

FULL COMMISSION Meeting

Thursday, November 16, 2023

3:30 p.m.

Pizza Ranch Slayton, MN



Southwest Regional Development Commission—Full Commission

* Board of Directors

Commissioner	Representing
Rick Anderson	Lyon County Commissioners*
Carrie Bendix	Southwest Minnesota Private Industry Council
JoEllen Benson	Rock County Townships
Leah Bittner	Redwood County Municipalities
Kristie Blankenship	Southwest Minnesota Housing Partnership
Bob Byrnes	City of Marshall & RLF Committee Chair*
Miron Carney	Murray County Municipalities, Immediate Past Chair, Legislative Committee Chair*
Elliot Christensen	Lower Sioux Community
(Tabia Goodthunder)	(Alternate: Lower Sioux Community)
Pam Cooreman	Lyon County Municipalities
Bill Crowley	Murray County Townships
Dan Delaney	Pipestone County Municipalities
Keith Elbers	Rock County Municipalities, SRDC Secretary*
Lori Grant	Lyon County Townships
Donna Gravley	Cottonwood County Commissioners*
Mark Haberman	Jackson County Municipalities
Eric Hartman	Region 8 School Boards*
Chris Hollingsworth	Pipestone County Commissioners*
Dennis Klingbile	Lincoln County Municipalities*
Tiffany Knott	Redwood County Townships
Ronald Kottke	Cottonwood County Townships
Paul Langseth	Nobles County Townships, SRDC Chair*
Steve Kellen	Nobles County Municipalities
Scott Mcclure	Jackson County Commissioners
Jeff Moen	Lincoln County Townships
See Moua-Leske	Cultural Diversity
Bob Paplow	Nobles County Commissioners
Richard Peterson	Jackson County Townships, SRDC Treasurer*
Jenny Quade	Cottonwood County Municipalities
Stephen Schnieder	Region 8 School Boards
Wally Slinger	Pipestone County Townships
Sherri Thompson	Rock County Commissioners
Mic VanDeVere	Lincoln County Commissioners, Transportation Committee Chair
Bob Van Hee	Redwood County Commissioners*
Rick VonHoldt	City of Worthington*
Dennis Welgraven	Murray County Commissioners, SRDC Vice-Chair*
Justine Wettschreck	Economic Development
Beth Wilms	Health and Human Services

SRDC Fu	II Commission Membership
One (1)	County member from each of the nine counties.
One (1)	Township member from each of the nine counties.
One (1)	Mayor/Council member from each municipality over
	10,000 in population.
One (1)	Mayor/council member for each of the nine counties
	representing cities under 10,000.
Two (2)	School Board members.
One (1)	Lower Sioux Indian Community member.
Five (5)	Public Interest Groups

SRDC Board of Director Membership
SRDC Chairman & a regional commissioner from each county elected by the regional commissioners from each county and:

- Elected commissioner from each city over 10,000 in One (1) population.
- One (1) Elected commissioner from any county with a population of more than 20,000 but without a city over 10,000 in population nominated by the regional commissioners of that county.
- One (1) School board member selected by the Commission as a



Thursday, November 16, 2023 3:30pm

Pizza Ranch Meeting Room 2306 Broadway Ave, Slayton, MN

AGENDA

<u> Time</u>		<u>Page</u>
3:30	Call to Order & Pledge of Allegiance	
3:31	Introductions	
3:35	Additions to and Approval of Agenda Action Needed: Approve Agenda	
3:37	Consent Agenda Items	5-12 13-15 16-20 21-38
3:50	Finance Reports—Treasurer Peterson & Finance Director Nelson • Treasurer's Report, including bank accounts & investments Action Needed: Approval of Treasurer's Report • Administrative Report through September 2023 Action Needed: Approval of Administrative Report	handout 41
3:55	Project Reviews— Community Development Director Walker • Lake Wilson Solar Energy Center Action Needed: Accept Project Review	42
4:00	Committee Membership— Chairman Langseth and Committee Chairs	
4:15	Guest Speaker – See Moua-Leske	
4:30	Economic Development Report—Deputy Director Weis	43-44
4:35	Revolving Loan Funds Report— Committee Chair Byrnes & Deputy Director Weis	45-46
4:45	Community Development Report— Development Planners Walker, Murphy, Bucklin	47-48
4:50	Transportation Report—Committee Chair VanDeVere & Development Planners Bucklin and Webb	49-50
4:55	Communications Report— Communications Specialist Crowley	51
5:00	Executive Director's Report—Executive Director Trusty	52
5:15	Chairman's Report—Chairman Langseth	

5:25	Reports from SRDC Commissioners Representing Local Units of	
	Government & Public Interest Groups	
	Scott McClure, Jackson County Commissioners	
	Steve Kellen, Nobles County Municipalities	
	Carrie Bendix, Private Industry Council	
	Unfinished Business	
	New Business	
	Other Issues	
	Announcements	
	SRDC Office is closed November 23-24 in observation of Thanksgiving Holiday	
	SRDC Board of Directors Meeting: Thursday, December 14 at	
	3:30 pm at the SRDC Office	
	Closed Christmas, December 25 th	
	Closed New Years, January 1 st , 2024	
	SRDC Full Commission Meeting: Thursday, January 11 th , 2024	
	TBD, Slayton	
	2024 Meeting Schedule	55
5:30	Adjourn	



SRDC FULL COMMISSION MEETING

MEETING MINUTES

MULTI PURPOSE CENTER, LAKEFIELD

SEPTEMBER 14, 2023

MEMBERS PRESENT: Chairman Paul Langseth, Commissioners JoEllen Benson, Leah Bittner, Bob

Byrnes, Miron Carney, Bill Crowley, Dan Delaney, Keith Elbers, Lori Grant, Donna Gravley, Mark Haberman, Eric Hartman, Chris Hollingsworth, Steve Kellen, Dennis Klingbile, Tiffany Lesmeister-Knott, Ron Kottke, Jeff Moen, See Moua-Leske, Scott McClure, Richard Peterson, Jenny Quade, Steve Schnieder, Sherri Thompson, Mic VanDeVere, Rick VonHoldt, and Dennis

Welgraven

MEMBERS ABSENT: Commissioners Rick Anderson (excused), Carrie Bendix (excused), Kristie

Blankenship (excused), Pam Cooreman, Elliot Christensen, Bob Paplow (excused), Wally Slinger, Bob Van Hee (excused), Justine Wettschreck

(excused) and Beth Wilms (excused)

STAFF PRESENT: Executive Director Jay Trusty, Nadya Bucklin, Betty Clouser, Sheila Crowley,

Kim Murphy, Melissa Nelson, Kathy Schreiber, and Jason Walker

CALL TO ORDER

Chairman Paul Langseth called the meeting to order at 3:30 p.m., followed by the Pledge of Allegiance and introductions.

AGENDA ADDITIONS/APPROVAL

M/S/P Motion made by Commissioner Carney and seconded by Commissioner Peterson to approve the agenda as provided. Upon vote taken: Ayes-24, Nays-0. Motion Carried.

COMMISSIONER APPOINTMENTS

Chairman Langseth announced the following appointments to the Commission: Appointment of Ron Kottke, representing Cottonwood County Townships, Scott McClure, representing Jackson County Commissioners, and Leah Bittner, representing Redwood County Municipalities.

M/S/P Motion made by Commissioner VanDeVere and seconded by Commissioner Welgraven to approve the appointments as presented. Upon vote taken: Ayes-24, Nays-0. Motion Carried.

CONSENT AGENDA

M/S/P Motion made by Commissioner Hartman and seconded by Commissioner Klingbile to approve the July 13, 2023 Full Commission Meeting Minutes, June 2023 and July 2023 Receipts and Expenditure reports, 2024 Southwest Minnesota Housing Partnership contract, Southwest Health and Human Services Contract Addendum, and the Region 5

Development Commission-North Central Regional Food Business Center Contract. Upon vote taken: Ayes-27, Nays-0. Motion Carried.

FINANCE REPORT

Treasurer Peterson referred Commissioners to the July 2023 and August 2023 Treasurer's Report, showing bank accounts and fund designations. There were no questions.

M/S/P Motion made by Commissioner Gravley and seconded by Commissioner Schnieder to approve the July and August 2023 Treasurer's Report as presented. Upon vote taken: Ayes-27, Nays-0. Motion Carried.

Finance Director Nelson went over the Administrative Report through the end of June 2023 pointing out the Commission finished FY23 \$13,947 in the black. Nelson then went over the Administrative Report for July 2023 and pointed out some line items. There were no questions.

M/S/P Motion made by Commissioner Schnieder and seconded by Commissioner Klingbile to approve the June and July 2023 Administrative Reports. Upon vote taken: Ayes-27, Nays-0. Motion Carried.

PROJECT REVIEWS

Development Planner Kim Murphy reported on USDA Rural Development project reviews for the City of Alpha's Infrastructure Improvement project; the City Edgerton's Street Improvement project; the City of Okabena's Infrastructure Improvement project and the City of Russell's Street Improvement project.

M/S/P Motion made by Commissioner Grant and seconded by Commissioner Hartman to approve the Project Reviews for the Cities of Alpha, Edgerton, Okabena and Russell. Upon vote taken: Ayes-27, Nays-0. Motion Carried.

COMMITTEE AND STAFF REPORTS

A. Budget & Personnel Committee Report

Executive Director Trusty reviewed the recent new hires: Betty Clouser as Administrative Assistant, Sheila Crowley as the Communications Specialist, Nadya Bucklin as the Development Planner and Chris Webb as the Development/Transportation Planner. The Committee recommended approval of 4 new hires.

M/S/P Motion made by Commissioner Carney and seconded by Commissioner Peterson to approve the hiring of Betty Clouser, Sheila Crowley, Nadya Bucklin and Chris Webb. Upon vote taken: Ayes-27, Nays-0. Motion Carried.

It was recommended to move Development Planner Murphy from probationary status to permanent status with appropriate salary increase.

M/S/P Motion made by Commissioner Welgraven and seconded by Commissioner Haberman to approve moving Development Planner Murphy to permanent status with appropriate salary increase. Upon vote taken: Ayes-27, Nays-0. Motion Carried.

It was recommended to move Finance Director Nelson from probationary status to permanent status with appropriate salary increase.

M/S/P Motion made by Commissioner Gravley and seconded by Commissioner VanDeVere to approve moving Finance Director Nelson to permanent status with appropriate salary increase. Upon vote taken: Ayes-27, Nays-0. Motion Carried.

B. Audit Committee Report

Finance Director Nelson reported that she is working with the new auditors on the FY22 audit. Auditors have been onsite several times. The auditors are hoping to have the FY22 audit done by the end of October.

C. Deep Dive

Executive Director Trusty provided a power point presentation on the SRDC's Strategic Plan. The SRDC Board of Directors meets every other year to update the Strategic Plan. Board members will meet in October 2023.

D. Economic Development Report

Executive Director Trusty referred commissioners to their packets, highlighting Deputy Director Weis and Development Planner Murphy will be involved with the Career Expo. The Career Expo for students in grades 10 and 11 will be held in Worthington at Minnesota West on September 26 and in Marshall at SMSU on September 27. Staff will be involved with the "Career is Right" part of the Expo.

Commissioner Elbers gave an update on the City of Hills Childcare Pod project. It has been a slow process. The City worked with Senator Weber and Representative Schomacker on some state regulations that held up the project. They are now 3 months behind schedule and waiting for contractors to have time for the project.

Digital Equity for America. To receive federal funding via the Digital Equity Act that was approved in November 2021, the MN Office of Broadband Development (OBD) must prepare a statewide digital opportunity plan. DEED held two in-person listening sessions in the region. The comment period on the draft plan runs through September 29.

Staff participated in the Southwest Minnesota Workforce Development Forum in Worthington on September 7. The purpose of the forum was to develop workforce development strategies and priorities for southwest Minnesota. DEED presented on the current state of our workforce.

Deputy Director Weis was asked to participate on a panel during a session entitled Financing and Technical Assistance Resources for Entrepreneurs at the Entrepreneurial Conference on September 14.

E. Revolving Loan Fund Report

RLF Committee Chair Bob Byrnes updated Commissioners on the loan fund balances. The traditional RLF loan fund has approximately \$303,960 available and the CRLF loan fund as approximately \$139,190 available to lend out. Interest rates are set at 75% of Prime.

Staff has been working with the three Contracted RLF's as needed.

PACE

Executive Director Trusty reviewed the PACE funds available. SEP funds in the amount of approximately \$161,140 and ARRA funds in the amount of approximately \$119,800 are available for lending. One loan closed recently for a Murray County business.

Staff have been involved in discussions with the Department of Commerce as they work on expanding the reach of commercial PACE programs in Minnesota. The Department of Commerce submitted a federal grant application that includes \$300,000 to expand the financing capacity of the RMEB's PACE program.

F. Physical Development Report

Community Development Director Walker updated commissioners on the Rural Minnesota Energy Board. The board last met on July 24 and approved the 2024 budget. Guest speaker was Adam Sokolski from EDF Renewables. He spoke on curtailment increasing in Minnesota. Rich Davis from the Department of Commerce talked about site permitting, route permitting and permit compliance. Leah Wilkes from the Department of Commerce also spoke about the commercial PACE program and how Commerce plans to address the shortage of energy auditors.

The next meeting will be September 25. The RMEB in partnership with CERTs will be inviting a larger audience from across the state to listen to Mike Reese, the Renewable Energy Director at the University of Minnesota West Central Research and Outreach Center in Morris. The presentation will be on Green Hydrogen/Ammonia and the opportunities available for economic development in Minnesota.

Staff assisted the Clean Energy Resource Teams (CERTs) with writing an Energizing Rural Communities Prize for \$100,000 from the Department of Energy that was submitted in May. In July, they received notice that they were awarded the prize. Staff will continue to work with the White Earth Tribal Community College and Headwaters Regional Development Commission to implement an asset and needs assessment for clean energy workforce development in tribal communities across Minnesota.

Seed Grant applications are due October 10, 2023. Staff have been working on outreach.

World Mart was successful in securing a Deeping Impact Grant for their food truck. This grant will help them complete the battery and solar installations. Nathalie will have educational events and resources to do clean energy outreach and assist other food truck vendors with transitioning to cleaner more efficient business practices. SRDC will receive \$1,500 for helping coordinate this project.

Solar for Schools had some changes to legislation that includes \$29 million available with a 30% direct payment from the federal government, the elimination of Xcel territory so all is now underneath Commerce. It is open to tribal and cooperative schools. There is still a 40kW cap in place unless the utility decides the array can be larger. There will be a stakeholder meeting in the fall of 2023.

The MN Department of Commerce is applying for \$200 million to provide financial assistance for community solar and residential solar projects that target low to moderate income households.

CERTs is in the process of hiring five full-time regional coordinators and have hired several new Climate Corps and AmeriCorp members. CERTs also received \$100,000 for storytelling and communications work mostly focused on the Inflation Reduction Act with the opportunity for a second-year renewal based on performance.

Executive Director Trusty and Development Planner Murphy have been working with the Solid Waste Administrators on collecting and compiling land use and cover statistics for the region for the Southwest Regional Solid Waste Plan.

The Solid Waste Administrators drafted a letter to MPCA in July looking for answers to a lot of questions. Landfill space in the Solid Waste Commission area is becoming very limited with about 5 years of capacity left.

G. Community Development Report

Friends of the Casey Jones State Trail were successful in being included in the bonding bill for \$1.32 million for the development of more of the Casey Jones State Trail. The Friends are hoping to hold their annual meeting this fall.

The SRDC has partnered with Region 5 RDC to provide technical assistance for the North Central Regional Food Business Center with funding from the USDA Regional Food Business Center. Staff attended the kick-off meeting in St. Paul in August. SRDC is in the public engagement phase and will be setting up sessions to introduce the Regional Food Bank Center, make connections, and seek ideas and suggestions. The goal is to identify value chain gaps. What do we have in place and what areas can we build on. Staff are working on press releases and social media campaigns to introduce the grant and raise awareness. An action plan will be completed and posted for public comment in November. The action plan is due by the end of December 2023.

H. Transportation Report

The SRDC's Transportation Advisory Committee's annual meeting was held July 21, 2023. Tony Pfau reviewed the District 8 draft Area Transportation Improvement Plan, Capital Improvements Plan and updates on the FY2024 construction projects. Angela Piltaver provided the same update for District 7. Robert Clarkson also provided updates on other programs.

Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT), a program from the Infrastructure Investment and Jobs Act (IIJA) is aimed at increasing the resiliency of the local federal aid road system from natural disaster and weather events. District 8 had \$1 million in funds for projects to be completed in FY25 and had two applications. Redwood County applied from our region. District 7 had \$700,000 available for both FY24 and FY25. They also received two applications. The City of Worthington applied from our region.

The next round of solicitations for a Safe Routes to School (SRTS) Planning grant is spring 2024. Both Lamberton and Windom have expressed interest in applying. SRTS booster grant applications were submitted on May 17, 2023. Both Lynd and Red Rock Central were funded and they can start work on their respective projects. Staff is organizing a walk audit for Lamberton/Red Rock Central on September 20, 2023.

I. Executive Director's Report

Trusty spent a lot of time in late July and early August with the hiring process. He is confident that we now have a good team in place going forward to take advantage of the upcoming opportunities.

Visits to all nine county board of commissioners has been finished. Visits to some city councils will start this fall.

