grove fire department consists of 20 volunteer firefighters.
- With upcoming wind farm projects in Ann and Holly Township, this project fits in with general hazard mitigation efforts in Redwood County.

Project Review Time: 1 hours

Income to the SRDC for this Review: \$0

Reviewer: Max Kaufman, Development Planner

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

July 1, 2019 - June 30, 2020

Revenues	FY2019 YTD MAR, 2019 accrual-75%	FY2019 BUDGET	FY2020 DRAFT BUDGET	BUDGET DIFFERENCE	EXPLANATION
Tax Levy	279450	372600	384000	11400	3% Increase, includes delinquency allowance of \$5,160
Current Contracts	146218	199078	145949	-53129	Based on expected earnings of contracts-See sheet
MN Department of Transportation	56402	75000	75000	0	Same Award amount
Transportation-Safe Routes to School	13636	16000	0	-16000	No applicants from RDC region
Economic Development Administration	62927	70000	70000	0	Same Award amount
CERTS Funds	64947	62250	46500	-15750	One year of CERTs funding with no seed grants finalized during year
REAP Funds	7013	20390	0	-20390	Project ends in FY19
McKnight Funds	0	0	50000	50000	1 year of 2 year project
PACE loan orig/int/misc	16533	32177	22620	-9557	Per schedule-ARRA loan interest funds anticipated in fiscal year
Interest Earned & Miscellaneous	9738	7400	10685	3285	Based on current interest and miscellaneous anticipated
Total Revenues	656864	854895	804754	-50141	

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

CONTRACT FUNDS AVAILABLE FOR FISCAL YEAR 2020

April 8, 2019

Staff Member	Contract Type	CONTRACT	FY2020 CONTRACT BUDGET	Comments
Netty, New	PD	ENERGY BOARD - General	11900	\$90/hr*120 hrs+\$90/hr*10 hrs + \$200 travel
Dianne, Rose	PD	ENERGY BOARD - Fiscal Host	2120	\$70/hr*26 hrs+\$300 finance review
Robin, Jessica	CD	FALCON DEV.RLF Loan/Serviceing	3380	\$90/hr*30 hrs + \$60/hr*8 hrs + \$200 travel
Dianne, Rose	CD	FALCON DEV.RLF Fiscal Host	700	\$70/hr*10 hrs + \$300 finance review
Max	PD	GMR-Parks & Trails	3440	36 hrs*\$90+\$200 travel
Robin, Jessica	ED	HERON LAKE RLF Loan/Serviceing	365	3*\$90+1*\$60+\$35 travel
Robin, Jessica	ED	JACKSON CO.RLF Loan/Serviceing	915	8 hrs*\$90+2*\$60+\$75 travel
Jay, Max	CD	LINCOLN CO. Ordinances	5640	60 hrs*\$90+240 travel
Max	CD	SWHHS V Active Lvg TA	2700	30 hrs * \$90/hr
Netty, New	PD	SW COMMISSION	5500	(12*4+12)hrs*\$90 + \$100 travel
		Subtotal	36660	
	See	REVOLVING LOAN FUND ADMIN.	58436	Ln Int 55336, Orig 3000, Fees 100 =58436
Kathy, Doreen	ED	SW MN Housing Partnership-Secretarial	13368	Based on projected usage
Rose, Dianne	ED	SW MN Housing Partnership-Financial	1325	Based on projected usage
DC, RO, KS, DV	HS	A.C.E. of SW Minnesota-Finance,Support	36160	Based on projected usage-16500 Finance 18500 Support, Review 300
		Total Contracts	145949	

Possible Contracts/Other Revenue

Grantwriting & technical assistance (Facilitation)
 RTCC-Transit Coordinating Council
 SRTS Regional Coordinator
 Regional Fire & Safety Coordination
 Community/County Planning/Ordinance update projects
 Marketing/Communication

