BOARD OF DIRECTORS
MEETING
Thursday, June 9, 2022
3:30 pm

Jason Walker talked with Minnesota West students in Canby about CERTs and clean energy projects on May 16, 2022

Center for Regional Development
2401 Broadway Ave, Slayton, MN
Commissioner Representing
Rick Anderson Lyon County
Bob Byrnes City of Marshall
Miron Carney Murray County
Keith Elbers Rock County
Donna Gravley Cottonwood County
Eric Hartman Region 8 School Boards
Dennis Klingbile Lincoln County
Myron Koets Pipestone County, SRDC Chairman
Mike Kuhle City of Worthington, Immediate Past Chair
Paul Langseth Nobles County, SRDC Vice Chair
Richard Peterson Jackson County, SRDC Secretary
Bob Van Hee Redwood County
Dennis Welgraven Murray County, SRDC Treasurer

SRDC Full Commission Membership
One (1) County member from each of the nine counties.
One (1) Township member from each of the nine counties.
One (1) Mayor/Council member from each municipality over 10,000 in population.
One (1) Mayor/council member for each of the nine counties representing cities under 10,000.
Two (2) School Board members.
One (1) Lower Sioux Indian Community member.
Five (5) Public Interest Groups

SRDC Board of Director Membership
SRDC Chairman & a regional commissioner from each county elected by the regional commissioners from each county and:
One (1) Elected commissioner from each city over 10,000 in population.
One (1) Elected commissioner from any county with a population of more than 20,000 but without a city over 10,000 in population nominated by the regional commissioners of that county.
One (1) School board member selected by the Commission as a whole.
# BOARD OF DIRECTORS MEETING

Thursday, June 9, 2022  
3:30pm  
Center for Regional Development  
2401 Broadway Ave, Slayton MN

## AGENDA

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| 3  | 3:35pm | Additions to and Approval of Agenda  
Action Needed: Approve Agenda |      |
| 4  | 3:37pm | Consent Agenda Items  
• April Receipts & Expenditures Report  
• Tracy SRTS Planning Contract  
Action Needed: Approve of Consent Agenda Items | 5-7 |
| 5  | 3:40pm | Finance Reports—Treasurer Welgraven & Finance Director Swart  
• Treasurer’s Report, including bank accounts & investments  
Action Needed: Approval of Treasurer’s Report  
• Administrative Report through April 2022  
Action Needed: Approval of Administrative Report | 18 |
| 6  | 3:50pm | Project Reviews—Development Planner Bruce-White  
As of the mailing there are 3 Project Reviews for consideration  
Action Needed: Accept Project Review | 19-22 |

### Committee & Staff Reports

| 7a | 4:00pm | Budget & Personnel Committee Report—Committee Chair Welgraven  
• Review topics discuss by Committee  
Action Needed: Approve Committee Recommendations |      |
| 7b | 4:10pm | Legislative Committee Report—Committee Chair Carney |      |
| 7c | 4:20pm | Economic Development Report—Deputy Director Weis & Development Planner Bruce-White | 23-24 |
| 7d | 4:25pm | Revolving Loan Funds Report—Committee Chair Byrnes & Deputy Director Weis | 25-26 |
| 7f | 4:40pm | Community Development Report—Communications Specialist Welu | 29-30 |
| 7g | 4:45pm | Transportation Report—Development Planners Bruce-White & Walker | 31-32 |
| 7h | 5:00pm | Executive Director’s Report—Executive Director Trusty |      |
| 7i | 5:00pm | Chairman’s Report—Chairman Koets |      |
8  5:10pm  **Unfinished Business**

9  5:10pm  **New Business**

**SRDC Annual Meeting**
- The SRDC Annual Meeting will be held Thursday, July 14th at 4:00pm at the Red Baron Vast Clubroom in Marshall. A brief Full Commission business meeting will begin the Annual Meeting.
- Guest Speaker: Erin Schutte Wadzinski, Attorney/Owner of Kivu Immigration Law in Worthington.
- The Nominating Committee for the Election of Officers will need to meet for nominations prior to the Annual Meeting. The Election of Officers will occur at the Annual Meeting.
- The Awards Committee for the Project/Program of the Year will need to meet. The award will occur at the Annual Meeting.

10  **Other Issues**

11  **Announcements**

SRDC Commissioner vacancies exist from the following representation: Nobles County Municipalities, Pipestone County Townships, Redwood County Municipalities, Southwest Minnesota Higher Education, and Southwest Center for Independent Living.

- Commissioner Expense Sheets for the fiscal year should be submitted to the Finance Department by June 17. Expense sheets can be found on the SRDC website (http://www.swrdc.org/administration/documents/).
- SRDC Office is closed Monday, July 4th in observation of Independence Day.
- SRDC Annual Meeting: Thursday, July 14th at 4:00pm at the Red Baron Vast Clubroom, Marshall.
- Note: SRDC Board of Directors does not meet in August.
- SRDC Full Commission Meeting: Thursday, September 8th at 3:30pm in Cottonwood County (location TBD)

12  5:15pm  **Adjourn**
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Report Total

195,833.40
2022 Safe Routes to School Program Planning Grant Agreement

This Grant Agreement is made by and between the State of Minnesota, through its Commissioner of Transportation (STATE) and Southwest Regional Development Commission, a government entity (RECIPIENT).

BACKGROUND

The purpose of this Grant Agreement is to disburse State General Funds available under Minnesota Statutes, section 174.40, subdivision 3(b) for non-infrastructure planning activities in the Safe Routes to School (SRTS) program established in Minnesota Statutes §174.40.

1. TERM OF GRANT AGREEMENT

1.1. Effective Date/Commencement of Work: This Grant Agreement is effective on, and RECIPIENT must not begin work until, the date the STATE obtains all required signatures under Minnesota Statutes § 16B.98, subdivision 5 or July 1, 2022, whichever is later.

1.2. Offer and Acceptance Terms: When transmitted by STATE to RECIPIENT, this Grant Agreement constitutes an offer which expires if RECIPIENT does not accept, sign and return to STATE within 45 calendar days of transmittal, unless STATE grants an extension in writing at RECIPIENT’s request.

1.3. Expiration Date: This Grant Agreement will expire on June 30, 2023, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

1.4. Survival Of Terms: All clauses in this Grant Agreement which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Grant Agreement.

