



BOARD & FULL COMMISSION MEETING

Thursday, November 14, 2019
3:30 p.m.

Center for Regional Development Office
2401 Broadway Ave, Slayton, MN

AGENDA

#	<u>Time</u>		<u>Page</u>
1	3:30 p.m.	Call to Order & Pledge of Allegiance	
2	3:32 p.m.	Introductions	
3	3:35 p.m.	Additions to & Approval of Agenda Action Needed: Approve Agenda	
4	3:37 p.m.	Commissioner Appointments <ul style="list-style-type: none">• Appointment of JoEllen Benson representing Rock County Townships. Action Needed: Approve Commissioner Appointment	
5	3:40 p.m.	Consent Agenda Items: <ul style="list-style-type: none">• September 12, 2019 Full Commission Meeting Minutes• October 10, 2019 Board of Directors Meeting Minutes• October Receipts & Expenditures Report• CERTs Contract Action Needed: Approval of Consent Agenda Items	1-6 7-12 13-22 23
6	3:45 p.m.	Finance Reports — <i>Treasurer Gravley & Finance Director Dianne Crowley</i> <ul style="list-style-type: none">• Treasurer's Report, including bank accounts & investments Actions Needed: Approval of Treasurer's Report <ul style="list-style-type: none">• Administrative Report through October 31, 2018 Actions Needed: Approval of Administrative Report	Handout Handout
7	3:50 p.m.	Project Reviews — <i>Staff</i> As of the mailing there are two Project Reviews for Commission consideration. Actions Needed: Accept Project Reviews	24-25 & Handout
8		<u>Committee & Staff Reports</u>	
a	4:00 p.m.	Development Report — <i>Staff</i> <ul style="list-style-type: none">• CERT Seed Grants Actions Needed: Approve CERT Seed Grants <ul style="list-style-type: none">• Spotlight: Census Complete Count Committee	26-29 30-33

b	4:10 p.m.	Communications Report — <i>Communications Specialist Jessica Welu</i>	34
c	4:20 p.m.	Revolving Loan Funds — <i>Committee Chair Byrnes & Economic Development Director Robin Weis</i>	
		• Commissioners will be updated on the RLF program.	35
		• Commissioners will be updated on the Property Assessed Clean Energy (PACE) loan program.	36
d	4:30 p.m.	Transportation Report — <i>Committee Chair VanDeVere & staff</i>	37-38
e	4:40 p.m.	Executive Director's Report — <i>Executive Director Jay Trusty</i>	
		• NADO Report	
f	4:55 p.m.	Chairman's Report — <i>Chairman Mike Kuhle</i>	
9	5:10 p.m.	Report from SRDC Commissioners Representing Local Units of Government & Public Interest Groups	
		• Dennis Welgraven, Murray County Commissioner	
		• Dennis Klingbile, Lincoln County Municipalities	
		• Bob Byrnes, City of Marshall	
10	5:25 p.m.	Unfinished Business	
11		New Business	
12		Other Issues	
13		Announcements	
		SRDC Commissioner vacancies exist from the following representation: Lyon County Municipalities, Redwood County Municipalities, Redwood County Townships, and Region 8 School Boards.	
		• SRDC Office closed Thursday, November 28 th and Friday, November 29 th in observance of Thanksgiving Holiday.	
		• SRDC Board of Directors Meeting: Thursday, December 12 th at 3:30 p.m., at the SRDC Office.	
		• SRDC Full Commission Meeting: Thursday, January 9 th at 3:30 p.m., at the SRDC Office.	
		• 2020 SRDC Board/Full Commission Meeting Calendar is enclosed.	
14	5:30 p.m.	Adjourn	



MEMBERS PRESENT: Vice Chairman Myron Koets, Commissioners Miron Carney, Bill Crowley, Keith Elbers, Donna Gravley, Eloise Hauschild, Tom Hoff, Dennis Klingbile, Bruce Kooiman, Paul Langseth, Richard Peterson, Ron Skjong, Sherri Thompson, Mic VanDeVere, Carol Wagner, Shanda Walker, and Dennis Welgraven

MEMBERS ABSENT: Chairman Mike Kuhle, Commissioners Rick Anderson, Bob Byrnes, Eriann Faris, Stacie Golombiecki, Lori Grant, Daryl Hanenburg, Eric Hartman, Ann Orren, Jenny Quade, Terry Quiring, Jane Steffen/Nora Murphy, Bob Van Hee, Don Wachal, and Matt Widboom

GUESTS PRESENT: Renae Jenniges and Jerry Wagner

STAFF PRESENT: Executive Director Jay Trusty, Dianne Crowley, Annette Fiedler, Jason Walker, Robin Weis, and Jessica Welu

CALL TO ORDER

SRDC Treasurer Donna Gravley called the meeting of the Board of Directors to order at 3:36 p.m. with the Pledge of Allegiance, followed by introductions.

AGENDA ADDITIONS/APPROVAL

Treasurer Gravley announced the addition of a second Project Review and a change of the agenda moving the Development and Transportation Reports in front of the Budget & Personnel Committee Report.

M/S/P Motion made by Commissioner Langseth and seconded by Commissioner Hauschild to approve the agenda with additions and changes as noted. Upon vote taken: Ayes-6, Nays-0. Motion Carried.

CONSENT AGENDA

M/S/P Motion made by Commissioner Peterson and seconded by Commissioner Hauschild to approve the following consent agenda items: July 11, 2019 Full Commission & Annual Meeting Minutes, and July & August Receipts & Expenditures Report. Upon vote taken: Ayes-6, Nays-0. Motion Carried.

FINANCE REPORT

SRDC Treasurer Donna Gravley referred Commissioners to their handouts for the current Treasurer's Report. Gravley noted certificates of deposit, and under Special Revenue Accounts, the \$260,000 in additional PACE funds shown as a separate account per federal regulations. Finance staff are working on closeout of the financial records for FY2019. The auditor has been contacted and the audit will begin as soon as finalization occurs.

M/S/P Motion made by Commissioner Langseth and seconded by Commissioner Elbers to approve the Treasurer's Report as provided. Upon vote taken: Ayes-6, Nays-0. Motion Carried.

Finance Director Crowley referred Commissioners to the Administrative Report as of August 31, 2019. Crowley highlighted several receipt and line item expenditures, including the use of equipment reserves for the purchase of a new copier. There were no questions.

M/S/P Motion made by Commissioner Hauschild and seconded by Commissioner Langseth to approve the Administrative Report as provided. Upon vote taken: Ayes-6, Nays-0. Motion Carried.

PROJECT REVIEW

Two project reviews were presented for Commission consideration.

M/S/P Motion made by Commissioner Elbers and seconded by Commissioner Langseth to accept the Environmental Assessment Worksheet for the Josh Bonnstetter Swine Feedlot and Red Rock Rural Water's USDA Rural Development project as presented. Upon vote taken: Ayes-6, Nays-0. Motion Carried.

COMMITTEE AND STAFF REPORTS

A. Development Report

Economic Development Director Robin Weis referred Commissioners to the meeting packet which contained staff summaries/updates. Weis reported that the CEDS 3-year progress report will be due September 28th. The CEDS Committee will need to meet to discuss any suggested changes to the CEDS as the revision is due December 31st. Commissioners interested in being on the CEDS Committee should contact Weis. The EDA 2018 Disaster Notice of Funding Opportunity (NOFO) has been recently released and the Chicago Region was allocated \$50,000,000 for projects in the next 24 months. Contact Weis about projects. There will be a statewide Opportunity Zone conference on September 18th, with a regional Opportunity Zone session following in Worthington on October 2nd. Weis also highlighted the Falcon Development Corporation, the promotion of the Extension Education position in either Marshall or Worthington, the childcare panel Weis will take part in at the MADO All-Staff Retreat, and an update on the WREDC.

Executive Director Jay Trusty provided an update on the Lincoln County Land Use update and the All-Hazard Mitigation Plans. The Murray County Plan has been approved by FEMA and the City of Slayton recently approved the resolution. All other plans have been submitted to HSEM/FEMA for review and approval.

Physical Development Director Annette Fiedler reported that the Solid Waste Commission is scheduled to meet on November 25th. Fiedler noted concerns regarding recycling plans in the area and across Minnesota. Fiedler also highlighted the RMEB upcoming meeting on September 23rd. New Steering Committee Members will be joining the SW CERT Team. Fiedler presented a

certificate to SRDC Commissioner Miron Carney in recognition of his contributions as part of the Steering Committee.

Treasurer Gravley closed the Board of Directors Meeting and opened the Full Commission meeting, having met Full Commission quorum. Gravley then turned the meeting over to Vice-Chairman Myron Koets.

Development Planner Jason Walker referred Commissioners to the CERT Seed Grant half-sheet handed out and provided information about the CERT Seed Grants. Economic Development Director Weis provided an example of a project. Walker reported on GreenStep Cities and then discussed the SRDC B3 database case-study as outlined in Commissioner packets. The case study includes a Task Time Analysis for inputting data into the B3 database as well as an analysis of the SRDC energy usage results from the B3 data. Discussion of data followed.

B. Transportation Report

Committee Chair Mic VanDeVere referred Commissioners to the meeting packet which summarized current activities. ATP 7 met September 13th in Mankato. ATP 8 is scheduled to meet October 8th. VanDeVere also reported on the 2019-20 solicitation timeline for Transportation Alternatives. Physical Development Director Annette Fiedler noted that each ATP will have \$700,000 each for project grants. Fiedler also updated Commissioners on the ATP 7 meeting content.