Expenditures	FY2019 YTD MAR, 2019 accrual-75%	FY2019 BUDGET	FY2020 DRAFT BUDGET	BUDGET DIFFERENCE	EXPLANATION
Committee Expense	18754	33800	29100	-4700	Remove Board retreat/orientation
Salaries & Fringe	554101	750302	841293	90991	Projected staffing level with new hire & salary/benefit adjustments
Staff Travel	28214	39940	38739	-1201	Current programs estimated travel/training-staff development
Office Space	27880	36480	35848	-632	Slight decrease, less interest paid
Postage	2462	4190	5166	976	Postal changes plus anticipated usage
Communications	4547	6010	5847	-163	Slight difference
Print/Publication	5112	8519	6912	-1607	One-time costs removed
Insurance	1768	3588	3415	-173	Anticipated dividend included
Supplies-Mtg/Wkshp Expenses	2643	4970	4210	-760	No major supply purchases
Computer	12673	13930	18254	4324	Increase for new contract-financial software estimate
Audits	5419	7225	7350	125	Third year of 3-year contract
Consultant/Contracted Services/Legal	541	1100	1000	-100	Minimal contracted services needed-committees and RLF legal
Other	3622	4665	6320	1655	Project specific costs-implementation
Seed grants/Energy audits	23394	25500	0	-25500	Seed grants estimated completion in 2nd year of project
Equipment/Building updates	7689	7000	15000	8000	Copier
PACE loan interest	1587	3175	570	-2605	With reduction in REED loan, lower interest on balance
Debt Service-Principal & Interest	9058	11658	11652	-6	Per schedule
Building Lease Principal Payment	12396	16844	17586	942	Per schedule
Total Expenditures	721861	978696	1048262	69566	
Overall Balance	-64997	-123801	-243508	-119707	
Anticipated Reserve Changes by Category					
Incr/(Decr) in Equipment Reserve	-4595	-2755	-10482	-7707	Purchase of copier with reserves
Incr/(Decr) in Building Reserve	10368	13824	13824	0	No planned use of reserves
Incr/(Decr) in Employee Transition Reserve	0	0	-10312	-10312	Transition cost estimate in addition to McKnight Succession project
Incr/(Decr) in Human Service Dedicated Funds	0	-2500	-2500	0	Small amount for closeout of projects
Incr/(Decr) in PACE Adm for Interest	1196	12685	5660	-7025	PACE as part of audit, using PACE interest & fees to support administration
Incr/(Decr) in Unrestricted Reserve	-71966	-145055	-239718	-94663	
Estimated Inkind Match for Budgeted Programs	11722	15067	0	-15067	Hazard & REAP projects completed, no current inkind match
Loan Budget-EDA RLF	43000	200000	200000	0	Program Revenues (not adm)-Loan Interest-0, Loan Repayments-150,000
Loan Budget-PACE RLF	107480	100000	60000	-40000	Program Revenues-ARRA (not adm)- Loan Repayments-40,165

Budget from B&P 4-8-19

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DEVELOPMENT REPORT

May 2019

A. CEDS REPORT and EDA PLANNING GRANT

B. ECONOMIC DEVELOPMENT

C. COMMUNITY AND PHYSICAL DEVELOPMENT

- Local Assistance / Land Use, Planning and Zoning
- Waste Management / Energy / Natural Resources

A. COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) and EDA PLANNING GRANT

Both our CEDS Report and our Planning Grant Report were due to EDA on 4/30/19. Originally we had scheduled our EDA Site Visit for May 9th, in conjunction with our Full Commission in Cottonwood; however, EDA had some scheduling conflicts resulting in a cancellation of this date and a rescheduled date TBD.

The 2017 revision of DevelopMN is now available online. It can be found at <http://www.mnado.org/wp-content/uploads/2018/12/DevelopMN-2017-for-Appendix-w-revisions.pdf>. The 2018 revision is being worked on now along with a dashboard to showcase progress and accomplishments.

Staff was asked to participate in an EDA Site Visit (via Conference Call) as a Peer Reviewer for the Greater Egypt Economic Development District that serves 5 counties in southern Illinois.

EDA Planning Grant—The SRDC planning grant was submitted 1/11/19. This grant, if approved, will begin 7/1/19. The amount requested was \$70,000/year for 3 years for a total of \$210,000.