2. RESPONSIBILITIES OF RECIPIENT

2.1. SRTS Program: RECIPIENT will perform in a satisfactory and timely manner the activities described in the Scope of Work, which is attached and incorporated in this Grant Agreement as Exhibit II. The Scope of Work may be changed upon prior written approval by STATE unless otherwise authorized by STATE in writing. Activities associated with RECIPIENT’s Scope of Work must be completed in accordance with all applicable state and local laws, including:

   2.1.1. Minnesota Statutes, Section 174.40; and
   2.1.2. FTA Circular 4220 Third Party Contracting Guidance, as amended.

2.2. Financial Records

   2.2.1. Records
   RECIPIENT and third party contractors shall maintain their financial records in accordance with generally accepted accounting principles. The records must permit audit verification of SRTS costs claimed during this Grant Agreement period. Records must be kept available for a period of six years from the expiration date of this Grant Agreement.

   2.2.2. Financial Reports-Invoice
RECIPIENT shall provide STATE with a financial report, including applicable supporting documents, summarizing allowable costs associated with this Grant Agreement on a quarterly basis, unless otherwise authorized by STATE in writing. RECIPIENT shall prepare financial reports on the Invoice form as prescribed by STATE. RECIPIENT shall submit Invoice form(s) no later than 30 days following the month for which the Invoice is prepared with the exception of the final invoice. The final Invoice shall be submitted no later than August 31, 2023.

RECIPIENT shall not make any purchases or incur labor expenses under this Grant Agreement after June 30, 2023.

If RECIPIENT fails to submit required Invoice on time, STATE may withhold funds until RECIPIENT complies with the reporting requirements.

2.3. Progress Reports
RECIPIENT shall submit monthly progress report forms, on forms as prescribed by STATE. Monthly progress report forms are to be submitted no later than 30 days following the month for which the report is prepared. If RECIPIENT fails to submit required reports on time, STATE may withhold funds until RECIPIENT complies with the reporting requirements.

2.4. Procurements and Third Party Contracts
2.4.1. Procurement Requirements
For all procurements of goods and services, RECIPIENT agrees to comply with the current requirements and standards of FTA Circular 4220 Third Party Contracting Guidance, which is incorporated by reference into this Grant Agreement and available at https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/Third%20Party%20Contracting%20Guidance%20Circular%204220.1F%29.pdf, which is incorporated by reference into this Grant Agreement.

2.4.2. Local Procurement Policy
RECIPIENT will follow and document its own procurement procedures and agrees to work with the STATE to ensure compliance with STATE’s procurement procedures. RECIPIENT will provide STATE with a copy of its current procurement policy and procedures.

2.4.3. Contract Requirements and Approval
2.4.3.1. Solicitations
Prior to publication, RECIPIENT will submit to STATE all solicitations for work (e.g. Requests for Proposals) to be funded in whole or in part by this Grant Agreement between RECIPIENT and third parties or subcontractors for the STATE’s review and approval. STATE’s Authorized Representative will respond to requests from RECIPIENT to review the solicitation for work within 10 working days of receiving the request.

2.4.3.2. Contract Approval
Prior to their execution, RECIPIENT will submit to STATE all contracts between RECIPIENT and third parties or subcontractors for the STATE’s review. All contracts between RECIPIENT and third parties or subcontractors must contain all applicable provisions of this Grant Agreement, including federal contract clauses, if applicable. STATE retains the rights to disapprove a third party contract or subcontract. A STATE-approved third party contract or subcontract becomes part of RECIPIENT’s Scope of Work and is subject to all applicable federal, state, and local laws, rules and regulations.

2.4.4. Debarment and Suspension
If state funds are used under this Grant Agreement, Recipient will not utilize any funds received pursuant to this Grant Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient’s contract award on this Project. The State debarment list can be found at http://www.mmd.admin.state.mn.us/debarredreport.asp.

2.5. Independent Contractor
2.5.1. Under the terms of this Grant Agreement, RECIPIENT is an independent contractor and retains full control over the employment, direct compensation, and discharge of all persons engaged in its SRTS program.
2.5.2. RECIPIENT is solely responsible for all matters relating to payment of employees, including compliance with social security, payroll taxes and withholdings, unemployment compensation, and all other regulations governing these matters.
2.5.3. RECIPIENT is responsible for its own acts and those of its subordinates, employees, and any and all third party contractors during the term of this Grant Agreement.
2.5.4. The STATE does not have an obligation or a responsibility to claims that may arise by RECIPIENT’S subordinates, employees or any third party contractors under the Minnesota Workers’ Compensation Act.
2.5.5. The STATE does not have an obligation or a responsibility to third party claims that arise from an act or omission on the part of RECIPIENT’S subordinates, employees, or any third party contractor.
3. **RESPONSIBILITIES OF STATE**

3.1. **Technical Assistance**

3.1.1. STATE will be available to RECIPIENT to assist in ensuring the efficiency and effectiveness of RECIPIENT’s SRTS program.

3.1.2. STATE will monitor RECIPIENT’s compliance with its *Scope of Work* and advise corrective actions where necessary. STATE will perform monitoring activities at least annually. Periodically, the STATE will conduct evaluation activities to assess RECIPIENT’s SRTS program. STATE’s failure to fully enforce compliance with the current *Scope of Work* will not excuse RECIPIENT from its responsibilities, nor will STATE be barred from subsequent actions to ensure compliance.

3.2. **Financial Assistance**

3.2.1. **Availability of State Funds**
STATE retains the sole and exclusive right to determine the amounts of state funds available for payment to RECIPIENT under the terms of this Grant Agreement. The total obligation of the STATE for all compensation and reimbursements to RECIPIENT shall not exceed the amount provided in the document *Financial Assistance*, which is attached and incorporated into this Grant Agreement as Exhibit I.

3.2.2. **STATE Funding**
Payments by STATE will be based on RECIPIENT’s compliance with Clauses 2.2.2 and 2.3 of this Grant Agreement. STATE will reimburse RECIPIENT for allowable costs incurred.

3.2.3. **Partial Payment of STATE Share**
STATE may withhold a partial payment of the STATE share if STATE determines that the cost is unallowable or that the payment is not necessary for the planning development of RECIPIENT’s SRTS program.

3.2.4. **Financial Reconciliation**
On all grants $50,000 or more, STATE must conduct a financial reconciliation of RECIPIENT’s expenditures during the period of performance, or more frequently if it determines a need to do so. STATE will provide the necessary forms and documentation to be completed by RECIPIENT. A financial reconciliation involves reconciling of RECIPIENT’s supporting documentation of costs and revenues such as; purchase orders, receipts and payroll records.