Fiedler updated Commissioners on the District 7 Manufacturers Study—the final report is upcoming; the kick off for the District 8 Freight Plan was June 21st. Input requests on the three working papers have been sent out and staff have provided feedback. Fiedler then referred Commissioners to the ADA Transition Plan Requirements handout and noted that Title II of the ADA requires public entities with 50 or more employees (including part time and seasonal employees) to develop and maintain an ADA Transition Plan. Fiedler also noted that the GMRPTC DPC5 met September 16th with only Fiedler and Commissioner Rick Anderson in attendance from DPC. Three funding applications were prioritized. Communications Specialist Jessica Welu is the new DPC5 Administrative Support Consultant.

Development Planner Jason Walker updated the Commission on the following: Transportation Planners meeting held August 20-21st in Thief River Falls, the Annual TZD Conference scheduled for October 23-24th, and MnDOT's Connected and Automated Vehicles (CAV) Plan. Walker also highlighted SHIP activities and Safe Routes to School planning activities.

Physical Development Director Fiedler reported on her attendance at the 2019 NADO RPO Transportation Planners Conference June 17-19th in Columbus, Ohio.

C. Budget & Personnel Committee Report

Committee Chair Donna Gravley reported on the Budget & Personnel Committee meeting held earlier in the day. Gravley informed the Commission that the Land Use/Transportation Planner position had been offered to Rosemary Bruce-White. Bruce-White will begin work on September 30, 2019. Gravley also reported that the Committee had discussed personnel issues, including the PERA Pro option. At this time, they are not looking to offer PERA Pro but may look at in the future. The Committee discussed language clarifications in the Personnel Policies. Finance

Director Dianne Crowley will complete updates to the Personnel Policies to bring to the Budget and Personnel Committee. The updated Personnel Policies will then be brought forward for Commission approval.

D. Legislative Report

Committee Chair Miron Carney reported that Governor Walz plans to put out the Governor's budget in October. Because of the early budget, the Legislative Committee met on September 5th to discuss issues for the 2020 Legislative Agenda. As it is a bonding year, the Committee proposed supporting bonding requests. At this time the Committee is requesting approval to support funding for the Casey Jones Trail. The Committee will discuss further bonding requests to support and will bring these to the Commission for approval at a later date.

M/S/P Motion made by Commissioner Langseth and seconded by Commissioner Hauschild to approve the Committee's request to support funding for the Casey Jones Trail. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

E. Communications Report

Communications Specialist Jessica Welu referred Commissioners to their meeting packets for the Certified Public Communicator (CPC) Training Report. Welu then presented a three-year Communications Plan Proposal for the SRDC. The Communications Plan will be completed as part of the CPC Program. Welu discussed the plan options as presented in the PowerPoint, contents of the plan, the timeline for completion, and the goals for the Communication Plan. Welu informed Commissioners that Commissioner feedback and involvement would be part of the planning and implementation process. Welu proposed that the Commission approve the completion of a Comprehensive Communication Plan as the CPC project.

M/S/P Motion made by Commissioner Langseth and seconded by Commissioner Carney to approve the creation of the SRDC Comprehensive Communication Plan as presented. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

F. Revolving Loan Fund

Economic Development Director Robin Weis referred Commissioners to the RLF report in their meeting packets. Following the closing of a Redwood County and Cottonwood County loan in September, funds are currently available in the approximate amount of \$158,500. On-going loan servicing issues continue to be addressed. Recently there has been an increase of NSF's, non-payment of life insurance premiums, modification agreements and interest only requests. One business in Redwood County recently announced their closure. Staff has also been passing along training opportunities that may benefit loan clients.

PACE

Economic Development Director Weis referred Commissioners to their meeting packet for an update on the Property Assessed Clean Energy (PACE) Program. Funds are currently available in the approximate amount of \$100,400 (PACE ARRA Funds) and \$260,200 (PACE SEP Funds). The next PACE meeting will be September 23rd to discuss outreach. The ARRA extension was requested and extended as of July 1, 2019.

G. Executive Director's Report

Executive Director Trusty reported on recent activities. Last week, Trusty attended the MCIT training in Mankato. The discussion centered on risk management and changes to the open meeting law. Trusty and Communications Specialist Jessica Welu are working to set up a Media Specialist meeting in October with UCAP, SWHHS, and MNRAAA regarding contract services for communications. The MADO All-Staff Retreat is upcoming October 24-25th. Trusty attended the Redwood County Township Association meeting. The CERTs Executive Directors will meet on October 8th to discuss other ways the organizations can work together to best utilize each other's resources. Vice-Chairman Myron Koets, Economic Development Director Robin Weis and Trusty will be attending the NADO Training Conference in Reno, Nevada, October 19-22nd. An RFP from UCAP was received and responded to for the SRDC to assist in facilitating the Regional Transportation Coordination Council Planning project. The SRDC was selected to work on the plan. The SRDC has been asked by Rock County and the Buffalo Ridge Regional Rail Authority to provide a letter of support for the Minnesota/South Dakota Rail Improvement Project. Trusty referred Commissioners to their handouts for the letter of support drafted. Approval to send a letter of support for the Minnesota/South Dakota Rail Improvement Project is needed.

M/S/P Motion made by Commissioner Thompson and seconded by Commissioner Langseth to approve the request to send the letter of support for the Minnesota/South Dakota Rail Improvement Project as presented. Upon vote taken: Ayes-17, Nays-0. Motion Carried.

H. Chairman's Report

Vice-Chairman Myron Koets reported that he was late to today's meeting due to the announcement of J&B Meat Packing Plant in Pipestone closing in November. The closure will affect over 100 jobs.

REPORT FROM SRDC COMMISSIONERS REPRESENTING LOCAL UNITS OF GOVERNMENT & PUBLIC INTEREST GROUPS

A. Rock County Commissioners

Commissioner Sherri Thompson provided an update on current projects in Rock County, including the Minnesota/South Dakota Rail Improvement Project, Iowa Pork's investment into the former Golden Plump Facility in Luverne, a \$14 million water treatment facility project, the Geronimo Wind project and the Luverne School project. Thompson updated the Commission on the formation of a Rock County EDA, her attendance at the new Armory planning session and the Phase II bike trail project in Luverne. The City of Luverne will also be implementing way finding signage throughout the city.

B. Jackson County Municipalities

Commissioner Carol Wagner provided an update on current projects in Heron Lake, Lakefield, and Jackson. Four buildings were torn down on Heron Lake's Main St. A new restaurant/bar/bakery opened and the city is planning the addition of five statues for their

Veterans Memorial. The city is also planning, for the first time in several years, a community celebration. In Lakefield, three new businesses have recently opened, there is a referendum to construct a new school in Lakefield, and the city is planning for broadband infrastructure. The city's biggest challenge is meeting the MPCA wastewater limits. The City of Jackson is getting a new city-owned liquor store and Jackson Motorplex is adding additional race days.

C. Southwest Minnesota Private Industry Council

Renae Jenniges, Youth Career Navigator from Southwest Minnesota Private Industry Council was in attendance to report on current projects. Jenniges referred Commissioners to their meeting packets for flyers for information on the Youth & Young Adult Team and CareerForce. The Marshall, Montevideo, and Worthington Workforce Centers are changing their name to CareerForce. This change is part of a transition for Minnesota's entire workforce system, bringing multiple partners under a single unified brand. An open house for CareerForce is planned for September 19th at all three locations. Commissioners were encouraged to attend.

UNFINISHED BUSINESS

No discussion.

NEW BUSINESS

No discussion.

ANNOUNCEMENTS

Vice Chairman Koets referred Commissioners to the announcements included on the agenda.

SRDC Commissioner vacancies exist from the following representation: Lyon County Municipalities, Redwood County Municipalities, Redwood County Townships, Rock County Townships, and Region 8 School Boards.

ADJOURNMENT

Vice Chairman Koets adjourned the meeting at 5:15 p.m.

APPROVAL OF MEETING MINUTES

Meeting Minutes prepared by Jessica Welu, SRDC Communications Specialist.

Reviewed by:

Approved by:

Richard Peterson
SRDC Secretary

Mike Kuhle
SRDC Chairman



MEMBERS PRESENT: Vice-Chairman Myron Koets, Commissioners Rick Anderson, Bob Byrnes, Miron Carney, Keith Elbers, Donna Gravley, Eloise Hauschild, Paul Langseth, Richard Peterson, and Bob VanHee

MEMBERS ABSENT: Chairman Mike Kuhle and Commissioner Eric Hartman

STAFF PRESENT: Executive Director Jay Trusty, Rosemary Bruce-White, Dianne Crowley, Annette Fiedler, Jason Walker, Robin Weis, and Jessica Welu

CALL TO ORDER

Vice-Chairman Myron Koets called the meeting to order at 3:29 p.m., followed by the Pledge of Allegiance.

AGENDA ADDITIONS/APPROVAL

Vice-Chairman Koets announced the following addition to the Agenda: following the Consent Agenda, the addition of Contracts.

M/S/P Motion made by Commissioner Byrnes and seconded by Commissioner Hauschild to approve the agenda with additions as noted. Upon vote taken: Ayes-9, Nays-0. Motion Carried.