B. ECONOMIC DEVELOPMENT

Staff has worked with a number of communities considering an EDA grant submission for EDA's Public Works, Economic Adjustment Assistance program, and/or Regional Innovation Strategies grant. Staff intends to assist the City of Worthington in submitting a Regional Innovation Strategies grant in 2020.

MADO Economic Development Planners— Watch for more detail on our DevelopMN dashboard. Our April 11 Planners meeting in Mankato was cancelled due to weather. Rescheduled date TBD.

Southwest ED Pros—ED Pros is a group of economic development professionals that meet occasionally to learn more about new programs, share best practices, etc. If you have a topic and/or speaker in mind for a future meeting, please contact staff. The 18 county ED Pros met on 2/28 in regards to Opportunity Zones. Watch for future Opportunity Zone trainings regarding programs specifics, which will benefit attorneys, bankers, accountants, and Economic Development staff, etc. in particular. Opportunity Zones in Minnesota can be found at <https://mn.gov/deed/business/financing-business/tax-credits/opp-zones/census-opp-zone-tracts.jsp>.

Local Economic Development—Staff is available to assist with local job fairs, technical assistance, data research, etc. The 2019 career expo in Marshall at SMSU will be held September 24 and in Worthington at Minnesota West on September 25. SRDC staff assists with the game show.

Business Assistance—Staff continues to assist inquiries made regarding business start-ups, retentions, and expansions and financing. Staff assists with 3 additional revolving loan fund programs within the region. The Falcon Development Corporation will meet next on 5/16/19.

LYFT Career Pathways—An event took place on March 28 from 10 a.m. to 1:30 p.m. in Balaton at TruShrimp to explore opportunities and encourage partnerships between schools and industry by showcasing local success stories. Grants up to \$50,000 are available to jump-start career and technical education projects. For more information on LYFT, go to <https://www.lyftpathways.org/cms/lib/MN49000026/Centricity/Domain/4/LYFT%20Flyer%20Updated%20August%202018.pdf>.

Diversity Assistance in the Region—Staff is an active member of the Diversity Coalition which meets in Marshall. The SRDC is listed as a sponsor for a Culture Conference taking place in Marshall on May 11 from 1-6:30 p.m. at the Marshall Middle School. There are limited registrations available. The conference will highlight 4 cultures from the Marshall community and surrounding areas. Topics addressed will be history, language, and celebrations. You can call 507-537-6767 to register.

Regional Marketing—Staff continues to support regional recruitment efforts being conducted by Explore SW MN and the 60/90 group. The 60/90 group created a Facebook page (www.facebook.com/LIVE6090/) to promote that area. The next meeting of Explore SW MN is 5/15/19.

Data Sites—Labor market data can be found at <https://mn.gov/deed/data/data-tools/>. More data is available on <http://www.statsamerica.org/>, including EDA's Distress Criteria.

Establishment of a County EDA—Staff worked with Rock County as they passed a resolution and held two study committee meetings to consider establishing a County EDA. Staff put together a final report which will be presented to their county board on 5/7/19.

C. COMMUNITY AND PHYSICAL DEVELOPMENT

Local Assistance / Land Use, Planning and Zoning

All-Hazard Mitigation Plans

- All remaining plans are in the public review phase. Public hearing dates are:
 - Cottonwood: TBD
 - Lincoln: May 15, 7:00 PM, Lincoln County Government
 - Murray: May 6, 7:00 PM, Murray County Government Center
 - Pipestone: TBD
 - Redwood: TBD
- Once the public hearing phase concludes (31 days) the plans will be accepted by HSEM & FEMA and then must be adopted by resolution by each participating jurisdiction. All plans must be complete and approved by August 8, 2019 (end of contract).

Planning and Zoning

- Lincoln County Zoning—The Land Use code update work has begun as of February 2019.
- Murray County Ordinance update—Staff continues to work with Murray County staff and the Planning Commission on the update of the Zoning Ordinances. A May conclusion is the new time frame.
- Staff has recently been asked by an area community about Strategic Planning, their Land Use Plan update, the Zoning and Subdivision Code Update, update of the municipal codes, as well as preparation of the documents in ADA format for placement on the website.