4. **STATE AUDITS**

4.1. RECIPIENT and third party contractors will establish a set of accounts in which all SRTS program-related costs and revenues are recorded. All accounting practices applied and all records maintained must be in accordance with Generally Accepted Accounting Principles. The books, records, documents, and accounting procedures and practices of RECIPIENT and third party contractors relative to this Grant Agreement are subject to examination by the MnDOT Auditor, State Auditor, the Legislative Auditor, during regular working hours, whenever necessary.

4.2. RECIPIENT will have 14 calendar days from receipt of a final STATE audit to respond to the audit. Failure to respond to the audit within 14 calendar days may be deemed to be acceptance of the audit findings by RECIPIENT, after which STATE may proceed to final closeout of this Grant Agreement. All required records must be maintained for at least six years from the date of final payment or the expiration date of this Grant Agreement,
whichever occurs last.

4.3. Upon completion of a STATE audit, STATE will pay RECIPIENT any unpaid balance of the STATE share. If the final audit determines that STATE has overpaid RECIPIENT, RECIPIENT will promptly refund the amount overpaid upon receiving an invoice from STATE.

5. AUTHORIZED REPRESENTATIVES.

5.1. STATE’s Authorized Representative. The STATE’s Authorized Representative is:

Name: Dave Cowan or successor  
Title: Safe Routes to School Coordinator  
MnDOT - Office of Transit and Active Transportation  
Street 395 John Ireland Blvd, MS 430  
Address:  
City State Zip: St. Paul, MN 55155  
Telephone: 651-366-4180  
Email: dave.cowan@state.mn.us  

And, has the responsibility to monitor the RECIPIENT’s performance and the authority to accept the services provided under this Grant Agreement. If the services are satisfactory, the State’s Authorized Representative will certify acceptance on each invoice submitted for payment.

5.2. RECIPIENT’s Authorized Representative. The RECIPIENT’s Authorized Representative is:

Name: Jayme Trusty or successor  
Title: Executive Director  
RECIPIENT Southwest Regional Development Commission  
Name:  
Street 2401 Broadway Avenue #1  
Address:  
City State Zip: Slayton, MN 56172  
Telephone: 507-836-8547  
Email: execdir@swrdc.org  

RECIPIENT’s Authorized Agent shall have full authority to represent RECIPIENT in its fulfillment of the terms, conditions, and requirements of this Grant Agreement.

If the RECIPIENT’s Authorized Agent changes at any time during this Grant Agreement, the RECIPIENT must immediately notify the STATE.

6. JURISDICTION AND VENUE

The laws of the state of Minnesota govern this Grant Agreement. Venue for all legal proceedings arising out of this Grant Agreement, or breach of this Grant Agreement, is in state or federal court with competent jurisdiction in Ramsey County, Minnesota.

7. LIABILITY

To the extent permitted by law, RECIPIENT will indemnify, save, and hold STATE, its agents, and
employees harmless from any and all claims or causes of action, including attorney’s fees, arising from the performance of this Grant Agreement by RECIPIENT or RECIPIENT’s agents or employees. This clause does not bar any legal remedies RECIPIENT may have for STATE’s failure to fulfill its obligations pursuant to this Grant Agreement.

8. OFFICIALS NOT TO BENEFIT
RECIPIENT and all third party contractors warrant that they have not employed or retained any company or person, other than a bona fide employee working solely for RECIPIENT, to solicit and secure this Grant Agreement. RECIPIENT has not paid or agreed to pay any company or person, other than a bona fide employee working for RECIPIENT, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Grant Agreement.

9. ASSIGNMENT, TRANSFER, OR WAIVER
RECIPIENT may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior written consent of STATE. This Grant Agreement contains all prior negotiations between the STATE and the RECIPIENT. No other understanding regarding this Grant Agreement, whether written or oral, may be used to bind either party. STATE’s acceptance of RECIPIENT’s services does not waive any provision of this Grant Agreement and does not relieve RECIPIENT of the responsibility for subsequent corrections.

10. ELECTRONIC SIGNATURES AND RECORDS; AMENDMENTS
The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records. An amendment to this Grant Agreement must be in writing and will not be effective until it has been executed by the same parties who executed the original Grant Agreement, or their successors in office. All amendments to this Grant Agreement must be executed before the Expiration Date of this Grant Agreement.

11. DATA DISCLOSURE
Under Minnesota Statutes § 270C.65, and other applicable law, the RECIPIENT consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the STATE, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the RECIPIENT to file state tax returns and pay delinquent state tax liabilities, if any.

12. DATA PRACTICES
12.1. RECIPIENT must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the STATE under this Grant Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the RECIPIENT under this Grant Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the RECIPIENT or STATE.

12.2. For all RECIPIENTS that are not a local government, if the RECIPIENT receives a request to release the data referred to in this clause, the RECIPIENT must immediately notify STATE.
STATE will give RECIPIENT instructions concerning the release of the data to the requesting party before the data is released.

12.3. All materials which have been paid for by STATE shall be remitted to STATE by RECIPIENT upon completion, termination, or cancellation of this Grant Agreement. RECIPIENT or its employees, individually or jointly with others, or any subcontractor, shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of RECIPIENT’s obligations under this Grant Agreement without the prior written consent of STATE’s Authorized Agent.

13. AMERICANS WITH DISABILITY ACT (ADA) COMPLIANCE
In fulfilling the duties and responsibilities of this Grant Agreement, the RECIPIENT shall comply with Public Law 101-336, the Americans with Disabilities Act of 1990, 42 United States Code § 1210 et seq. and regulations promulgated pursuant to it.

14. INSURANCE

14.1 CERTIFICATE OF INSURANCE
For the term of this Grant Agreement RECIPIENT will obtain the insurance required under Article 14 of this Grant Agreement. Within 30 days of expiration of an insurance policy, RECIPIENT will provide STATE with evidence that a new policy has been obtained. RECIPIENT will notify STATE immediately upon a change in the term or conditions of an insurance policy.

14.2 TYPES OF INSURANCE REQUIRED

14.2.1 WORKERS’ COMPENSATION INSURANCE
RECIPIENT will provide workers’ compensation insurance for all RECIPIENT’s employees and, in case any work to be performed by a third party contractor, RECIPIENT will require the third party contractor to provide workers’ compensation insurance in accordance with the statutory requirements under Chapter 176 of the state of Minnesota Statutes.