CONSENT AGENDA

M/S/P Motion made by Commissioner Carney and seconded by Commissioner Elbers to approve the following consent agenda items: September 2019 Receipts & Expenditures Report. Upon vote taken: Ayes-9, Nays-0. Motion Carried.

CONTRACTS

Executive Director Jay Trusty presented two contracts for Board approval: Southwest Health and Human Services contract and UCAP RTCC contract.

M/S/P Motion made by Commissioner Gravley and seconded by Commissioner VanHee to approve the Southwest Health and Humans Services contract and UCAP RTCC contract. Upon vote taken: Ayes-9, Nays-0, Abstain-Commissioner Rick Anderson abstained on the Southwest Health and Human Services contract. Motion Carried.

FINANCE REPORT

SRDC Treasurer Donna Gravley referred Commissioners to the Treasurer's Report in the handouts, showing bank accounts and fund designations. Audit preparation continues. Initial information was sent to auditors this week. There were no questions.

M/S/P Motion made by Commissioner Anderson and seconded by Commissioner Byrnes to approve the Treasurer's Report as provided. Upon vote taken: Ayes-9, Nays-0. Motion Carried.

Finance Director Dianne Crowley referred Commissioners to the Administrative Report through the end of September 2019. Crowley highlighted several line items.

M/S/P Motion made by Commissioner Elbers and seconded by Commissioner Hauschild to approve the Administrative Report as provided. Upon vote taken: Ayes-9, Nays-0. Motion Carried.

PROJECT REVIEWS

There were two project reviews for Board consideration. Development Planner Jason Walker provided an overview of the Elk Creek Solar Project review. Discussion followed. Executive Director Jay Trusty explained that the Plum Creek Wind Farm review is not a typical review as it is not a project yet. Geronimo Energy has requested comments prior to sending through the Minnesota Public Utilities Commission. Trusty and Physical Development Director Annette Fielder presented the project. Discussion followed. No comments were needed to send to Geronimo Energy at this time. A Project Review will be completed once an application has been submitted for Public Comment.

M/S/P Motion made by Commissioner Anderson and seconded by Commissioner Langseth to accept the staff reviews completed on the Plum Creek Wind Farm 345 High Voltage Line Project in Cottonwood and Redwood Counties, and the Elk Creek Solar (80 MW) Project in Rock County. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

COMMITTEE AND STAFF REPORTS

A. Development Report

Commissioners were referred to their meeting packet which contained staff summaries/updates. Economic Development Director Robin Weis reported that the CEDS 3-year Progress Report was submitted September 28th. The CEDS Committee will need to meet to discuss any suggested changes to the CEDS as the revision is due December 31st. Commissioners interested in being on the CEDS Committee should contact Weis. Staff attended a Gaps Analysis Event. As a response, the SRDC will be assisting with the development of a panel to work with 8th grade students on workforce issues. Weis also highlighted the EDA 2018 Disaster NOFO, Minnesota Opportunity Zones, the 2019 Career Expo in Marshall and Worthington, and CareerForce. Weis will take part in a childcare panel at the MADO All-Staff Retreat. Weis also recommended Commissioners interested in revitalization of downtowns to take a look at the Small Business Revolution Waseca Conference information at <https://sites.google.com/umn.edu/entrepreneurial-communities-mn/2019-conference-waseca>.

Executive Director Jay Trusty provided an updated on All-Hazard Mitigation Plans. Murray County's plan has been accepted. Murray County EM and the State are in discussion about whether to do an amendment for slopes and landslides. Redwood County's review came back from FEMA. FEMA is requesting further proof besides the CPRIs and sign-in sheets of participation from the smaller cities in Redwood County. Trusty and Development Planner

Rosemary Bruce-White have a meeting planned for the Lincoln County Zoning Land Use Code Update.

Development Planner Jason Walker reported that he will hold a Strategic Planning Workshop for Redwood County on November 6th. Walker also highlighted the CERTs Seed Grants and GreenStep Cities.

Physical Development Director Annette Fiedler reported that the Solid Waste Commission and RMEB are scheduled to meet on November 25th. Guest speakers at the RMEB meeting will include representatives from the Clean Grid Alliance, NextEra Energy, and the Redwood County Energy Dialogue. The CERTs Steering Committee will meet November 4th to review the Seed Grants and make recommendations for funding to the SRDC by the November Commission meeting.

B. Legislative Committee Report

Committee Chair Miron Carney updated Commissioners on 2020 Legislative priorities. The Governor's budget is expected to be released in October. Because of the early budget, the Legislative Committee met on September 5th. As it is a bonding year, the Committee proposed supporting bonding requests. Representative Joe Schomacker is working with the Friends of the Casey Jones Trail to write a bill for funding the Casey Jones Trail.

Committee Chair Carney presented a request for a letter of support for Lincoln-Pipestone Rural Water as it pursues a request for state bonding money to help with its pipeline expansion project.

M/S/P Motion made by Commissioner Langseth and seconded by Commissioner VanHee to approve the Committee's request to support funding Lincoln-Pipestone Rural Water. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

Committee Chair Carney then presented a request for a letter of support for Red Rock Rural Water System as it pursues a request for state bonding money to help with its pipeline expansion project.

M/S/P Motion made by Commissioner Anderson and seconded by Commissioner Langseth to approve the Committee's request to support funding Red Rock Rural Water System. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

Executive Director Jay Trusty referred Commissioners to a letter from the MN Rural Broadband Coalition in their handouts. SRDC is currently a contributing member and in 2019 contributed \$500. The Coalition grew to over 80 member organizations in 2019, but the contributions barely met their budget goals. The MN Rural Broadband Coalition is requesting an increased contribution of \$1,000 for 2020. Commissioner questions and discussion followed.

M/S/P Motion made by Commissioner Gravley and seconded by Commissioner Peterson to increase the SRDC's contributions to \$1,000 for the MN Rural Broadband Coalition. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

C. Revolving Loan Fund

Committee Chair Bob Byrnes referred Commissioners to their meeting packet which summarized recent RLF activities. Funds are currently available in the approximate amount of \$163,100, which includes three September loan closings. The committee met on October 7th and approved a second loan for a Redwood County business. Ongoing loan servicing issues continue to be addressed. Discussion followed.

PACE

Economic Development Director Robin Weis referred Commissioners to their meeting packet for an update on the Property Assessed Clean Energy (PACE) Program. Funds are currently available in the approximate amount of \$100,436 (PACE ARRA Funds) and \$325,247 (PACE SEP Funds). SRDC Communications Specialist Jessica Welu is assisting with outreach materials and promotions. Discussion followed.

D. Transportation Report

Physical Development Director Annette Fielder referred Commissioners to their meeting packets which summarized current activities. ATP 7 is scheduled to meet November 13th, dependent on guidance. ATP 8 will meet on October 11th in Granite Falls and plans to meet December 6th or 13th dependent on guidance. Fielder reported on the Agate Terminal Rail to Road Ribbon Cutting on October 9th south of Worthington. There are no other intermodal facilities in Southwest Minnesota. Development Planner Rosemary Bruce-White is currently working on updates to the Languages & Interpreter Services in Southwest Minnesota document.

Development Planner Jason Walker updated Commissioners on SHIP activities. Walker met with the Edgerton City Clerk on October 4th to discuss their Active Living Plan. Walker attended a Walker reported on the Walkable Community Workshop held in Tyler on October 9th. A meeting is planned in Tyler on October 17th to complete safe route action plans in preparation of their new school. Walker also highlighted SRTS planning activities and September Ped/Bike Count data from Pipestone. Discussion of ped/bike counters followed.

Commissioner Bob Byrnes added that a Hwy 23 Coalition membership meeting will take place in Marshall on October 18th. This is the first time a membership meeting will take place this far southwest. Vice-Chairman Myron Koets added that Pioneer Public TV is currently filming a piece about Hwy 23. Discussion followed.

E. Executive Director's Report

Executive Director Jay Trusty reported on current activities, including an upcoming November meeting between SWIF and UMVRDC, MMDC and SRDC Executive Directors, and the CERTs meeting on October 8th to discuss other ways the partners can work together other than on CERTs. A November 8th meeting with Commissioner of Commerce is scheduled to discuss the CERTs partnership idea. The Center for Rural Affairs is looking to establish a presence in Southwest Minnesota and has hired an Outreach Coordinator for Minnesota. Vice-Chairman Myron Koets, Economic Development Director Robin Weis and Trusty will be attending the NADO Training Conference in Reno, Nevada, October 19-22nd. The MADO All-Staff Retreat is upcoming October 24-25th. The Census Rep. from Chicago will be at the SRDC office on October 29th at 10:00 am to discuss the 2020 Census. If interested, Commissioners are welcome to attend. Trusty received a call from the Production Assistant of "Behind the Scenes with

Lawrence Fishburne,” regarding the SRDC’s interest in being part of their “Great Places to Live and Work” series. The cost would be \$23,000. Trusty declined the SRDC’s interest at this time. Discussion followed. Trusty also noted that there will be a condensed version of the SRDC Orientation for newer Commissioners prior to the November Full Commission Meeting.

F. Chairman’s Report

Vice-Chairman Myron Koets highlighted Launch MN. Discussion followed.

UNFINISHED BUSINESS

No discussion.

NEW BUSINESS

Commissioner Bob Byrnes noted that an October 24th Ribbon Cutting and Open House for MERIT Center Driving Track Expansion in Marshall. The track provides a place for certified public safety driving. There are only three other locations in Minnesota: Camp Ripley, St. Cloud and Farmington. Discussion followed.