Waste Management / Energy / Natural Resources

Waste Management

- The Solid Waste Commission met on March 25th and is scheduled to meet on June 3rd. The March meeting included a presentation by the SWA's on the status of accomplishments of the 10 year Regional

Solid Waste Management Plan, and a presentation by Amanda Cotton and Sean O'Connor of MPCA on Solar Panel recycling.

- Staff will be participating in a Solar Panel Recycling stakeholder workgroup that will be taking a closer look at solar panel recycling and disposal. The goal for the 6-8 month process is to be in March or April. Staff volunteers to participate in the process because it seems to be participant heavy with state agencies. Staff did recommend that they consider participation similar to that of which the PUC had for the solar and wind decommissioning work group.
- Did you know that one silicon based PV panel is about 78% glass, 10% Al, 7% plastics, and 5% metals and semiconductors? Commercial solar panels must be disposed of as hazardous waste or recycled; there are no state rules for household disposal.

Energy

RMEB—met on March 25th and had presentations on ADLS (Aircraft Detection Lighting Systems) and Rural Climate Change Dialog. The next meeting is scheduled for June 3, 2019. The guest speaker will be from the Clean Grid Alliance to share information about legislation, utility scale solar, and discuss how the Clean Grid Alliance can do policy work with the RMEB.

SW CERT—SW CERT sponsored a utility to utility forum in Windom on March 26, 2019 regarding EV charging stations. This forum gave utilities the opportunity to discuss what their plans for charging stations were, if they had an EV vehicle, and to share their plans. Seven utilities attended this session to discuss what they are doing and plan to do. Two of the utilities brought their electric vehicles.

SW CERT continues to help people and businesses to connect to resources for energy efficiency and renewable energy. This fall there will be another RFP for CERT Seed Grants. Each CERT Region receives \$20,000 to help jump-start community energy efficiency or renewable energy projects. The funds can only be used for labor. If you have an idea or know of a project, please connect with Netty.

Revolving Loan Fund (RLF) Report- May 2019

A. FUNDS AVAILABLE

Funds are currently available in the approximate amount of \$185,000. Our latest loan closing was for a Nobles County business in the amount of \$41,000.

B. RECENT ACTIVITY

RLF Committee—The committee meets as needed. The committee last met on 4/16/19 and 4/26/19. A \$50,000 loan was approved for a Redwood County business; however, this loan is pending until EDA confirms citizenship requirements. A \$100,000 loan was approved for a business in Nobles County; however, this loan is pending as staff performs due diligence research.

Servicing Issues—On-going loan servicing issues continue to be addressed, as well as site visits. These include recent issues such as business succession planning. Staff is working on one possible loan modification for a Nobles County business.

New Applicants— Staff has made contact with several individuals that are in beginning stages of putting an application together for consideration. Available funds will be low if both approved loans close. Interest rates are as low as 4%. The SRDC RLF Application (fillable) and Requirements Checklist are updated online and can be found at <http://www.swrdc.org/economic-development/revolving-loan-funds/>.

If you have questions about the RLF report, please contact Robin Weis, Economic Development Director, at 507-836-1638 or via e-mail at robin@swrdc.org.

Property Assessed Clean Energy (PACE)

Revolving Loan Fund Report- May 2019

A. FUNDS AVAILABLE

Funds are currently available in the approximate amount of \$82,611 (ARRA Funds Only).

26 loans have been approved thus far totaling \$957,212.06. The latest loan was to a Lyon County business in the amount of \$25,320. Staff expects an application from a Lyon County (Tracy) business the week of 4/29/19.

B. PACE COMMITTEE

The committee meets as needed or in conjunction with the RMEB. The committee last met on January 28.

Weis has requested an ARRA 5 year extension, due June 30, 2019.

C. GENERAL INFORMATION

PACE is available to businesses, including agri-business, as well as non-profits, including churches. If you have groups in your area that would benefit from hearing about PACE, please contact Robin. Outreach requests in 2019 will be referred to the PACE committee or RMEB members unless time and mileage reimbursement is available.