14.2.2 COMMERCIAL GENERAL LIABILITY INSURANCE
RECIPIENT is required to maintain insurance protecting them from claims for damages for bodily injury, including sickness or disease, death and for care and loss of services as well as from claims for property damage, including loss of use which may arise from operations under this Grant Agreement whether the operations are by RECIPIENT or by a subcontractor or by anyone directly or indirectly employed under this Grant Agreement.

For RECIPIENTS that are governmental entities, the tort liability amounts provided in Minnesota Statutes, Section 466.04 govern. All other RECIPIENTS must have minimum insurance coverage of $2,000,000.00 per occurrence.

The following coverages will be included:
1. Premises and Operations Bodily Injury and Property Damage
2. Personal and Advertising Injury
3. Blanket Contractual Liability
4. Products and Completed Operations Liability
5. State of Minnesota named as an Additional Insured

14.2.3 COMMERCIAL AUTOMOBILE LIABILITY

RECIPIENT is required to maintain insurance protecting them from claims for damages for bodily injury, including sickness or disease, death and for care and loss of services, as well as from claims for property damage including loss of use which may arise from operations under this Grant Agreement whether such operations were by RECIPIENT or by a subcontractor or by anyone directly or indirectly employed under this Grant Agreement.

For RECIPIENTS that are governmental entities, the tort liability amounts provided in Minnesota Statutes, Section 466.04 govern. All other RECIPIENTS must have minimum insurance coverage of $2,000,000.00 combined single limit.

In addition, the following coverages should be included:
1. Owned, Hired, and Non-owned Automobile

14.3 EXCESS INSURANCE

An Umbrella or Excess Liability insurance policy may be used to supplement Contractor’s policy limits to satisfy the full policy limits required by this Grant Agreement.

14.4 RATING

RECIPIENT will obtain insurance policies from an insurance company having an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better and must be authorized to do business in the State of Minnesota.

15. TERMINATION OF GRANT AGREEMENT

15.1. Termination

STATE may terminate this Grant Agreement at any time, with or without cause. Upon termination, STATE will pay RECIPIENT on a pro rata basis for services satisfactorily performed or delivered.

This Grant Agreement will immediately be terminated if RECIPIENT is convicted of a criminal offense relating to a state grant agreement.

In the event STATE cannot or does not obtain funding from the Minnesota Legislature or other funding source, or funding cannot be continued at a level sufficient to allow for the payment of the services or goods contained herein, this Grant Agreement may be immediately cancelled, at STATE’s option, by written notice of cancellation delivered in person, by mail, or via facsimile to RECIPIENT at the address specified in this Grant Agreement. STATE will not be obligated to pay for any services or goods provided by RECIPIENT after such notice of cancellation.
15.2. Non-performance
STATE may withhold payment or terminate this Grant Agreement at any time if RECIPIENT fails to comply with the provisions of this Grant Agreement. Neither party will be held responsible for delay or failure to perform when such delay or failure is due to any of the following, unless the act or occurrence could have been reasonably foreseen and reasonable action could have been taken to prevent the delay or failure: fire, flood, epidemic, strikes, wars, acts of God, and unusually severe weather, provided that the defaulting party gives notice as soon as possible to the other party for the inability to perform.

15.3. Suspension
STATE may immediately suspend its payment obligations under this Grant Agreement in the event of a “government shutdown” due to the failure to have an approved budget by the legal deadline.

16. PUBLICITY AND ENDORSEMENT
16.1 Publicity
Any publicity regarding the subject matter of this agreement must identify the STATE as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the RECIPIENT individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Grant Agreement. All projects primarily funded by state grant appropriation must publicly credit the State of Minnesota, including on the RECIPIENT’s website when practicable.

16.2 Endorsement.
The RECIPIENT must not claim that the State endorses its products or services.
RECIPIENT

The RECIPIENT certifies that the appropriate person(s) have executed the Grant Agreement on behalf of the RECIPIENT as required by applicable articles, by laws, resolutions, or ordinances.

By: __________________________________________

Title:  Executive Director

Date:  __________________________________________
TREASURER’S REPORT
MONTH END May 31, 2022

Bank Account Information

INVESTMENTS -General Fund

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<td>Jackson Federal Savings &amp; Loan-Jackson</td>
<td>101,133.50</td>
<td>02/10/23</td>
<td>0.35%</td>
</tr>
<tr>
<td>Currie State Bank-Currie</td>
<td>109,552.12</td>
<td>09/02/22</td>
<td>0.30%</td>
</tr>
<tr>
<td>First Independent Bank-Russell</td>
<td>103,170.73</td>
<td>07/05/22</td>
<td>0.30%</td>
</tr>
</tbody>
</table>

NOTE: The security deposit for the office building in the amount of $50,000 is at the Slayton City Clerk's office at an investment rate of .75%. We currently have extra security at Minnwest Bank-Slayton and United Prairie Bank-Jackson to allow deposits above FDIC limits.

ACCOUNTS-Dedicated and Undedicated Funds Program Accounts

<table>
<thead>
<tr>
<th>Program Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minnwest Bank South-Slayton</td>
<td>$10,942.42</td>
</tr>
<tr>
<td>Minnwest Bank South-Slayton</td>
<td>$267,264.76</td>
</tr>
<tr>
<td>Minnwest Bank South-Slayton</td>
<td>$17,826.77</td>
</tr>
<tr>
<td>First Independent Bank-Russell</td>
<td>$40,386.22</td>
</tr>
<tr>
<td>United Prairie Bank-Jackson</td>
<td>$161,043.09</td>
</tr>
<tr>
<td>Jackson Federal S&amp;L-Jackson</td>
<td>$149,224.36</td>
</tr>
</tbody>
</table>

TOTAL CASH ACCOUNTS $646,687.62

TOTAL INVESTMENTS $313,856.35

Approximate Designated Funds-Projects

<table>
<thead>
<tr>
<th>Program Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murray Co. Early Childhood Coalition</td>
<td>$10,445.00</td>
</tr>
<tr>
<td>Regional Cultural Diversity Coalition</td>
<td>$(404.27)</td>
</tr>
<tr>
<td>MN Rural Broadband Coalition</td>
<td>$(1,609.22)</td>
</tr>
<tr>
<td>Assigned Funds</td>
<td>$(11,296.85)</td>
</tr>
<tr>
<td>Committed to: Acquisition of Capital Assets-Equipment</td>
<td>$(91,318.26)</td>
</tr>
<tr>
<td>Committed to: Acquisition of Capital Assets-Building</td>
<td>$(243,151.09)</td>
</tr>
<tr>
<td>Committed to: Unemployment Claims</td>
<td>$(53,013.00)</td>
</tr>
<tr>
<td>Committed to: Employee Retirement Transition</td>
<td>$(10,973.00)</td>
</tr>
<tr>
<td>Compensated Absences Payable</td>
<td>$(56,502.00)</td>
</tr>
</tbody>
</table>

Subtotal Dedicated Funds in bank accounts $478,712.69

Subtotal Cashflow amount $481,831

TOTAL FUNDS AVAILABLE FOR CASHFLOW $481,831

SPECIAL REVENUE ACCOUNTS-NonAdministrative

<table>
<thead>
<tr>
<th>Program Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDA Planning Funds</td>
<td>$50</td>
</tr>
<tr>
<td>EDA Revolving Loan Funds-(business loans only)</td>
<td>220,468</td>
</tr>
<tr>
<td>Currie State Bank-RLF Savings-(business loans only)</td>
<td>2,571</td>
</tr>
<tr>
<td>C-EDA Revolving Loan Funds-(business loans only)</td>
<td>128,007</td>
</tr>
<tr>
<td>PACE Funds-(loans only)</td>
<td>64,138</td>
</tr>
<tr>
<td>PACE Funds-SEP-(loans only) (Possible Admin.Considerations)</td>
<td>267,117</td>
</tr>
<tr>
<td>PACE Funds-(Electric Companies-funds to pay off loans &amp; admin)</td>
<td>46,265</td>
</tr>
<tr>
<td>PACE (County Funds used to pay down on REED loan)</td>
<td>$88,704</td>
</tr>
</tbody>
</table>

Total EDA RLF 223,039
ST PACE Loan Funds 331,255
Total PACE 377,520

TOTAL SPECIAL FUNDS $728,616
<table>
<thead>
<tr>
<th>Applicant</th>
<th>Project</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Ruthton</td>
<td>Purchase of a Pumper Truck</td>
<td>$296,000</td>
</tr>
<tr>
<td>City of Hendricks</td>
<td>Purchase of a Pumper Truck</td>
<td>$125,000</td>
</tr>
<tr>
<td>City of Balaton</td>
<td>Purchase of Fire Equipment</td>
<td>$50,000</td>
</tr>
</tbody>
</table>
Southwest Regional Development Commission Project Review

Agenda Item: 6  
Meeting Date: June 9, 2022

Project Name: City of Ruthton Pumper Truck Purchase—USDA Rural Development

Project Description:
The City of Ruthton Fire Department is seeking funding for the purchase of a Rosenbauer pumper truck with a freightliner chassis.

The city submitted an application to USDA Rural Development for an estimated $2960,000 to purchase the pumper truck. The city has yet to receive a final bid.

Staff Comments:
• Staff supports Ruthton’s application for a replacement fire rescue truck.

Project Review Time: 1 hour

Income to the SRDC as a result of this Review: $0

Reviewer: Rosemary Bruce-White, Development/Transportation Planner
Southwest Regional Development Commission Project Review

Agenda Item: 6  Meeting Date: June 9, 2022

Project Name: City of Hendricks Pumper Truck Purchase—USDA Rural Development

Project Description:

The City of Hendricks Fire Department is seeking funding for the purchase of a pumper truck.

The city submitted an application to USDA Rural Development for $125,000 to purchase the pumper truck. The total project cost is $510,000.

Staff Comments:

• Staff supports Hendricks’s application for a replacement fire rescue truck.

Project Review Time: 1 hour

Income to the SRDC as a result of this Review: $0

Reviewer: Rosemary Bruce-White, Development/Transportation Planner
Southwest Regional Development Commission Project Review

Agenda Item: 6  
Meeting Date: June 9, 2022

Project Name: City of Balaton’s Fire Department Equipment—USDA Rural Development

Project Description:
The City of Balaton Fire Department is seeking funding for the purchase of Self-Contained Breathing Apparatus (SBCA).
The city submitted an application to USDA Rural Development for $50,000 to purchase the pumper truck. The total project cost is $107,000.

Staff Comments:
• Staff supports Balaton’s application for the purchase of SBCA.

Project Review Time: 1 hour

Income to the SRDC as a result of this Review: $0

Reviewer: Rosemary Bruce-White, Development/Transportation Planner
**ECONOMIC DEVELOPMENT REPORT**

June 2022

CEDS | EDA PLANNING | CARES ACT EDA (C-EDA)

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**COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)**


EDA investment priorities can be found at [https://eda.gov/about/investment-priorities/](https://eda.gov/about/investment-priorities/). Priorities include Equity, Recovery & Resilience, Workforce Development, Manufacturing, Technology-Based Economic Development, Environmentally-Sustainable Development, and Exports & Foreign Direct Investment. Our newest EDA grant began April 1.

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**EDA PLANNING**

**Succession Planning/Business Transitions:** MN Council of Nonprofits is holding a succession and transition planning session on June 28 from 9:30 am to 10:30 am. For more information, go to [https://www.minnesotanonprofits.org/events/event-detail/2022/06/28/default-calendar/succession-and-transition-planning-how-to-begin-jun-28](https://www.minnesotanonprofits.org/events/event-detail/2022/06/28/default-calendar/succession-and-transition-planning-how-to-begin-jun-28).

**Friends in the Field:** Quarterly, economic and community development professionals in Minnesota get together to learn and collaborate. This group met on April 13 with a focus on childcare. The group will next meet on July 13.

**Southwest Minnesota Youth Committee:** The committee meets in February, May, August, and November. This group last met on May 5. This group gathers members that support career and technical education programs and educate students and parents about local career and training opportunities.

**MN Marketing Partnership:** The group last met on March 24 and will meet next on June 23. The Minnesota economic development marketing campaign, [https://joinusmn.com/](https://joinusmn.com/), continues to promote Minnesota as the premier location for business startups and expansions. Together with DEED, MMP works to develop initiatives to promote Minnesota and its business economy through marketing campaigns, site selector events, Minnesota familiarization tours, and more.

**Cultural Diversity Event Sponsorship:** There continues to be a limited amount of funds left to sponsor an event. Contact staff with project ideas.

**EDA Advisory Council:** The committee will meet next on May 6 with a focus on new project areas. Most recently SRDC staff made a referral to the EDA Center for assistance with an economic impact analysis for a business expansion in Rock County.