Executive Director Trusty reported that with former Commissioner Hartwin Kreft leaving the Board and Commission, the Board is again down to 12 representatives. Per ByLaws, the thirteenth seat could be filled by any county. The Board will need to authorize Trusty to ask around for Commissioners interested, give recommendations for a 13th Board Representative, or bring the issue to the November Full Commission.

M/S/P Motion made by Commissioner Carney and seconded by Commissioner Elbers to authorize Executive Director Trusty to recruit and bring the issue to the November Full Commission Meeting for a volunteer and appointment. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

OTHER ISSUES

No discussion.

ANNOUNCEMENTS

Vice-Chairman Koets referred Commissioners to the announcements included on the agenda.

SRDC Commissioner vacancies exist from the following representation: Lyon County Municipalities, Redwood County Municipalities, Redwood County Townships, Rock County Townships and Region 8 School Boards.

ADJOURNMENT

Vice-Chairman Koets adjourned the meeting at 4:54 p.m.

APPROVAL OF MEETING MINUTES

Meeting Minutes prepared by Jessica Welu, SRDC Communications Specialist.

Reviewed by:

Approved by:

Richard Peterson
SRDC Secretary

Mike Kuhle
SRDC Chairman

Southwest Regional Development Commission

Cash Receipts Report - By Month

October, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Received EFT	RLF Borrowers: Loan Payments	2519	157	10/1/2019		CR	RLF Borrowers	\$21,823.60
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
2399-911	381-00-00-00	Loan Clearing		EDA RLF Overall		\$21,823.60		
Check	Lincoln County: US Fish-in-Lieu	2520	868	10/4/2019		CR	Lincoln County	\$44.70
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
4111-001	000-00-00-20	Tax Revenue		Unrestricted FY20		\$44.70		
Check	Chandler Coop - Dividend	2536	868	10/4/2019		CR	Chandler Coop	\$13.00
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
4621-001	994-00-23-00	Misc.Revenue		CC-Vehicles		\$13.00		
Cash	Rhonda Wynia: Copies/Sales Tax	2521	869	10/11/2019		CR	Rhonda Wynia	\$1.39
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
8949-001	994-00-16-00	Reimb.Fm non SRDC		CC-Copy/Print		\$1.30		
2312-001	000-00-00-00	Sales Tax Payable		Default		\$0.09		
Check	SWMHP: Sept 2019 Monthly Costs	2522	869	10/11/2019		CR	SWMHP	\$2,994.72
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
1335-051	000-00-00-00	Accts Receivable-SWMHP		Default		\$2,994.72		
1495-051	000-00-00-00	Due To/Due From		Default	\$2,994.72			
Check	SWMHP: Sept 2019 Financial/Secretarial Contract	2523	869	10/11/2019		CR	SWMHP	\$1,056.00
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
1341-001	000-00-00-00	Due From Gov't/Agency		Default		\$1,056.00		
Check	SWMHP: Lease Payment (Oct 2019)	2524	869	10/11/2019		CR	SWMHP	\$2,749.98
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
7314-001	994-00-22-00	Interest Paid		CC-Space		\$255.81		
9212-001	000-00-00-20	Lease Payment		Unrestricted FY20		\$449.98		
2621-021	000-00-00-00	Obligation-Capital Lease		Default		\$449.98		
1497-021	000-00-00-00	Amt To Be Provided-Orig E		Default		(\$449.98)		
7314-001	994-00-22-00	Interest Paid		CC-Space		\$581.79		
9212-001	000-00-00-20	Lease Payment		Unrestricted FY20		\$1,462.40		
2621-022	000-00-00-00	Obligation-Capital Lease		Default		\$1,462.40		
1498-022	000-00-00-00	Amt To Be Provided-Bldg /		Default		(\$1,462.40)		
1495-021	000-00-00-00	Due To/Due From		Default	\$449.98			
1495-021	000-00-00-00	Due To/Due From		Default	(\$449.98)			
1495-022	000-00-00-00	Due To/Due From		Default	\$1,462.40			
1495-022	000-00-00-00	Due To/Due From		Default	(\$1,462.40)			
Check	A.C.E. of SW Minnesota: Sept 2019 Copies/Postage	2525	869	10/11/2019		CR	A.C.E of SW Minnesota	\$244.39
<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
1332-001	000-00-00-00	Accts Receivable-A.C.E.		Default		\$244.39		

Southwest Regional Development Commission

Cash Receipts Report - By Month

October, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Check	Tyler Hardware Hank: RLF Loan Payment (1114)	2526	158	10/15/2019		CR	Tyler Hardware Hank	\$660.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	2399-911	381-00-00-00	Loan Clearing	EDA RLF Overall		\$660.00		
Check	University of MN: CERTS-Steer'g Committee/Utility #3	2527	870	10/15/2019		CR	University of MN	\$962.08
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	4717-815	211-00-44-19	MPCA Revenue	CERT-Utility Community E		\$962.08		
	1495-815		Due To/Due From		\$962.08			
Check	University of MN: CERTS #21 July Closeout - FINAL	2528	870	10/15/2019		CR	University of MN	\$419.78
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	4722-205	211-00-12-19	Dept.Commerce Revenue	CERT 18-19		\$419.78		
	1495-205	211-00-12-19	Due To/Due From	CERT 18-19	\$419.78			
Check	Windstream Inns: RLF Loan Payment	2531	160	10/18/2019		CR	Windstream Inns	\$11,497.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	2399-911	381-00-00-00	Loan Clearing	EDA RLF Overall		\$11,497.00		
Check	Windstream Inn: Falcon Loan Payment	2532	14	10/18/2019		CR	Windstream Inn	\$20,086.50
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	4411-640	740-97-00-19	Loan Principal Received	Falcon Development Corpo		\$17,086.50		
	4656-640	740-97-00-19	Loan Interest Received	Falcon Development Corpo		\$3,000.00		
Check	Freedom Bar & Grill: RLF Legal Fees	2529	159	10/21/2019		CR	Freedom Bar & Grill	\$600.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	2314-911	381-00-00-00	Prepaid Receipts	EDA RLF Overall		\$600.00		
Check	Freedom Bar & Grill: RLF Origination Fees	2530	871	10/21/2019		CR	Freedom Bar & Grill	\$120.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	4321-911	381-00-70-20	Loan Origination Fee	EDA-RLF Adm FY20		\$120.00		
	1495-911	381-00-70-20	Due To/Due From	EDA-RLF Adm FY20	\$120.00			
Check	SWHHS: Contract - September 2019	2533	872	10/21/2019		CR	SWHHS	\$603.80
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	1341-001	000-00-00-00	Due From Gov't/Agency	Default		\$603.80		
Check	Murray County: Taxes	2535	874	10/28/2019		CR	Murray County	\$4,801.25
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	1311-001	000-00-00-00	Current Taxes Receivable	Default		\$4,751.89		
	1312-001	000-00-00-00	Delinquent Taxes Receivab	Default		\$48.87		
	4115-001	000-00-00-20	Debt Service Tax Revenue	Unrestricted FY20		\$0.49		

Southwest Regional Development Commission

Cash Receipts Report - By Month

October, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Received EFT	State of Minnesota: Tax Credit Revenue	2534	873	10/30/2019		CR	State of Minnesota	\$5,520.89
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>
	1311-001	000-00-00-00	Current Taxes Receivable		Default			\$5,520.89
Other	Jackson Federal Savings/Loan: Admin Interest Income	2537	66	10/31/2019		CR	Jackson Federal Savings/Loan	\$145.40
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-001	000-00-00-20	Interest Revenue		Unrestricted FY20			\$145.40
Other	Jackson Federal Savings/Loan: RLF Interest Income	2538	64	10/31/2019		CR	Jackson Federal Savings/Loan	\$25.91
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-911	381-00-70-20	Interest Revenue		EDA-RLF Adm FY20			\$25.91
Other	Minnwest Bank: Falcon Development Interest Income	2539	15	10/31/2019		CR	Minnwest Bank	\$2.93
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-640	740-97-00-19	Interest Revenue		Falcon Development Corpo			\$2.93
Other	United Prairie Bank: Interest Income	2540	65	10/31/2019		CR	United Prairie Bank	\$17.06
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-001	000-00-00-20	Interest Revenue		Unrestricted FY20			\$17.06
Other	Currie State Bank: RLF Interest Income	2541	63	10/31/2019		CR	Currie State Bank	\$0.55
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-911	381-00-70-20	Interest Revenue		EDA-RLF Adm FY20			\$0.55
Other	First Independent Bank: Interest Income	2542	63	10/31/2019		CR	First Independent Bank	\$49.24
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-001	000-00-00-20	Interest Revenue		Unrestricted FY20			\$49.24
Other	Minnwest Bank: Interest Income	2543	3	10/31/2019		CR	Minnwest Bank	\$290.05
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>		<u>Project Description</u>		<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-124	222-84-10-00	Interest Revenue		PACE RLF Pgm-Property A			\$290.05
Grand Total:								\$74,730.22

Southwest Regional Development Commission
Cash Receipts Report - By Month
October, 2019