Energy audit assistance is no longer available via our Energy Audit Assistance Program. This programs was available for 3 years. A final report will be compiled for USDA. CERTS did a final push in Lake Crystal in March of which we received one application from. Staff does, however, still assist with getting folks connected to an energy auditor and/or a free energy assessment.

If you have questions about PACE, or about energy audits, please contact Robin Weis, Economic Development Director, at 507-836-1638 or via e-mail at robin@swrdc.org.

2019 Washington Policy Conference

March 17-20, 2019

Crystal Gateway Marriott

Arlington, VA

Executive Director's Report
May 9, 2019

Monday, March 18th Highlights

The Impacts of Substance Use Disorder on Labor Force Participation

The Plenary Session was moderated by Anne Hazlett, Senior Advisor for Rural Affairs, White House Office of National Drug Control Policy. The panel consisted of Michael Betz, Assistant Professor of Human Sciences, Ohio State University, Alan Morgan, CEO, National Rural Health Association. Many rural areas continue to struggle with opioid addiction and its impacts on the workforce, especially in Appalachia. They recommended reading "Dopesick" by Beth Macy for a look at how the crisis affects rural economic growth. Mr. Morgan talked about how efforts to combat the crisis need to be sustainable; we need to have the best use of the available resources in rural areas.

Lifting up Communities through Economic Diversification

This concurrent session was on increasing resiliency in communities through economic diversification. The panel consisted of Stephanie Bertaina, Senior Policy Analyst, US Environmental Protection Agency, Jason Jolley, Associate Professor of Rural Economic Development, Ohio University, Travis Kyhl, Deputy Executive Director, Six County Association of Governments, (Utah), and Doug Lynott, Director, Economic Development Integration, US Department of Commerce, Economic Development Administration.

The most interesting part of the discussion was what Six County is doing in Utah. They were successful in obtaining a \$500,000 grant to develop a "Rural Online Working Hub" and stocked it with innovative equipment such as 3-D printers and high tech photography equipment. This allows entrepreneurs to come in and utilize the equipment without having to make the initial capital investment. Much of what else was discussed really was concentrated on coal reliant communities and we've heard much of it before and it doesn't have much relevance for us.

Luncheon Speaker

The lunch speaker was Simone Pathé, Senior Political Reporter for Congressional Quarterly's "Roll Call". Honestly, it was pretty much the standard Beltway navel gazing, she talked a lot but didn't say much, mostly about how the President's budget was "DOA" with congress, which could pretty much be said for any Presidential budget proposal, especially with the branches split between parties. There keeps being talk of a massive "infrastructure" proposal, but no one really knows anything about it or how it might be paid for.

Looking Ahead: Opportunities on the Horizon in 2019 and Beyond

This was a panel of Washington insiders who spoke about what to expect in the upcoming year. Panelists included Matthew Josephs, Senior Vice President for Policy, Local Initiatives support Corporation (LISC), Ja'Ron Smith, Special Assistant to the President, Office of Legislative Affairs, The White House, Kathy Dedrick, Staff Director, House Transportation and Infrastructure Committee, and Liz Osborn, Senior Director of Congressional Relations, Enterprise Community Partners. The most interesting portion of the discussion centered on the negotiations beginning to take place for the replacement of the FAST Act, (Fixing America's Surface Transportation Act) which expires after fiscal year 2020. Everyone actually seemed in agreement that it needed to be done, but no-one would really commit to a position as they all were jockeying for the 2020 presidential election.

Midwest Regional Caucus Meeting

The Midwest Caucus met on Monday afternoon at 3:30. NADO Second Vice President Misty Crosby from Ohio led the discussion. After two years of fits and starts, there is finally a new EDA Director as Dr. John Fleming was sworn in as US Assistant Secretary of Commerce for Economic Development on March 15th. A four-term congressman from Louisiana with absolutely no background in economic development, Dr. Fleming's only qualifications seem to be that he was from the right party and actually willing to take the job.

Misty continued, highlighting the openings on the NADO Research Foundation Board of Directors, members are not required to be NADO Board members but must be recommended by a Board Member. Misty also called our attention to the Action Alert for House Members about EDA funding as it was zeroed out in the President's budget message. Each state then gave a state organization update on what was occurring in their states. Minnesota informed the group of the election of former Congressman Walz to the Governorship, and there was discussion about Senator Klobuchar's run for the White House.