MADO Executive Directors met in Thief River Falls in September. They toured DigiKey, a distributor of electronic components. All RDC's will submit Letters of Intent (LOI) to the Department of Commerce for \$100,000 a year for 3 years to write grants for our constituents for free. After a meeting with the McKnight Foundation, the foundation wants proposals from the RDCs showing what their ask would be to have a full-time person to write grants with the Department of Commerce dollars and the federal IIJA dollars for at least three years. MADO will also be submitting an application to McKnight for funding a strategic plan for the statewide association as an entity.

Trusty attended the 50th Anniversary celebration at Region 5 and was able to talk with Susan Brehm, Director of the Chicago EDA office as well as numerous station officials and Colleen Landkamer, the USDA Rural Development Director for Minnesota.

The SRDC received a nice shout-out from the Southwest Initiative Foundation (SWIF) president Scott Marquardt when staff attended the SWIF's open house at Painted Prairie in Currie.

DEED held a Digital Equity meeting in Marshall that Trusty attended. DEED is required under new federal broadband legislation to develop a digital equity plan for the state and submit it for federal review by November 30th. Deputy Director Weis and SRDC Chairman Langseth attended the Worthington Digital Equity meeting.

The SRDC board retreat is being planned for the end of October.

J. Chairman's Report

Chairman Langseth mentioned that the Minnesota Association of Townships has been in turmoil. They were victims of a scammer for \$800,000. They are still working on getting those funds returned. Discussion followed from other township members and the leadership. Townships have been working on culverts, updating field access, and grading and gaveling of roads.

REPORTS FROM SRDC COMMISSIONERS REPRESENTING LOCAL UNITS OF GOVERNMENT & PUBLIC INTEREST GROUPS

A. Cottonwood County Commissioners

Commissioner Gravley updated the commission on what has been happening in Cottonwood County. They are working on a new public works building and an expansion of the liquor store. The courthouse needs a new roof and the basement ceiling is falling in. They held a public hearing on Cannabis. They had five properties in forfeiture and are trying to get the "junk yards" cleaned up. The County Road 13 project is completed. Work has started on the 2024 budget. HyLife is at a stand still along with the apartments. No state money has been received yet. Scooters coffee will be opening soon. The Windom hospital is looking into a possible expansion. Mountain Lake is growing. They have a motel coming to town and a new car and pet wash and laundromat.

B. Lyon County Townships

Commissioner Grant has been a township clerk for 28 years. There has been a lot of discussion about CO2 pipelines. This multi-million dollar project has had permits denied in North and South Dakota. Investors are still pushing for the project to be approved. The Minnesota Association of Townships has removed the District 3 director from the board of directors. District 3 covers Yellow Medicine, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood and Rock counties. To replace the director, an election can be held or someone can be appointed to fill the one year left on that term. Grant's township has five gravel pits and most are on one road so they work hard to maintain that road. Some younger people are on the board now and are asking a lot of questions to learn all they can about township government. Her township is working with the City of Russell to update the ventilation in the building where they meet. They are using \$5,900 in CARES Act money for this project. ARPA funds were used to inventory and install new signs and purchase a computer and printer. When zoning permits are issued the townships get notice from the Planning and Zoning office to keep up with what is happening in their township.

NEW BUSINESS

Discussion was held on moving the November Full Commission meeting from the 9^{th} to the 16^{th} due to several staff and commissioner having a conflict.

M/S/P

Motion made by Commissioner Carney and seconded by Commissioner Hartman to approve move the November Full Commission meeting from the 9th to the 16th. Upon vote taken: Ayes-27, Nays-0. Motion Carried.

ANNOUNCEMENTS

Chairman Paul Langseth referred Commissioners to the announcements included on the agenda.

SRDC Commissioner vacancies exist from a few Public Interest Groups.

ADJOURNMENT

Chairman Langseth adjourned the meeting at 5:15 p.m.

Meeting Minutes prepared by Kathy Schreiber, Administrative Specialist.

Reviewed by: Approved by:

Keith Elbers Paul Langseth SRDC Secretary SRDC Chairman



SRDC BOARD OF DIRECTORS MEETING

MEETING MINUTES

CENTER FOR REGIONAL DEVELOPMENT, SLAYTON

OCTOBER 12, 2023

MEMBERS PRESENT: Chairman Paul Langseth, Commissioners Rick Anderson, Bob Byrnes, Miron

Carney, Keith Elbers, Donna Gravley, Dennis Klingbile, Richard Peterson, Bob

Van Hee, and Dennis Welgraven

MEMBERS ABSENT: Commissioners Eric Hartman (excused), Chris Hollingsworth and Rick

VonHoldt (excused)

STAFF PRESENT: Executive Director Jay Trusty, Nadya Bucklin, Sheila Crowley, Kim Murphy,

Melissa Nelson, Kathy Schreiber, Jason Walker, Chris Webb and Robin Weis

CALL TO ORDER

Chairman Paul Langseth called the meeting to order at 3:30 p.m., followed by the Pledge of Allegiance and introductions.

AGENDA ADDITIONS/APPROVAL

M/S/P Motion made by Commissioner Anderson and seconded by Commissioner Carney to approve the agenda as presented. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

CONSENT AGENDA

M/S/P

Motion made by Commissioner Byrnes and seconded by Commissioner Elbers to approve the August Receipts and Expenditures report and the SW Health and Human Services Technical Services Contract. Upon vote taken: Ayes-8, Nays-0. Motion Carried. Commissioners Anderson and Welgraven abstained as they sit on the SWHHS board.

FINANCE REPORT

Treasurer Peterson referred Commissioners to the September 2023 Treasurer's Report, showing bank accounts and fund designations. There were no questions.

M/S/P

Motion made by Commissioner Van Hee and seconded by Commissioner Klingbile to approve the September 2023 Treasurer's Report as presented. Upon vote taken: Ayes-10, Nays-0. Motion Carried.

Finance Director Nelson went over the Administrative Report for August 2023 and pointed out some line items. There were no questions.

M/S/P Motion made by Commissioner Gravley and seconded by Commissioner Byrnes to

approve the August 2023 Administrative Report as presented. Upon vote taken: Ayes-10,

Nays-0. Motion Carried.

COMMITTEE AND STAFF REPORTS

A. Budget & Personnel Committee Report

Executive Director Trusty announced the resignation of Betty Clouser, Administrative Assistant. Her last day will be October 13, 2023.

B. Audit

Finance Director Nelson gave an update on the FY22 audit. FY21 closeout was not done in the financial software so she has been working on that so that the starting balances for FY22 are correct. This does not affect the FY21 audit. Closeout should be finished this week and work will resume on the FY22 audit.

C. Legislative Committee Report

SRDC Legislative Chair Carney reminded attendees that the deadline to apply for any of the \$103 million for road and bridge projects from the bonding bill is December 3, 2023. The Senate and the Representative Committee made several stops in the region on their bonding bill tour. SRDC's Legislative Committee will meet prior to the December 14 Board of Directors meeting.

D. Deep Dive

Development Planner Murphy gave a deep dive presentation on the USDA Regional Food Services Center contract with Region 5 Development Commission for Technical Assistance.

E. Executive Director's Report

Trusty reported he has been working with the City of Adrian. They have a number of projects they need to have happen, including a new transformer for their public utility, a new water treatment system to remove nitrates and some shade tree replacement. Trusty spoke with DNR to help with the tree replacement. Information was passed on about possible funding sources for the transformer replacement and Deputy Director Weis is assisting the city with an EDA Disaster application.

On October 26 and 27 the Board Retreat will be taking place at Arrowwood Resort in Okoboji.

Trusty was invited to attend an in-depth discussion with local experts on the climate opportunities contained within the federal Bipartisan Infrastructure Law and Inflation Reduction Act. With an eye toward the 2024 legislative session, what are the opportunities and challenges in the implementation of the federal funds? How do we ensure all Minnesotans benefit? Discussion was held on direct pay to cities/counties to get money because they do not pay taxes. Green Ammonia/Hydrogen has lots of opportunity to help the environment.

The Energy Foundation held a meeting on October 4 regarding how to use federal funding to get projects done.

Solid Waste folks and the Lyon County landfill folks are meeting in Marshall on October 16 to discuss the new regulations for construction and demolition waste. There will probably be discussion on waste to energy facilities.

Community Development Director Walker attended a meeting with the Great Plains Institute then attended a Fresh Energy conference with over 600 attendees. Energy costs to get wind and solar and the need for transmission lines was discussed. Regulatory problems and the fact that no one wants transmission stations/lines in their backyards was also a big topic.

The complete Executive Director's report can be found in the meeting packet.

F. Chairman's Report

Minnesota Association of Townships (MAT) is still struggling. District 3's director was removed from the board. The board can appoint someone or hold an election to fill the rest of the term. It was decided not to fill the position until after their annual meeting. SRDC Board retreat is coming up.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

OTHER ISSUES

Chris Webb, Transportation Planner introduced himself to the board.

ANNOUNCEMENTS

Chairman Paul Langseth referred Commissioners to the announcements included on the agenda.

SRDC Commissioner vacancies exist from a few Public Interest Groups.

ADJOURNMENT

Chairman Langseth adjourned the meeting at 4:30 p.m.

APPROVAL OF MEETING MINUTES

Meeting Minutes prepared by Kathy Schreiber, Administrative Specialist.

Reviewed by: Approved by:

Keith Elbers Paul Langseth SRDC Secretary SRDC Chairman

	SRDC CASH RECEIPTS SUMMARY			
ATE REC'D	RECEIVED FROM	CHECK#	AMOUNT	B
	C-RLF Loan Borrowers	ACH	20,993,48	J
	Falcon Loan Borrowers	ACH	1,510.92	J
	RLF Loan Borrowers	ACH	19,947.95	J
	First State Bank Southwest - Nena's Bar & Grill FDC princ only pmt FDC	70273	10,000.00	J
	ACE of SW Minnesota	55451	208.70	B
	Southwest Regional Development Comm - Explore SW July and Aug	60290	340.00	
09/11/23	City of Heron Lake	52510	15.00	
09/11/23	Fruitissimo LLC - RIF Sept Loan Payment	1321	867.31	B
	SWHP - August payment	34310	2,892.98	В
	Brandon Chestnut - office rent (Feb-July 2023)	175	700.00	В
	Lincoln County US Fish & Wildlife tax settlement	21635	52.57	В
	ACE of SW MN - August Charges	55470	293.05	В
	SW Housing Partnership - August Monthly Bill	34319	2,770.08	В
09/18/23	ASAP - EDA	ACH	33,575.19	J
	ASAP - EDA	ACH	3,294.69	J
09/25/23	WOT-copies	3727	56.86	K
09/28/23	Rock Co. Abstract - CRLF - Springbrooke Loan Closing	ACH	45,142.28	J
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	Minnwest Bank - PACE Electric - Savings Interest	Per Bank	46.25	<u> </u>
	Minnwest Bank - Falcon Dev - Savings Interest	Per Bank	29.62	<u>بــا</u>
	First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings Interest	Per Bank	11.66	
	Jackson Savings & Loan - Adm Savings Interest United Prairie - Jackson - Adm Savings Interest	Per Bank Per Bank	61.64	1
	Minnwest Bank - RMEB Savings interest	Per Bank	1.46 261.72	Ļ
09/30/23 09/30/23	Minnwest Bank - RLF Savings interest Minnwest Bank - RLF Savings interest	Per Bank	261.72 479.50	Ļ
	Minnwest Bank - Adm Savings interest	Per Bank		١.
	Minnwest Bank - Adri Savings Interest Minnwest Bank - PACE SEP - Savings Interest	Per Bank	844.52 147.38	
	Minnwest Bank - PACE SEP - Savings Interest Minnwest Bank - PACE ARRA - Savings Interest			ļ.,
	Minnwest Bank - PACE ARRA - Savings Interest Minnwest Bank - CRLF Savings	Per Bank	194.18	
		Per Bank	147.62	
	Currie State Bank - RLF Savings interest	Per Bank	1.06	
	Minnwest Bank - EDA Savings Minnest Bank - Explore SW MN	Per Bank	0.23	
09/30/23	MILLINES, DATIK - EXPIDITE SAN MIN	Per Bank	10.17	┝
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			446.55	\vdash
		1	144,898.07	1

2023 Check/Voucher Register - Board Check Register From 9/1/2023 Through 9/30/2023

Effective Date	9/25/2023	9/7/2023	9/20/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/21/2023
Check Amount	13.75	122.85	8,509.21	54.00	61.05	1,000.00	100.00	40.00	120.00	7.32	10.98	117.77	37.29	55,93	4,848.63	340,00	52.25	929.60	856.00	57.50	50.50	66.02	293.94	545.89	53.97	84.59	84.59	22,94	685.00	52.12	258.81	388.22	122.85
Transaction Description	Wex Aug 2023 Admin Fees	Aflac Inv 167834	BCBS October 2023	Culligan Water/Salt/Cooler Aug 2023	Culligan Water/Salt/Cooler Aug 2023	GMNP - 2024 Membership	GMS License/warranty/service/support	GMS License/warranty/service/support	Melissa Notary App	NW Gas 7/21/23 to 8/26/23	NW Gas 7/21/23 to 8/26/23	Meter reading 7/25/23 to 8/24/23	Schaap 9/1/23 to 9/30/23	Schaap 9/1/23 to 9/30/23	Lease - Sept 2023	Explore SW July & Aug 2023 Finance	Microsoft 365 addl prorated license, .79167 yrs	Adobe Acrobat Pro License for Teams 10 Months - 4	Board Retreat: Room Rental Fees (2 days)	AP Design - Badges (Walker, Clouser, Crowley, Bucklin, Webb)	Refund: CRLF Loan Agreement Balance - C&J Construction	Chandler Coop Aug 2023	Frontier Communications 9/4/23 to 10/3/23	Frontier Communications 9/4/23 to 10/3/23	One Office - Paper	Quill: Plotter ink	Quill: Plotter ink	Quill: Emp record master file folders	2 HP LCD monitors, 3 chargers, recycling fee for old tech	Verizon 8/2/23 to 9/1/23	Xcel 8/5/23 to 9/4/23	Xcel 8/5/23 to 9/4/23	Aflac 9/19/2023
Vendor Name		AFLAC		Culligan Water Conditioning	Culligan Water Conditioning	GMNP - Greater MN Partnership	Grants Management Systems	Grants Management Systems	MN Secretary of State - Notary	Northwest Gas	Northwest Gas	One Office Solution	Schaap Sanitation	Schaap Sanitation	Slayton EDA	SRDC	The Computer Man, Inc.	The Computer Man, Inc.	Arrowwood Resort & Conferen	Awards Plus, Inc.	Carter VanDyke	Chandler Co-Op	Frontier Communications	Frontier Communications	One Office Solution	Ouill Corporation	Ouill Corporation	Ouill Corporation	The Computer Man, Inc.	Verizon Wireless	XCEL Energy	XCEL Energy	AFLAC
Document	9/25/2023	9/7/2023	9/20/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/7/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/14/2023	9/21/2023
Check	005	60281	60281	60282	60282	60283	60284	60284	60285	60286	60286	60287	60288	60288	60289	60290	60291	60291	60292	60293	60294	60295	96709	60296	60297	60298	60298	60298	60299	60300	60301	60301	60302
Session ID	CD9132023	APS9072023	CD9062023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS9072023	APS90723	APS9142023	APS9142023	APS9142023	APS9142023	APS9142023	APS9142023	APS9142023	APS9142023	APS9142023	APS9142023	APS9142023	APS9142023	APS9142023	APS9212023