Bank Account	Description	Number of Receipts	Amount
1-0001133124	PACE-DOE-SEP MW	1	\$290.05
120012325	Jackson S & L-Adm	1	\$145.40
120012549	Jackson S & L-RLF	1	\$25.91
1-406-694	Adm Savings	13	\$19,531.98
1-411-557	EDA RLF Savings-MW	4	\$34,580.60
329-076	Currie State Bank-RLF	1	\$5.55
40800012087	United Prairie-Jackson	1	\$17.06
5110112728	Falcon Development	2	\$20,089.43
90061	Adm Savings-1st Ind-Russell	1	\$49.24
Grand Totals:		25	\$74,730.22

Southwest Regional Development Commission

Invoice Expense Allocation Report

October, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
AFLAC AFLAC	10/11/2019 489146	AFLAC - 10/09/19 Invoice	Paid	2161-001	Accident Insurance	\$71.48
				2162-001	Cancer Insurance	\$24.00
				2163-001	Dental Insurance	\$66.28
				2171-001	Disability Ins-After Tax	\$65.25
	10/23/2019 749693	AFLAC - 10/23/19 Invoice	Paid	2161-001	Accident Insurance	\$71.48
				2162-001	Cancer Insurance	\$24.00
				2163-001	Dental Insurance	\$66.28
				2171-001	Disability Ins-After Tax	\$65.25
Totals for AFLAC:						\$454.02
Awards Plus, Inc. Awards Plus, Inc.	10/18/2019 71731	Badge: Rosemary Bruce-Whi Invoice	Paid	7831-001	Supply	\$21.55
	Totals for Awards Plus, Inc.:					\$21.55
Bruce Koolman Bruce Koolman XXX-XX-9830	10/30/2019 10/30/2019	Commissioner Exp: 09/18/ Invoice	Paid	7111-001	Committee PerDiem	\$50.00
	Totals for Bruce Koolman:					\$50.00
Chandler Co-Op Chandler Co-Op	10/11/2019 10/11/2019	Fuel: Sept 2019 Invoice	Paid	6241-001	Fuel	\$92.18
	10/11/2019 10/11/2019	Fuel: Oct 2019 Invoice	Paid	6241-001	Fuel	\$16.00
	Totals for Chandler Co-Op:					\$108.18
	10/4/2019 10/04/2019	Sewer/Water: 08/22/19 - 09 Invoice	Paid	7343-001 7343-051	Water Water	\$20.80 \$31.20
Totals for City of Slayton:						\$52.00
Culligan Water Conditioning						

Southwest Regional Development Commission

Invoice Expense Allocation Report

October, 2019

Vendor Name	Transaction Date	Description	Status	Account Number	Account Description	Amount
Tax Identification Number	Transaction Number	Transaction Type				
Culligan Water Conditioning	10/11/2019	Water/Salt: Sept 2019	Paid	7364-051	Water/Culligan	\$20.14
	10/11/2019	Invoice		7364-001	Water/Culligan	\$65.42
Totals for Culligan Water Conditioning:						\$85.56
David Samuelson	10/4/2019	Groundskeeping: Sept 2019	Paid	7365-001	Groundskpg	\$28.00
	10/04/2019	Invoice		7365-051	Groundskpg	\$42.00
Totals for David Samuelson:						\$70.00
Donald H. Wachal	10/30/2019	Commissioner Exp: 09/05/	Paid	7111-001	Comnittee PerDiem	\$50.00
	10/30/2019	Invoice		7121-001	Comnittee Exp	\$70.76
XXXX-XX-1522	10/30/2019	Commissioner Exp: 10/07/	Paid	7111-001	Comnittee PerDiem	\$100.00
	10/30/2019	Invoice		7121-001	Comnittee Exp	\$25.52
Totals for Donald H. Wachal:						\$246.28
Dust Tex Service Inc.	10/18/2019	1 Case of Towels	Paid	7361-001	Supply/Maint	\$24.01
	6265559	Invoice		7361-051	Supply/Maint	\$36.02
Totals for Dust Tex Service Inc.:						\$60.03
Eloise Hauschild	10/30/2019	Commissioner Exp: 09/18/	Paid	7111-001	Comnittee PerDiem	\$100.00
	10/30/2019	Invoice		7121-001	Comnittee Exp	\$136.88
Totals for Eloise Hauschild:						\$236.88
Freedom Bar & Grill LLC	10/16/2019	RLF Loan Disbursement	Paid	8950-911	Loan Disbursements	\$8,000.00
	10/16/2019	Invoice				
Totals for Freedom Bar & Grill LLC:						\$8,000.00
Frontier Communications	10/4/2019	Mthly Maint. Contract (09/25	Paid	7421-051	Telephone	\$67.59
	10/04/2019	Invoice		7421-001	Telephone	\$36.39

Southwest Regional Development Commission

Invoice Expense Allocation Report

October, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
GMNP GMNP	10/23/2019	Telephone: 10/04/19 - 11/03		7421-051	Telephone	\$512.79
	10/23/2019	Invoice	Paid	7421-001	Telephone	\$274.46
				1332-001	Accts Receivable-A.C.E.	\$1.65
				7421-001	Telephone	\$0.63
					Totals for Frontier Communications:	\$893.51
Grants Management Systems Grants Management Systems	10/4/2019	2020 GMNP Membership Du		8411-001	Memberships	\$1,000.00
	10/04/2019	Invoice	Paid			
					Totals for GMNP:	\$1,000.00
Jason Nielsen Jason Nielsen	10/11/2019	Services: Sept 2019		7921-911	SoftwMaint/Purch	\$100.00
	10/11/2019	Invoice	Paid			
					Totals for Grants Management Systems:	\$100.00
Keith Elbers Keith Elbers XXX-XX-5780	10/11/2019	RLF Contracted Services: 10		8112-911	Ctr Service	\$50.00
	10/11/2019	Invoice	Paid			
					Totals for Jason Nielsen:	\$50.00
MailFinance MailFinance	10/30/2019	Commissioner Exp: 10/10/		7111-001	Committee PerDiem	\$50.00
	10/30/2019	Invoice	Paid	7121-001	Committee Exp	\$69.60
					Totals for Keith Elbers:	\$119.60
Marilyn Samuelson Marilyn Samuelson XXX-XX-4649	10/18/2019	Postage Lease: 11/11/19 - 02		7211-051	Postage	\$429.86
	N7962750	Invoice	Paid	7261-001	Postal Supplies/Maintenance	\$429.85
					Totals for MailFinance:	\$859.71
Marilyn Samuelson Marilyn Samuelson XXX-XX-4649	10/23/2019	Oct 2019 - Janitorial Services		7351-001	Janitorial	\$328.00
	10/25/2019	Invoice	Paid	7351-051	Janitorial	\$472.00
					Totals for Marilyn Samuelson:	\$800.00

Southwest Regional Development Commission

Invoice Expense Allocation Report

October, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Northwest Gas						
Northwest Gas	10/4/2019	Fuel: 08/17/19 - 09/15/19		7342-001	Fuel	\$8.41
	10/4/2019	Invoice	Paid	7342-051	Fuel	\$12.10
					Totals for Northwest Gas:	\$20.51
One Office Solution						
One Office Solution	10/4/2019	Contract(SharpMX 6071) 08		7561-001	Copier Supplies/Maintenance	\$241.73
	1937646-0	Invoice	Paid			
					Totals for One Office Solution:	\$241.73
Paul Langseth						
Paul Langseth	10/30/2019	Commissioner Exp: 09/18/		7111-001	Committee PerDiem	\$100.00
XXX-XX-2867	10/30/2019	Invoice	Paid	7121-001	Committee Exp	\$91.64
					Totals for Paul Langseth:	\$191.64
Redwood County Auditor/Treasurer						
Redwood County Auditor/Treasurer	10/16/2019	RLF Fee: Mortgage&Registr		2314-911	Prepaid Receipts	\$18.40
	10/16/2019	Invoice	Paid			
					Totals for Redwood County Auditor/Treasurer:	\$18.40
Redwood County Recorder						
Redwood County Recorder	10/16/2019	RLF Fee: Mortgage Recordin		2314-911	Prepaid Receipts	\$46.00
	10/16/2019	Invoice	Paid			
					Totals for Redwood County Recorder:	\$46.00
Richard Anderson						
Richard Anderson	10/30/2019	Commissioner Exp: 10/10/		7111-001	Committee PerDiem	\$50.00
XXX-XX-2373	10/30/2019	Invoice	Paid	7121-001	Committee Exp	\$26.68
					Totals for Richard Anderson:	\$76.68
Richard D. Peterson						
Richard D. Peterson	10/30/2019	Commissioner Exp: 10/10/		7111-001	Committee PerDiem	\$50.00
XXX-XX-7602	10/30/2019	Invoice	Paid	7121-001	Committee Exp	\$59.16
					Totals for Richard D. Peterson:	\$109.16
Robert Byrnes						