Tuesday, March 19th Highlights

The Federal Economic Development Agenda in 2019 and Beyond

The morning plenary was presented by David Rehr, Professor of Public Policy at the Schar School of Policy and Government, George Mason University. Professor Rehr discussed the impact of the mid-term elections and what this will mean for economic development programs going forward. The President's Budget Message eliminates funding for EDA but there continues to be hype around investments in infrastructure to jump start manufacturing. The key message to deliver during our Hill visits is to continue to fund EDA.

Hill Visits

Congress was not in session during the conference, but we did get to meet with staff members from our two Congressional Districts and both Senators. Joining us this year was Nicole Griensewic-Mickelson from Region 9 and Kirk Bustrom from Region 6W. The most productive, I believe, was with Jim Hahn, Communications Director for new District 1 Representative Jim Hagedorn. Hahn is from New Ulm and was very familiar with our region and was interested in our push to de-federalize the Revolving Loan Fund. He told us that the congressman's area of interests is in getting rid of rules and regulations that no longer serve a purpose, to which we whole heartedly agreed.

Wednesday, March 20th Highlights

Breakfast and Final Plenary Session, The Future of Rural Economies: Opportunities for Innovation

Mark Muro, Senior Fellow and policy Director, Metropolitan Policy Program from the Brookings Institution gave a brief talk on how the innovation sector can drive competition and development. Of course, given his position, he wasn't really talking about rural areas unless your definition of rural is simply anyplace that's not on either coast. However, there followed a panel discussion with various federal agency representatives from the Federal Highway Administration, Homeland Security, USDA Rural Development, EDA, and HUD that did discuss the actualities of rural areas at least a little bit. EDA talked about the fact that there has been one disaster after another and that they are stretched thin trying to aid in business recovery efforts while also promoting innovation in their programs. Federal Highway spoke of the use of new technology on the roads and the impact that autonomous vehicles would have on transportation planning. USDA Rural Development spoke specifically of the workforce issues in the rural areas and the dearth of workers, and also about how it may be unsustainable for communities to keep on taking on the level of debt needed to fund major infrastructure projects in their communities. There was also talk of the need for succession planning and/or transitioning at the federal and community levels as the Baby Boom generation continues to exit the workforce.

Transportation Report – April 2019

SRDC Transportation Committee: March 27, 1:00-3:00 PM (SRDC Office). Agenda items included: review of the MnDOT Work Program, Corridor Updates, and public review of the ATP 7 and 8 ATIPs. Annual meeting to be scheduled for June/July.

Area Transportation Partnerships:

ATP 7 — Scheduled to meet June 14.

ATP 8 — The scheduled meeting on April 12 was cancelled due to weather. The ATP will likely meet in late June.

Programming Update Workgroup: No report.

District 7 and 8 CHIP outreach and Project Scoping: District 8 has asked the region to provide input on the following 2025 projects for the scoping process:

- US 14: Replace bridge 1686 over a stream crossing 1.8 miles E of the SD/MN state line (west of Lake Benton).
- MN 19: Marshall Downtown Reconstruction.
- US 75: Replace bridge 1.6 miles S of the Lincoln/Yellow Medicine County line over a stream (north of Ivanhoe).

Transportation Planners Meeting: May 22 in Hutchinson.

Greater Minnesota Regional Transportation Organizational Planning Grant: UCAP staff submitted the application for planning funding on February 15, 2019. If approved, the project will run a full twelve months for the planning grant and will have until October 2020 to submit an implementation grant request.

District 7 Manufacturers Study: 74 interviews with manufacturers finished. Final report will be available in late summer 2019.

District 8 Freight Plan: In 2019, the District will begin the process to develop a new freight plan.