Date: 10/27/23 08:23:54 AM

2023 Check/Voucher Register - Board Check Register From 9/1/2023 Through 9/30/2023

APSS212023 G0304 9/12/2023 Christ of Multipurpose Rin for full commission mig 45.00 9/12/2023 APSS212023 G0304 9/12/2023 Dakota Edge Outdoors Q1 223 Cour Coutdoors; SW MN Hunting - origin 55.00 9/12/2023 APSS212023 G0304 9/12/2023 Dakota Edge Outdoors Q1 223 Cour Coutdoors; SW MN Hunting - origin 50.00 9/12/2023 APSS212023 G0306 9/12/2023 One Office solution One Office - page of 12/2023 9/12/2023	Session ID	Check	Document	Vendor Name	Transaction Description	Check Amount	Effective Date
60304 9/21/2023 Dakota Edge Outdoors Q1 2023 Our Outdoors; SW NN N Hunting - orig 26.00 60305 9/21/2023 One Office Solution Portek Kest 20.01/2023 206.31 60306 9/21/2023 One Office Solution One Office - paper 20.00 90.00 60306 9/21/2023 Abila Multiple Counts 10/26/22 to 11/25/23 206.00 90.00 60310 9/28/2023 Bluepeak Bluepeak 40/4/23 to 10/23/23 90.00 60310 9/28/2023 Cardinembber Services Nise business cand 8/17/23 to 9/15/23 1,012.00 60310 9/28/2023 Cardinembber Services Vise business cand 8/17/23 to 9/15/23 1,000 60311 9/28/2023 Fryberger, Buchanan, Smith & Vise business cand 8/17/23 to 9/15/23 1,000 60312 9/28/2023 Fryberger, Buchanan, Smith & Sept 2023 Janutral Services Vise business cand 8/17/23 to 9/15/23 1,000 60312 9/28/2023 Fryberger, Buchanan, Smith & Sept 2023 Janutral Services 1,000 1,000 60312 9/28/2023 Berly L. Couser Fryberger, W	59212023	60303	9/21/2023	City of Lakefield	Rent of Multipurpose Rm for full commission mtg 9/14	45.00	9/21/2023
60305 9/21/2022 Fleet Services Division Northly Lease Rent 8/1/23 to 8/31/23 206.31 60307 9/21/2023 Westen Print Group Westen Print Group Westen Print Group Floor Office Solution One Office Solution Print Group Print	59212023	60304	9/21/2023	Dakota Edge Outdoors	Q1 2023 Our Outdoors; SW MN Hunting - orig check lost	26.00	9/21/2023
60306 9/11/2023 One Office Solution One Office - paper 60306 9/11/2023 One Office Solution One Office - paper 60308 9/11/2023 Western Print Group Western Print Group Western Print Group Western Print Group Abile Multiple Clouds 10/28/123 to 11/25/123 500.00 60309 9/28/2023 Bluepeak Bluepeak 9/24/23 to 10/23/123 60.00 9/29/203 60310 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/23 1,000 60311 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/23 1,000 60312 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/23 1,000 60312 9/28/2023 Adminy Semuelson Fryberger, Buchana, Smith 8 Fryberger Abile Ang. Sept 2023 Janitoral Services 40.00 60312 9/28/2023 Marily Semuelson NCPERS Group Iffe Ins. NCPERS 10/1/2023 to 10/31/2023 40.00 60314 9/28/2023 Marily Semuelson RMEB July - Aug 2023 40.00 60315 9/28/2023 Betty L. Clouser Employee: OuserB; Pay Date: 9/1/2023	59212023	60305	9/21/2023	Fleet Services Division	Monthly Lease Rent 8/1/23 to 8/31/23	206.31	9/21/2023
603087 9/12/12023 Western Print Group Western Print Annual Reports - 250 900,00 60308 9/28/2023 Abila Multiple Clouds 10/28/123 760.54 60309 9/28/2023 Bluepeak PJ/24/23 to 10/23/23 50.00 60310 9/28/2023 Bluepeak Visa business and 81/17/23 to 9/15/23 50.00 60310 9/28/2023 Cardimenther Services Visa business cand 81/17/23 to 9/15/23 1,000 60311 9/28/2023 Cardimenther Services Visa business cand 81/17/23 to 9/15/23 1,000 60312 9/28/2023 Cardimenther Services Visa business cand 81/17/23 to 9/15/23 1,000 60312 9/28/2023 Marilyh Samuelson Sept 2023 Janitorial Services 3,200 60313 9/28/2023 Marilyh Samuelson Sept 2023 Janitorial Services 32.00 60314 9/28/2023 Marilyh Samuelson Sept 2023 Janitorial Services 32.00 60315 9/28/2023 Marilyh Samuelson Sept 2023 Janitorial Services 32.00 60316 9/28/2023 Marilyh Samuelson Sept 2023 Janitorial Servi	59212023	90209	9/21/2023	One Office Solution	One Office - paper	260,00	9/21/2023
60308 9/28/2023 Abbie Abbie Multiple Coucts 10/26/32 to 11/25/23 766.54 60309 9/28/2023 Bluepeak Bluepeak (9/48/2023) 59.99 60310 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/23 1.412.79 60310 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/23 1.000 60311 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/23 1.000 60311 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/23 1.000 60312 9/28/2023 Manfly Samuelson Sept 2023 almitval Services 47.000 60313 9/28/2023 Nichezia Samuelson Sept 2023 almitval Services 47.000 60314 9/28/2023 Nichezia Johnson Nichezia Johnson Nichezia Johnson Nichezia Johnson 60315 9/28/2023 SRDC PACE Outreach July - Aug 2023 4.000.00 60316 9/28/2023 Betty L. Clouser Employee: Clouser Fya Date: 9/1/2023 4.100.00 60316 9/28/2023 Bett	59212023	60307	9/21/2023	Western Print Group	Western Print Annual Reports - 250	900.00	9/21/2023
60309 9/28/2023 Bluepeak Bluepeak 9/42/31 10/23/23 59.99 60310 9/28/2023 Bluepeak Bluepeak 9/42/31 10/23/33 59.99 60310 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/23 10.00 60311 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/23 10.00 60312 9/28/2023 Ariberan, Smith & Visa business card 8/17/23 to 9/15/23 10.00 60312 9/28/2023 Hydroger, Buchana, Smith & Sept 2023 alluchal Services 40.00 60314 9/28/2023 Marilyn Samuelson Sept 2023 alluchal Services 472.00 60314 9/28/2023 NAPERS Group Life Ins. NICPERS 10/17/2023 to 10/31/2023 32.00 60314 9/28/2023 NAPERS Group Life Ins. NICPERS 10/17/2023 to 10/31/2023 473.00 60315 9/28/2023 SRDC RMED July - Aug 2023 9/12/2023 473.00 60316 9/28/2023 SRDC Employee: Couteach July - Aug 2023 43.00 90.00 60316	59282023	80209	9/28/2023	Abila	Abila Multiple Clouds 10/26/23 to 11/25/23	760.54	9/28/2023
60309 97/28/2023 Bluepeak Visa business card 8/17/37 of 9/18/73 60.00 60310 97/28/2023 Cardinempter Services Visa business card 8/17/23 to 9/18/73 1,412.79 60310 97/28/2023 Cardinempter Services Visa business card 8/17/23 to 9/18/73 1,000.00 60311 97/28/2023 Cardinempter Services Visa business card 8/17/23 to 9/18/73 4,000.00 60312 9/28/2023 Fryberger, Buchanan, Smith 8 Fryberger Aug - Sept 2023 (RMEB) 2,000.00 60312 9/28/2023 Fryberger, Buchanan, Smith 8 Fryberger Aug - Sept 2023 antioral services 472.00 60313 9/28/2023 Marilyn Samuelson Sept 2023 antioral Services 472.00 60314 9/28/2023 Nichole Johnson In Gordractor Explore SW 472.00 60315 9/28/2023 SRDC PACE Outreach July - Aug 2023 322.00 60316 9/28/2023 SRDC PACE Outreach July - Aug 2023 3238.00 60317 9/7/2023 Bettly L. Clouser Employee: Gousettj; Pay Date: 9/1/2023 1,182.23 90723 1 9/7/2023 <	59282023	60209	9/28/2023	Bluepeak	Bluepeak 9/24/23 to 10/23/23	59,99	9/28/2023
60310 97/28/2023 Cardmember Services Visa business card 811/723 to 9/15/723 1,412.79 60310 97/28/2023 Cardmember Services Visa business card 817/723 to 9/15/723 10.00 60311 97/28/2023 Cardmember Services Visa business card 817/723 to 9/15/723 40.00 60312 97/28/2023 Fryberger, Buchanan, Smith & Fryberger Aug - Sept 2023 lantorial Services 472.00 60313 97/28/2023 Marily Samuelson Sept 2023 lantorial Services 472.00 60314 9/28/2023 Marily Samuelson NCPERS Group Life Ins. NCPERS 10/17023 328.00 60314 9/28/2023 Nichole Johnson Ind Contractor Explore SW 4405.25 328.00 60316 9/28/2023 SRDC PACE Outreach July - Aug 2023 4405.25 60316 9/78/2023 Betty L. Clouser Employee: Glouserlis Pay Date: 9/7/2023 1,182.23 90723 1 9/7/2023 Betty L. Clouser Employee: Glouserlis Pay Date: 9/7/2023 1,182.23 90723 2 9/7/2023 Melissa Nelson Employee: Meles: 9/7/2023 1,182.23 <td< td=""><td>S9282023</td><td>60309</td><td>9/28/2023</td><td>Bluepeak</td><td>Bluepeak 9/24/23 to 10/23/23</td><td>90.09</td><td>9/28/2023</td></td<>	S9282023	60309	9/28/2023	Bluepeak	Bluepeak 9/24/23 to 10/23/23	90.09	9/28/2023
60310 9/28/2023 Cardmember Services Visa business card 8/17/23 to 9/15/73 10.00 60310 9/28/2023 Fryderger, Buchana, Smith 8 Visa business card 8/17/23 to 9/15/73 10.00 60312 9/28/2023 Fryderger, Buchana, Smith 8 Fryderger Aug. Scapt 2023 Janitorial Services 2,000.00 60312 9/28/2023 Marilyn Samuelson Sept 2023 Janitorial Services 322.00 60313 9/28/2023 Nachole Johnson Nachole Johnson Nachole Johnson Nachole Johnson Apr. 2023 60314 9/28/2023 SRDC Nachole Johnson Apr. 2023 32.00 60316 9/28/2023 SRDC PACE Outreach July - Aug 2023 406.25 406.25 60316 9/78/2023 SRDC PACE Outreach July - Aug 2023 2000.00 428.00 60317 9/7/2023 Betty L. Clouser Employee: GouserB; Pay Date: 9/7/2023 406.25 90723 1 9/7/2023 Betty L. Clouser Employee: Walen; 9/7/202	S9282023	60310	9/28/2023	Cardmember Services	Visa business card 8/17/23 to 9/15/23	1,412.79	9/28/2023
60310 9/28/2023 Cardrnember Services Visa business card 8/17/23 to 9/15/23 40.00 60311 9/28/2023 Pryberger, Buchanan, Smith & Pryberger Aug. Sept 2023 (RMEB) 2000.00 60312 9/28/2023 Martin Samuelson Sept 2023 Janitorial Services 328.00 60313 9/28/2023 Martin Samuelson Sept 2023 Janitorial Services 472.00 60314 9/28/2023 Nichbel Johnson Nichbel Johnson NCPERS Group Life Ins. NICHBES Group Life Ins.	59282023	60310	9/28/2023	Cardmember Services	Visa business card 8/17/23 to 9/15/23	10.00	9/28/2023
60311 9/28/2023 Fryberger, Buchanan, Smith & Fryberger Aug - Sept 2023 (RMEB) 2,000.00 60312 9/28/2023 Marilyn Samuelson Sept 2023 Janitorial Services 328.00 60313 9/28/2023 Marilyn Samuelson Sept 2023 Janitorial Services 472.00 60314 9/28/2023 Marilyn Samuelson Sept 2023 Janitorial Services 472.00 60314 9/28/2023 Nichole Johnson Indichola Johnson Janitorial Services 472.00 60314 9/28/2023 Nichole Johnson Indichola Johnson Janitorial Services 472.00 60316 9/28/2023 Nichole Johnson Nichole Johnson Janitorial Services 472.00 60316 9/28/2023 Nichole Johnson PACE Outreach July - Aug 2023 32.00 60316 9/28/2023 SRDC PACE Outreach July - Aug 2023 97/2023 90723 1 9/7/2023 Betty L. Clouser Employee: ClouserB; Pay Date: 9/7/2023 1,483.72 90723 2 9/7/2023 Melissa Nelson Employee: ClouserB; Pay Date: 9/7/2023 1,483.72 90723 5	59282023	60310	9/28/2023	Cardmember Services	Visa business card 8/17/23 to 9/15/23	40.00	9/28/2023
60312 9/28/2023 Martlyn Samuelson Sept 2023 Janitorial Services 328.00 60313 9/28/2023 Martlyn Samuelson Sept 2023 Janitorial Services 472.00 60314 9/28/2023 Nachel Johnson Nichole Johnson Ind Contractor Explore SW 406.25 60314 9/28/2023 Nichole Johnson Nichole Johnson Aug 2023 406.25 60314 9/28/2023 SRDC PACE Outreach July - Aug 2023 4,310.00 60315 9/28/2023 SRDC PACE Outreach July - Aug 2023 4,310.00 90723 1 9/7/2023 Betty L. Clouser Employee: GouserB; Pay Date: 9/7/2023 1,182.23 90723 2 9/7/2023 Betty L. Clouser Employee: GouserB; Pay Date: 9/7/2023 1,182.23 90723 3 9/7/2023 Melissa Nelson Employee: MansonM; Pay Date: 9/7/2023 1,182.23 90723 4 9/7/2023 Melissa Nelson Employee: SchreiberK; Pay Date: 9/7/2023 1,483.22 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,542.92 90723 5 9/7/2023	S9282023	60311	9/28/2023	Fryberger, Buchanan, Smith &	Fryberger Aug - Sept 2023 (RMEB)	2,000.00	9/28/2023
60312 9/28/2023 Marilyn Samuelson Sept 2023 Janitorial Services 472.00 60313 9/28/2023 NCPERS Group Life Ins. NCPERS 10/1/2023 to 10/31/2023 32.00 60314 9/28/2023 Nichole Johnson Nichole Johnson Ind Contractor Explore SW 4,310.00 60315 9/28/2023 SRDC PACE Outreach July - Aug 2023 900.00 90723 1 9/7/2023 Betty L. Glouser Employee: GlouserB; Pay Date: 9/7/2023 1,022 90723 1 9/7/2023 Betty L. Glouser Employee: GlouserB; Pay Date: 9/7/2023 1,182.23 90723 2 9/7/2023 Betty L. Glouser Employee: GlouserB; Pay Date: 9/7/2023 1,182.23 90723 3 9/7/2023 Betty L. Glouser Employee: MansonM; Pay Date: 9/7/2023 1,182.23 90723 4 9/7/2023 Melissa Nelson Employee: MansonM; Pay Date: 9/7/2023 1,483.22 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,542.92 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 3,492.50 90723 5 <td>S9282023</td> <td>60312</td> <td>9/28/2023</td> <td>Marilyn Samuelson</td> <td>Sept 2023 Janitorial Services</td> <td>328.00</td> <td>9/28/2023</td>	S9282023	60312	9/28/2023	Marilyn Samuelson	Sept 2023 Janitorial Services	328.00	9/28/2023
60313 9/28/2023 NCPERS Group Life Ins. NCPERS 10/1/2023 to 10/31/2023 32.00 60314 9/28/2023 Nichole Johnson Nichole Johnson Nichole Johnson 406.25 60315 9/28/2023 SRDC RMEB July – Aug 2023 900.00 60316 9/28/2023 SRDC PACE Outreach July Aug 2023 900.00 90723 1 9/7/2023 Betty L. Clouser Employee: ClouserB; Pay Date: 9/7/2023 10.22 90723 2 9/7/2023 Betty L. Clouser Employee: ClouserB; Pay Date: 9/7/2023 1.882.73 90723 3 9/7/2023 Betty L. Clouser Employee: GlouserB; Pay Date: 9/7/2023 1,822.33 90723 4 9/7/2023 Betty L. Clouser Employee: MansonM; Pay Date: 9/7/2023 1,882.23 90723 5 9/7/2023 Kalhleen M. Schreiber Employee: Murphy; Pay Date: 9/7/2023 1,483.72 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,483.72 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 3,492.50 90723 5 <t< td=""><td>59282023</td><td>60312</td><td>9/28/2023</td><td>Marilyn Samuelson</td><td>Sept 2023 Janitorial Services</td><td>472.00</td><td>9/28/2023</td></t<>	59282023	60312	9/28/2023	Marilyn Samuelson	Sept 2023 Janitorial Services	472.00	9/28/2023
60314 9/28/2023 Nichole Johnson Nichole Johnson Ind Contractor Explore SW 406.25 60315 9/28/2023 SRDC RMEB July - Aug 2023 4,310.00 60316 9/28/2023 SRDC Employee: Clouser I, July - Aug 2023 238.27 90723 1 9/7/2023 Betty L. Clouser Employee: Clouser By Pate: 9/7/2023 10.22 90723 2 9/7/2023 Betty L. Clouser Employee: Clouser By Pate: 9/7/2023 1,182.23 90723 3 9/7/2023 Joil L. Klein Employee: Clouser By Date: 9/7/2023 1,182.23 90723 4 9/7/2023 Melissa Nelson Employee: MansonM; Pay Date: 9/7/2023 1,885.61 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,543.72 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,542.92 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 3,492.50 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 2,463.00 90723 6	59282023	60313	9/28/2023	NCPERS Group Life Ins.	NCPERS 10/1/2023 to 10/31/2023	32.00	9/28/2023
60315 9/28/2023 SRDC RMEB July - Aug 2023 4,310.00 60316 9/28/2023 SRDC PACE Outreach July - Aug 2023 900.00 90723 1 9/1/2023 Betty L. Clouser Employee: ClouserB; Pay Date: 9/1/2023 10.22 90723 1 9/1/2023 Betty L. Clouser Employee: ClouserB; Pay Date: 9/1/2023 1,182.23 90723 2 9/1/2023 Jodi L. Klein Employee: ClouserB; Pay Date: 9/1/2023 1,182.23 90723 3 9/1/2023 Melissa Nelson Employee: MansonM; Pay Date: 9/1/2023 1,182.23 90723 3 9/1/2023 Kathleen M. Schreiber Employee: MansonM; Pay Date: 9/1/2023 1,483.72 90723 4 9/1/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/1/2023 1,542.92 90723 5 9/1/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/1/2023 3,712. 90723 5 9/1/2023 Kathleen M. Schreiber Employee: GrheiberK; Pay Date: 9/1/2023 3,492.50 90723 5 9/1/2023 Kathleen M. Schreiber Employee: Weisk; Pay Date: 9/1/2023 3,492.50 90723 6	59282023	60314	9/28/2023	Nichole Johnson	Nichole Johnson Ind Contractor Explore SW	406.25	9/28/2023
60316 9/28/2023 SRDC PACE Outreach July - Aug 2023 900.00 90723 1 9/7/2023 Betty L. Clouser Employee: GlouserB; Pay Date: 9/7/2023 238.27 90723 1 9/7/2023 Betty L. Clouser Employee: GlouserB; Pay Date: 9/7/2023 10.22 90723 2 9/7/2023 Betty L. Clouser Employee: GlouserB; Pay Date: 9/7/2023 1,182.23 90723 3 9/7/2023 Melissa Nelson Employee: GlouserB; Pay Date: 9/7/2023 1,182.23 90723 3 9/7/2023 Melissa Nelson Employee: MansonM; Pay Date: 9/7/2023 1,885.61 90723 4 9/7/2023 Kimberly Murphy Employee: MurphyK; Pay Date: 9/7/2023 1,483.72 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,542.92 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,542.92 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 2,463.00 90723 5 9/7/2023 Jayme I. Trusty Employee: Weisk; Pay Date: 9/7/2023 2,463.00	59282023	60315	9/28/2023	SRDC	RMEB July - Aug 2023	4,310.00	9/28/2023
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90723 1 9/7/2023 Betty L. Clouser Employee: ClouserB; Pay Date: 9/7/2023 1,182.23 90723 2 9/7/2023 Jodi L. Klein Employee: Meins, Pay Date: 9/7/2023 1,182.23 90723 3 9/7/2023 Melissa Nelson Employee: MansonM; Pay Date: 9/7/2023 1,188.5.61 90723 4 9/7/2023 Kimberly Murphy Employee: Murphyk; Pay Date: 9/7/2023 1,483.72 90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk; Pay Date: 9/7/2023 1,542.92 90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk; Pay Date: 9/7/2023 3,492.50 90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk; Pay Date: 9/7/2023 3,492.50 90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk; Pay Date: 9/7/2023 3,492.50 90723 6 9/7/2023 Bayne I. Trusty Employee: Weisk; Pay Date: 9/7/2023 2,463.00 90723 7 9/7/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/7/2023 2,633.00 90723 8 9/7/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/7/2023 2,293 <td>59072023</td> <td>90723 1</td> <td>9/7/2023</td> <td>Betty L. Clouser</td> <td>Employee: ClouserB; Pay Date: 9/7/2023</td> <td>10.22</td> <td>9/7/2023</td>	59072023	90723 1	9/7/2023	Betty L. Clouser	Employee: ClouserB; Pay Date: 9/7/2023	10.22	9/7/2023
90723 2 9/7/2023 Jodi L. Klein Employee: Klein.] Fay Date: 9/7/2023 1,182.23 90723 3 9/7/2023 Melissa Nelson Employee: MansonM; Pay Date: 9/7/2023 1,885.61 90723 4 9/7/2023 Kimberly Murphy Employee: Murphyk; Pay Date: 9/7/2023 1,483.72 90723 5 9/7/2023 Käthleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,542.92 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 111.36 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 3,492.50 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 3,492.50 90723 6 9/7/2023 Kathleen M. Schreiber Employee: WeisR; Pay Date: 9/7/2023 2,463.00 90723 7 9/7/2023 Bobin R. Weis Employee: WeisR; Pay Date: 9/7/2023 2,663.00 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 1,699.17 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 1,699.17 <td>59072023</td> <td>90723 1</td> <td>9/7/2023</td> <td>Betty L. Clouser</td> <td>Employee: ClouserB; Pay Date: 9/7/2023</td> <td>6.81</td> <td>9/7/2023</td>	59072023	90723 1	9/7/2023	Betty L. Clouser	Employee: ClouserB; Pay Date: 9/7/2023	6.81	9/7/2023
90723 3 9/7/2023 Melissa Nelson Employee: MansonM; Pay Date: 9/7/2023 1,885.61 90723 3 9/7/2023 Melissa Nelson Employee: MansonM; Pay Date: 9/7/2023 1,885.61 90723 4 9/7/2023 Kimberly Murphy Employee: Schreiberk; Pay Date: 9/7/2023 1,742.92 90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk; Pay Date: 9/7/2023 111.36 90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk; Pay Date: 9/7/2023 3/7.2023 90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk; Pay Date: 9/7/2023 3/492.50 90723 6 9/7/2023 Jayme I. Trusty Employee: Schreiberk; Pay Date: 9/7/2023 2,463.00 90723 7 9/7/2023 Bobin R. Weis Employee: Weisk; Pay Date: 9/7/2023 2,463.00 90723 8 9/7/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/7/2023 2,63.00 90723 8 9/7/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/7/2023 22.33 90723 8 9/7/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/7/2023 1,609.17	59072023	90723 2	9/7/2023	Jodi L. Klein	Employee: KleinJ; Pay Date: 9/7/2023	1,182.23	9/7/2023
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90723 4 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,542.92 111.36 11.36 11.36 111.36	59072023	90723 3	9/7/2023	Melissa Nelson	Employee: MansonM; Pay Date: 9/7/2023	11.88	9/7/2023
90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 1,542.92 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 37.12 90723 5 9/7/2023 Kathleen M. Schreiber Employee: SchreiberK; Pay Date: 9/7/2023 5.31 90723 6 9/7/2023 Jayme I. Trusty Employee: TrustyJ; Pay Date: 9/7/2023 3,492.50 90723 7 9/7/2023 Jason L. Walker Employee: WalkerJ; Pay Date: 9/7/2023 2,463.00 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 1,699.17 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 606.39 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 22.93 90723 9 9/21/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 2.5.93 91823 1 9/21/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/21/2023 1,676.14 9	59072023	90723 4	9/7/2023	Kimberly Murphy	Employee: MurphyK; Pay Date: 9/7/2023	1,483.72	9/7/2023
90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk'; Pay Date: 9/7/2023 111.36 90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk'; Pay Date: 9/7/2023 5.31 90723 5 9/7/2023 Jayme I. Trusty Employee: Trusty1; Pay Date: 9/7/2023 3,492.50 90723 6 9/7/2023 Jayme I. Trusty Employee: Walker J; Pay Date: 9/7/2023 2,463.00 90723 7 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 1,699.17 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 666.39 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 22.93 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 22.93 91823 1 9/21/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/21/2023 1,676.14 91823 9/21/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/21/2023 1,676.14	59072023	90723 5	9/7/2023	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 9/7/2023	1,542.92	9/7/2023
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90723 5 9/7/2023 Kathleen M. Schreiber Employee: Schreiberk; Pay Date: 9/7/2023 5.31 90723 6 9/7/2023 Jayme I. Trusty Employee: Trusty1; Pay Date: 9/7/2023 2,463.00 90723 7 9/7/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/7/2023 1,699.17 90723 8 9/7/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/7/2023 606.39 90723 8 9/7/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/7/2023 22.93 90723 8 9/7/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/7/2023 22.93 91823 1 9/21/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/21/2023 1,720.49 9 91823 9/21/2023 Robin R. Weis Employee: Weisk; Pay Date: 9/21/2023 1,676.14 9	59072023	90723 5	9/7/2023	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 9/7/2023	37.12	9/7/2023
90723 6 9/7/2023 Jayme I. Trusty Employee: Trusty1; Pay Date: 9/7/2023 3,492.50 90723 7 9/7/2023 Jason L. Walker Employee: Walker1; Pay Date: 9/7/2023 2,463.00 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 1,699.17 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 606.39 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 22.93 91823 1 9/21/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/21/2023 1,720.49 9 91823 9/21/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/21/2023 1,676.14 9	59072023	90723 5	9/7/2023	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 9/7/2023	5.31	9/7/2023
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90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 606.39 90723 8 9/7/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/7/2023 22.93 91823 1 9/21/2023 Nadya N. Bucklin Employee: BucklinN; Pay Date: 9/21/2023 1,720.49 9 91823 9/21/2023 Robin R. Weis Employee: WeisR; Pay Date: 9/21/2023 1,676.14 9	59072023	907238	9/7/2023	Robin R. Weis	Employee: WeisR; Pay Date: 9/7/2023	1,699.17	9/7/2023
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	59212023	91823	9/21/2023	Robin R. Weis	Employee: WeisR; Pay Date: 9/21/2023	1,676.14	9/21/2023

Date: 10/27/23 08:23:54 AM

Check/Voucher Register - Board Check Register From 9/1/2023 Through 9/30/2023

Effective Date	9/21/2023 9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023
Check Amount E	648.25	137.37	748.54	1,163.77	18.46	1,962.98	1,520.48	22.65	1,489.92	143.17	42.42	21.20	3,585.35	2,480.03	00'0	100.00	228.60	0.00	150.00	211.57	0.00	100.00	136.24	00:00	20.00	98.25	0.00	20.00	0.00	20.00	57.64	0.00	20.00	37.99	0.00	50.00
Transaction Description	Employee: WeisR; Pay Date: 9/21/2023 Employee: ClouserB; Pay Date: 9/21/2023	Employee: ClouserB; Pay Date: 9/21/2023 Employee: ClouserB: Day Date: 9/21/2023	Employee: CrowleyS; Pay Date: 9/21/2023	Employee: KleinJ; Pay Date: 9/21/2023	Employee: KleinJ; Pay Date: 9/21/2023	Employee: MansonM; Pay Date: 9/21/2023	Employee: MurphyK; Pay Date: 9/21/2023	Employee: MurphyK; Pay Date: 9/21/2023	Employee: SchreiberK; Pay Date: 9/21/2023	Employee: TrustyJ; Pay Date: 9/21/2023	Employee: WalkerJ; Pay Date: 9/21/2023		Dennis Klingbile 7/13/23 to 9/14/23 Meetings	Dennis Klingbile 7/13/23 to 9/14/23 Meetings		Richard Peterson 7/13/23 to 9/14/23 Meetings	Richard Peterson 7/13/23 to 9/14/23 Meetings		Rick VonHoldt 7/13/23 to 9/14/23 Meetings	Rick VonHoldt 7/13/23 to 9/14/23 Meetings		Robert Byrnes 9/14/23 Meeting	Robert Byrnes 9/14/23 Meeting		Robert VanHee 7/21/23 Meeting		Sept 2023 Commissioner Expense	Sept 2023 Commissioner Expense		Stephen Schnieder 9/14/23 Meeeting	Stephen Schnieder 9/14/23 Meeeting		Steven Kellen 9/14/23 Meeting			
Vendor Name	Robin R. Weis Betty L. Clouser	Betty L. Clouser	Sheila F. Crowley	Jodi L. Klein	Jodi L. Klein	Melissa Nelson	Kimberly Murphy	Kimberly Murphy	Kathleen M. Schreiber	Kathleen M. Schreiber	Kathleen M. Schreiber	Kathleen M. Schreiber	Jayme I. Trusty	Jason L. Walker		Dennis A. Klingbile	Dennis A. Klingbile		Richard D. Peterson	Richard D. Peterson		Rick Von Holdt	Rick Von Holdt		Robert J. Byrnes	Robert J. Byrnes		Robert H. Van Hee		Ronald Kottke	Ronald Kottke		Stephen P. Schnieder	Stephen P. Schnieder		Steven A Kellen
Document	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/21/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023
Check	91823	91823 2	91823 3	91823 4	91823 4	91823 5	91823 6	91823 6	91823 7	91823 7	91823 7	91823 7	918238	91823 9	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720
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Date: 10/27/23 08:23:54 AM

2023 Check/Voucher Register - Board Check Register From 9/1/2023 Through 9/30/2023

Effective Date	9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		9/27/2023	9/27/2023		
Check Amount	55.02	171.61	00.0	20.00	49.78	00.00	150.00	226.63	00'0	100.00	247.59	0.00	20'00	00.0	20.00	87.77	0.00	20.00	91.70	00:00	20.00	17.03	0.00	20.00	20.09	00:0	20.00	34.06	67,931.08	
Transaction Description	Steven Kellen 9/14/23 Meeting	Tiffany Knott 1/12/23 to 9/14/23 Meeetings		Bill Crowley 9/14/23 Meeting	Bill Crowley 9/14/23 Meeting		Eric Hartman 7/13/23 to 9/14/23 Meetings	Eric Hartman 7/13/23 to 9/14/23 Meetings		Jeff Moen 7/13/23 to 9/14/23 Meetings	Jeff Moen 7/13/23 to 9/14/23 Meetings		Jenny Quade 9/14/23 Meeting		JoEllen Benson 9/14/23 Meeting	JoEllen Benson 9/14/23 Meeting		Keith Elbers 9/14/23 Meeting	Keith Elbers 9/14/23 Meeting		Mark Haberman 9/14/23 Meeting	Mark Haberman 9/14/23 Meeting		Pamela Stimpert Cooreman 7/13/23 Meeting	Pamela Stimpert Cooreman 7/13/23 Meeting		Paul Langseth 9/14/23 Meeting	Paul Langseth 9/14/23 Meeting		
Vendor Name	Steven A Kellen	Tiffany L. Lesmeister-Knott		William R. Crowley	William R. Crowley		Eric A. Hartman	Eric A. Hartman		Jeffry Moen	Jeffry Moen		Jenny L. Quade		JoEllen M. Benson	JoEllen M. Benson		Keith A. Elbers	Keith A. Elbers		Mark A Haberman	Mark A Haberman		Pamela J. Stimpert Cooreman	Pamela J. Stimpert Cooreman		Paul Langseth	Paul Langseth		
Document	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023	9/27/2023		
Check	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720	92720		
Session ID	APS9272023	APS9272023		APS9272023	APS9272023		APS9272023	APS9272023		APS9272023	APS9272023		APS9272023		APS9272023	APS9272023		APS9272023	APS9272023		APS9272023	APS9272023		APS9272023	APS9272023		APS9272023	APS9272023	Report Total	

		7	Non-Federal Suba	ward A	greement	***	THE 1070 CD
Dogg through	ah Entity		TOTAL CUCTUL SUBU			UMN CON	N# [107268
Address:	Regents Office of McNama 200 Oak	of the University of Minn Sponsored Projects Adm Ara Alumni Center Street SE, Suite 450 Toolis, MN 55455-2070		Subrecip Name: Address:	Southwest F	Regional Development C adway Ave. MN 56172	Commission
PTE Prime Awar		234147		EIN No.:	41-123504	45	
PTE Awarding A		Minnesota Departme	ent of Commerce	Subaward	No.: r	1103802	
PTE Principal In	vestigator	Melissa Birch		Subrecipi Principal	ent Investigator:	Jason Walker	
Subaward P	eriod of P	erformance: 8/23/2023	-9/30/2025	Amount F This Action	funded on: (USD)	\$133,320	
Project Title	e: CER	ΓS Core Funding FY2	2024-2025				
Reporting R	Requireme	nts: [Check here if applicable: [See Attachment 4]				9
			Terms and C	onditions	l .		
1) PTE here (check one): shall be an i	: as spe	a cost reimbursable subcified in Subrecipient's proposal tentity and not an employee or a	dated ; or X			ent of work and budget for th In its performance of subawa	
Subrecipient as to truth ar	t's standard nd accuracy	Subrecipient X not more often invoice, but at a minimum shall of invoice. Invoices that do not ould be directed to sub-inv@umu	include current and cumular meet these requirements sho	tive costs (in	cluding cost sh	aring), subaward number, an	d signed-certification
		e considered provisional and are ling against the Subrecipient.	subject to adjustment within	n the total es	timated cost in	the event such adjustment is	necessary as a result
4) Matters c	oncerning t	he technical performance of this	subaward should be directe	d to the appr	opriate party's	Principal Investigator, as sho	own in Attachment 3.
approval, sh	ould be dir	he request or negotiation of any ected to the appropriate party's Acthorized	Administrative Contact, as sl	nown in Atta			
6) Each part allowed by l		esponsible for its negligent acts	or omissions and the neglige	ent acts or or	nissions of its e	employees, officers or director	ers, to the extent
, .	, ,	minate this agreement with thirty Il pay Subrecipient for all allowa	. , , , , , , , , , , , , , , , , , , ,		1 1 2		shown in
		require the approval of the PTE. at 3A, not less than thirty (30) da					ninistrative Contact,
9) The Suba	ward is sub	oject to the terms and conditions	of the prime award and other	er special ter	ms and condition	ons, as identified in Attachme	ents 1 and 2.
		in this subaward shall be resolve onditions; and 3) other document				ward terms and conditions; 2)	prime award
Agreed by A	Authorized	Official of Pass-through Entity:		Agreed by	Authorized Off	icial of Subrecipient:	
	B+	- 		Jaym	el. The	ty	
Name:	Brett C	Carlson	Date	Name:	lavme	I. Trusty	Date
Title:	Sr. Gra	nt & Contract Officer	10/17/2023	Title:	1	ive Director	16 OCT 23

Attachment 1 Prime Award Terms and Conditions

Prime Award Terms and Conditions:

X I. ALLOWABLE COSTS

The PTE will compensate the Subrecipient for costs incurred in the performance of the subaward provided that:

	 The total of such costs does not exceed the total cost estimate; Such costs used exclusively to defray expenses directly associated with this subaward; Such costs are allowable by term of the prime award; Such costs are incurred in accordance with Subrecipient's established policy and procedure. 	
X II.	PRIME AGREEMENT	
	The Prime Award is attached.	
☐ III.	REMITTANCE ADDRESS	
	Payments shall be mailed to the Subrecipient's Financial Contact, as shown in Attachment 3B, or to the address below:	
☐ IV.	ADDITIONAL TERMS AND CONDITIONS	

Attachment 2 Other Special Terms and Conditions

Other Special Terms and Conditions:

▼ I. ADVANCE UNDERSTANDINGS

The following assurances are made and verified by Subrecipient's Authorized Official on the face page of this subaward:

- Biosafety of Recombinant DNA. If this project involves recombinant DNA, Subrecipient agrees to assume primary responsibility for complying with both the intent and procedures of the National Institutes of Health (NIH), DHHS Guidelines for Research Involving Recombinant DNA Molecules, as revised (http://osp.od.nih.gov/sites/default/files/NIH_Guidelines.html).
- 2. Care and Use of Animals. If this project involves vertebrate animals, Subrecipient agrees to assume primary responsibility for complying with the Animal Welfare Act (7 USC, 2131-2156), Public Law 89-544, 1996, as amended, and the regulations promulgated thereunder by the Secretary of Agriculture in 9 CFR Parts 1, 2, 3 and 4. In the case of domesticated farm animals housed under farm conditions, the Subrecipient shall adhere to the principals stated in the Guide for the Care and Use of Agricultural Animals in Agricultural Research and Teaching, Federation of Animal Science Societies, 1999.
- 3. Protection of Human Subjects. If this project involves human subjects, Subrecipient agrees to assume responsibility for complying with the Federal Policy of Human Subjects as set forth in 45 CFR Part 46, 1991, as amended. All nonexempt research involving human subjects must be approved and under continuing review by an IRB.
- 4. Subrecipient will comply with all Health Insurance Portability and Accountability Act (HIPAA) Regulations as applicable.

X II. RECORDS/AUDIT

- 1. **Records:** Subrecipient shall maintain adequate financial records in accordance with generally accepted accounting principals. The transaction document(s) must clearly describe the nature of each expense, as authorized in the approved budget and/or terms of the agreement to substantiate costs.
- 2. **Audit:** Subrecipient shall preserve and make available all records related to the subaward agreement for examination by PTE, the federal government and/or their duly authorized representative.
 - a. Until the expiration of six (6) years from the date of submission of the final invoice and/or the completion or settlement date resulting from early termination of the subaward agreement.
 - b. Records relating to any litigation, claim or audit, started before the expiration of the six (6) year period shall be retained until the findings have been resolved; and
 - c. Any costs, which, upon audit, are found to be unallowable, will be reduced from future claims for reimbursement, or shall be refunded if the subaward agreement has expired.
- 3. The Subrecipient shall provide promptly upon PTE's request fiscal compliance documents, including but not limited to the Audit Certification and Financial Questionnaire and copies of the Subrecipient's annual audited or unaudited financial statements in order to demonstrate fiscal viability and the existence of organizational controls. In addition, Subrecipient agrees to allow PTE to conduct performance and fiscal audits during Subrecipient's performance period and for a reasonable period thereafter.

X III. PROGRAM INCOME

The Subrecipient shall consult with the PTE's Administrative Contact to develop a plan to use program income to offset project expenses or further the objectives of this subaward agreement.

Attachment 3A

Non-Federal Subaward Agreement

Subaward Number:

H011103802

	Pass-through	h Entity C	ontacts					
Pass-thro	ough Entity							
Name:	Regents of the University of Minnesota							
Address:	Office of Sponsored Projects Administration							
	200 Oak Street SE, Suite 450							
City:	Minneapolis		State	Minnesota	Zip Code: 55455-2070			
	1				00 100 2070			
Pass-throu	ugh Entity's Administrative Contact							
Name:	Brett Carlson							
Address:	Office of Sponsored Projects Administration							
	450 McNamara Alumni Ctr., 200 Oak Street S	E						
	,							
City:	Minneapolis		Stat	te: MN	Zip Code: 55455-207			
Telephone:	•	Fax:		IVIIV	1 33133 201			
E-mail:	carls234@umn.edu							
Pass-throu	ugh Entity's Principal Investigator							
Name:	Melissa Birch							
Address:	UM Extension Rgnl Ofc Brainerd							
	322 Laurel St., Ste. 11							
	,							
City:	Brainerd		Stat	te: MN	Zip Code: 56401-350			
Telephone:		Fax:						
E-mail:	mbirch@umn.edu							
Pass-throu	ugh Entity's Financial Contact							
Name:	Brett Carlson							
Address:	Office of Sponsored Projects Administration							
	450 McNamara Alumni Ctr., 200 Oak Street S	E						
City:	Minneapolis		Stat	te: MN	Zip Code: 55455-207			
Telephone:	612-626-7441	Fax:						
E-mail:	carls234@umn.edu							
	ugh Entity's Authorized Official				~ .			
Name:	Pamela Webb, April Coon, Amy Rollinger, Da	vid Hagen	, N. Ally	yn, V. Troxler, B	rett Carlson			
Address:	Regents of the University of Minnesota							
	Office of Sponsored Projects Administration							
	200 Oak Street SE, Suite 450							
City:	Minneapolis		Stat	Minnesota Minnesota	Zip Code: 55455-2070			
Telephone:	612-624-5599	Fax:						
E-mail:	awards@umn edu				FDP Version 02.09.2015			

Attachment 3B

Non-Federal Subaward Agreement

3ubawaru Numbe	1.
H011103802	

Subrecipient Contacts

State	Subrecip	oient Place of Performance								
Slayton	Name:	Southwest Regional Develop	pment Co	mmission						
ERN No.	Address:	2401 Broadway Ave.								
ERN No.										
Is Subrecipient currently registered in SAM? X Yes No DINS No: Parent DUNS No: Congressional District Power Congressional District	City:	Slayton				State:	MN	Zip Code + 4	56172-1	142
Is Subsecipient currently registered in SAM? X yes No DUSS No: Parent DUSS No: Congressional District. Parent Congressional District. DUSS No: Parent DUSS No: Congressional District. DUSS No: Date of MN Zip Code Self-2-1142 DUSS No: Subsecipient Administrative Contact Subsecipient Principal Investigator (PI) Name: Jason Walker Address: 2401 Broadway Ave., Suite 1 Dustricipient Principal Investigator (PI) Subsecipient Principal Investigator (PI) Subsecipient Principal Investigator (PI) Subsecipient Principal Investigator (PI) Subsecipient Principal Investigator (PI) Address: 2401 Broadway Ave., Suite 1 Dustricipient Principal Investigator (PI) Subsecipient Principal Investigator (P	EIN No.:	41-1235045	nstitution Typ	e: Special Distr	rict Go	vt.				
Subscriptent exempt from reporting compensation? X Yes	Ic Subreci	nient currently registered in SAM? V	J _{Vas}							
DUNS No:		_								
Subrecipient Administrative Contact	Is Subreci	pient exempt from reporting compensa	ition? X	Yes No						
Subrecipient Administrative Contact										
Subrecipient Administrative Contact			_				Congressional D	Pistrict: Pa	rent Congression	nal District:
Name Jayme I. Trusty										
Address: 2401 Broadway Ave., Suite 1 City: Slayton	Ē									
State MN Zip Code 56172-1142		•								_
Telephone: 507-836-1636 Fax: 507-836-8866	Address: 2	2401 Broadway Ave., Suite 1								
Telephone: 507-836-1636 Fax: 507-836-8866						_				
E-mail: execdir@swrdc.org	City:	Slayton				State:	MN	Zip C	ode: 56172-11	142
Subrecipient Principal Investigator (PI) Name: Jason Walker Address: 2401 Broadway Ave., Suite 1	Telepho	ne: 507-836-1636			Fax:	507-836-	8866			
Name: Jason Walker Address: 2401 Broadway Ave., Suite 1 City: Slayton State: MN Zip Code + 4: 56172-1142 Telephone: 507-836-1631 Fax: E-mail: jasonw@swrdc.org Subrecipient Financial Contact Name: Melissa Nelson Address: 2401 Broadway Ave., Suite 1 City: Slayton State: MN Zip Code: 56172-1142 Telephone: 507-836-1646 Fax: 507-836-8866 E-mail: melissan@swrdc.org Subrecipient Authorized Official Name: Jayme I. Trusty Address: 2401 Broadway Ave., Suite 1 City: Slayton State: MN Zip Code: 56172-1142 Telephone: 507-836-1636 Fax: 507-836-8866	E-mail:	execdir@swrdc.org								
Address: 2401 Broadway Ave., Suite 1 City: Slayton	Subrecip	pient Principal Investigator (PI)								
City: Slayton State: MN Zip Code + 4: 56172-1142	Name:	Jason Walker								
Fax:	Address:	2401 Broadway Ave., Suite 1								
Fax:										
Fax	City:	Slayton				State:	MN	Zip Code	+ 4: 56172-114	42
Subrecipient Financial Contact Name: Melissa Nelson		ne.			Fax:					
Subrecipient Financial Contact Name: Melissa Nelson Address: 2401 Broadway Ave., Suite 1 City: Slayton Telephone: 507-836-1646 E-mail: melissan@swrdc.org Subrecipient Authorized Official Name: Jayme I. Trusty Address: 2401 Broadway Ave., Suite 1 City: Slayton Telephone: 507-836-1636 Fax: 507-836-8866	E-mail:				7					
Address: 2401 Broadway Ave., Suite 1 City: Slayton	Subrecip									
City: Slayton State: MN Zip Code: 56172-1142 Telephone: 507-836-1646 E-mail: melissan@swrdc.org Subrecipient Authorized Official Name: Jayme I. Trusty Address: 2401 Broadway Ave., Suite 1 City: Slayton State: MN Zip Code: 56172-1142 Telephone: 507-836-1636 Fax: 507-836-8866	Name:	Melissa Nelson								
Telephone: 507-836-1646 Fax: 507-836-8866 E-mail: melissan@swrdc.org Subrecipient Authorized Official Name: Jayme I. Trusty Address: 2401 Broadway Ave., Suite 1 City: Slayton Telephone: 507-836-1636 Fax: 507-836-8866	Address:	2401 Broadway Ave., Suite 1								
Telephone: 507-836-1646 Fax: 507-836-8866 E-mail: melissan@swrdc.org Subrecipient Authorized Official Name: Jayme I. Trusty Address: 2401 Broadway Ave., Suite 1 City: Slayton Telephone: 507-836-1636 Fax: 507-836-8866										
E-mail: melissan@swrdc.org Subrecipient Authorized Official Name: Jayme I. Trusty Address: 2401 Broadway Ave., Suite 1 City: Slayton State: MN Zip Code: 56172-1142 Telephone: 507-836-1636 Fax: 507-836-8866	City:	Slayton				State:	MN	Zip C	Code: 56172-1	1142
Subrecipient Authorized Official Name: Jayme I. Trusty Address: 2401 Broadway Ave., Suite 1 City: Slayton Telephone: 507-836-1636 Fax: 507-836-8866	Telepho	ne: 507-836-1646			Fax:	<u> </u>	8866			
Name: Jayme I. Trusty Address: 2401 Broadway Ave., Suite 1 City: Slayton Telephone: 507-836-1636 Fax: 507-836-8866	E-mail:	melissan@swrdc.org		<u> </u>	ا ا					1
Address: 2401 Broadway Ave., Suite 1 City: Slayton State: MN Zip Code: 56172-1142 Telephone: 507-836-1636 Fax: 507-836-8866	Subrecip	oient Authorized Official								
City: Slayton State: MN Zip Code: 56172-1142 Telephone: 507-836-1636 Fax: 507-836-8866	Name:	Jayme I. Trusty								
Telephone: 507-836-1636 Fax: 507-836-8866	Address:	2401 Broadway Ave., Suite 1								
Telephone: 507-836-1636 Fax: 507-836-8866										
Telephone: 507-836-1636 Fax: 507-836-8866	City:	Slayton				State:	MN	Zip C	Code: 56172-	1142
00, 000 1000	L				Fax:		 8866			
E-mail: execult@swrdc.org FDP Version 07 70 7015	E-mail:	execdir@swrdc.org			L 7			FDP Versi	on 02.20.201	5

Attachment 4 Reporting Requirements

II. FINAL FINANCIAL REPORT/INVOICE
A final statement of cumulative costs incurred, including cost sharing, marked "FINAL," must be submitted to sub-inv@umn.edu NOT LATER THAN THIRTY (30) DAYS after subaward end date. The final statement of costs shall constitute Subrecipient's Final Financial Report. Subrecipient acknowledges that if invoices are not received within THIRTY (30) DAYS after the PTE's notification and request for final invoice as outlines herein, PTE can not guarantee payment for services performed by Subrecipient and Subrecipient may forfeit its right to remittance under the subaward agreement.
III. TECHNICAL REPORTS
Subrecipient shall submit progress reports as requested by the PTE's Principal Investigator.
☐ IV. OTHER REPORTING REQUIREMENTS

Attachment 5 Statement of Work and Budget

WORKSCOPE		
See Exhibit A for approved workscope.		
BUDGET		
See Exhibit B for approved budget.		

EXHIBIT A

Southwest Regional Development Commission - CERTs Scope of Work FY2024-2025

A. The GRANTEE shall do all things necessary, including partnering with subcontractors, to complete the following tasks according to the following schedule:

	Task	Completion Date
1	 Participate in statewide activities so as to facilitate partner coordination. Activities to include: a. Participate in monthly staff meetings. b. Assist with statewide projects and programmatic development efforts in alignment with the most recent strategic plan. c. Hire and manage Southwest Region staff. d. Maintain strong participation in Southwest Region's Steering Committee. e. Pursue and advance strategic alignment among CERTs partner organizations. f. Work collaboratively with the CERT Partners to pursue and leverage additional funding resources. Track and coordinate joint funding efforts among the CERTs partners. g. Submit monthly staff reports and programmatic reports to assist with data collection for both project and program evaluation. h. Collaborate with CERT partners to advance shared learning, training and action around justice, equity, diversity, and inclusion efforts. 	08/31/2025
2	Provide energy conservation, energy efficiency, renewable energy, storage and electrification resources (including around to vehicle electrification and Energy Conservation Optimization Act (ECO) enabled activities) to regional teams, key audiences, and communities, with an emphasis on underserved communities, and where possible aligned with Justice 40, with a particular focus in the Southwest Region, through the following activities: a. Document and disseminate approaches, models, tools, CARD grant results, case studies and stories that communities have and/or could utilize to identify and implement projects. These should include resources developed by SRDC, among others. b. Hold no fewer than two (2) educational events in the Southwest region. At least one meeting will be a workshop/site visit/tour. Southwest CERT regional meetings will be conducted through existing meeting hosts (i.e., Rural Minnesota Energy Board (RMEB), SRDC, other). Evaluate the effectiveness of events and make recommendations for changes and improvements. c. Collaborate with CERTs partners around direct community engagement efforts such as around Farm Fest and other community-centered activities. d. Facilitate knowledge formation and project replication with other CERTs regions through convening, resource sharing, networking, and engagement, with a particular emphasis on funding and assistance program navigation for rural governmental units.	08/31/2025

	Task	Completion Date
3	In coordination with relevant entities (including but not limited to utilities), provide technical assistance (including connection to federal, state, and local incentives, grants, and financing options) for community-based energy conservation and efficiency, renewable energy, energy storage, and beneficial electrification projects (including vehicle and thermal electrification) within the Southwest CERT region, to the following key audiences: a. Governmental units (including but not limited to collaboration with GreenStep partners on clean energy related activities per GreenStep Memorandum of Understanding) b. Small businesses, agricultural producers, and nonprofit organizations c. Underserved communities d. Utilities	08/31/2025
4	 Coordinate CERT seed grant process in the Southwest region through the following activities: a. Develop Southwest CERT seed grant priorities. b. Conduct outreach to potential applicants. c. Select projects. d. Check in with seed grant recipients and provide assistance as needed. e. Work with CERTs partners to publish the results of funded projects. 	08/31/2025
5	 Coordinate CERTs communications work through the following activities: a. Assist with story ideas and story development b. Lead Southwest CERT communications c. Keep CERT Communications Manager informed of Southwest CERT Communication needs and efforts d. Work with members of the media, traditional and nontraditional, to promote CERT programming, events, and information, in particular SW CERT focused efforts, in coordination with CERTs Communications Manager 	08/31/2025
6	Conduct check-ins meetings with Univ of MN CERT staff, but no less that quarterly. SRDC Executive Director to participate in quarterly CERT Executive Director meetings. Submit monthly project invoices (including supporting documentation) and status reports (monthly reports).	09/05/2023 - 08/05/2025

EXHIBIT B

Southwest Regional Development Commission -SW CE	RT	FY2024		FY2025	Justification
Salaries with Benefits Included					
Staff salary and fringe costs	. \$	64,000.00	S	64,000.00	for Southwest CERT staffing support and responsbilities
Travel					
Travel (miles and meals/hotels)	\$	2,660.00	\$	2,660.00	for travel to meeting with stakeholders
	C total S	86,660.00	\$	66,660.00	

STATE OF MINNESOTA GRANT CONTRACT with the UNIVERSITY OF MINNESOTA

This grant contract is between the State of Minnesota, acting through its Commissioner of Commerce ("State") and Regents of the University of Minnesota – Sponsored Projects Administration, Grants & Contracts Administration, 450 McNamara Alumni Center, 200 Oak Street SE, Minneapolis, MN 55455 ("Grantee").

Recitals

- 1. Under Minn. Stat. § 216C.02, subd. 1, the State is empowered to enter into this grant contract agreement.
- 2. The State is in need of assistance in the promotion of renewable energy resources.
- 3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State.

Grant Contract

1 Term of Grant Contract

- 1.1 **Effective date:** August 14, 2023 Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn. Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.
- 1.2 **Expiration date:** September 30, 2025, or, in the event this grant contract agreement is continued by way of amendment or new agreement, the date the amendment or new agreement is fully executed, whichever is later. Notwithstanding the foregoing, in the event an amendment or new agreement is not fully executed within 60 calendar days of the stated expiration date, this grant agreement will expire on November 30, 2025.

1.3 Survival of Terms.

The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

- 2.1 Comply with required grants management policies and procedures set forth through Minn.Stat.§16B.97, Subd. 4 (a) (1).
- 2.2 Execute the duties set forth in Exhibit A, incorporated herein by reference.

3 Time

The Grantee must comply with all the time requirements and deadline dates described in this grant contract agreement. In the performance of this grant contract agreement, time is of the essence and failure to meet a deadline date may be a basis for a determination by the State's Authorized Representative that the Grantee has not complied with the terms of the grant contract agreement. The Grantee is required to perform all of the duties cited within clause two "Grantee's Duties" within the grant period. The State is not obligated to extend the grant period.

4 Consideration and Payment

- 4.1 **Consideration**. The State will pay for all services performed by the Grantee under this grant contract agreement as follows:
 - 4.1.1 **Compensation.** The Grantee will be paid the lesser of **Two Million One Hundred Fifty-Eight Thousand** dollars (\$2,158,000.00) of actual eligible costs incurred in the performance of the Grantee's duties according to the breakdown of costs contained in the grant budget (Exhibit B) which is attached to and incorporated into this grant contract agreement.
 - 4.1.2 *Travel Expenses.* Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract agreement will not exceed **Twenty-Two**

Thousand dollars (\$22,000.00); provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

4.1.3 **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed **Two Million One Hundred Eighty Thousand** dollars (\$2,180,000.00).

4.2. Payment

- 4.2.1 *Invoices.* The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule outlined in Exhibit A.
- 4.2.2 **Federal funds.** Payments under this grant contract will be made from federal funds obtained by the State through Title *III, Part D*, of the *Energy Policy and Conservation Act*. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

5 Conditions of Payment

All services provided by the Grantee under this grant contract agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is **Kari Moeller**, Energy Market Transformations Team Supervisor, 651-539-1889 or their successor and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is **Brett Carlson**, Sr. Grant & Contract Officer, Office of Sponsored Projects Administration, carls234@umn.edu, 612-626-7441, or their successor. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

The Grantee's Principal Investigator is **Melissa Birch**, CERTs Co-Coordinator, 218-866-2338, or their successor. If the Grantee's Principal Investigator changes at any time during this grant contract, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Contract Complete

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.
- 7.4 *Grant Contract Agreement Complete.* This grant contract agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract agreement, whether written or oral, may be used to bind either party.

8 Liability

Each party will be responsible for its own acts and behavior and the results thereof. The liability of each party is set out in chapter 3.736 of the Minnesota Statutes and is subject to the limitations thereof. Nothing herein shall be construed to limit either party from asserting against third parties any defenses or immunities (including common law, statutory and constitutional) it may have or be construed to create a basis for a claim or suit when none would otherwise exist. This provision shall survive the termination of this grant contract agreement.

9 State Audits

Under Minn. Stat. § 16B.98, subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 Government Data Practices and Intellectual Property Rights

10.1. *Government Data Practices*. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released.

- 10.2 Intellectual Property Rights. The Grantee shall own all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the WORKS and DOCUMENTS. WORKS shall mean all inventions, improvements or discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks, conceived, reduced to practices, created or originated by the grantee, its employees, and subcontractors, either individually or jointly with others, in the performance of the contract. WORKS shall include the DOCUMENTS. The DOCUMENTS are the originals of any databases, computer programs, reports, notes, or other materials and documents, whether intangible or electronic forms, prepared by the Grantee, its employees, or subcontractors, in the performance of this Grant Contract Agreement. The DOCUMENTS shall be the exclusive property of the Grantee. The State agrees to, and hereby does, assign all rights, title, and interest it may have in the WORKS and the DOCUMENTS to the Grantee. The State shall, at the request of the Grantee, execute all papers and perform all other acts necessary to transfer or record the Grantee's ownership interest in the WORKS and the DOCUMENTS.
- 10.3 *Obligations.* The Grantee represents and warrants to the State that the WORKS and DOCUMENTS do not and shall not infringe upon any intellectual property rights of others. The Grantee shall indemnify, defend and hold harmless the State at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the WORKS or DOCUMENTS infringe upon intellectual property rights of others. The Grantee shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs and damages including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee or State's opinion is likely to arise, the Grantee shall, at the State's discretion, either attempt to procure for the State on commercially reasonable terms the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing WORKS or DOCUMENTS as necessary and appropriate to obviate the infringement claim. This remedy of the State shall be in addition to and shall not be exclusive to other remedies provided by law. Nothing in this Article 10.3 shall constitute or

G – U of M – Commerce UofM Grant (Rev. 04/2019) be construed to constitute a waiver by either the State or the Grantee of the sovereign immunity of each party from certain suits or remedies relating to infringement claims. Grantee may assert the immunities of the State in connection with Grantee's defense of any infringement claim brought against the State. The State shall reasonably cooperate with the Grantee in connection with the Grantee's defense of any claim or suit, and the State shall discontinue use of any allegedly infringing WORKS or DOCUMENTS at Grantee's reasonable request.

- 10.4 *License to State.* Subject to the terms and conditions of this Agreement, the Grantee hereby grants to the State a perpetual, irrevocable, no-fee right and license to make, have made, reproduce, modify, distribute, perform, and otherwise use the WORKS and DOCUMENTS for any and all purposes, in all forms and manners that the State, in its sole discretion, deems appropriate. The Grantee shall, upon the request of the State, execute all papers and perform all other acts necessary, to document and secure said right and license to the WORKS and DOCUMENTS by the State. At the request of the State, the Grantee shall permit the State to inspect the original DOCUMENTS and provide a copy of any of the DOCUMENTS to the State, without cost, for use by the STATE in any manner the State, in its sole discretion, deems appropriate.
- 10.5 **Survivability.** The rights and duties of the State and the Grantee, provided for above, shall survive the expiration or cancellation of this grant contract agreement.

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

- 12.1 **Publicity**. Any publicity given to the program, publications, or services provided resulting from this grant contract agreement, including, but not limited to notices, informational pamphlets, press releases, research, reports, signs and similar public notices prepared for the GRANTEE or its employees individually or jointly with others or any subcontractors, shall identify the STATE as the sponsoring agency and shall not be released without the written approval of the State's authorized representative. Publication of methods and results derived from this project in theses, academic or professional journals or their presentation at symposia or scholarly meetings is hereby authorized, provided they contain the required acknowledgment of state support and necessary steps have been taken to protect copyright and other intellectual property rights resulting from the project.
- 12.2 **Endorsement**. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 (a) Termination by State.

The State may immediately terminate this grant contract agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

(b) Termination by The Commissioner of Administration

The Commissioner of Administration may unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14.2 Termination for Cause

The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

- 14.3 *Termination for Insufficient Funding.* The State may immediately terminate this grant contract if: 1) funding for Grant No. DE-EE00010080 is withdrawn by the U.S. Department of Energy; 2) it does not obtain funding from the Minnesota Legislature, or other funding source; or 3) if funding cannot be continued at a level sufficient to allow for the payment of the work scope covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any work performed after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant contract agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 14.3 Additional alternate termination language may be negotiated on a case by case basis after the state agency has consulted with their legal and finance teams.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

Individual DocuSigned by: Minn Signed: OEAAB561D3244F4... Date: 8/21/2023 Grant Contract / PO: SC# 234147 FY24 PO# 3-17385 2. UNIVERSITY OF MINNESOTA - SPA The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances. DocuSigned by:

1. STATE ENCUMBRANCE VERIFICATION



Distribution:

MN Dept. of Commerce, Accounting Dept. U of M – Sponsored Projects Administration State's Authorized Representative (copy)

Brett Carlson

D48404DAB065403

8/21/2023

Title: Sr. Grant & Contract Officer

By:

Date:

Exhibit A

CERTs Scope of Work FY2024-2025

A. The GRANTEE shall do all things necessary, including partnering with subcontractors, to complete the following tasks according to the following schedule:

	Task	Completion Date
1	 Provide statewide coordination amongst project partners, the Southwest Regional Development Commission (SRDC), The Great Plains Institute for Sustainable Development, Inc. (GPI), the Minnesota Division of Energy Resources (DER), and the University of Minnesota through the following activities: a. Plan and conduct effective monthly staff meetings. b. Coordinate statewide projects and programmatic development efforts in alignment with the most recent strategic plan. c. Hire and manage regional coordinators to help foster and advance community energy projects (SRDC to handle Southwest Clean Energy Resource Team (CERT) and GPI to handle the Twin Cities Metro area CERT). d. Maintain strong participation in Regional Steering Committees. e. Pursue and advance strategic alignment among CERTs partner organizations. f. Work collaboratively with the CERT Partners to pursue and leverage additional funding resources. Track and coordinate joint funding efforts among the CERT partners. g. Employ ongoing project and program evaluation. h. Advance shared learning, training and action around justice, equity, diversity, and inclusion efforts. 	08/31/2025
2	Provide energy conservation, energy efficiency, renewable energy, storage and electrification resources (including around to vehicle electrification and Energy Conservation Optimization Act (ECO) enabled activities) to regional teams, key audiences, and communities around the state, with an emphasis on underserved communities, and where possible aligned with Justice 40, through the following activities: a. Document and disseminate approaches, models, tools, CARD grant results, case studies and stories that communities have and/or could utilize to identify and implement projects. These should include resources developed by CERTs, DER, University of Minnesota Extension, GPI, SRDC, and utilities, among others. b. Hold no fewer than two (2) educational events (in-person or on-line) in each of the six greater Minnesota CERTs regions (Northwest, Northeast, Central, West Central, Southeast and Southwest) each year. At least one meeting in each region will be a workshop/site visit/tour. Southwest CERT regional meetings will be conducted through existing meeting hosts (i.e., Rural Minnesota Energy Board (RMEB), SRDC, and others). Metro CERT will host at least one (1) larger public forum. c. Collaborate with DER around direct community engagement efforts such as staffing at least 12 time slots for the energy portion of the State Fair EcoExperience and other community-centered activities. d. Facilitate community education, knowledge formation, and project replication across regions and key audiences through convening, resource sharing, networking, and engagement.	08/31/2025

	Task	Completion Date
3	In coordination with DER and relevant entities (including but not limited to utilities), provide technical assistance (including connection to federal, state, and local incentives, grants, and financing options) for community-based energy conservation and efficiency, renewable energy, energy storage, and beneficial electrification projects (including vehicle and thermal electrification) in each of the seven Minnesota CERTs regions, to the following key audiences: a. Governmental units (including but not limited to collaboration with GreenStep partners on clean energy related activities per GreenStep Memorandum of Understanding) b. Small businesses, agricultural producers, and nonprofit organizations c. Underserved communities d. Utilities	08/31/2025
4	Solar for Schools	08/31/2025
	 a. Conduct broad outreach to schools in alignment with the Solar for Schools implementation plan (newsletters, social media, direct email, and telephone), and prioritizing targeted outreach to disadvantaged schools per the guidelines and/or definitions set forth in the Solar for Schools program and including an overview of the Solar for Schools program process. 	00,31,2023
	b. Provide information and guidance to interested schools on the following topics: building energy efficiency; interconnection; identifying and selecting a qualified developer	
	including through the RFP process; and educational curriculum plan development.	
	c. Assist interested schools in understanding electric consumption and bill review, as well as technical assistance on financial aspects of the potential project.	
	d. Provide pre-application review for program application completeness.	
	e. Collaborate with DER to support participating schools with promotional opportunities,	
	such as media outreach and groundbreaking or kickoff events.	
5	Provide targeted financial support to a minimum of two (2) projects per region by designing and implementing a two-year budgeted seed grant funding process. In alignment with CERTs' mission, seed grants aim advance clean energy projects with underserved populations statewide. Projects may be eligible to request advance payment for up to a third of their awarded amount. Projects may use funds for labor and minor materials and supplies. Additional funding rounds may be issued should any funds remain unspent in Fiscal Year 2025. a. Develop criteria, eligibility, and qualifications for seed grant RFP. b. Issue RFP and conduct outreach to potential applicants. c. Select projects. d. Administer contracts. e. Collect project metrics and reports, and document alignment with Justice 40. f. Publish the results of funded projects in appropriate formats.	08/31/2025
	h. CERTs will work with DER to incorporate documenting advance payments with supporting documentation from seed grantees for reimbursement pursuant to Task 7.c. below throughout the grant period.	
6	 Coordinate CERTs communications work through the following activities: a. Maintain CERTs website and functionality. b. Develop and manage CERT digital resources, blog, and updates along with email marketing efforts and social media presence, in consultation with and support from other CERTs partners. c. Coordinate the production of CERTs publications, including case studies, presentations, fact sheets, brochures, displays and any other resources. d. Work with members of the media, traditional and nontraditional, to promote CERTs 	08/31/2025

	Task	Completion Date
7	 Meet, as needed, with the State's Authorized Representative to apprise DER on progress accomplishments and issues encountered (phone, video conference, in-person). a. Hold quarterly project update meetings (at a minimum), with Commerce, to inform the State's Authorized Representative and SEO managers of current progress and to discuss DER programs that CERTs interfaces with, such as CIP, ECO, CARD, WAP, EAP, Tribal Nation engagement, or others. b. Proactively consult with State's Authorized Representative regarding deviations to the project schedule, the need to modify the scope of the project, or at the request of the State's Authorized Representative to discuss any item related to the project's progress. c. Submit project invoices (including supporting documentation) and status reports that include a summary of accomplishment by region to the STATE no less frequently than quarterly and no later than 30 days after the reporting period. Status reports will provide update on the progress of all tasks. 	07/15/2025
8	Submit an annual CERTs partners report to the State no later than Dec. 10 each calendar year.	12/10/2023 - 12/10/2024
9	Upon completion of the project, submit to the STATE: a. a final project status and financial status report; and b. a final invoice (including supporting documentation).	09/30/2025 (1 month following the Final Report due date)

Exhibit B

Grantee's Budget

A. Budget: Eligible costs include actual costs incurred within the budgeted expense categories (subject to the current University of Minnesota Travel Policy). Other expenses may be eligible only if pre-approved in writing by the State's Authorized Representative. *This grant is partially funded by the federal State Energy Program (SEP).

State's Authorized Representative. *This grant is pa	artially funded by th	e federal State Energy Program (SEP).
BUDGET CATEGORY	Amount	Description
	(for 2 years)	
Labor, including fringe (core biennial budget)	\$1,295,723.00	For all University-based CERT staff.
\$941,408.00 (CERTs GF)		·
\$354,315.00 (ECO: CARD)		
Labor, including fringe (SFS)	\$123,198.00	For all University-based CERT staff.
\$61,599.00 (RDA)		Activity related to Task 4 in Exhibit A.
\$61,599.00 (GF)		
Regional Technical Assistance (core biennial budget)	\$133,600.00	This includes seed grant dollars,
Cond. Construction 000 00 / continue of constructions		stipends for community partners and
Seed Grants: \$10,000.00/region x 6 regions/year =		other regional technical assistance, and
\$120,000.00 (ECO: CARD)		translation services.
Stipends for community partners and other regional		
technical assistance: \$2,800.00/year = \$5,600.00		
• • • • • • • • • • • • • • • • • • • •		
(ECO: CARD)		
Regional technical assistance: \$1,000.00/year =		
\$2,000.00 (CERTS GF)		
\$2,000.00 (CENTS OF)		
Translation services: \$3,000.00/year = \$6,000.00		
(ECO: CARD)		
Regional Technical Assistance (SFS)	\$4,802.00	This includes other regional technical
\$2,401.00 (GF)	44,002.00	assistance. Activity related to Task 4 in
\$2,401.00 (RDA)		Exhibit A.
Regional Technical Assistance (SEP BIL)	\$90,000.00	Seed grant dollars.
Seed Grants: \$7,500.00/region x 6 regions/yr =	430,000.00	Seed grant donars.
\$90,000.00		
Travel (core biennial budget)	\$20,000.00	For all University CERT staff.
\$2,500.00/year = \$5,000.00 (CERTs GF)	, .,	
\$7,500.00/year = \$15,000.00 (ECO: CARD)		
Travel (SFS)	\$2,000.00	For all University CERT staff. Activity
\$1,000.00 /year		related to Task 4 in Exhibit A.
• \$500.00 (GF)		
• \$500.00 (RDA)		
Supplies	\$13,427.00	Office and other supplies including
\$1,592.00 (CERTs GF)		computers.
\$11,835.00 (ECO: CARD)		
Meeting Convening Expenses (core biennial budget)	\$4,690.00	To host meetings with teams, partners,
Dhone space wentel and for distant		and steering committees.
Phone, space rental and food, etc.		
(ECO: CARD)	644.000.00	Malacita hastina usanada and
Website Maintenance (core biennial budget)	\$14,000.00	Website hosting, upgrades and
Upgrades & Communication Services		changes.
(ECO: CARD)		
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Printing (core biennial budget)	\$2,000.00	To provide printed materials at events.
(ECO: CARD)	Ų 2 ,000.00	To provide printed materials at events.
Design Services (core biennial budget) (ECO: CARD)	\$6,000.00	To assist with graphic design on written materials.
(ECO. CAND)		iliateriais.
Subcontractors (core biennial budget)	\$460,560.00	GPI and SRDC are subcontractors.
Great Plains Institute: \$327,240.00		Staffing (core staff and interns, program
(ECO: CARD)		assistants); travel, supplies, meeting
GPI is responsible for all Metro CERT activity.		expenses; and \$10,000/year for Round
GPT IS TESPOTISIBLE TOT All INTELLO CENT ACTIVITY.		1 seed grants.
Southwest Regional Development Commission:		Staffing (core staff and assistants) and
\$133,320.00/year (ECO: CARD) = \$266,640.00		travel.
SRDC is responsible for all Southwest CERT activity		
except seed grant contracting.		
Subcontractors (SEP BIL)	\$10,000.00	For seed grants.
Great Plains Institute		
Grant Award:	\$2,180,000.00	

Totals by funding source:

Core biennial budget – General fund = \$950,000.00 Core biennial budget – ECO: CARD = \$1,000,000.00 Solar for Schools – Renewable Development fund = \$65,000.00 Solar for Schools – General fund = \$65,000.00 SEP BIL = \$100,000.00



Southwest Regional Development Commission

Month End September 2023 Fiscal Year 2024

July - July - Pear September September September September Pear Date Date Date Date Date Date Date Date	Under / Over Over Over Budget Budget Budget A43,453.42 93,722.99 75,000.00 75,000.00 42,488.23 34,488.23 3	
Revenues Budget July August September Deptember Deptember<	Budget Bu 443,453.42 93,722.99 75,000.00 42,488.23 145,618.32	
Revenues 444,476 0.00 970.01 62.57 1,022.68 1 Tetagional mic Devenues 120,435 9,575.68 7,900.64 9,235.79 26,712.01 26 mic Develorment Adm 70,000 5,080.06 4,431.71 6,000.0 1,517.00 3,500.0 37,500.0 35,750.0 37,500.0 </th <th>443,453.42 93,722.99 75,000.00 42,488.23 145,018.32</th> <th>Explanation/Comments</th>	443,453.42 93,722.99 75,000.00 42,488.23 145,018.32	Explanation/Comments
tree Expenditures 12,000 97,001 62,577 1,022.68 1,000.64 1,000.00 0.00 0.00 0.00 0.00 0.00 0.00	443,453.42 93,722.99 75,000.00 42,488.23 145,018.32	
tring Services 120,438 9,575.86 7,900.64 9,235.79 26,712.01 26 mile Oreaton mile Or	93,722.99 2 75,000.00 42,488.23 3 145,018.32	When current taxes received, payments primarily received in Dec and Jun
Fregional 75,000 0.00	75,000.00 42,488.23 145,018.32	22.2% Based on activity earned to date.
The control of the	42,488.23 3	0.0% Based on Billings Yearly amt is \$75000
Selection 1592.46 1,702.23 1,686.99 4,981.68 4	145,018.32	39.3% Grant Eamed (Our share)
Second Street Regulary Second States Sec	40 557 07	3.3% Based on activity earned to date. (Federal share)
Funds	16.700,04	
Particle	75,000.00	Based on Billings (write 2 grants) - **Contract obligation was not met, -100.0% no extension given **
Food Grant Food Grant 0.00 78.32 0.00 78.32 Food Grant 6,000 0.00 0.00 15,000.0	92,042.27	Based on activity eamed to date main Certs (not subprojects), includes seed grants (additional funds for seed grants, which equals more time)
Food Grant 60,000 0.00 15,00	19,105.68	Loan int/loan orig fee mostly received in Dec and June (code 4656/4321)
rk Miscellaneous 6,800 146.83 81.37 2,025.84 2,254.04 2 Revenues Trople 27,085.66 22,242.00 10,382.50 59,710.16 71 Revenues Expenditures 30,300 2,472.30 288.94 3,930.07 6,691.31 6 itee Expenses 30,300 2,472.30 288.94 3,930.07 6,691.31 6 s. & Fringe 30,000 2,472.30 288.94 3,930.07 6,691.31 6 s. & Fringe 30,000 2,472.30 288.94 3,930.07 6,691.31 6 s. & Fringe 30,000 2,472.30 240.82.63 3,292.67 1,264.19 1,127.92 1 spec Costs 44,194 715.74 776.00 692.47 2,184.21 2 pic (on hand, not including Hsg Reimb) 4,863 4,914 715.74 776.00 692.47 2,184.21 2 specification 6,819 716.00 0.00 0.00 0.00 0.00 0.00 <td>45,000.00</td> <td>25.0% Based on Billings (800 hours at \$75/hr for the year)</td>	45,000.00	25.0% Based on Billings (800 hours at \$75/hr for the year)
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-151,791

Project Name: In the Matter of the Application of Lake Wilson Solar Energy LLC for a Certificate of Need and Site Permit for the up to 150 MW Solar and Associated Battery Storage Project in Murray County, Minnesota.

Docket Number: IP7070/CN-21-791 and IP7070/GS-21-792

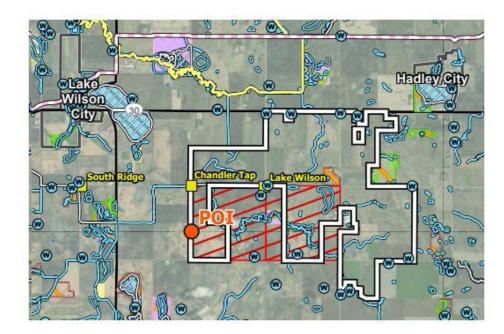
Project Description

On December 9, 2021 staff did a preliminary review of this project. Then, on February 9, 2023, Lake Wilson Solar Energy LLC (applicant) submitted both a certificate of need (CN) and a site permit application to the Minnesota Public Utilities Commission (Commission) to construct the Lake Wilson Solar Energy Center – an up to 150 MW solar farm with an associated 95 MW of battery storage. Lake Wilson Solar Energy LLC is a wholly owned subsidiary of Invenergy Solar Development North America LLC, and an affiliate of Invenergy LLC.

The project will occupy approximately 1,526 acres southeast of the city of Lake Wilson and just south of State Highway 30. The project will use photovoltaic solar panels mounted on single-axis tracking systems. Underground collection cables will gather and send the electric power generated by the solar panels to a project substation. The substation will interconnect with the electrical grid via a new switching station and an overhead generation intertie. The substation and switching station will be used by the battery energy storage system. The switching station and intertie would be permitted, constructed, owned, and operated by Xcel Energy. Lake Wilson indicates that a generator interconnection agreement (GIA) for the project has been executed with the Midcontinent Independent System Operator. This interconnection will provide sufficient outlet to accommodate all the solar energy generation from the project. Construction is anticipated to begin in the summer of 2024 with completion and operation anticipated in the winter of 2026.

Staff Comments and Questions:

- On May 10, 2023, the Commission and EERA jointly held a public meeting in Slayton, Minnesota. Approximately 11 people attended this meeting; two attendees provided public comments expressing support for the project. The following evening, May 11, 2023, the Commission and EERA held a remote-access public meeting. One person attended this meeting and did not comment.
- o The next public in-person meeting will be at the Murray



County Government Center Courts Building on November 28, 2023, at 6:00 P.M.

• Staff did not find any areas of concern with this project.

Review Time: 1 hour Income from Project: \$0

Reviewer: Jason Walker, Community Development Director

ECONOMIC DEVELOPMENT REPORT

NOVEMBER 2023

CEDS | EDA PLANNING

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

Our current CEDS can be found at http://www.swrdc.org/wp-content/uploads/2022/01/CEDS-2022-2027. pdf. CEDS in MN across the EDA (Economic Development Administration) Economic Development Districts (EDDs) follow the format of the Minnesota Association of Development Organizations (MADO) DevelopMN. The latest DevelopMN can be found at http://www.mnado.org/wp-content/uploads/2019/11/DevelopMN-1.pdf.

EDA PLANNING

EDA Investment Opportunities: Priorities can be found at https://eda.gov/about/investment-priorities/. Priorities include Equity, Recovery and Resilience, Workforce Development, Manufacturing, Technology-Based Economic Development, Environmentally Sustainable Development, and Exports and Foreign Direct Investment.

Grants.gov houses EDA's Notice of Funding Opportunities. EDGE is used to submit applications.

EDA funding opportunities can be found at Home (eda.gov).

The latest NOFO is their Recompete Pilot program. Eligible areas for the recompete pilot program in our region include the Lower Sioux Indian Community and our smaller cities including Wilder, Storden, Westbrook, Currie, Avoca, Iona, Jasper, Lucan, Revere, and Balaton.

The latest NOFO for disaster funds can be found at Fiscal Year 2023 Disaster Supplemental | U.S. Economic Development Administration (eda.gov). The following counties are eligible under the disaster distress criteria: Jackson, Lincoln, Lyon, Nobles, Redwood, and Rock. There is no longer a nexus to the disaster required. Staff are working on a substation transformer addition as part of an EDA grant for the City of Adrian. Staff are also in communication with the City of Lamberton for an EDA grant for a water project following attendance at the State Senate Capital Committee tour on October 5. The following counties are also eligible under the per capita distress criteria: Redwood and Rock counties. Contact staff if you have potential infrastructure or planning projects. SRDC submitted a letter of support with the Minnesota West EDA application requesting funds for advanced equipment within their mechatronic and advanced manufacturing curriculums.

<u>Career Expo:</u> The 2023 Southwest Minnesota Career Expo was held on Sept. 26th and 27th at the college campuses of Southwest Minnesota State University—Marshall and Minnesota West-Worthington. The event brought 130 employers and educational programs; they provided valuable career and education information to these high school students (primarily 10th and 11th graders), plus highlighted regional businesses and the type of jobs they provide in our communities. During the two expo events, over 2,122 students from 39 schools participated, which involved teamwork from over 350 volunteers. Murphy and Weis assist-



involved teamwork from over 350 volunteers. Murphy and Weis assist- ed with the "Career is Right", along with Luke Greiner from the MN Department of Employment and Economic Development (DEED).

<u>Childcare Technical Assistance:</u> Staff played an integral role in the submission of the DEED (Department of Employment and Economic Development) Childcare Economic Development grant proposal for renovations to a main street tax-forfeited building to house three separate family childcare providers in Hills. The City of Hills was awarded \$120,000 for this project. The sixth request for payment was recently submitted. Match requirements have now been met and all contractual grant funds have been requested. The projected timeline for completion, with the exception of the outdoor play space, is early 2024.

<u>Southwest Minnesota Youth Committee:</u> The committee meets in February, May, August, and November. The new coordinator for this group is Maria Peters from SWPIC. This group gathers members who support career and technical education programs and educate students and parents about local career and training opportunities. The committee will meet again on November 2.

<u>Southwest Regional Transportation Coordinating Council (RTCC):</u> The group last met on September 20 and will meet again on December 20. SRDC represents economic development on the council.

<u>Friends in the Field:</u> The group last met on October 11 with a focus on the public and economic value of community events and festivals. Speakers were from the Tourism Center at the U of M and Community Growth, Equity, and Inclusion at the City of Willmar.

<u>Succession Planning and Transitions:</u> Staff met with Extension and Small Business Development Center on October 3 to discuss a potential plan to conduct education about succession planning in this region. SBDC awaits confirmation of funding for their updated work plan which includes succession planning. Preliminary plans were discussed that include both virtual and in-person options for business owners.

<u>CEO (Creating Entrepreneurial Opportunities):</u> SRDC was the host site for the Murray County chapter in October. A scavenger hunt was held on Friday, November 3rd with the SRDC as one of the sights the students visited to learn about career opportunities. A potential new chapter serving Worthington is dependent on the required initial \$35,000 community contribution.

<u>Activate Rural:</u> Staff met with the Department of Public Transformation, specifically their Activate Rural Program Director, as they have selected Jasper and Redwood Falls within our region to provide technical assistance and a limited amount of funding for project implementation.

<u>State of Manufacturing:</u> Staff will be attending the State of Manufacturing session on November 14 which will highlight survey insights and issues impacting the manufacturing industry. One of EDA's investment opportunities is manufacturing.

NADO Annual Training Conference: Weis, Welgraven, and Trusty will be attending this conference in Cleveland on November 7-10. The agenda includes mobile workshops, concurrent sessions, conversation cafes, learning labs, plenary sessions, and networking opportunities.

REVOLVING LOAN FUND (RLF) REPORT

NOVEMBER 2023

COVID-19 RLF | TRADITIONAL RLF | CONTRACTED RLF | PACE

RLF

The committee consists of five members and meets as needed. The committee covers both the COVID-19 RLF and Traditional RLF. The committee last met on July 31 and approved one C-RLF loan application of \$100,000 to a business in Murray County. This loan has closed.

Interest Rates:

EDA's guideline for minimum interest rate is 4% under prime, which equates to 4.5% currently, or 75% of prime, whichever is less. SRDC RLF has been using 75% of the WSJ (Wall Street Journal) Prime Rate for recent loans, which adheres to regulations governing RLF awards. Staff expects to receive an application with a \$100,000 request from a Jackson County business in the near future.

Application and Checklist: The Application (fillable — same application for both RLF programs) and Requirements Checklist (this is currently being updated to include both SRDC RLF and COVID-19) are online and can be found at http://www.swrdc.org/economic-development/revolving-loan-funds/.

EDA Supported RLF Community of Practice: This suggested networking opportunity for EDA-sponsored RLFs has now begun. Staff was accepted into the first cohort. The following were training topics: General RLF Tactics, Marketing Strategies, Credit, Underwriting, Smaller RLF Strategies, Loan Committee, Board Development, Portfolio Management, and Servicing. The upcoming training on November 16 is Technology. Staff has heard introductory information from a software company that has the potential to enhance reporting, while reducing staff time, and includes components ranging from pre-application to site visits.

COVID-19 RLF (C-RLF)

<u>Funds Available:</u> Funds on hand are in the approximate amount of \$255,560.04. These funds will remain federalized until seven years have passed. Reporting will soon be required twice per year.

Traditional RLF

Funds Available: Funds on hand are in the approximate amount of \$333.180.16. These funds are defederalized.

RLF Success Stories

To promote RLF programs, success stories can now be found at http://www.swrdc.org/economic-development/revolving-loan-funds/rlf-business-spotlights/.

Contracted RLFs

Staff continues to assist inquiries made regarding business start-ups, retentions, expansions, and financing. Staff assists with three additional revolving loan fund programs within the region.

<u>Jackson County RLF:</u> There are seven active loans. County commissioners voiced their continued financial support of the program, given funds are minimal. Staff expects one early payoff by year end. Financing capacity currently via JCRLF is \$61,872.12.

<u>Heron Lake RLF:</u> HLRLF focuses on economic development within a 20-mile radius of Heron Lake. These are Community Development Block Grant (CDBG) funds. SRDC continues to assist them with GMS entry and amortization schedules as requested. There are funds available for businesses in their service area that have gap financing needs.

Falcon Development Corporation (FDC): Information on FDC can be found online at https://www.swrdc.org/revolving-loan-funds/. FDC focuses on economic development improvements within a 30-mile radius of Heron Lake. These funds are de-federalized; therefore, Davis Bacon does not apply to construction projects. Interest rates can now be as low as 75% of prime. The FDC Board now has 7 members, which is the maximum. Staff expects to receive an application for consideration by month end. Approximately \$52,387.35 is available for lending.

Property Assessed Clean Energy (PACE)

<u>General Information:</u> PACE is available to property owners of small businesses, including agri-businesses and some non-profits based on usage. Please help spread the word about PACE to property owners looking to make improvements that lower their energy usage.

<u>Funds Available:</u> Funds are currently available in the approximate amount of PACE ARRA \$120,965.56 And PACE SEP \$160,170.51. The latest loan to a Pipestone County business closed in the amount of \$17,342.19.

<u>PACE Committee:</u> The committee meets as needed, often in conjunction with RMEB (Rural Minnesota Energy Board) meeting dates. The latest committee meeting was September 25. Committee members are Metz, Wildermuth, Wachal, VanDeVere, and Paap. Interest rates for new projects are set at 3% under Prime, with a floor of 3%.

<u>C-PACE Statewide Discussions:</u> Staff has been involved in discussions with the MN Department of Commerce as they work on expanding the reach of commercial PACE programs in MN. Staff provided project data for a recent DOC application submitted. RDCs (Regional Development Commission) will be eligible to apply under an RFP (Request for Proposals). The DOC included within their application non-competitive funds of \$300,000 to expand the financing capacity of the RMEB PACE program.

<u>Energy Audits:</u> Energy assessments/audits are informational to property owners and may be the start to cost-saving energy improvements. MN DOC is working on increasing access to energy auditors. Contractor estimates and the energy assessment/audit are the two first steps to PACE financing. There has been an increase in the number of recent referrals made to RETAP.

PACE Success Stories

To promote PACE, a success story on Broadway Beauty in Slayton can be found at https://www.swrdc.org/broadway-beauty-salon/. Tally Ho Koffie in Edgerton will soon be highlighted. There are plans to submit success stories to local newspapers to highlight their local businesses.



Robin Weis and Patti Van Essen Tally Ho Koffie, Edgerton

The PACE application that includes a checklist can be found at http://rmeb.org/pace.htm.

If you have questions about the RLF, PACE, or energy audits, please contact Robin Weis, Deputy Director, at 507-836-1638 or via email at robin@swrdc.org.



Maddy Robinson and Robin Weis Broadway Beauty Slayton

COMMUNITY DEVELOPMENT REPORT

NOVEMBER 2023

ENERGY | LAND USE, PLANNING & ZONING | SOLID WASTE & NATURAL RESOURCES | USDA REGIONAL FOOD BUSINESS CENTER

ENERGY

Rural Minnesota Energy Board (RMEB): The board met on September 25 at 1 P.M. Mike Reese, the Renewable Energy Director at the University of Minnesota West Central Research and Outreach Center in Morris, presented about Green Hydrogen/Ammonia and the opportunities available for economic development in Minnesota. For the November meeting, members discussed having a joint meeting to focus on addressing the need to keep existing waste-to-energy facilities in operation. That meeting is scheduled for November 27, 2023.

Midcontinent Independent System Operator Cities and Communities Coalition (MISOCCC): On September 25, 2023, the Great Plains Institute hosted a webinar titled, "Transmission 101."

The webinar was part of a series to provide continued education on topics related

to the wholesale electricity market and transmission planning. If you've found yourself feeling unclear on what the transmission grid is, how it's planned, and how it affects your community's goals, this webinar is an excellent opportunity to go over the basics. The recording can be found at https://youtube/qoUG4Mrnm8Y?si=3Qm_DRL-RHbsYttZG.

Speakers included: Matt Prorok, Energy Systems, GPI; Jennie Chen, Clean Energy, World Resources Institute; and Gretchen Kershaw, Grid Deployment Office, U.S. Department of Energy

Energy Foundation Grant with Region 5: Staff are applying to the State Competitiveness Fund Local Capacity Building Grant for the final grant application. If successful, the SRDC would receive up to \$100,000 per year for three years to provide grant writing assistance, free of charge, to organizations in our region.



Seed Grants: For community-based projects related to energy efficiency, renewable energy, electric vehicles, and energy storage within Minnesota. The deadline has passed, and the application review process will start soon. We have received interest from some organizations and individuals who would like to focus on energy upgrades and documentation of such upgrades and the individuals involved with energy-saving practices. There are proposals for small, local projects as well as multi regional ones.

Seed grants are for projects that:

- Help people learn about clean energy and get energized.
- Build community by engaging a variety of partners.
- Remove barriers, making clean energy more accessible for everyone.
- Are highly visible in the community and can be an example for other communities.

Food Shelves: The Minnesota Department of Human Services recently announced \$7 million worth of competitive grants to food shelves for technical assistance, to plan and design, acquire, and renovate/transform facilities. This can be used for improvements like refrigeration equipment, furnishings, or renewable energy projects such as installing solar panels. Up to 100% of project costs can be covered by this grant. With building upgrades and energy efficiency projects, food shelves can reduce their operating costs and create a more accessible and welcoming environment for their customers.

SRDC staff has been assisting CERTs with the food shelf outreach in our region, with seven food shelves re

Community continued

sponding as interested and are planning to fill out the application.

World Mart – Work on completing the battery and modular solar panel installations is still under way. The project team has planned a trip to the West Central Research and Outreach Center (WCROC) on the Morris U of M campus for mid-December, with Nathalie's business partners and a group of U of M engineering students. The group is going to tour their facilities, which are centered around renewable energy research, education, and include multiple types of solar projects. This tour will help Nathalie and her team with making decisions on the installation process and in their clean energy outreach to other food truck vendors.

Hiring Five Full-Time Regional Coordinators: The new coordinators have been hired and recently started their positions on October 2nd.

Solid Waste & Natural Resources

Solid Waste Commission: The Solid Waste Commission held its regular meeting on September 25, 2023. Several employees from the Minnesota Pollution Control Agency (MPCA) joined the meeting to provide clarification to their responses to the SW Commission's July communication in opposition to the proposed rulemaking on demolition landfills. The Commission is scheduled to meet again on November 27th followed by a joint session with the Rural Minnesota Energy Board with panelists present to address the waste-to-energy issue.

Solid Waste Regional Plan:

All counties in Minnesota must submit a solid waste plan to receive SCORE funds and apply for additional grants from the MPCA. Doing this as a 12-county Joint Powers Agreement not only decreases individual county costs, but helps pull together resources, and arrange materials exchange for counties in the Southwest Minnesota Solid Waste Commission.

There are several issues and topics that will be addressed in the plan. This includes support for 100% SCORE funding to counties for Solid Waste and Recycling activities, staff constraints on individual counties, construction and demolitions landfill capacity, and the need for financial support from the state, along with the education of the public and policymakers on the importance of sanitation services as a foundation for public health.

Staff has been working with the Solid Waste Administrators on collecting and compiling land use and cover statistics for the region. The Solid Waste Administrators met on September 14th to discuss progress and a timetable for completion of the plan. SRDC Executive Director Trusty stated individual county information is needed to proceed with the report. A template will be provided to each county to aid in the compilation of this data.

<u>USDA Regional Food Business Center</u>

The USDA Regional Food Business Centers have been established to drive economic opportunities across their regions creating a more diversified and resilient food system. Out of this, the North Central Food Business Center (NCFBC) was formed to include MN, ND, SD with a grant amount of \$15 million over five years. The Southwest Regional Development Commission (SRDC) will be compensated \$60K per year for providing technical assistance in our region.

North Central Regional Food Business Center: The SRDC is in the public engagement phase of the project and working to introduce the RFBC, make connections, and seek out ideas and suggestions. Our goal is to identify value chain gaps – what do we have in place and what areas can we build on? A Deep Dive was provided to the SRDC Board of Directors on October 10, 2023. An introductory infographic has been provided at the end of this packet for your reference. I encourage you to touch base if you have any ideas on how we can best do this work in our region.

SRDC will participate in bi-monthly meetings hosted by the Minnesota Farmer's Union. In November, an action plan will be posted for public comment. Our SRDC RFBC action plan is due by 12/31/2023 or prior.

More information can be found on the Region 5 Development Commission website: https://www.regionfive.org/rfbc

Transportation Report

Safe Route to Schools Update

Infrastructure Grant

- \$10.9 million available
- \$1 million maximum award no funding match
- Constructed in 2024 or 2025
- Open 10/9 for Letters of Intent applications due 2/2/2024

This 100% funded grant covers costs to construct infrastructure that improves access and safety on prioritized routes to and at schools.

The Cities of Adrian, Tracy, and Redwood Falls along with the Windom Area School District are applying for MnDOT SRTS Infrastructure Grant this Fall.

Planning Assistance Grant

This 100% funded grant will include technical assistance to provide an analysis of existing conditions, public outreach and identification of potential infrastructure and non-infrastructure solutions to help more children walk and bicycle safely to school.

The Cities of Windom, Minneota, and Lamberton are all potential applicants to apply for this funding in Spring, 2024.

Active Transportation Update

Infrastructure Grant

- \$13.2 million available
- Greater MN focused Met Council has its own AT Funding from sales tax
- \$1 million maximum award no funding match
- Constructed in 2024 or 2025
- Open 10/9 for Letters of Intent applications due 2/2/24

This 100% funded grant covers construction costs to implement infrastructure improvements to make walking, biking, and rolling better and safer in communities.

The Cities of Jackson, Mountain Lake, Marshall, and Redwood Falls are currently applying for MnDOT Active Transportation Infrastructure Grants this Fall.

Planning Assistance Grant

This 100% funded grant provides technical assistance that will help your community create an active transportation plan. The goal is to help more people safely walk and bicycle to destinations where they live, work and play. Active transportation plans will:

- Analyze existing conditions
- Engage the community
- Identify ways to improve infrastructure
- Identify ways to encourage active transportation

Currently, Planner Webb is reaching out to communities to see if there is interest to apply for this grant funding this round.

Transportation Alternative Infrastructure Grant (Federal)

This 80%/20% funded grant covers construction costs to implement infrastructure improvements to make walking, biking, and rolling better and safer in your community.

Rock County (District 7) and the City of Marshall (District 8) are currently applying for TAP Infrastructure Grants this Fall.

Lamberton/Red Rock Central Walk Audit



Staff conducted a walk audit in Lamberton on September 20, 2023. A walk audit is an opportunity for community members to develop strategies to improve walkability within their community. The group participated in a classroom session before engaging in a walk around the community where they made observations about the walking conditions in Lamberton. The

Red Rock Central district will transition to a new building in October 2024. Their observations were based on the 6 E's of Walkability: Engagement and planning, Equity, Engineer-

ing, Encouragement, Education, and Evaluation. Following the walk, they shared these observations and collaborated to identify what they considered to be priority projects to make walking, and biking, comfortable and safe in Lamberton.



Friends of Casey Jones State Trial

The Friends of Casey Jones have scheduled their annual meeting for November 16th at the Slayton, MN Pizza Ranch to reorganize and elect new officers.

EDA Regional Trails Plan

Planners Webb and Bucklin are spearheading this project. Communications Specialist Crowley produced a new Quarterly Newsletter that went out at the end of October. A stakeholder meeting will be held at the SRDC Board Room on Tuesday, December 5 at 2:00 p.m. to discuss the latest updates and to determine focus groups and interviews to conduct this winter.

Southwest MN Area Transportation Partnership (ATP)

Planners Webb and Walker attended the ATP Meeting held on October 13, 2023, at the MnDOT District 8 Headquarters in Willmar. The next ATP Meeting is scheduled for December 8 in Marshall.

MnDOT District 8 Transportation Advisory Committee (TAC)

Planner Webb will attend the TAC meeting on December 12 at the MnDOT District 8 headquarters in Willmar. This is the next meeting to discuss the Urban Highway Prioritization Study.

Quarterly Transportation Planners Meeting

The quarterly Transportation Planners meeting will be held in St. Cloud on Nov. 29 and 30. Planner Webb will be attending.

COMMUNICATIONS REPORT

NOVEMBER 2023

Communications Specialist Sheila Crowley has been working on placing new posts on Facebook and bringing more awareness to the services offered at the SRDC. There have also been a few fun posts including staff members wearing their Twins jerseys when they were in the playoffs drawing 448 post impressions. The top post was one talking about the Revolving Loan Fund pulling in 822 impressions and a post reach of 783 along with three shares. Another involved the 'Did you Know' about starting, growing or relocating a business in SW Minnesota. The post pulled in 695 impressions, reached 630, and had six shares. The audience is 69.70% women and 30.30% men. Slayton had the highest number of followers listed at 39 with Marshall coming in at 18. The SRDC Facebook page currently has 390 followers.

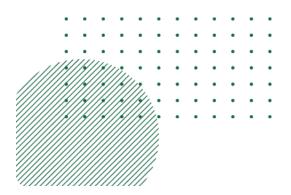
Our website now has our Facebook scroll at the bottom of the opening page. The RLF story on Maddy Robbinson had a brief description on Facebook with a link to the website which featured the full story. The hope is to create more of a reason to visit the website and learn about the SRDC and what is available. Also, photos of the staff were recently completed, and each week a staff member is featured on Facebook and photos have also been updated on the website. The statistics on the SRDC website show an increase of 683 (up 18%) in sessions with total users up 19% to 518. Ninety-four percent of the visitors have been new versus 6% returning.

Communications work also has included creating a trails newsletter which was emailed to the trails contacts on Wednesday, October 25th. Work on the December SRDC newsletter is nearly complete and it will be mailed out toward the end of November. The publication wraps up the year for the SRDC and gives an overview of what has transpired. Plans are to get back on track to complete quarterly newsletters going into 2024.

Additionally, Communications will be creating the board packets for the upcoming meetings. Design work also included making a finance sign to use at RLF closings, along with the Regional Food Brochure, MADO handout and poster sign.



Maddy Robinson, owner of Broadway Beauty Salon in Slayton, completed a radiant floor heating project using PACE financing. The project was part of the construction plan for her new facility, which opened in November 2021. Maddy used PACE financing to address her high heating expenses due to high ceilings in the building. Radiant floor heating is more efficient than traditional heating, using less energy and resulting in savings on energy bills. The PACE loan program offers low-cost, long-term financing for energy-efficient upgrades to commercial properties. For more information and to read the whole story check out: https://www.swrdc.org/ broadway-beauty-salon/



Executive Director's Report

NOVEMBER 2023

I spent much of October preparing for the Board Retreat that was held on October 26th and 27th. The retreat went well and gave us a good start on the strategic planning process. DEED Regional Data Analyst Luke Greiner attended the first day and gave the Board a presentation on the current demographics of the region, its businesses and its work force, and also showed some extrapolations based on current data on what the trends might look like for the future of the region.

The LYFT Advisory Committee met via Zoom for its scheduled October meeting. There was much discussion as to how to do a better job of bringing in more businesses and how to share information on the availability of CTE (Career and Technical Education) programming throughout the region.

As you may remember, the SRDC was selected last year to participate in the Climate Corps Program, a program of AmeriCorps, that places members in organizations to work in the climate and renewable energy space as a means of service. So far, we have been unable to attract a member. On the 20th I interviewed a possible service member from Fulda who was very interested. Climate Corps has offered the position, but we have yet to hear back from the candidate. If she agrees to the position, she will be housed in our office but paid by AmeriCorps and will primarily do outreach work for our energy programs.

Our last MADO Executive Director meeting was held via Zoom at the end of October. Most of the discussion centered around the applications that we are all doing for the Department of Commerce's Competitive Fund. This will help the RDCs, and other organizations identified in the statute passed last session, to add capacity for grant writing assistance to local units of government to apply for federal IRA or IIJA dollars, (Bipartisan Infrastructure Law and Inflation Reduction Act). The application is due on November 13th. I have written the narrative and the budget and have been entering the information in the Commerce grant portal. The next MADO in-person is scheduled for the last week of November in the Cities so some of our possible funding partners can attend in person.

Kathy and I have started working on the Committees and Committee structure for the Commission. We have some open positions that need to be filled and some Commissioners who are serving on multiple Committees. At the Board Retreat we discussed opening up some opportunities for the new Commissioners to serve on a committee. This will allow them to gain a deeper understanding of our work. The Board has requested some time on the agenda for the Committee Chairs to talk to the Commissioners at the November meeting about the work of the committees.

To help our staff members identify their strengths, we've scheduled a StrengthsFinder's Discovery session for November 17th. Darla Waldner, who is the Executive Director of the Northwest Regional Development Commission and a Certified Trainer, will be leading the session. Since we have several new staff members, and only Kathy, Robin, and I have taken the assessment before, Darla suggested that we all take the assessment again to see where we stand. When I retook my assessment, the only thing that changed was my number 5 and number 8 flip-flopped, otherwise my top 10 stayed the same.



North Central USDA Regional Food Business Center





North Dakota



- Established to drive economic opportunities across our region, creating a more diversified food system.
- Support producers by providing localized assistance to access a variety of markets including linking producers to wholesalers and distributors.
- Target our work with a focus on historically under-invested communities in our region.



The Southwest Regional Development Commission will work to identify areas in need of technical assistance and investments that will build additional regional capacity to support a local food system.

We will work to boost SW Minnesota's food systems in response to supply chain weaknesses, small business challenges and other difficulties exposed by the recent pandemic.

The Regional Food Business Centers focus on providing opportunities for businesses, non-profits and the underserved and unserved.

Potential Opportunities

Farmer's Markets **Food Forest Senior Dining** Home Delivered Meals **Local Grocery Stores** Food Shelf

Meat Lockers

Farm to Schools & Care Facilities

Incubator Programs

Education

Farms, Livestock

Vineyards

Breweries



Orchards Community Gardens Convenience Stores Much More

\$15 Million over Five Years



Food deserts are geographical areas in which residents lack access to affordable, healthy foods.

Many small communities in SW MN do not have a grocery store or even a gas station or convenience store.

Around 1 in 8 Americans are food insecure.



Business Builder Sub-Awards



In addition to the main
USDA Food Business Center
Grant, there will be one
opportunity per year for Value Chain
Businesses to apply for a portion of a \$50K sub-award.

- Max \$50K awards statewideNo match
- 2-year implementation period



Eligible applicants: Small to mid-size value chain businesses (producers/growers, aggregators, distributors, and producers)

Eligible uses: Staff time, business planning activities (market analysis, feasibility studies, Environmental Impact Assessment – EIA's), software implementation, equipment, marketing, website, and more.





The Southwest Regional Development Commission will serve our 9-county region while collaborating with and drawing on ideas of other agencies doing the same work across the state.



Contact:

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BOARD & FULL COMMISSION MEETING DATES & TIMES

*Meeting locations are tentative. Confirmed meeting locations will be announced prior to all Board of Directors and Full Commission Meetings. Location details will be updated via meeting notices and on the SRDC website (www.swrdc.org).

FULL COMMISSION

Thursday, January 11, 2024 Slayton (Location TBD)

Thursday, March 14, 2024 3:30 p.m. Slayton (Location TBD)

Thursday, May 9, 2024 3:30 p.m. Lyon County (Location TBD)

SRDC Annual Meeting

Thursday, July 11, 2024 4:00 p.m. (Location TBD)

Thursday, September 12, 2024 3:30 p.m.
Pipestone County (Location TBD)

Thursday, November 14, 2024 3:30 p.m.
Slayton (Location TBD)

BOARD OF DIRECTORS

Thursday, February 8, 2024 3:30 p.m. SRDC Offices, Slayton

Thursday, April 11, 2024 3:30 p.m. SRDC Offices, Slayton

Thursday, June 13, 2024 3:30 p.m. SRDC Offices, Slayton

No August Meeting

Thursday, October 10, 2024 3:30 p.m. SRDC Offices, Slayton

Thursday, December 12, 2024 3:30 p.m. SRDC Offices, Slayton