Southwest Regional Development Commission

Invoice Expense Allocation Report

October, 2019

Vendor Name	Transaction Date	Description	Status	Account Number	Account Description	Amount
Tax Identification Number	Transaction Number	Transaction Type				
Robert Byrnes XXX-XX-9551	10/30/2019	Commissioner Exp: 10/10/ Invoice	Paid	7111-001	Committee PerDiem	\$50.00
	10/30/2019			7121-001	Committee Exp	\$37.12
XXX-XX-9551	10/30/2019	Commissioner Exp: 10/11/ Invoice	Paid	7111-211	Committee PerDiem	\$50.00
	10/30/2019			7121-211	Committee Exp	\$34.80
Totals for Robert Byrnes:						\$171.92
Robert H. Van Hee						
Robert H. Van Hee XXX-XX-6773	10/30/2019	Commissioner Exp: 10/10/ Invoice	Paid	7111-001	Committee PerDiem	\$50.00
	10/30/2019			7121-001	Committee Exp	\$92.80
Totals for Robert H. Van Hee:						\$142.80
Schaap Sanitation						
Schaap Sanitation 21	10/11/2019	Sanitation: 10/1/19 - 10/31/1 Invoice	Paid	7362-001	Sanitation Service	\$26.97
	1759716			7362-051	Sanitation Service	\$40.45
Totals for Schaap Sanitation:						\$67.42
Shades of Green LLC						
Shades of Green LLC	10/23/2019	Fall Application: Fertilizer / I Invoice	Paid	7365-001	Groundskpg	\$49.18
	5628			7365-051	Groundskpg	\$73.76
Totals for Shades of Green LLC:						\$122.94
Slayton EDA						
Slayton EDA	10/4/2019	Lease Payment - Oct 2019 Invoice	Paid	1497-021	Amt To Be Provided-Orig Bldg	(\$882.32)
	10/04/2019			1498-022	Amt To Be Provided-Bldg Addn	(\$2,478.64)
				9212-001	Lease Payment	\$882.32
				9212-001	Lease Payment	\$2,478.64
				2621-021	Obligation-Capital Lease	\$882.32
				2621-022	Obligation-Capital Lease	\$2,478.64
				7314-001	Interest Paid	\$501.58
				7314-001	Interest Paid	\$986.09
				4651-001	Interest Revenue	(\$97.67)
Totals for Slayton EDA:						\$4,750.96

SRDC

Southwest Regional Development Commission

Invoice Expense Allocation Report

October, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
SRDC	10/25/2019	Falcon (April - June 2019)		8112-640	Ctr Service	\$735.00
	10/25/2019	Invoice	Approved	8151-640	Finance Work	\$157.50
	10/25/2019	Falcon (July - Sept 2019)		8112-640	Ctr Service	\$394.80
	10/25/2019	Invoice	Approved	8151-640	Finance Work	\$17.50
				8112-640	Ctr Service	\$90.00
Totals for SRDC:						\$1,394.80
The Computer Man, Inc.						
The Computer Man, Inc.						
Verizon Wireless	10/4/2019	Services: Install GMS RLSS 1		7921-911	SoftwMaint/Purch	\$55.00
	282113	Invoice	Paid			
Totals for The Computer Man, Inc.:						\$55.00
Verizon Wireless						
Verizon Wireless	10/18/2019	Tablets: 09/02/19 - 10/01/19		7422-001	Cellphone	\$80.40
	9839263656	Invoice	Paid			
Totals for Verizon Wireless:						\$80.40
Winthrop EDA						
Winthrop EDA	10/18/2019	Pledge: 2020 MN Rural Broa		8411-001	Memberships	\$1,000.00
	10/18/2019	Invoice	Paid			
Totals for Winthrop EDA:						\$1,000.00
XCEL Energy						
XCEL Energy	10/18/2019	Electricity: 09/03/19 - 10/06/		7341-051	Electricity	\$399.37
	10/18/2019	Invoice	Paid	7341-001	Electricity	\$277.53
Totals for XCEL Energy:						\$676.90

Non-Federal Subaward Agreement		UMN CON# 81689
Pass-through Entity (PTE): Name: Regents of the University of Minnesota Address: Office of Sponsored Projects Administration McNamara Alumni Center 200 Oak Street SE, Suite 450 Minneapolis, MN 55455-2070	Subrecipient: Name: Southwest Regional Development Commission Address: 2401 Broadway Avenue, Suite 1 Slayton, MN 56172-1142	
PTE Prime Award No.: 163155	EIN No.: 41-1235045	
PTE Awarding Agency: MN Department of Commerce	Subaward No.: H008058601	
PTE Principal Investigator: Lissa Pawlisch	Subrecipient Principal Investigator: Annette Fiedler	
Subaward Period of Performance: 7/30/2019-8/31/2021	Amount Funded This Action: (USD) \$114,500	
Project Title: CERTS Core Funding FY2020-2021		
Reporting Requirements: [Check here if applicable: <input type="checkbox"/> See Attachment 4]		
Terms and Conditions		
<p>1) PTE hereby awards a <u>cost reimbursable</u> subaward, as described above, to Subrecipient. The statement of work and budget for this subaward are (check one): <input type="checkbox"/> as specified in Subrecipient's proposal dated _____, or <input checked="" type="checkbox"/> as shown in Attachment 5. In its performance of subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.</p> <p>2) PTE shall reimburse Subrecipient <input checked="" type="checkbox"/> not more often than monthly for allowable costs or <input type="checkbox"/> per Attachment 4. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), subaward number, and signed-certification as to truth and accuracy of invoice. <i>Invoices that do not meet these requirements shall be returned to Subrecipient.</i> Invoices and questions concerning invoice receipt or payments should be directed to sub-inv@umn.edu.</p> <p>3) All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.</p> <p>4) Matters concerning the technical performance of this subaward should be directed to the appropriate party's Principal Investigator, as shown in Attachment 3.</p> <p>5) Matters concerning the request or negotiation of any changes in the terms and conditions cited in this subaward agreement, and any changes requiring prior approval, should be directed to the appropriate party's Administrative Contact, as shown in Attachment 3. Any such changes made to this subaward agreement require the written approval of each party's Authorized Official, as shown in Attachment 3.</p> <p>6) Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers or directors, to the extent allowed by law.</p> <p>7) Either party may terminate this agreement with thirty (30) days prior written notice to the appropriate party's Administrative Contact, as shown in Attachment 3. PTE shall pay Subrecipient for all allowable, noncancellable obligations in the event of termination.</p> <p>8) No-cost extensions require the approval of the PTE. Any requests for a no-cost extension should be addressed to and received by the Administrative Contact, as shown in Attachment 3A, not less than thirty (30) days prior to the desired effective date of the requested change.</p> <p>9) The Subaward is subject to the terms and conditions of the prime award and other special terms and conditions, as identified in Attachments 1 and 2.</p> <p>10) Any inconsistency in this subaward shall be resolved by giving precedence in the following order: 1) subaward terms and conditions; 2) prime award agreement terms and conditions; and 3) other documents, exhibits and attachments incorporated by reference.</p>		
Agreed by Authorized Official of Pass-through Entity: Name: Brett Carlson Title: Sr. Grant & Contract Administrator Date: _____	Agreed by Authorized Official of Subrecipient: Name: _____ Title: _____ Date: _____	

Southwest Regional Development Commission Project Review

November 2019

USDA RURAL DEVELOPMENT

<u>Applicant</u>	<u>Project</u>	<u>Cost</u>
City of Fulda	Community Facilities Grant, Ambulance Purchase	\$50,000

Southwest Regional Development Commission Project Review

Agenda Item: 7

Meeting Date: November 14, 2019

Project Name: Fulda Ambulance – USDA Rural Development

Project Description:

The City of Fulda is requesting \$50,000 in USDA Rural Development funds for the purchase of a new ambulance. The current ambulance is 10 years old.

The Fulda ambulance emergency services cover the cities of Fulda and Dundee as well as the surrounding townships.

Staff Comments:

- Staff contacted the City of Fulda. The clerk stated that the current ambulance has broken down in the past, is a rough ride and is lacking many of the safety features that will be included with the purchase of a new ambulance.
- The city sets aside money each year in an ambulance fund, but that fund only has \$163,000 and the new ambulance will cost \$225,000. The USDA funds, along with the sale or trade-in value of the old ambulance would bridge the funding gap.
- Should the USDA funds not be rewarded, Fulda would need to tap into general revenue funds to make the purchase.

Project Review Time: 1 hour

Income to the SRDC as a result of this review: \$0

Reviewer: Jason Walker

DEVELOPMENT REPORT

November 2019

A. CEDS REPORT and EDA PLANNING GRANT

B. ECONOMIC DEVELOPMENT

C. COMMUNITY AND PHYSICAL DEVELOPMENT

- Local Assistance / Land Use, Planning and Zoning
- Waste Management / Energy / Natural Resources

A. COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) and EDA PLANNING GRANT

The latest revision of DevelopMN is available online. It can be found at <http://www.mnado.org/wp-content/uploads/2018/12/DevelopMN-2017-for-Appendix-w-revisions.pdf>. The 2018 dashboard is in progress.

Our 3-year Progress Report was submitted September 28.

Our last CEDS can be viewed at <http://www.swrdc.org/wp-content/uploads/2014/07/CEDS-16-FINAL.pdf>. If you see something that should be modified, added to, or deleted, please let staff know. Every 5 years a new CEDS is required. Our CEDS committee is being finalized now.