Active Living Plans: *Statewide Health Improvement Partnership (SHIP) Community Leadership Team (CLT):* Staff continues to work and connect with SHIP in both Des Moines Valley Health & Human Services' SHIP region (Cottonwood, Jackson, Nobles) and the Southwest Health and Human Services SHIP Region (Lincoln, Lyon, Murray, Pipestone, Redwood, Rock). MDH has stated that SHIP is to work with their Active Living *and* SRTS Plan communities on a quarterly basis for the next 10 years or so.

DVHHS SHIP (Cottonwood, Jackson, Nobles) Update:

- Staff continues to participate in CLT meetings & explore options for collaboration.
- Mountain Lake & Jackson have purchased and will be installing their bike rental systems. Aim is to increase biking and also use as a tourism piece.

SWHHS SHIP (Lincoln, Lyon, Murray, Pipestone, Redwood, Rock) Update:

- Staff continues to participate in the two CLTs in both Marshall and Luverne.
- SRTS & Active Living Facilitation: New contract has begun to work with SRTS and Active Living communities on implementation. Recent/Upcoming Meetings: Tracy (3/27), Redwood Falls (April 8).

TZD/Safe Roads: Cottonwood/Jackson Coalition next meeting: April 17, 2019 (staff has phased out of participation).

- South Central TZD Workshop: April 18 in Mankato
- Southwest TZD Workshop: April 23 in Granite Falls

Greater Minnesota Regional Parks and Trails Commission: Staff is conducting outreach to potential designee applicants. Contract with GMRPTC was renewed for 2019, and three DPC meetings will be held and a district-wide mapping effort is being undertaken. First DPC meeting of the year was held 2/22/2019. A district workshop and DPC meeting will be held April 30 in Mankato followed by the DPC 5 meeting.

To create an application for designation, develop a qualified Unit Master Plan, or (if designated) apply for funding, visit: <http://www.gmrptcommission.org/applications.html>.

Safe Routes to School: Luverne plan was drafted and a third meeting will be held May 14 to review the plan and assign responsibilities for the goals.

SRDC applied to be a regional SRTS coordinator for three school sites in Redwood Falls. This is to work with our schools to implement their SRTS plans. Grantees will be announced in May.

Other Active Transportation Events:

- Pipestone Bikeable Community Workshop: May 23, 2019
- Redwood Falls Bikeable Community Workshop: June 26, 2019

NADO 2019 Excellence in Regional Transportation Award: Languages & Interpreter Services in Southwest Minnesota – work by SRDC staff following the completion of the Human Services and Public Transportation Plan update as one of the implementation tasks.

National Regional Transportation Conference: Staff will be attending the conference in Columbus Ohio June 17-19 and has been asked to speak on pedestrian and bicycle planning. The focus of this was the work we did as the Districts developed the Bicycle Plans.

Hands-Free Driving Law: See the spotlight article (blue pages 32-34) for more information on the Hands-Free Minnesota law that will take effect August 1, 2019.

HANDS-FREE MINNESOTA

What can I do under the new law?

The new law allows a driver to use their cell phone to make calls, text, listen to music or podcasts and get directions, *but only by voice commands or single-touch activation without holding the phone*. Remember, hands-free is not necessarily distraction-free.

What can't I do with my phone under the new law?

You may not hold your phone in your hand. Also, a driver may not use their phone at any time for video calling, video live-streaming, Snapchat, gaming, looking at video or photos stored on the phone, using non-navigation apps, reading texts and scrolling or typing on the phone.

Can I ever hold my phone?

Yes. Hand-held phone use is allowed to obtain emergency assistance, if there is an immediate threat to life and safety, or when in an authorized emergency vehicle while performing official duties.

Can I use a GPS navigation device?

Yes. GPS and other systems that can only be used for navigation are exempt from the Hands-Free law. In-car screens and systems are also exempt. In both cases, most of these systems lock when the vehicle is moving.

Is it against the new law to hold a phone in a hijab or other type of headscarf or wrap?

Having a cell phone tucked into a headscarf or head wrap is not against the hands-free cell phone law. The phone must be securely situated to remain hands-free and must not block the driver's vision in any way.

What would be against the new law is if the driver removed the phone and held it in their hand while they were a part of traffic.