**Visioning:** Cities across our region are working on strategies to better themselves. Most are working on housing, childcare, amenities, infrastructure improvements, etc. The City of Redwood Falls has invited the SRDC to participate in a launch session on June 2 informing the community and leaders about their new vision for housing and community development.

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**CARES ACT EDA (C-EDA)**

SRDC has requested a 6-month no cost extension. The reason is primarily due to staff changes and vacancies.

SRDC remains available to provide support and technical assistance to businesses and local units of
government. Contact staff if you need research completed, maps developed, surveys compiled, grant reviewed, etc.

For a list of state and federal programs (SBA, Unemployment and DEED) for businesses, visit https://mn.gov/deed/newscenter/press-releases/?id=425890.

**EDA Funding Opportunities:** There are several grant opportunities still available through the federal EDA. More information can be found at https://eda.gov/arpa/. SRDC was successful in obtaining funds for a regional trails plan under travel, tourism, and outdoor recreation. We are waiting for final notification on two additional grants submitted from our region: 1) City of Tracy for a co-working space and 2) Lower Sioux for a Hemp processing facility. Contact staff with additional project ideas. Staff can assist with application review, project partner facilitation, regional and local data, etc.

**Regional Economic Resiliency Plan:** Over the last year, staff have been working on the region’s first Economic Resiliency Plan in response to the COVID-19 pandemic. This effort began with a comprehensive review of available planning documents and available data packages, including local and county Comprehensive Plans, One Watershed One Plan Water Management Plans, Census Bureau Data, USDA Census of Agriculture Data, and much more. This review assisted staff in identifying three overall priority issues impacting economic resiliency. Those issues are: the deficit between employment projects and regional population growth; the mismatch of desired skills and the skills of the available workforce; and the delicate balance between land stewardship and agricultural productivity.

After the initial analysis, staff hosted regional workshops using priority issues as guides for each discussion. Workshop participants included family farming operations, business owners, local government officials, first responders, and economic development professionals. During these workshops, participants talked about the successes and resiliency in their communities. During these efforts, four themes rose as foundations of economic resilience. These themes include the importance of community resilience/social capital, business community diversity, access to adequate and diverse workforce, and the importance of having an inviting community for young professionals to live.

During 2021, resiliency planning shifted from technical analysis of available resources to establishing SRDC’s role in fostering economic resilience for the region. This effort started in the business community with a COVID-19 Business Response survey. SRDC heard from 56 businesses around the region on the resources they were aware of, technical assistance needed, and how the pandemic has impacted their businesses.

The information and input collected in the first phase of the planning process has been used to establish draft goals and objectives to support economic resilience in Southwest Minnesota. The three goals aim to address the three priority issues, and the objectives are intended to support the foundations noted by workshop participants and survey respondents. Each set of objectives includes opportunities to build upon SRDC’s capacity to support each overall goal.

During the Board Retreat, the SRDC Board of Directors assisted staff with the prioritization and assessment of draft strategies. Strategies noted by the Board to have the most impact per SRDC resources were prioritized. Action steps were then determined for the next 18 months.

The plan has been updated to include the impacts of COVID-19, and stakeholder input process.
RFL COMMITTEE
The committee consists of five members and meets as needed. The committee covers both the COVID-19 RLF and Traditional RLF. The committee last met on April 27. This was the first in-person in quite some time. This committee meeting discussed committee directions regarding interest rates, life insurance as collateral, loans with balloons, reporting, etc.

RLF PLANS AND FLEXIBILITIES
EDA provided flexibilities to recipients of EDA-funded Revolving Loan Fund (RLF) awards in light of the impact of COVID-19 on small businesses, the increasing demand for RLF loans, and the need for RLFs to provide credit quickly and efficiently to their communities. These flexibilities, discussed further below, continue to be available under our Traditional RLF through June 30, 2022:

- Establish a minimum interest rate for RLF loans (13 CFR 307.15(b)(1))
- Require RLF loans to leverage additional capital (13 CFR 307.15(c))
- Require evidence demonstrating credit is not otherwise available (13 CFR 307.11(a)(1)(ii)(H))

Application and Checklists: The Application (fillable — same application for both RLF programs) and Requirements Checklist for both SRDC RLF and COVID-19 RLF are online and can be found at http://www.swrdc.org/economic-development/revolving-loan-funds/.

COVID-19 RLF (C-RLF)
Funds Available: Funds on hand, uncommitted, are in the approximate amount of $220,468.

Original funds available to SRDC were $1.48 million. We have closed on 100% of our original funds with 26 C-RLF loans thus far.

Traditional RLF
Funds Available: Funds on hand, uncommitted, are in the approximate amount of $128,007. The committee has approved but has not yet closed on three loans, totaling $225,000. Additional loan requests are in process now.

RLF Success Stories
To promote RLF programs, success stories can now be found at http://www.swrdc.org/economic-development/revolving-loan-funds/rlf-business-spotlights/.

Contracted RLFs
Staff continues to assist inquiries made regarding business start-ups, retentions, and expansions and financing. Staff assist with three additional revolving loan fund programs within the region.

1. Jackson County RLF: JCRLF now has four active loans. An application in the amount of $100,000 was approved by the committee and county commissioners and will close spring 2022. There are still funds
available for businesses in Jackson County with gap financing needs.

2. **Heron Lake RLF:** HLRLF now has three active loans. HLRLF focuses on economic development within a 20-mile radius of Heron Lake. These are Community Development Block Grant (CDBG) funds. SRDC continues to assist them with GMS entry and amortization schedules as requested. One loan application in the amount of $50,000 has been approved and will close on or around July 1. One loan is in default and another loan has their business up for sale. The committee approved an additional loan on May 3 with a loan closing on or around July 1.

3. **Falcon Development Corporation (FDC):** Information on FDC can be found online at [http://www.swrdc.org/economic-development/falcon-development-corporation/](http://www.swrdc.org/economic-development/falcon-development-corporation/). FDC focuses on economic development improvements within a 30-mile radius of Heron Lake. These funds are de-federalized; therefore, Davis Bacon does not apply to construction projects. Approximately $100,000 is available for lending. The committee approved a loan on May 3 for a local business acquisition and will close on or around July 1. There is room on the FDC board for one additional member. Interest rates can now be as low as 2.44%, or 75% of prime.

**PROPERTY ASSESSED CLEAN ENERGY (PACE)**

**Funds Available:** Funds are currently available in the approximate amount of $64,138 (PACE ARRA Funds) and $267,117 (PACE SEP Funds). Thirty-two loans have now closed with our latest loan closing with a business in Windom in the amount of $80,000 for spray foam insulation and a pallet burner. As of late, there has been more interest in getting energy audits scheduled, which is the first step to a financing request. Please help spread the word about PACE to property owners looking to make improvements that lower their energy usage.

**PACE Committee:** The committee meets as needed or in conjunction with the RMEB. Committee members are Metz, Wildermuth, Wachal, VanDeVere and Paap. The committee last met on April 27. The committee lowered the interest rate to as low as 3% effectively immediately.

**General Information:** PACE is available to property owners of small businesses, including agri-businesses and some non-profits based on usage.

Energy assessments/audits are informational to property owners and may be the start to cost saving energy improvements. Contractor estimates and the energy assessment/audit are the two first steps to PACE financing. Energy assessments/audits are often free and there is no obligation to submit a PACE application for financing.

The PACE application and brochure can be found at [http://rmeb.org/pace.htm](http://rmeb.org/pace.htm).

If you have groups in your area that would benefit from hearing about PACE, please contact Robin.

*If you have questions about the RLF, PACE, or about energy audits, please contact Robin Weis, Deputy Director, at 507-836-1638 or via email at robin@swrdc.org.*
ENERGY

Rural Minnesota Energy Board (RMEB): The RMEB met on May 23. They approved a draft letter to send to MISO regarding long-term transmission planning. The letter was sent both digitally and physically on May 26. The PUC recently decided that they have authority over carbon pipeline regulations and will be engaged in rulemaking over the next year.

For tours in the future, RMEB members suggested: Marmen – wind tower manufacturing in Brandon, SD – with a stop at EROS Center in Sioux Falls and the Mankato waste to energy plant.

As a future guest, they suggested Senator Bill Weber.

The next meeting will be on July 25.

Clean Energy Resource Teams (CERTs): World Mart was awarded a grant from RSDP to work with an engineering student to do a feasibility study about options for making the bus more energy efficient, including looking at installing solar. Staff will assist with coordinating the project with the various partners.

New AmeriCorps Positions: CERTS was approved for up to seven (7) AmeriCorps members who would have the title, “Sustainability Project Coordinator.” One of those members can serve the SW CERTS regional with SRDC staff serving as the site supervisor. This person could have an office in Slayton or within a 45-minute radius, so please help us recruit a motivated, passionate person for this position.

At the invitation of Rose Patzer, staff presented to 24 students studying to be electricians at the MnWest Canby campus on May 16.

Staff attended a CERTs meeting in St. Paul on May 24 to participate in a strategic planning session for the new 5-year plan (2023 – 2028).

Staff completed outreach about Electric Vehicles to all utilities in the 12-county SW CERTs region. We are analyzing the results and developing the next steps in the education/outreach process.

Seed grant projects submitted their interim reports that were due on June 1. All the projects are on track. The grants are as follows:

- City of Jackson: Bike Local, Shop Local — Developing a Bicycle Incentive Program — Jackson, Minn.
- Lower Sioux Indian Housing Authority: Akiing 8th Fire Crew Trains and Installs at Lower Sioux Indian Housing Authority — Morton, Minn.
- Northcountry Cooperative Foundation: Improving Energy Efficiency of Manufactured Homes — South-west MN
- Shetek Lutheran Ministries: Clean Energy Educational Programs — Slayton, Minn.
- South Central Electric Association: Electric Vehicle Education — Windom, Minn.
- Unidos MN Education Fund: Energy Justice Pueblitos — Worthington, Minn
Land Use, Planning & Zoning

City of Pipestone Comprehensive Plan Update: Staff sent city officials a list of issues impacting Pipestone and their corresponding goals. The Pipestone City Council voted on a resolution to accept the recommended changes to the Comprehensive Plan Update.

City of Tracy Comprehensive Plan Update: Staff concluded focus groups and has presented recommended goals for the City of Tracy. The recommended goals were positively received by the City’s Planning Commission and currently the City and its departments have reviewed and provided input to the goals as well.

Solid Waste & Natural Resources

Solid Waste Commission: The Solid Waste Commission met May 23. This is the last regularly scheduled meeting until September 26.
LOCAL ASSISTANCE

Friends of the Casey Jones State Trail: The Friends last met on May 19. The Earth Day event planned for April 23 was rescheduled to June 4. They are still looking for volunteers to help with the event. Myron Koets provided a presentation on Regional Trail Promotion recommendations. This will be a discussion during future meetings. The Friends is gathering letters/resolutions of support for the future development and maintenance of the trail to its completion. Sample letters/resolutions are available at https://www.caseyjonestrail.org/friends-of-the-casey-jones-trail-association.html.

Annual Meeting Invitation: The Friends of the Casey Jones State Trail Association invites you to attend its Annual Meeting on Thursday, June 16 at 5:30 p.m. A meal will be provided with a business meeting to follow as well as speakers on different trail related topics. Anyone from the public is welcome to attend this meeting. RSVPs are requested by June 10 to Jakob Etrheim, Treasurer, at 507-836-6533 or jetrheim@co.murray.mn.us. The meeting will take place at Plum Creek County Park & Campground, located southwest of Walnut Grove, MN (Park address: 11000 Crown Ave, Walnut Grove, MN 56180). The meeting will be held in the upper picnic shelter near the main road.

Explore SW Minnesota: Last met June 1 and reviewed logo and website recommendations and approved plans for going forward with branding and website development. The group also recommended and approved changing the official address of Explore SW Minnesota to the SRDC address. A Marketing Committee has been established to develop a 2023 marketing plan. The Explore SW Minnesota Facebook content was also discussed.

Staff will be working with the Brand Committee to finalize the logo and tagline. The group was presented with the homepage design of the website. Staff will work with the Website Committee on further development of website pages. Website development will continue for the next four months with the next review at the September 7 meeting.

Website Assistance: SRDC received a request from the Murray County Foundation to assist with website development and training. The Murray County Foundation website is now approved and live. Staff provided website management training to foundation members on May 31. The website development came in under budget. Foundation members approved holding remaining hours under contract to assist with website questions through the month of June. At the end of June the website will be fully transferred to their management.

GMRPTC Campground Surveys: SRDC has been awarded a project with the Greater Minnesota Regional Parks and Trails Commission (GMRPTC) to conduct a camper satisfaction and demographic survey as well as collecting and analyzing camping expenditures to identify the economic impact of 7 campgrounds. Work has begun, with 8 surveys now live. Staff is now at the outreach portion of the project and has begun the first round of campground visits.

COMMUNITY PLANNING & ACTIVITIES

MADO Diversity, Equity, and Inclusion Group: The group last met June 1 and will next meet July 6.
SRDC COMMUNICATIONS

Newsletter: The next issue will be mid-June. If there is information that you would like shared in the SRDC newsletter, please reach out to staff. An archive of SRDC newsletters can be found at [http://www.swrdc.org/category/newsletter-archive/](http://www.swrdc.org/category/newsletter-archive/).

Website Redesign: Staff has started working on recommendations for a redesign of the SRDC website. A contract was signed with Redwood Valley Tech for website redesign. This project is expected to begin in July.

Communications Plan: Work continues on implementation of the plan goals and strategies.

*If you have questions about the Communications Report, please contact Jessica Welu, Communications Specialist, at 507-836-1644 or via email at jessicaw@swrdc.org.*
TRANSPORTATION REPORT

June 2022
TRANSPORTATION COMMITTEE | ATPs | TRANSPORTATION PLANNING | ACTIVE LIVING & SRTS

TRANSPORTATION ADVISORY COMMITTEE (TAC)

Staff will be reaching out to TAC members regarding their availability for the annual SRDC TAC meeting. During this meeting, county/city engineers, city admin and other transportation professionals from the region are invited to discuss current transportation projects, issues, and provide feedback to state planning efforts.

AREAS TRANSPORTATION PARTNERSHIPS (ATP)

ATP 7: MnDOT D7 ATP 7 will meet June 10 via Microsoft Teams.

The Trimont Trail project was selected for Transportation Alternative (TA) funds by the ATP in 2018 and subsequently $190,536 was programmed for FY 22 (SP 046-090-001). State funds from the Local Partnership Program were additionally provided as SP 4602-30.

The low bid came in at $434,104.89, which was 6.9% over the engineers estimate. On May 16, the Trimont City Council voted to reject all bids and not award the project. We have asked Trimont to formally give up those funds so the ATP may redistribute the funds at the June 10 ATP meeting.

One of the points of discussion will be the suggested reallocation of FY 2022 funds.

Assign $150,000 of $190,536 to Worthington. This would still leave $40,536 of FY 2022 funds that could be redistributed to the other projects.

ATP 8: MnDOT D8 ATP 8 will meet June 24 via Microsoft Teams.

ATPs have officially kicked off their CHIP cycle and MnDOT districts are working on programming (scheduling and acquiring funds for) the next five years of projects. Local opportunities such as the TAP, Local HSIP, MnDOT HSIP, and some local rail safety projects are part of the CHIP cycle and are used to select projects for the next programmable year (2026).

Stay updated on MnDOT road projects, construction progress, and detours at http://www.dot.state.mn.us/roadwork/. The South-Central District (District 7) includes Cottonwood, Jackson, Nobles, and Rock Counties. The Southwest District (District 8) includes Pipestone, Murray, Lincoln, Lyon, and Redwood Counties.

SRDC is available to assist in navigating and disseminating information as needed.

MnDOT offices are opening back up to the public for future meetings this summer. Remember to check with individual district offices and their policies before attending any meeting in-person.

JOINT SMTP-MNSHIP EQUITY WORK GROUP

Staff accepted an invitation to serve on the Joint Statewide Multi-Model Transportation Plan (SMTP)-Statewide Highway Improve Plan (SHIP) Equity Work Group. The work group will advise MnDOT on how to use its plans and investments to advance equity throughout Minnesota. SRDC staff, along with other volunteers, co-authored the equity review that will be used for all strategies in the SMTP.
LOCAL HUMAN SERVICES PUBLIC TRANSIT COORDINATION PLAN (LHSPTTCP)

Staff, in coordination with the Southwest Minnesota Rural Transit Coordination Council, conducted a planning workshop on April 4. During this meeting the group discussed transit issues with Accessibility, Infrastructure, Funding and Workforce issues. Staff is still working on methods to reach out to more transit users to fill out the ridership survey and is working with transit providers to speak with drivers and to gain their insight.

TRANSPORTATION PLANNING

Local Assistance to Fulda: Staff have been working with a newly formed trails group in Fulda to leverage their current planning documents for future infrastructure funds/projects. The group met with the previous SRTS committee on April 26 and May 10 to gauge interest in reigniting active transportation efforts in Fulda.

Portable Counter Borrowing Program: MnDOT has portable counters that are freely available to partner agencies such as cities, counties, MPOs, RDCs, and active transportation advocacy groups. These counters help collect important pedestrian traffic data that can be used to plan projects, apply for funding, and much more. Counters are available through each MnDOT District Office and can be reserved online. More information can be found at https://www.dot.state.mn.us/bike-ped-counting/borrow.html.

Minnesota Transportation Planners Conference: The Minnesota Transportation Conference is May 18-19. Topics to be covered include equity and transportation planning, community engagement, impacts of the IJA infrastructure bill, current MnDOT planning efforts and more. Staff has been asked to serve as a panelist on the VMT reduction goal from the Statewide Multimodal Transportation Plan.

Quarterly Transportation Planners Meeting: The MADO Transportation Planners met May 20. This was scheduled to follow the Minnesota Transportation Planner Conference to allow for staff to discuss and reflect on the content covered at the conference. Other topics that were covered during this meeting include MnSHIP updates, MnDOT’s equity statement/commitment to equity, and the Statewide Electric Vehicle Infrastructure Plan.

ACTIVE LIVING & SAFE ROUTES TO SCHOOL (SRTS)

Active Living: Statewide Health Improvement Partnership (SHIP) Community Leadership Teams (CLT):

The deadline for applying for the Active Transportation planning grants was June 6. Staff are aware of Marshall and the County of Jackson applying to this program.

Safe Routes to School (SRTS): The Adrian SRTS plan is complete and MnDOT approved. After July 1, work will begin on the Tracy planning grant.

REGIONAL TRAILS PLANNING

Staff submitted the revised regional trails plan application on October 22. Staff received a letter from EDA in December notifying us that the application has been reviewed and selected for further consideration. On February 24, staff received a request from EDA for minor updates to the project budget. Staff submitted the updated budget for a change in total project cost from $209,000 to $208,998 with SRDC’s match remaining the same.

On April 26 SRDC received notice that the EDA approved our grant. They will fund $167,198 (80%) of the $208,998 project.