B. ECONOMIC DEVELOPMENT

EDA 2018 Disaster NOFO—This NOFO has recently been released and the Chicago Region was allocated \$50,000,000.00 for projects in the next 24 months. So, this is my first official call for projects. I know many of us have had some preliminary conversations, but now it's real!! I will be planning some travel to conduct project site visits and meetings. For more information on project types and grant rates, visit the NOFO at <https://www.grants.gov/web/grants/view-opportunity.html?oppld=319126>. All 9 counties in our service area are eligible under this NOFO. FEMA declared disasters and maps can be found at:

https://www.fema.gov/disasters?field_dv2_state_territory_tribal_value_selective=MN&field_dv2_incident_type_tid=All&field_dv2_declaration_type_value=All&field_dv2_incident_begin_value%5Bvalue%5D%5Bmonth%5D=&field_dv2_incident_begin_value%5Bvalue%5D%5Byear%5D=&field_dv2_incident_end_value%5Bvalue%5D%5Bmonth%5D=&field_dv2_incident_end_value%5Bvalue%5D%5Byear%5D=

Minnesota Opportunity Zones— Opportunity Zones in MN can be found at <https://mn.gov/deed/business/financing-business/tax-credits/opp-zones/census-opp-zone-tracts.jsp>. On September 17, the 4th statewide OZ Best Practices webinar was held. On September 18, there was a MN Opportunity Zone Investment Summit. Following the conference, there are regional sessions. Our session was held in Worthington on October 2.

Local Economic Development—Staff is available to assist with local job fairs, technical assistance, data research, etc.

Southwest Business Development Network— The network last met in Redwood Falls on October 18 with the guest speaker from Rethos (<https://www.rethos.org/>). They focused their topic on their MN Main Street project. This group has been good for staff to hear about regional projects and their progress.

Business Assistance—Staff continues to assist inquiries made regarding business start-ups, retentions, and expansions and financing. Staff assists with 3 additional revolving loan fund programs within the region. Information on the Falcon Development Corporation can now be found online at <http://www.swrdc.org/economic-development/falcon-development-corporation/>. FDC will meet next on November 26.

NADO— Weis is grateful for the opportunity to attend the 2019 NADO training conference. Attendance was in the following areas: Leadership, Brownsfields, Idea Friendly Communities, Climate Resilience, Workforce Development, 13 Ways to Kill a Community, and a tour of the Innovation Center.

Agritourism— Preliminary discussions have started regarding a possible agritourism event in this region to include local foods and artists. If you are interested in being a part of planning, or have suggestions, please contact Communications Specialist Jessica Welu.

Child Care—SRDC staff was a part of a child care panel at the MADO All-Staff Retreat on October 24-25.

C. COMMUNITY AND PHYSICAL DEVELOPMENT

Local Assistance / Land Use, Planning and Zoning

All-Hazard Mitigation Plans

- No updates at this time.

Planning and Zoning

- *Lincoln County Zoning*— The Land Use code update work has begun as of February 2019. As of November 5, 2019 the environmental officer of Lincoln County has approved of the recent progress being made.
- *Murray County Ordinance update*— Staff continues to work with Murray County staff and the Planning Commission on the update of the Zoning Ordinances. SRDC Staff is waiting for the go ahead from Murray County to complete the ordinances.

Strategic Planning

- Staff will hold a *Strategic Planning Workshop* for Redwood County on November 6, from 6pm to 8pm at the Wabasso Community Center. At this workshop participants will obtain an understanding of what a strategic plan is, why one is important, how a plan is developed, and they will practice creating actionable goals. The workshop is targeted toward city staff, city council members, city EDA's and township board members. Briana Mumme, Economic Development Coordinator for Redwood County, is the organizing partner.

Waste Management / Energy / Natural Resources

Waste Management

- The Solid Waste Commission is scheduled to meet on November 25, 2019.

Energy

RMEB—met on September 23. Guest speaker at the meeting was from Geronimo Energy. The Board was updated on wind and solar projects in progress. The next meeting will be on November 25, and guest speakers on the agenda are from: NextEra Energy; the Clean Grid Alliance to discuss transmission and transmission generator ties and renewable energy projects in southern Minnesota; and the Institute for Ag and Trade Policy to report on the Redwood County Energy Dialog held in September.

CERT Staff meeting— held in St. Paul on September 19. The day was spent discussing how CERTS can integrate equity into the work it does across the state.

SW CERT— New Steering Committee Members have joined the SW CERT Team. Six Seed grants were received for a total of \$29,047 in requests. The Steering Committee met on November 4 to review and prioritize the projects. For each of the six projects, the SW Certs Steering committee recommends the following allocations.

Project	Steering Committee Recommended Allocation	Requested Amount
Get Wired Marshall Library	\$2,500	\$2,547
Green Neighbor Challenge	0	6,500
Gym Electrical in New Ulm	5,000	5,000
Slayton EDA	3,750	5,000
Balaton EDA	3,750	5,000
UCAP	5,000	5,000
Total	\$20,000	\$29,047

Get Wired Marshall Library: A project to finish putting in LED lights. The application was well documented in regards to having a concrete plan and timeline, funding sources, total costs and an engineering plan. The recommendation is to allocate \$2,500.

Green Neighbor Challenge: A new organization that wants to create a website and run a social media campaign to increase the number of people who elect to participate in Green Pricing Programs offered by utilities. This project raised a number of red flags. Seed grants would be needed from the entire state of Minnesota for about 90% of their funding; their ambitions did not match the scope of their project; they had an aggressive, overly ambitious timeline; their project was more of an abstraction than a concrete action plan; and the project assumed that its marketing would result in large scale behavior change that was not backed up by the evidence presented. The recommendation is to allocate \$0.

Gym Electrical in New Ulm: A project to install new lighting and electrical work in a historic gym used for gymnastics, weddings and community events. Recommendation is to allocate \$5,000.

Slayton EDA: The Slayton EDA has a façade improvement program. They would like to add an energy efficiency component to it for items such as efficient lighting, doors, windows, etc. Recommendation is to allocate \$3,750.

Balaton EDA: They would like to create a new program for businesses to apply for energy efficiency upgrades to their properties using their own funding combined with seed grant funds. Recommendation is to allocate \$3,750.

UCAP: A weatherization program to go to 20 households to do energy audits, weatherization upgrades and appliance upgrades. Seed grant money would be combined with funds from UCAP and Department of Commerce's Weatherization program. Recommendation is to allocate \$5,000.

Contingency Plan: Should any organization fail to complete projects or spend its allocation in the timeline that CERTS has outlined, that money would then be reallocated, with project approval, to either the Slayton EDA, the Balaton EDA or UCAP depending on which project or projects is missing its targets and who could most effectively use the funds in a timely manner.

Action requested to approve the recommendations of the SW CERT Steering Committee.

SW CERT will be meeting with WC CERT as part of a Regional Sustainable Development Partnership workgroup on November 13 in Clara City.

GreenStep Cities

- Staff continues to check-in and encourage both B3 database updates and expanding Green Teams so

that it's not just one person responsible for the work.

- December 4's "Reporting Metrics" workshop will assist with getting cities to Steps 4 and 5. Staff will attend via Zoom.

How the 2020 Census will invite everyone to respond



What to Expect in the Mail

When it's time to respond, most households will receive an invitation in the mail.

Every household will have the option of responding online, by mail, or by phone.

Depending on how likely your area is to respond online, you'll receive either an invitation encouraging you to respond online or an invitation along with a paper questionnaire.

Letter Invitation

- Most areas of the country are likely to respond online, so most households will receive a letter asking you to go online to complete the census questionnaire.
- We plan on working with the U.S. Postal Service to stagger the delivery of these invitations over several days. This way we can spread out the number of users responding online, and we'll be able to serve you better if you need help over the phone.

Letter Invitation and Paper Questionnaire

- Areas that are less likely to respond online will receive a paper questionnaire along with their invitation. The invitation will also include information about how to respond online or by phone.

WHAT WE WILL SEND IN THE MAIL

On or between	You'll receive:
March 12-20	An invitation to respond online to the 2020 Census. (Some households will also receive paper questionnaires.)
March 16-24	A reminder letter.
	If you haven't responded yet:
March 26-April 3	A reminder postcard.
April 8-16	A reminder letter and paper questionnaire.
April 20-27	A final reminder postcard before we follow up in person.

We understand you might miss our initial letter in the mail.

- Every household that hasn't already responded will receive reminders and will eventually receive a paper questionnaire.
- It doesn't matter which initial invitation you get or how you get it—we will follow up in person with all households that don't respond.

How the 2020 Census will invite everyone to respond



Every household will have the option of responding online, by mail, or by phone.

Nearly every household will receive an invitation to participate in the 2020 Census from either a postal worker or a census worker.



95% of households will receive their census invitation in the mail.



Almost 5% of households will receive their census invitation when a census taker drops it off. In these areas, the majority of households may not receive mail at their home's physical location (like households that use PO boxes or areas recently affected by natural disasters).



Less than 1% of households will be counted in person by a census taker, instead of being invited to respond on their own. We do this in very remote areas like parts of northern Maine, remote Alaska, and in select American Indian areas that ask to be counted in person.

Note: We have special procedures to count people who don't live in households, such as students living in university housing or people experiencing homelessness.

Why We Ask

The 2020 Census is easy. The questions are simple.

The census asks questions that provide a snapshot of the nation. Census results affect your voice in government, how much funding your community receives, and how your community plans for the future.

When you fill out the census, you help:

- Determine how many seats your state gets in Congress.
- Guide how more than \$675 billion in federal funding is distributed to states and communities each year.
- Create jobs, provide housing, prepare for emergencies, and build schools, roads and hospitals.

POPULATION COUNT (NUMBER OF PEOPLE LIVING OR STAYING)

We ask this question to collect an accurate count of the number of people at each address on Census Day, April 1, 2020. Each decade, census results determine how many seats your state gets in Congress. State and local officials use census counts to draw boundaries for districts like congressional districts, state legislative districts and school districts.