At no time may a driver hold the phone in their hand unless it's to obtain emergency assistance, if there is an immediate threat to life and safety, or when in an authorized emergency vehicle while performing official duties.

The new law does allow a driver to use their cell phone to make calls, text, listen to music or podcasts and get directions, but only by voice commands or single-touch activation without holding the phone.



Couldn't I get distracted by my in-car screen or other distractions like eating, grooming, pets, passengers or reading a book? Why aren't they covered?

Yes, there are many possible distractions when driving, but cell phone use presents a unique and complex challenge and is addressed by the hands-free law. A driver is still expected to avoid other distractions and drive with due care under other Minnesota traffic laws.

Are there penalties?

Yes. The first ticket is \$50 plus court fees and the second and later tickets are \$275 plus court fees.

Will this make the roads safer?

Yes, in two ways. In 12 of 15 states with hands-free laws, traffic fatalities have decreased by an average of 15 percent [Source: National Safety Council and Insurance Federation based on National Highway Traffic Safety Administration data].

This law will also help law enforcement keep Minnesotans safe. Because drivers aren't allowed to have a phone in their hand, it'll be easier for law enforcement to see violations and take more effective action.

Through public awareness and education, the goal is for Minnesotans to comply with the new law without enforcement action.



HandsFreeMN.org

How to go hands-free (from cheapest to most expensive...)

- 1) Don't use your phone when you drive. Put your phone in the glove compartment or trunk or backseat or turn on a do-not-disturb app and enjoy the drive. It's free, and you will be surprised at how many new sights you will see on your drive. A number of large, successful companies have adopted no-phone-use policies for their employees while driving on company time, and after getting used to it, employees report being happier and at least as productive as when they used their phones.
- 2) Use a single earphone that has the microphone, and you are hands-free. Remember, using earphones in both ears at the same time is illegal in Minnesota.
- 3) Pair your phone to your current car or truck. If your existing vehicle and phone can talk to each other, pair up and go hands-free.
- 4) Buy an auxiliary cable and connect your phone's earphone jack to your car's AUX jack. You can operate your phone by voice or single touch and listen through your car's audio system. Auxiliary cables can be purchased for less than \$5.
- 5) If your car is older and doesn't have an AUX jack but has a cassette player, you can buy an adapter that fits into the cassette player and allows you to connect your phone through the earphone jack. The cassette adapters cost about \$30.
- 6) Buy a holder to clip your phone to the dash. You can use it in a voice-activated or single-touch mode. Clips can be simple and cheap or complicated. Make sure you get one that holds your phone securely. Prices range from less than \$5 to \$50.
- 7) Buy a Bluetooth speaker or earphone to pair with your phone. There are many after-market choices for both, all of which let you go hands-free. Prices are generally in the \$10 to \$50 range.





Commission Evaluation

SD = Strongly Disagree

D = Disagree

A = Agree

SA = Strongly Agree

NS = Not Sure

Commission Meeting	SD	D	A	SA	NS
The packet materials provided in advance of the meeting were useful.					
The Commission meeting was an effective use of commissioner's time.					
The information provided regarding the financial status of the organization gave me the information I needed.					
The information provided by staff reports gave me the information I needed.					
Comments on the above:					

What SRDC programs or areas of focus do you feel offer the most value to the people who you represent?

What is something you would like to see happen in our region this year?

Are there areas you feel the SRDC should add to its areas of focus or programs that would be valuable to the people who you represent?

What can we do to improve our Board/Full Commission meetings?

What are some of the ways that you communicate to others about SRDC, and in what ways do you recommend that we continue to share/brand SRDC in our region?

Additional Feedback / Comments:



Meeting Packet Survey

Name: _____

Meeting Packets:	YES	NO
I would like to receive meeting packets electronically (via email).		
I would like meeting packets available for download on the SRDC Website.		
I would like a hard copy of the meeting packet mailed to me prior to the meeting.		
I would like a hard copy of the agenda only mailed to me prior to the meeting.		
I would like to receive a hard copy of the entire packet when I arrive at the meeting.		
I would like the meeting agenda projected on the screen at the meeting.		
I would like the meeting packet projected on the screen at the meeting.		

Other Suggestions: