

# SRDC BOARD OF DIRECTORS MEETING

Thursday, April 11, 2019 at 3:30 p.m.  
Center for Regional Development Office, 2401 Broadway Ave, Slayton, MN

---

## AGENDA

#	<u>Time</u>		<u>Page</u>
1	3:30 p.m.	<b>Call to Order &amp; Pledge of Allegiance</b>	
2	3:30 p.m.	<b>Introductions</b>	
3	3:35 p.m.	<b>Additions to &amp; Approval of Agenda</b> <b>Action Needed: Approve Agenda</b>	
4	3:35 p.m.	<b>Consent Agenda Items:</b> <ul style="list-style-type: none"><li>• March Receipts &amp; Expenditures Report</li></ul> <b>Action Needed: Approval of Consent Agenda Items</b>	1-14
5	3:40 p.m.	<b>Finance Reports</b> — <i>Treasurer Gravley &amp; Finance Director Crowley</i> <ul style="list-style-type: none"><li>• Treasurer's Report, including bank accounts &amp; Investments</li><li>• Administrative Report through March, 2019</li></ul> <b>Action Needed: Approval of Treasurer's Report</b> <b>Action Needed: Approval of Administrative Report</b>	Handout Handout
6	3:45 p.m.	<b>Project Reviews</b> — <i>Staff</i> As of the mailing there are no projects received for review.	
7		<b><u>Committee &amp; Staff Reports</u></b>	
a	3:45 p.m.	<b>Budget &amp; Personnel Committee Report</b> — <i>Committee Chair Gravley &amp; Staff</i> Report on topics discussed at the April 8 <sup>th</sup> Committee meeting. <b>Action Needed: Approve Committee Recommendations</b>	
b	3:55 p.m.	<b>Development Report</b> — <i>Staff</i>	15-17
c	4:05 p.m.	<b>Revolving Loan Funds</b> — <i>RLF Committee Chair Byrnes &amp; Economic Development Director Weis</i> <ul style="list-style-type: none"><li>• Commissioners will be updated on current RLF activities.</li><li>• Commissioners will be updated on the Property Assessed Clean Energy (PACE) loan program.</li></ul>	18 19
d	4:15 p.m.	<b>Legislative Report</b> — <i>Committee Chair Carney &amp; Executive Director Trusty</i>	
e	4:25 p.m.	<b>Transportation Report</b> — <i>Staff</i>	20-21
f	4:35 p.m.	<b>Executive Director's Report</b> — <i>Executive Director Trusty</i>	

g 4:45 p.m. **Chairman's Report**—*Chairman Kuhle*

8 4:55 p.m. **Unfinished Business**

9 4:55 p.m. **New Business**

10 4:55 p.m. **Other Business**

**SRDC Board of Directors Retreat**—*Chairman Kuhle & Executive Director Trusty*  
The SRDC Board Retreat will be held April 17-18 at Arrowwood, Okoboji. A report on the Retreat will be given at the May Full Commission meeting.

**SRDC Annual Meeting**

- The SRDC Annual Meeting will be held on Thursday, July 11<sup>th</sup>. Meeting location and Guest Speaker to be announced.
- The SRDC Awards Committee will need to be appointed by the Chairman for Project of the Year.
- The Nominating Committee for Election of Officers will be appointed at the May 9<sup>th</sup> Full Commission Meeting.

11 **Announcements**

SRDC Commissioner vacancies exist from the following representation: Lyon County Municipalities, Redwood County Municipalities, Rock County Townships, and Region 8 School Boards.

- SRDC Public Hearing on FY2020 Budget will be held on Thursday, May 9<sup>th</sup> at 3:30 p.m. at the Community Center, 142 West Main St., Cottonwood, MN.
- SRDC Board/Full Commission Meeting: Thursday, May 9<sup>th</sup> immediately following the Public Hearing; Community Center, Cottonwood, MN.
- SRDC Office closed on Monday, May 27<sup>th</sup> for Memorial Day holiday.

12 5:05 p.m. **Adjournment**

## Southwest Regional Development Commission Cash Receipts Report - By Month March, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Received EFT	RLF Loan Payments	2255	128	3/1/2019		CR	RLF Loan Borrowers	\$16,872.45
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	2399-911	381-00-00-00	Loan Clearing	EDA RLF Overall		\$16,872.45		
Received EFT	PACE Loan Payments - Wayne McFarquhar (March 2019)	2256	128	3/1/2019		CR	PACE Loan Borrowers - Way	\$300.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	2399-911	222-84-00-00	Loan Clearing	PACE Default		\$300.00		
Check	Renville County: 2019 RMEB Dues	2235	76	3/4/2019		CR	Renville County	\$2,500.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	4351-610	711-00-00-19	County Funds	RMEB-19-Operating		\$2,500.00		
Check	Renville County: 2019 PACE Pilot Program	2238	56	3/4/2019		CR	Renville County	\$6,336.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	4351-001	222-84-10-00	County Funds	PACE RLF Pgm-Property A		\$6,336.00		
Check	Chandra Carlson: RLF 1.5% Origination Fee	2239	769	3/4/2019		CR	Chandra Carlson	\$645.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	4321-911	381-00-70-19	Loan Origination Fee	EDA-RLF Adm FY19		\$645.00		
	1495-911	381-00-70-19	Due To/Due From	EDA-RLF Adm FY19				
Check	Chandra Carlson: RLF Legal Costs	2240	126	3/4/2019		CR	Chandra Carlson	\$1,000.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	2314-911	381-00-00-00	Prepaid Receipts	EDA RLF Overall		\$1,000.00		
Check	The Plain Moose: Refund - Sales Tax (New Board Mtg)	2241	770	3/4/2019		CR	The Plaid Moose	\$11.34
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	7121-001	000-00-00-19	Committee Exp	Unrestricted- 19		\$11.34		
Check	Rhonda Wynia: COBRA Health Insurance (April 2019)	2236	768	3/6/2019		CR	Rhonda Wynia	\$782.98
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	1331-001	000-00-00-00	Accounts Receivable	Default		\$782.98		
Check	Rhonda Wynia: Copies Made/Sales Tax	2237	768	3/6/2019		CR	Rhonda Wynia	\$18.92
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	8949-001	994-00-16-00	Reimb.Fm non SRDC	CC-Copy/Print		\$17.70		
	2312-001	000-00-00-00	Sales Tax Payable	Default		\$1.22		
Received EFT	State of MN: SRTS/Luverne	2234	767	3/7/2019		CR	State of MN	\$5,963.80
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>		
	4711-211	113-46-18-00	MnDOT Revenue	Luverne SRTS		\$5,963.80		
	1495-211	113-46-18-00	Due To/Due From	Luverne SRTS	\$5,963.80			

# Southwest Regional Development Commission

## Cash Receipts Report - By Month

### March, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Check	ACE of SW Minnesota: Feb 2019 Copies/Postage	2245	771	3/11/2019		CR	ACE of SW Minnesota	\$211.77
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1332-001	000-00-00-00	Accts Receivable-A.C.E.	Default				\$211.77
Check	City of Heron Lake: Jan 2019 RLF Services	2246	771	3/11/2019		CR	City of Heron Lake	\$120.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$120.00
Check	Murray County: Jan 2019 Land Ordinance Contract	2247	771	3/11/2019		CR	Murray County	\$270.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$270.00
Check	Jackson County: Jan 2019 RLF Contract	2248	771	3/11/2019		CR	Jackson County	\$22.50
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$22.50
Check	Lamberton Meats: RLF Principal (NSF) Returned	2257	129	3/13/2019		CR	Lamberton Meats LLC	\$299.10
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	2399-911	381-00-00-00	Loan Clearing	EDA RLF Overall				\$299.10
Check	Lamberton Meats: RLF Principal - Extra Amt	2258	129	3/13/2019		CR	Lamberton Meats LLC	\$0.01
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	2399-911	381-00-00-00	Loan Clearing	EDA RLF Overall				\$0.01
Check	Lamberton Meats: RLF NSF Bank Fee	2259	129	3/13/2019		CR	Lamberton Meats LLC	\$10.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4322-911	381-00-70-19	Loan Servicing Fee	EDA-RLF Adm FY19				\$10.00
Check	Lamberton Meats: RLF NSF Service/Adm Fee	2260	129	3/13/2019		CR	Lamberton Meats LLC	\$20.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4322-911	381-00-70-19	Loan Servicing Fee	EDA-RLF Adm FY19				\$20.00
Check	Jeremy Janssen: Falcon Development Memberships Fee	2249	5	3/14/2019		CR	Jeremy Janssen	\$50.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4642-640	740-97-00-19	Memberships/Dues Recei	Falcon Development Corpo				\$50.00
Check	SWMHP: Financial/Secretarial (Mar 2019)	2252	773	3/15/2019		CR	SWMHP	\$1,005.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$1,005.00

## Southwest Regional Development Commission Cash Receipts Report - By Month March, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Check	SWMHP: Lease Payment (Mar 2019)	2253	773	3/15/2019		CR	SWMHP	\$2,749.98
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	7314-001	994-00-22-00	Interest Paid	CC-Space				\$273.13
	9212-001	000-00-00-19	Lease Payment	Unrestricted- 19				\$432.66
	2621-021	000-00-00-00	Obligation-Capital Lease	Default				\$432.66
	1497-021	000-00-00-00	Amt To Be Provided-Orig E	Default				(\$432.66)
	7314-001	994-00-22-00	Interest Paid	CC-Space				\$623.74
	9212-001	000-00-00-00	Lease Payment	Default				\$1,420.45
	2621-022	000-00-00-00	Obligation-Capital Lease	Default				\$1,420.45
	1498-022	000-00-00-00	Amt To Be Provided-Bldg /	Default				(\$1,420.45)
	1495-021	000-00-00-00	Due To/Due From	Default			\$432.66	
	1495-021	000-00-00-00	Due To/Due From	Default			(\$432.66)	
	1495-022	000-00-00-00	Due To/Due From	Default			\$1,420.45	
	1495-022	000-00-00-00	Due To/Due From	Default			(\$1,420.45)	
Check	SWMHP: Feb 2019 Monthly Costs	2254	773	3/15/2019		CR	SWMHP	\$4,152.53
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1335-051	000-00-00-00	Accts Receivable-SWMHP	Default				\$4,152.53
	1495-051	000-00-00-00	Due To/Due From	Default			\$4,152.53	
Check	MC Xmas Project Donations	2250	772	3/18/2019		CR	MC Xmas Project Donations	\$1,100.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4621-001	662-05-00-19	Misc.Revenue	MC Christmas Project 19				\$1,100.00
Check	Saint Louis County: January 2019 GMR Parks/Trails	2251	772	3/18/2019		CR	Saint Louis County	\$965.64
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$965.64
Check	Jackson County: RLF Contract - Feb 2019	2261	774	3/22/2019		CR	Jackson County	\$15.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$15.00
Check	Murray County: Land Use Ordinance (Feb 2019)	2275	776	3/26/2019		CR	Murray County	\$67.50
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$67.50
Check	Watowwan County: 2019 PACE Pilot Program	2262	57	3/27/2019		CR	Watowwan County	\$6,336.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4351-001	222-84-10-00	County Funds	PACE RLF Pgm-Property A				\$6,336.00
Other	Minnwest Bank: HSA/Flex Savings Interest Income	2263	11	3/29/2019		CR	Minnwest Bank	\$7.48
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19				\$7.48

# Southwest Regional Development Commission

## Cash Receipts Report - By Month

### March, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Other	Minnwest Bank: Falcon Development - Interest Income	2264	6	3/29/2019		CR	Minnwest Bank	\$0.63
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-640	740-97-00-19	Interest Revenue	Falcon Development Corpo				\$0.63
Other	Minnwest Bank: PACE Electric Interest Income	2265	58	3/29/2019		CR	Minnwest Bank	\$307.88
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-422	222-84-70-00	Interest Revenue	PACE RLF Adm-Property /				\$307.88
Other	Minnwest Bank: EDA Savings Interest Income	2266	39	3/29/2019		CR	Minnwest Bank	\$0.30
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-111	311-00-00-19	Interest Revenue	EDA FY19				\$0.30
	1495-111	311-00-00-19	Due To/Due From	EDA FY19			\$0.30	
Other	Currie State Bank: RLF Interest Income	2267	56	3/29/2019		CR	Currie State Bank	\$0.55
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-911	381-00-70-19	Interest Revenue	EDA-RLF Adm FY19				\$0.55
Other	United Prairie Bank: Savings Interest	2268	58	3/29/2019		CR	United Prairie Bank	\$17.93
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19				\$17.93
Other	First Independent Bank: Interest Income	2269	56	3/29/2019		CR	First Independent Bank/Russel	\$77.95
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19				\$77.95
Other	Jackson Federal S/L: RLF Interest Income	2270	57	3/29/2019		CR	Jackson Federal Savings/Loan	\$18.68
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-911	381-00-70-19	Interest Revenue	EDA-RLF Adm FY19				\$18.68
Other	Jackson Federal S/L: Interest Income	2271	59	3/29/2019		CR	Jackson Federal Savings/Loan	\$119.69
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19				\$119.69
Other	Minnwest Bank: RLF Interest Income	2272	130	3/29/2019		CR	Minnwest Bank	\$265.79
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-911	381-00-70-19	Interest Revenue	EDA-RLF Adm FY19				\$265.79
Other	Minnwest Bank: RMEB Savings Interest Income	2273	77	3/29/2019		CR	Minnwest Bank	\$169.11
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-610	711-00-00-19	Interest Revenue	RMEB-19-Operating				\$169.11

## Southwest Regional Development Commission Cash Receipts Report - By Month March, 2019

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
Other	Minnwest Bank: Admin Savings Interest Income	2274	775	3/29/2019		CR	Minnwest Bank	\$122.25
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-001	000-00-00-19	Interest Revenue	Unrestricted- 19				\$122.25
Other	Minnwest Bank: PACE ARRA Interest Income	2276	53	3/29/2019		CR	Minnwest Bank	\$81.58
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	4651-181	222-84-70-00	Interest Revenue	PACE RLF Adm-Property /				\$81.58
	9711-422	222-84-70-00	Pgm Cost To Fund	PACE RLF Adm-Property /				\$81.58
	9711-181	222-84-70-00	Pgm Cost To Fund	PACE RLF Adm-Property /				(\$81.58)
Check	SRDC: RMEB Contract - Jan 2019	2277	777	3/29/2019		CR	SRDC	\$1,286.08
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$1,286.08
Check	SRDC: RMEB Contract - Feb 2019	2278	777	3/29/2019		CR	SRDC	\$2,130.00
	<u>Account ID</u>	<u>Project ID</u>	<u>Account Description</u>	<u>Project Description</u>			<u>Debit Amount</u>	<u>Credit Amount</u>
	1341-001	000-00-00-00	Due From Gov't/Agency	Default				\$2,130.00
<b>Grand Total:</b>								<b>\$56,431.42</b>

# Southwest Regional Development Commission Invoice Expense Allocation Report March, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Project Amount ID
AFLAC	3/15/2019 660538	AFLAC - 03/13/19 Invoice	Paid	2161-001	Accident Insurance	\$71.48 000-00-00-00
				2162-001	Cancer Insurance	\$24.00 000-00-00-00
				2163-001	Dental Insurance	\$66.28 000-00-00-00
				2171-001	Disability Ins-After Tax	\$65.25 000-00-00-00
	3/29/2019 858689	AFLAC - 03/27/19 Invoice	Paid	2161-001	Accident Insurance	\$71.48 000-00-00-00
				2162-001	Cancer Insurance	\$24.00 000-00-00-00
				2163-001	Dental Insurance	\$66.28 000-00-00-00
				2171-001	Disability Ins-After Tax	\$65.25 000-00-00-00
Allen Jensen XXX-XX-9978	3/1/2019 03/01/2019	Falcon Development: Per Invoice	Paid	7163-640	Bd PerDiem	\$75.00 740-97-00-19
XXX-XX-9978	3/1/2019 03/01/2019	Falcon Development: Exp Invoice	Paid	8932-640	Setup Fees & Expenses	\$128.00 740-97-00-19
Argus Leader	3/15/2019 0002295048	Ad: Development/Energ Invoice	Paid	7513-815	Adv/Mktg	\$399.00 519-00-91-00
Association of Minnesota Counties (A	3/29/2019 52681	RMEB: 2019 Website F Invoice	Paid	8422-610	Webpage	\$500.00 711-00-00-19
	3/8/2019 52702	Ad: Development/Energ Invoice	Paid	7513-815	Adv/Mktg	\$75.00 519-00-91-00
Ban-Koe Systems Inc	3/22/2019 97598	Annual Fire Alarm Test Invoice	Paid	7366-001	Bldg Rpr/Maint.Ctr	\$338.25 994-00-22-00
				7366-051	Bldg Rpr/Maint.Ctr	\$486.75 781-00-00-00
Brothers Fire & Security	3/29/2019 29277	Service: Fire Extinguisher Invoice	Paid	7366-001	Bldg Rpr/Maint.Ctr	\$26.45 994-00-22-00
				7366-051	Bldg Rpr/Maint.Ctr	\$38.05 781-00-00-00
Cardmember Services	3/1/2019 03/1/2019	Visa: 01/16/19 - 02/14/1 Invoice	Paid	6241-001	Fuel	\$19.00 994-00-23-00
				6115-001	Registration	(\$70.00) 811-00-00-19
				8999-001	Miscellaneous	\$29.85 995-00-00-00
				8999-001	Miscellaneous	\$24.95 995-00-00-00
				6118-001	Airfare	\$441.00 811-00-00-19
				6111-001	Staff Travel	\$28.67 811-00-00-19
				8961-422	Finance Fees & Exp	\$20.00 222-84-70-00
				7911-001	CompRpr/Upkeep	\$39.54 994-00-24-00
				7911-051	CompRpr/Upkeep	\$39.55 781-00-00-00



# Southwest Regional Development Commission Invoice Expense Allocation Report

March, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	Project ID
	3/29/2019	7121-001		Committee Exp	\$202.79	000-00-00-19	
	03/29/2019	7121-001		Committee Exp	\$11.33	000-00-00-19	
	3/29/2019	7121-001		Committee Exp	\$44.22	811-00-00-19	
	03/29/2019	6117-001	Paid	Meals	\$18.91	811-00-00-19	
		6117-001		Meals	\$12.73	996-00-11-00	
		6117-001		Meals	\$12.63	996-00-11-00	
		6116-001		Hotel	\$117.67	996-00-11-00	
		7834-001		MtgExp	\$50.00	214-00-41-19	
		7121-001		Committee Exp	\$54.08	000-00-00-19	
Carlson Acres Pampered Pet Resort, L	3/1/2019	8950-911		Loan Disbursements	\$43,000.00	381-00-10-19	
	03/01/2019		Paid				
Carol Wagner	3/27/2019	7111-001		Committee PerDiem	\$50.00	000-00-00-19	
XXX-XX-4378	03/27/2019	7121-001	Paid	Committee Exp	\$35.96	000-00-00-19	
Chandler Co-Op	3/15/2019	6241-001		Fuel	\$35.41	994-00-23-00	
	03/15/2019		Paid				
City of Slayton	3/8/2019	7343-001		Water	\$18.40	994-00-22-00	
XX-XXX5544	03/08/2019	7343-051	Paid	Water	\$27.60	781-00-00-00	
Culligan Water Conditioning	3/8/2019	7364-051		Water/Culligan	\$15.10	781-00-00-00	
	03/08/2019	7364-001	Paid	Water/Culligan	\$38.07	994-00-22-00	
Darren Veldhuisen	3/8/2019	7363-051		Snow Removal	\$918.00	781-00-00-00	
XXX-XX-9499	03/08/2019	7363-001	Paid	Snow Removal	\$612.00	994-00-22-00	
Dennis A. Klingbille	3/27/2019	7111-001		Committee PerDiem	\$50.00	000-00-00-19	
XXX-XX-4650	03/27/2019	7121-001	Paid	Committee Exp	\$68.44	000-00-00-19	
Domna Gravley	3/27/2019	7111-001		Committee PerDiem	\$50.00	000-00-00-19	
XXX-XX-0836	03/27/2019	7121-001	Paid	Committee Exp	\$42.92	000-00-00-19	
Dust Tex Service Inc.	3/8/2019	7361-001		Supply/Maint	\$24.01	994-00-22-00	
	5638182	7361-051	Paid	Supply/Maint	\$36.02	781-00-00-00	
Fleet Services Division	3/1/2019	6211-001		Lease	\$357.82	994-00-23-00	
	2019070034		Paid				

# Southwest Regional Development Commission Invoice Expense Allocation Report

March, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	Project ID
	3/1/2019 2019060034	Dec 2018 Lease Payment Invoice	Paid	6211-001 6211-001	Lease Lease	\$357.82 \$0.00	994-00-23-00 994-00-23-00
	3/22/2019 2019080034	Feb 2019 - Lease Paymen Invoice	Paid	6211-001	Lease	\$323.19	994-00-23-00
Frontier Communications	3/8/2019 03/08/2019	Mthly Maint. Contract ( Invoice	Paid	7421-051 7421-001	Telephone Telephone	\$67.59 \$36.39	781-00-00-00 994-00-21-00
	3/15/2019 03/15/2019	Telephone: 03/04/19 - 0 Invoice	Paid	7421-051 7421-001	Telephone Telephone	\$503.29 \$269.56	781-00-00-00 994-00-21-00
				1332-001 7421-001	Accs Receivable-A.C.E. Telephone	\$1.44 \$1.29	000-00-00-00 994-00-21-00
Fryberger, Buchanan, Smith & Freder XX-XXX0525	3/29/2019 18064.11902	RMEB - Legal - Jan 2019 Invoice	Paid	8141-610	Legal	\$1,455.40	711-00-00-19
	3/29/2019 18064.11903	RMEB - Legal - Feb 20 Invoice	Paid	8141-610	Legal	\$2,000.00	711-00-00-19
Fulda Public Schools	3/29/2019 03/29/2019	MCECC: Open Swim ( Invoice	Paid	8112-782	Ctr Service	\$121.00	675-05-01-00
Grants Management Systems	3/15/2019 221924	Services: Jan 2019 Invoice	Paid	7921-911	SoftwMaint/Purch	\$100.00	381-00-70-19
	3/15/2019 223696	Services: Feb 2019 Invoice	Paid	7921-911	SoftwMaint/Purch	\$100.00	381-00-70-19
ISD #2169 - Murray County School	3/22/2019 03/22/2019	MCECC: Open Gym Invoice	Paid	8112-782	Ctr Service	\$850.00	675-05-01-00
	3/22/2019 03/22/2019	MCECC: Family Fair A Invoice	Paid	7831-782	Supply	\$41.97	675-05-01-00
	3/22/2019 03/22/2019	MCECC: ECFE on Wh Invoice	Paid	8112-780	Ctr Service	\$3,000.00	671-05-00-00

# Southwest Regional Development Commission Invoice Expense Allocation Report

March, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	Project ID
Jason Nielsen	3/8/2019 03/08/2019	RLF Contracted Services: Invoice	Paid	8112-911	Ctr Service	\$50.00	381-00-70-19
Jeremy Janssen	3/1/2019 03/01/2019	Falcon Development: Exp Invoice	Paid	8932-640	Setup Fees & Expenses	\$128.00	740-97-00-19
	3/1/2019 03/01/2019	Falcon Development: Per Invoice	Paid	7163-640	Bd PerDiem	\$75.00	740-97-00-19
Jim Eigenberg	3/1/2019 03/01/2019	Falcon Development: Exp Invoice	Paid	8932-640	Setup Fees & Expenses	\$128.00	740-97-00-19
John Hay XXX-XX-6778	3/1/2019 03/01/2019	Falcon Development: Per Invoice	Paid	7163-640	Bd PerDiem	\$75.00	740-97-00-19
XXX-XX-6778	3/1/2019 03/01/2019	Falcon Development: Exp Invoice	Paid	8932-640	Setup Fees & Expenses	\$128.00	740-97-00-19
Keith Elbers XXX-XX-5780	3/27/2019 03/27/2019	Commissioner Exp: 02 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$71.92	811-00-00-19 811-00-00-19
XXX-XX-5780	3/27/2019 03/27/2019	Commissioner Exp: 03 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$71.92	000-00-00-19 000-00-00-19
Kevin Leopold XXX-XX-9409	3/1/2019 03/01/2019	Falcon Development: Pe Invoice	Paid	7163-640	Bd PerDiem	\$75.00	740-97-00-19
XXX-XX-9409	3/1/2019 03/01/2019	Falcon Development: Exp Invoice	Paid	8932-640	Setup Fees & Expenses	\$128.00	740-97-00-19
Knights of Columbus Council #1575	3/22/2019 03/22/2019	Seed Grant: Swine Meeti Invoice	Paid	8452-205	Seed Grant	\$180.00	211-00-12-19
League of Minnesota Cities	3/8/2019 289643	Ad: Development/Energ Invoice	Paid	7513-815	Adv/Mktg	\$161.00	519-00-91-00
MACPZA	3/29/2019 03/29/2019	2019 MACPZA Dues / F Invoice	Paid	8411-001	Memberships	\$65.00	414-00-00-19

# Southwest Regional Development Commission Invoice Expense Allocation Report

March, 2019

Vendor Name	Transaction Date	Description	Status	Account Number	Account Description	Project Amount ID
Tax Identification Number	Transaction Number	Transaction Type				
Marco	3/8/2019 INV6074728	Contract(6265) 02/27/19 - Invoice	Paid	7561-001	Copier Supplies/Maintenance	\$565.52 994-00-16-00
Marilyn Samuelson XXX-XX-4649	3/29/2019 03/29/2019	Mar 2019 - Janitorial Se Invoice	Paid	7351-001 7351-051	Janitorial Janitorial	\$328.00 994-00-22-00 \$472.00 781-00-00-00
Martin County Ponk	3/8/2019 1768	Seed Grant/CERTS - Gri Invoice	Paid	8452-205	Seed Grant	\$93.82 211-00-12-19
Matthew J. Widboom XXX-XX-6984	3/27/2019 03/27/2019	Commissioner Exp: 02 Invoice	Paid	7111-211 7121-211	Committee PerDiem Committee Exp	\$50.00 111-00-13-19 \$73.08 111-00-13-19
Michael P. Kuhle XXX-XX-1130	3/27/2019 03/27/2019	Commissioner Exp: 03/ Invoice	Paid	7111-001 7121-001 7121-001 7121-001 7121-001	Committee PerDiem Committee Exp Committee Exp Committee Exp Committee Exp	\$200.00 811-00-00-19 \$201.84 811-00-00-19 \$104.61 811-00-00-19 \$207.38 811-00-00-19 \$254.58 811-00-00-19
Mike's Plumbing & Heating Inc.	3/1/2019 19300	Repair: Furnace Blower/La Invoice	Paid	7366-001 7366-051	Bldg Rpr/Maint Ctr Bldg Rpr/Maint Ctr	\$272.08 994-00-22-00 \$391.52 781-00-00-00
Minnesota Mascot	3/29/2019 19354	Labor: Furnace/Blower R Invoice	Paid	7366-001 7366-051	Bldg Rpr/Maint Ctr Bldg Rpr/Maint Ctr	\$28.70 994-00-22-00 \$41.30 781-00-00-00
Murray Co Auditor/Treasurer	3/15/2019 03/15/2019	Annual Subscription 201 Invoice	Paid	7511-001	Print/Publ	\$42.00 994-00-16-00
Murray Co Christmas Fund	3/4/2019 03/04/2019	RLF: Mortgage Registry T Invoice	Paid	2314-911	Prepaid Receipts	\$98.90 381-00-00-00
Murray Co Recorder	3/22/2019 03/22/2019	MC Xmas Project Dona Invoice	Paid	8971-001	PassThruExp	\$1,100.00 662-05-00-19
Murray County News	3/4/2019 03/04/2019	RLF: 4 x \$46 Fees - Car Invoice	Paid	2314-911	Prepaid Receipts	\$184.00 381-00-00-00
Murray County News	3/8/2019 03/08/2019	MCECC: Ad - Sunday F Invoice	Paid	7513-782	Adv/Mktg	\$138.00 675-05-01-00

# Southwest Regional Development Commission Invoice Expense Allocation Report

March, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	Project ID
NCPERS Group Life Ins.	3/8/2019 949400032019	Pera Life: Feb 2019 Dedu Invoice	Paid	2174-001	PERA-Life Insurance Payable	\$48.00	000-00-00-00
	3/29/2019 03/29/2019	Pera Life: Mar 2019 Ded Invoice	Paid	2174-001	PERA-Life Insurance Payable	\$48.00	000-00-00-00
Nobles County Auditor-Treasurer	3/29/2019 10210	2019 Sp. Assessmt Annua Invoice	Paid	8961-422	Finance Fees &Exp	\$22.00	222-84-70-00
Northwest Gas	3/1/2019 03/01/2019	Fuel: 01/12/19 - 02/16/1 Invoice	Paid	7342-001 7342-051	Fuel Fuel	\$265.59 \$382.18	994-00-22-00 781-00-00-00
One Office Solution	3/1/2019 1871177-0	40 Cases of Paper Invoice	Paid	1411-001	Prepaid Expenses	\$1,420.00	000-00-00-00
	3/15/2019 1876112-0	Colored Copier Paper - B Invoice	Paid	7561-001	Copier Supplies/Maintenance	\$11.36	994-00-16-00
Paul Langseth XXX-XX-2867	3/27/2019 03/27/2019	Commissioner Exp: 02 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$41.76	000-00-00-19 000-00-00-19
				7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$40.60	811-00-00-19 811-00-00-19
Pizza Ranch XX-XXX7378	3/22/2019 03/22/2019	MCECC: Mtg Exp (02 Invoice	Paid	7834-780	MtgExp	\$134.49	671-05-00-00
	3/22/2019 03/22/2019	MCECC: Mtg Exp (03 Invoice	Paid	7834-780	MtgExp	\$144.84	671-05-00-00
	3/29/2019 03/29/2019	MCECC: Mtg Exp (03 Invoice	Paid	7834-780	MtgExp	\$134.49	671-05-00-00
Quill Corporation	3/15/2019 5471047	Envelopes/Battery/Clips/ Invoice	Paid	7831-001 7831-051 7831-001	Supply Supply Supply	\$50.54 \$50.53 \$84.64	994-00-18-00 781-00-00-00 994-00-18-00
Richard Anderson XXX-XX-2373	3/27/2019 03/27/2019	Commissioner Exp: 03 Invoice	Paid	7111-001 7121-001	Committee PerDiem Committee Exp	\$50.00 \$26.68	000-00-00-19 000-00-00-19

# Southwest Regional Development Commission Invoice Expense Allocation Report March, 2019

Vendor Name	Transaction Date	Description	Status	Account Number	Account Description	Project
Tax Identification Number	Transaction Number	Transaction Type				Amount ID
Samantha Wynia	3/22/2019 03/22/2019	MCECC: Stamps Invoice	Paid	7211-780	Postage	\$200.00 671-05-00-00
Schaap Sanitation	3/8/2019 1682880	Sanitation: 03/1/19 - 03/ Invoice	Paid	7362-001 7362-051	Sanitation Service Sanitation Service	\$26.45 994-00-22-00 \$39.68 781-00-00-00
Slayton EDA	3/8/2019 03/08/2019	Lease Payment - Mar 201 Invoice	Paid	1497-021 1498-022 9212-001 9212-001 2621-021 2621-022 7314-001 7314-001 4651-001	Amt To Be Provided-Orig Bldg Amt To Be Provided-Bldg Addn Lease Payment Lease Payment Obligation-Capital Lease Obligation-Capital Lease Interest Paid Interest Paid Interest Revenue	(\$848.35) 000-00-00-00 (\$2,407.54) 000-00-00-00 \$848.35 000-00-00-19 \$2,407.54 000-00-00-19 \$848.35 000-00-00-00 \$2,407.54 000-00-00-00 \$535.55 994-00-22-00 \$1,057.19 994-00-22-00 (\$99.79) 000-00-00-19
Southwest Adult Basic Education	3/8/2019 03/08/2019	Culture Conference 05/11 Invoice	Paid	8112-794	Ctr Service	\$1,046.80 661-00-00-00
SRDC	3/29/2019 03/28/2019	RMEB: Jan 2019 Invoice	Paid	8112-610 8151-610 8212-610	Ctr Service Finance Work Workshops Held-Exp	\$900.00 711-00-00-19 \$385.00 711-00-00-19 \$1.08 711-00-00-19
Stoneberg, Giles & Stroup, PA XX-XXX6119	3/29/2019 03/29/2019	RMEB: Feb 2019 Invoice	Paid	8112-610 8151-610	Ctr Service Finance Work	\$2,025.00 711-00-00-19 \$105.00 711-00-00-19
XX-XXX6119	3/29/2019 90385	RLF: Legal - Carlson Ac Invoice	Paid	2314-911	Prepaid Receipts	\$461.00 381-00-00-00
SW MN Housing Partnership	3/29/2019 90346	RLF: Legal - Kelly's Ko Invoice	Paid	8141-911	Legal	\$73.50 381-00-70-19
The Computer Man, Inc.	3/22/2019 2282019	Symantec Protection Lic Invoice	Paid	7921-001	SoftwMaint/Purch	\$80.00 994-00-24-00
	3/1/2019 280495	Ricoh: Interm. Transfer U Invoice	Paid	7563-001	Common Printer/Type Costs	\$153.30 994-00-16-00
	3/8/2019 280546	ZixCorp ZixMail (#3-20 Invoice	Paid	7921-911 7921-911	SoftwMaint/Purch SoftwMaint/Purch	\$115.00 381-00-70-19 \$120.00 381-00-70-19

# Southwest Regional Development Commission Invoice Expense Allocation Report

March, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	Project ID
				7921-911	SoftwMaint/Purch	\$120.00	381-00-70-19
	3/15/2019 280599	SSL Certificate - 2 years Invoice	Paid	7911-001 7921-001	CompRpr/Upkeep SoftwMaint/Purch	\$187.49 \$187.49	994-00-24-00 996-00-11-00
	3/22/2019 280640	Labor: Upgraded Vecam Invoice	Paid	7921-051 7921-001	SoftwMaint/Purch SoftwMaint/Purch	\$27.50 \$27.50	781-00-00-00 994-00-24-00
The Free Press	3/8/2019 03/08/2019	Ad: Development/Energ Invoice	Paid	7513-815	Adv/Mktg	\$585.04	519-00-91-00
University of Minnesota	3/22/2019 03/22/2019	Seed Grant: Swine Mfg/H Invoice	Paid	8452-205	Seed Grant	\$224.52	211-00-12-19
Vast Broadband	3/1/2019 03/01/2019	Services: 02/24/19 - 03/ Invoice	Paid	7425-001 7421-051 7425-051 7425-051 7425-001	Internet Telephone Internet Internet Internet	\$49.98 \$1.23 \$49.97 \$3.50 \$3.50	994-00-21-00 781-00-00-00 781-00-00-00 781-00-00-00 994-00-21-00
Verizon Wireless	3/29/2019 03/29/2019	Services: 03/24/19 - 04/ Invoice	Paid	7425-001 7421-051 7425-051 7425-051 7425-001	Internet Telephone Internet Internet Internet	\$49.98 \$2.03 \$49.97 \$3.50 \$3.50	994-00-21-00 781-00-00-00 781-00-00-00 781-00-00-00 994-00-21-00
Verizon Wireless	3/15/2019 9825330729	Tablets: 02/02/19 - 03/0 Invoice	Paid	7422-001	Cellphone	\$80.40	994-00-21-00
Wheel-Herald	3/22/2019 03/22/2019	MCECC: Adv/Sunday F Invoice	Paid	7513-780	Adv/Mktg	\$79.00	671-05-00-00
Winthrop EDA	3/1/2019 03/01/2019	Regist: Broadband Coali Invoice	Paid	7121-001	Committee Exp	\$25.00	811-00-00-19
	3/1/2019 03/01/2019	Regist: Broadband Coali Invoice	Paid	7121-001	Committee Exp	\$25.00	811-00-00-19
	3/1/2019 03/01/2019	Regist: Broadband Coali Invoice	Paid	6115-001	Registration	\$25.00	811-00-00-19

# Southwest Regional Development Commission Invoice Expense Allocation Report

March, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	Project ID
XCEL Energy	3/15/2019 629326695	Electricity: 02/04/19 - 03 Invoice	Paid	7341-051 7341-001	Electricity Electricity	\$303.22 \$210.71	781-00-00-00 994-00-22-00
		Electricity: 01/05/19 - 02 Invoice	Paid	7341-051 7341-001	Electricity Electricity	\$334.51 \$232.45	781-00-00-00 994-00-22-00
	3/15/2019 629326695	Electricity: 02/04/19 - 03 Invoice	Paid	7341-051 7341-001	Electricity Electricity	\$5.02 \$3.48	781-00-00-00 994-00-22-00



## DEVELOPMENT REPORT

April 2019

### A. CEDS REPORT

### B. ECONOMIC DEVELOPMENT

### C. COMMUNITY AND PHYSICAL DEVELOPMENT

- Local Assistance / Land Use, Planning and Zoning
- Waste Management / Energy / Natural Resources

### A. COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

A complete revision of the CEDS is submitted every 5 years. An annual CEDS update is required annually.

The 2017 revision of DevelopMN is now available online. It can be found at <http://www.mnado.org/wp-content/uploads/2018/12/DevelopMN-2017-for-Appendix-w-revisions.pdf>. The 2018 revision is being worked on now along with a dashboard to showcase progress and accomplishments.

Our annual CEDS report is due to EDA by month end.

### B. ECONOMIC DEVELOPMENT

*EDA Grant*— The SRDC planning grant was submitted 1/11/19. This grant, if approved, will begin 7/1/19. The amount requested was \$70,000/year for 3 years for a total of \$210,000.

Staff has worked with a number of communities considering an EDA grant submission for EDA's Public Works, Economic Adjustment Assistance program, and/or Regional Innovation Strategies grant. The SRDC is also considering an EDA technical assistance grant regarding rural fire departments.

*MADO Economic Development Planners*— Watch for more details on our DevelopMN dashboard. Staff will be finding out more on April 11 in Mankato. Other topics of discussion include equity inclusion and business retention and expansion, along with a tour to fun.com.

*Southwest ED Pros*— ED Pros is a group of economic development professionals that meet occasionally to learn more about new programs, share best practices, etc. If you have a topic and/or speaker in mind for a future meeting, please contact staff. The 18 county ED Pros met on 2/28 in regards to Opportunity Zones. Watch for future Opportunity Zone trainings regarding programs specifics, which will benefit attorneys, bankers, accountants, Economic Development staff, etc. in particular.

The 3rd Redwood County HR group will meet on April 17 from 5:30-8:30 p.m. at Duffys in Redwood Falls in an effort to have cross conversations about all things HR related. Please note you do not have to serve in a formal "Human Resources" position to attend. This is open to anyone interested in

discussing local workforce issues, networking with area leaders or have interest in discussing ideas or solutions to challenges unique to our employment environment.

*Local Economic Development*— Staff is available to assist with local job fairs, technical assistance, data research, etc. The 2019 career expo in Marshall at SMSU will be held September 24 and in Worthington at Minnesota West on September 25. SRDC staff assists with the game show.

*Business Assistance*— Staff continues to assist inquiries made regarding business start-ups, retentions, and expansions and financing. Staff assists with 3 additional revolving loan fund programs within the region.

*LYFT Career Pathways*— An event took place on March 28 from 10 a.m. to 1:30 p.m. in Balaton at TruShrimp to explore opportunities and encourage partnerships between schools and industry by showcasing local success stories. There are grants up to \$50,000 available to jump-start career and technical education projects.

*Diversity Assistance in the Region*— Staff is an active member of the Diversity Coalition which meets in Marshall. The SRDC will be listed as a sponsor for a Culture Conference taking place in Marshall on May 11 from 1—6:30 p.m. at the Marshall Middle School. There are limited registrations available. The conference will highlight 4 cultures from the Marshall community and surrounding areas. Topics addressed will be history, language, and celebrations. You can call 507-537-6767 to register.

*Regional Marketing*— Staff continues to support regional recruitment efforts being conducted by Explore SW MN and the 60/90 group. The 60/90 group created a Facebook page ([www.facebook.com/LIVE6090/](http://www.facebook.com/LIVE6090/)) to promote that area. The next meeting of the Friends in the Field will be April 10 and will focus on “Being Young, Being Rural.”

*Labor Market Data*— Tools can be found at <https://mn.gov/deed/data/data-tools/>.

## **C. COMMUNITY AND PHYSICAL DEVELOPMENT**

### *Local Assistance / Land Use, Planning and Zoning*

#### *All-Hazard Mitigation Plans*

- All remaining plans are in the Draft Plan Finalization phase: Cottonwood, Murray, Lincoln, Pipestone, Redwood.
- The Emergency Management Directors are in the process of reviewing the draft plans. Once the plans are finalized, they will go into public hearing phase for 30 days, after which they will be accepted by HSEM & FEMA and then must be adopted by resolution by each participating jurisdiction. All plans must be complete and approved by August 8, 2019 (end of contract).

#### *Planning and Zoning:*

- Lincoln County Comprehensive Plan— has been approved. Land Use code update work has begun as of February 2019.
- Murray County Ordinance update— Staff continues to work with Murray County staff and the Planning Commission on the update of the Zoning Ordinances. A May conclusion is the new time frame.

## Waste Management / Energy / Natural Resources

### *Waste Management*

- The Solid Waste Commission met on March 25th and is scheduled to meet on June 3rd. the March meeting included a presentation by the SWA's on the status of accomplishments of the 10 year Regional Solid Waste Management Plan, and a presentation by Amanda Cotton and Sean O'Connor of MPCA on Solar Panel recycling.

### *Energy*

*RMEB*— met on March 25th and had presentations on on ADLS (Aircraft Detection Lighting Systems) and Rural Climate Change Dialog. The next meeting is scheduled for June 3, 2019.

*SW CERT*— SW CERT sponsored a utility to utility forum in Windom on March 26, 2019 regarding EV charging stations. This forum gave utilities the opportunity to discuss what their plans for charging stations were, if they had an ev vehicle, and to share their plans.

SW CERT continues to help people and businesses to connect to resources for energy efficiency and renewable energy.

## **Revolving Loan Fund (RLF) Report- April 2019**

### **A. FUNDS AVAILABLE**

Funds are currently available in the approximate amount of \$234,000.

### **B. RECENT ACTIVITY**

**RLF Committee**— The committee meets as needed. The committee last met on 2/27/19.

**Servicing Issues**— On-going loan servicing issues continue to be addressed, as well as site visits. These include recent issues such as business succession planning. Staff is working on one possible loan modification and another possible succession planning buy-out of a current loan.

**New Applicants**— Staff has made contact with several individuals that are in beginning stages of putting an application together for consideration. Interest rates are as low as 4%. The SRDC RLF Application (fillable) and Requirements Checklist is updated online and can be found at <http://www.swrdc.org/economic-development/revolving-loan-funds/>.

**EDA RLF Webinar**— The latest EDA RLF Webinar was entitled “Utilizing the Toolbox Approach” and was held on March 5th. The toolbox approach brings together the best financing concepts and techniques to provide a comprehensive response to capital and resource needs. Our mentees are from South Central Oregon EDD (Oregon) and South Central Ozark Council of Governments (Missouri).

If you have questions about the RLF report, please contact Robin Weis, Economic Development Director, at 507-836-1638 or via e-mail at [robin@swrdc.org](mailto:robin@swrdc.org).

## **Property Assessed Clean Energy (PACE)**

### **Revolving Loan Fund Report- April 2019**

#### **A. FUNDS AVAILABLE**

Funds are currently available in the approximate amount of \$82,395 (ARRA Funds Only). 26 loans have been approved thus far totaling \$957,212.06. The latest loan was to a Lyon County business in the amount of \$25,320.

#### **B. PACE COMMITTEE**

The committee meets as needed or in conjunction with the RMEB. The committee last met on January 28th.

Weis will submit the ARRA 5 year extension by June 30, 2019.

#### **C. GENERAL INFORMATION**

PACE is available to businesses, including agri-business, as well as non-profits, including churches. If you have groups in your area that would benefit from hearing about PACE, please contact Robin. Outreach requests in 2019 will be referred to the PACE committee or RMEB members unless time and mileage reimbursement is available.

Energy audit assistance is no longer available via our Energy Audit Assistance Program. This programs was available for 3 years. A final report will be compiled for USDA. CERTS did a final push in Lake Crystal in March of which we received one application from. Staff does however still assist with getting folks connected to an energy auditor and/or a free energy assessment.

If you have questions about PACE, or about energy audits, please contact Robin Weis, Economic Development Director, at 507-836-1638 or via e-mail at [robin@swrdc.org](mailto:robin@swrdc.org).

## Transportation Report – April 2019

**SRDC Transportation Committee:** March 27, 1:00-3:00 PM (SRDC Office). Agenda items included: review of the MnDOT Work Program, Corridor Updates, and public review of the ATP 7 and 8 ATIPs.

### **Area Transportation Partnerships:**

ATP 7 — Scheduled to meet June 14.

ATP 8 — Scheduled to meet April 12.

**Programming Update Workgroup:** No report.

**District 7 and 8 CHIP outreach:** No report.

**Transportation Planners Meeting:** May 22 in Hutchinson.

**Greater Minnesota Regional Transportation Organizational Planning Grant:** UCAP staff submitted the application for planning funding on February 15, 2019. If approved, the project will run a full twelve months for the planning grant and will have until October 2020 to submit an implementation grant request.

**District 7 Manufacturers Study:** 74 interviews with manufacturers finished. Final report will be available in late summer 2019.

**District 8 Freight Plan:** In 2019, the District will begin the process to develop a new freight plan.

**Active Living Plans:** *Statewide Health Improvement Partnership (SHIP) Community Leadership Team (CLT):* Staff continues to work and connect with SHIP in both Des Moines Valley Health & Human Services' SHIP region (Cottonwood, Jackson, Nobles) and the Southwest Health and Human Services SHIP Region (Lincoln, Lyon, Murray, Pipestone, Redwood, Rock). MDH has stated that SHIP is to work with their Active Living and SRTS Plan communities on a quarterly basis for the next 10 years or so.

*DVHHS SHIP (Cottonwood, Jackson, Nobles) Update:*

- Staff continues to participate in CLT meetings & explore options for collaboration.
- Mountain Lake & Jackson have purchased and will be installing their bike rental systems. Aim is to increase walking and biking and also use as a tourism piece.

*SWHHS SHIP (Lincoln, Lyon, Murray, Pipestone, Redwood, Rock) Update:*

- Staff continues to participate in the two CLTs in both Marshall and Luverne.
- SRTS & Active Living Facilitation: New contract has begun to work with SRTS and Active Living communities on implementation. Recent/Upcoming Meetings: Tracy (3/27), Redwood Falls (April 8).

**TZD/Safe Roads:** Cottonwood/Jackson Coalition next meeting: April 17, 2019 (staff has phased out of participation).

- South Central TZD Workshop: April 18 in Mankato
- Southwest TZD Workshop: April 23 in Granite Falls

**Greater Minnesota Regional Parks and Trails Commission:** Staff is conducting outreach to potential designee applicants. Contract with GMRPTC was renewed for 2019, and three DPC meetings will be held and a district-wide mapping effort is being undertaken. The first DPC meeting of the year was held 2/22/2019. A district workshop and DPC meeting will be held April 30 in Mankato followed by the DPC 5 meeting.

To create an application for designation, develop a qualified Unit Master Plan, or (if designated) apply for funding, visit: <http://www.gmrptcommission.org/applications.html>.

**Safe Routes to School:** Luverne plan is being drafted and a third meeting will be held to review the plan and assign responsibilities for the goals.

SRDC is applying to be a regional SRTS coordinator for multiple school sites. This is to work with our schools to implement their SRTS plans. This grant is through MnDOT and open to schools, public health, RDCs, and other applicants.

**Other Active Transportation Events:**

- Worthington Walk! Bike! Fun! Ambassador Training: April 3, 2019
- Pipestone Bikeable Community Workshop: May 23, 2019
- Redwood Falls Bikeable Community Workshop: June 26, 2019

**Transportation Industry Careers Event:**

- May 1, 2019 at the MERIT Center in Marshall.
- Targeted to high school students & adult job seekers.
- They aim to highlight various transportation careers. Not only drivers, but careers like engineers, dispatch, construction, etc. They'll have hands-on demonstrations available.