ANY ADDITIONAL PEOPLE LIVING OR STAYING

Our goal is to count people once, only once and in the right place according to where they live on Census Day. Keeping this goal in mind, we ask this question to ensure that everyone living at an address is counted.

OWNER/RENTER

We ask about whether a home is owned or rented to create statistics about



homeownership and renters. Homeownership rates serve as an indicator of the nation's economy and help in administering housing programs and informing planning decisions.

PHONE NUMBER

We ask for a phone number in case we need to contact you. We will never share your number and will only contact you if needed for official Census Bureau business.

Revised July 12, 2019

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2020**

Why We Ask

The 2020 Census is easy. The questions are simple.

NAME

We ask for names to ensure everyone in the house is counted. Listing the name of each person in the household helps respondents include all members, particularly in large households where a respondent may forget who was counted and who was not.

SEX

We ask about the sex of each person to create statistics about males and females. Census data about sex are used in planning and funding government programs, and in evaluating other government programs and policies to ensure they fairly and equitably serve the needs of males and females. These statistics are also used to enforce laws, regulations and policies against discrimination in government programs and in society.

AGE AND DATE OF BIRTH

We ask about age and date of birth to understand the size and characteristics of different age groups and to present other data by age. Local, state, tribal and federal agencies use age data to plan and fund government programs that provide assistance or services for specific age groups, such as children, working-age adults, women of childbearing age, or the older population. These statistics also help enforce laws, regulations and policies against age discrimination in government programs and in society.

HISPANIC, LATINO OR SPANISH ORIGIN

We ask about whether a person is of Hispanic, Latino or Spanish origin to create statistics

about this ethnic group. The data collected in this question are needed by federal agencies to monitor compliance with antidiscrimination provisions, such as under the Voting Rights Act and the Civil Rights Act.

RACE

We ask about a person's race to create statistics about race and to present other statistics by race groups. The data collected in this question are needed by federal agencies to monitor compliance with anti-discrimination provisions, such as under the Voting Rights Act and the Civil Rights Act. State governments use the data to determine congressional, state and local voting districts.

WHETHER A PERSON LIVES OR STAYS SOMEWHERE ELSE

Our goal is to count people once, only once and in the right place according to where they live on Census Day. Keeping this goal in mind, we ask this question to ensure individuals are not included at multiple addresses.

RELATIONSHIP

We ask about the relationship of each person in a household to one central person to create estimates about families, households and other groups. Relationship data are used in planning and funding government programs that provide funds or services for families, people living or raising children alone, grandparents living with grandchildren, or other households that qualify for additional assistance.

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Communications Report—November 2019

Branding: SRDC staff was part of a branding panel at the MADDO All-Staff Retreat on October 24-25.

Social Media: Staff assisted the City of Edgerton with a Social Media/Website Audit and also completed a Social Media/Online Presence audit for an RLF business.

Staff met with SWHHS, MNRAAA, UCAP, and SW Mental Health Center to discuss social media/communications work partnership ideas. A follow-up meeting to assist SWHHS with a Media Specialist position is scheduled for December 3.

Communications Plan:

- Baseline information collection and the SRDC Communications Audit have been completed.
- All SRDC staff completed a communications survey and met on November 5 to discuss Communications Audit results and to begin discussion of communication goals for the next three years.
- Plan draft work has begun and will continue into December. A draft Communications Plan is due to TCU by December 31.
- Communications surveys are being prepared to send to partner organizations, clients, media and the general public. Surveys will be sent mid-November.
- Communications surveys with SRDC Commissioners will be conducted at the November Full Commission meeting.
- Staff will be attending the second session for the Certified Public Communicator Training in Fort Worth, TX, January 9-11.

If you have questions about the Communications Report, please contact Jessica Welu, Communications Specialist, at 507-86-1644 or via e-mail at jessicaw@swrdc.org.

Revolving Loan Fund (RLF) Report—November 2019

A. FUNDS AVAILABLE

Funds are currently available in the approximate amount of \$210,000 which includes one October loan closing of \$8,000 for a businesses in Redwood County. The RLF loan committee recently approved a \$30,000 loan to a Nobles County business and will be considering an additional \$25,000 loan on 11/6 to another Nobles County business.

B. RECENT ACTIVITY

RLF Committee— The committee meets as needed. The committee met on 11/1 and 11/6.

Servicing Issues— On-going loan servicing issues continue to be addressed. Site visits have resumed. There has been a lot of action recently including a delinquent loan.

New Applicants— Interest rates are as low as 4%. The SRDC RLF Application (fillable) and Requirements Checklist is updated online and can be found at <http://www.swrdc.org/economic-development/revolving-loan-funds/>.

If you have questions about the RLF report, please contact Robin Weis, Economic Development Director, at 507-836-1638 or via e-mail at robin@swrdc.org.

Property Assessed Clean Energy (PACE)

Revolving Loan Fund Report— November 2019

A. FUNDS AVAILABLE

Funds are currently available in the approximate amount of \$100,436 (PACE ARRA Funds) and \$325,537 (PACE SEP Funds). SRDC Communications Specialist is assisting with outreach materials and promotion.

26 loans have been approved thus far totaling \$957,212.06.

B. PACE COMMITTEE

The committee meets as needed or in conjunction with the RMEB. The committee last met on September 23. Committee members are Metz, Wildermuth, Wachal, VanDeVere and Purvis. The next PACE committee will meet November 25 at noon at the Pizza Ranch in Slayton.

C. GENERAL INFORMATION

PACE is available to small businesses, including agri-business. *If you have groups in your area that would benefit from hearing about PACE, please contact Robin.* Outreach requests in 2019 will be referred to the PACE committee or RMEB members unless time and mileage reimbursement is available.

If you have questions about the RLF report, please contact Robin Weis, Economic Development Director, at 507-836-1638 or via e-mail at robin@swrdc.org.

Transportation Report – November 2019

SRDC Transportation Committee: Nothing scheduled at this time.

Area Transportation Partnerships:

ATP 7 — Is scheduled to meet on December 13 in Mankato. Six LOI were submitted to ATP 7 for review, none in the SW Region.

ATP 8 — Is scheduled to meet on December 13. There were eight LOI's in ATP 8. One is in Murray County (City of Slayton).

Staff attended Agate Terminal Rail to Road Ribbon Cutting on October 9, south of Worthington. This intermodal facility has great potential for Southwest Minnesota.

On October 11, staff attended the ATP 8 meeting at the MnDOT District 8 office in Granite Falls.

Staff attended the CHIP outreach opportunities during the Lincoln and Pipestone Counties' commissioner meetings on October 15 and October 22 respectively.

Staff coordinated information regarding options for traffic-calming measures on behalf of the City of Hills. Staff also informed the mayor of SRTS grants that could cover some of the measures.

The languages document update is underway. There have been changes in translation services, needs, and staff available in the region.

District 8 Freight Plan: The goal of the District 8 Freight Plan is to provide a clear understanding of the multimodal freight system, how local industries use the system and their needs and issues, so MnDOT can make more informed policy and programming decisions in the District. The next meeting is scheduled for November, date and location unknown. The District 8 Freight Plan can be found at: <http://www.dot.state.mn.us/ofrw/freight/districtfreightplan/d8.html>.

Regional Transportation Coordination Council (RTCC): The first meeting for the organization of the RTCC was held on November 6. The next two meetings have been scheduled for December 4, and January 8.

Active Living: *Statewide Health Improvement Partnership (SHIP) Community Leadership Teams (CLT)*

DVHHS SHIP (Cottonwood, Jackson, Nobles) Update:

- Jackson is exploring whether to apply for the SRTS Boost Grant, the SRTS Planning Grant, or to accelerate their timeline and contract directly with the SRDC.
- SHIP, SRDC, and MnDOT are exploring ways that we could get more pedestrian/bicycle counters into the Southwest region for various projects.

SWHHS SHIP (Lincoln, Lyon, Murray, Pipestone, Redwood, Rock) Update:

- Staff continues to participate in the two CLTs in both Marshall and Luverne.
- Minnesota Active Living met on October 23rd. They are still investigating a bike share program and ways to get the tresses on a trail bridge. Bike-Ped Counter data from MnDOT—evaluation documents were given to the City. Last Spring was cold and wet, but from April 29th-May 7th there were 782 walkers and bikers on the trail and 53 bikers. Fitness Stations/Stencils on paths or sidewalks will be spring 4H and student council projects. Next meeting will be January 22nd, 2020.
- Tracy Active Living met on September 25. They have asked staff to present to the city council in January 2020 about subdivision resolutions for SRTS.

Safe Routes to School:

- SRTS Planning Grants, Boost Grants (both due Jan. 10)—for non-infrastructure projects and Engineering Study Grants (due Jan. 17) are all live. Staff have targeted outreach to school districts and communities that do not currently have a SRTS plan or Active Living Plan.
- Tyler had a Walkable Community Workshop on October 9th; a committee has been created as a result. They had a recruitment strategy meeting on Oct. 17 at Deja Brew, they created a flyer for and a Facebook page for outreach at <https://www.facebook.com/walkabletyler/>, and they are meeting again on November 14th at 10am, also at the Deja Brew. They have committed to applying to a SRTS Planning Grant and staff is offering technical assistance.



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