



Cottonwood | Jackson | Lincoln | Lyon | Murray | Nobles | Pipestone | Redwood | Rock

Clean Energy Outreach Intern

Are you interested in making a difference in rural Minnesota's energy usage? Are you passionate about promoting clean energy solutions in rural Minnesota? **Southwest Regional Development Commission (SRDC)** is looking for a motivated and enthusiastic intern to assist in implementing community outreach.

The goal of this internship is to help build awareness of clean energy resources to communities and target audiences in Southwest Minnesota. As an intern, you will work closely with our Development/Energy Planner to develop and implement outreach strategies and assist with project-based communication and outreach efforts.

We're looking for someone who is passionate about community initiatives to build energy efficiency and who is interested in making a difference in rural Minnesota. The right candidate will work with us for up to 20 hours per week during the summer on outreach strategies and success stories.

SRDC's office is based in Slayton with potential for some hybrid hours as approved. This work will include occasional day travel with SRDC staff to events and meetings in the nine-county area.

What You'll Do:

- Assist with the development and implementation of outreach strategies
- Development of outreach materials, including presentations and one-pagers
- Event and meeting planning and assistance
- Develop stories to spotlight regional successes
- Other duties as assigned

Qualifications and Education:

- Excellent written and verbal communication skills
- Organization and multitasking skills
- Self-motivated
- Ability to prioritize projects, meet deadlines, and anticipate next steps or needs
- Experience in Microsoft Office and Adobe Creative Suite
- Currently enrolled in an accredited college or university in a communications, public relations, environmental science, political science, agricultural business management, or energy related or related field of study
- Up to 20 hours a week Monday-Friday, 8am-4:30pm, with occasional evening/weekend hours



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Application Process:

1. Complete and submit an application and cover letter as requested below.
2. Application finalists will be invited to an in-person interview.
3. Applications will be announced within 30 days of the interview.

Submit application and cover letter via mail or email to:

Southwest Regional Development Commission

Attn: Jason Walker
2401 Broadway Ave
Slayton, MN 56172
jasonw@swrdc.org

For questions, contact SRDC's Development/Energy Planner, Jason Walker at 507-836-1642 or jasonw@swrdc.org.