

# December BOARD MEETING

DECEMBER

11

AT 3:30 PM

SRDC BOARD ROOM SLAYTON, MN





### Southwest Regional Development Commission

**Commissioner** Representing

Rick Anderson Lyon County SRDC Treasurer

JoEllen Benson Rock County
Bob Byrnes City of Marshall

Miron Carney Murray County, Immediate Past Chair

Donna Gravley Cottonwood County
Mark Haberman Jackson County

Eric Hartman Region 8 School Board, SRDC Secretary

Chris Hollingsworth Pipestone County

Paul Langseth Nobles County, SRDC Chair

Bob Van Hee Redwood County Rick VonHoldt City of Worthington

Mic VanDeVere Lincoln County

Dennis Welgraven Murray County, SRDC Vice-Chair

#### **SRDC Full Commission Membership**

One (1)	County member from each of the nine counties.
One (1)	Township member from each of the nine counties.
One (1)	Mayor/Council member from each municipality over
	10,000 in population.
One (1)	Mayor/council member for each of the nine counties
	representing cities under 10,000.
Two (2)	School Board members.
One (1)	Lower Sioux Indian Community member.
Five (5)	Public Interest Groups

#### **SRDC Board of Director Membership**

SRDC Chairman & a regional commissioner from each county elected by the regional commissioners from each county and:

- One (1) Elected commissioner from each city over 10,000 in population.
- One (1) Elected commissioner from any county with a population of more than 20,000 but without a city over 10,000 in population nominated by the regional commissioners of that county.
- One (1) School board member selected by the Commission as a whole.



Thursday, December 11, 2025 3:30 pm

2401 Broadway Ave Slayton, MN 56172

### **AGENDA**

<u>#</u>	Time		<u>Page</u>
1	3:30	Call to Order & Pledge of Allegiance	
2	3:31	Introductions	
3	3:34	Additions to and Approval of Agenda Action Needed: Approve Agenda	
4	3:36	Consent Agenda Items     October Receipts & Expenditures     A.C.E. Contract     CERTs Contract     RMEB Contract     Solid Waste Contract     Falcon Development RLF Contract     Friends of Casey Jones Contract     Geronimo Contract     SW MN Housing Contract     Jackson County RLF Contract     Heron Lake RLF Contract Action Needed: Approval of Consent Agenda Items	5-9 10-14 15-17 18-21 22-25 26-30 31-32 33-37 38-41 42-46 47-50
6	3:40	Finance Reports—Treasurer Anderson & Finance Director Nelson  • Treasurer's Report, including bank accounts & investments  Action Needed: Approval of Treasurer's Report  • Administrative Report through October 2025  Action Needed: Approval of Administrative Report	51 52
7	3:45	Budget & Personnel Committee Report-Treasurer Anderson & Finance Director Nelson  • FY 2026 Budget Revision	53
8	4:00	Audit Update - Finance Director Nelson	
9	4:10	Legislative Report - Chair Miron Carney / Executive Director Trusty	
10	4:20	Deep Dive: CERTs Update - Planner Nadya Bucklin	
11	4:35	Executive Director's Report—Executive Director Trusty	66
12	4:50	Chairman's Report—Chairman Langseth	
14	4:53	Unfinished Business	
15	4:53	New Business	

40	4.50	Others Is a second	
16	4:53	Other Issues	
		<ul> <li>Announcements</li> <li>SRDC Office is closing at noon on Dec. 24 and will be closed all day December 25 and 26th in observation of the Christmas Holiday</li> <li>SRDC Office will be closed on January 1, 2026 in observance of New Year's Day</li> <li>SRDC full commission meeting Thurs., Jan. 8<sup>th</sup> at 4-H building located at the Murray County Fairgrounds</li> <li>SRDC will be closed on Monday, January 19<sup>th</sup> in observance of Martin Luther King Day</li> <li>Commissioner vacancies: Murray County Townships, Pipestone County Township, Lower Sioux, School Board Rep, and Cultural Diversity</li> </ul>	
17	4:55	Adjourn  ***Written Planner Reports are located on pages 54 through 66 of the meeting packet. For questions or additional information regarding report information, please contact staff.***	



TE DEOID	SRDC CASH RECEIPTS SUMMARY			
TE REC'D	RECEIVED FROM	CHECK#	AMOUNT	E
10/07/25	C-RLF Loan Borrowers	ACH	21,533.13	Ų
10/07/25	Falcon Loan Borrowers	ACH	3,360.96	
	RLF Loan Borrowers	ACH	21,135.59	
	UofM-CERTs admin	1012084732	4,304.12	k
	Murray Co ECI-rent	1246	249.00	
	SRDC-Explore SW Sept admin/FY23 audit	61283	385.00	ŀ
	SRDC-PACE July/Aug admin		975.00	<u> </u>
		61284		
	SRDC-RMEB July/Aug admin	61285	3,600.00	ŀ
	MN Dept of Commerce - State Comp. Grant	ACH	8,205.66	
	World Mart - RLF Payment	ACH	523.31	
10/15/25	MN Dept of Commerce - State Comp. Grant	ACH	10,707.76	٠,
	Lyon Co - Comp Plan	ACH	1,600.00	
	Region 9 RDC-AMC booth	118086	120.00	
	ACE-copies	56539	103.05	
	SWMHP-Support/Finance/Lease/Monthly Expenses	35505	5,537.00	
10/20/25	Lineals Co. Calid Marks & Calid Marks Blanca dusin			
	Lincoln Co-Solid Waste & Solid Waste Plan admin	27106	4,540.00	
	Lincoln Co-Taxes	27036	61.55	
10/20/25	Jackson Co-RLF admin	111642	62.50	
10/24/25	ASAP - EDA ED25CHI0G0246	ACH	14,322.42	٠,
10/27/25	SW Health & Human Services-Community Leadership team mtg	139950	500.00	-
	Jd Rieck HVAC-RLF closing fees	2115	750.00	
	Renville Co - PACE payment	ACH	1,524.53	
			1,524.53	
	MN Dept of Ag - Meat Train & Retain	ACH	,	
	Frutissimo - RLF Payment	ACH	867.31	_
	UofM-CERTs admin	1012090407	131.60	
10/30/25	City Adrian-Aug & Sept admin	25032	781.10	
10/31/25	State of MN - MN Tax Credits	ACH	4,881.37	
		+		
		+ -		
				_
			7.05	
10/24/25	Minnwest Rank DACE Electric Sovings Interest	Dor Don't	7.65	
	Minnwest Bank - PACE Electric - Savings Interest	Per Bank	E 4 0 4	
10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest	Per Bank	54.31	
10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest	Per Bank Per Bank	0.20	
10/31/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest	Per Bank Per Bank Per Bank	0.20 73.07	
10/31/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest	Per Bank Per Bank	0.20	
10/31/25 10/31/25 10/31/25 10/09/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest	Per Bank Per Bank Per Bank Per Bank	0.20 73.07 52.08	
10/31/25 10/31/25 10/31/25 10/09/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest United Prairie - Jackson - Adm Savings Interest	Per Bank Per Bank Per Bank Per Bank Per Bank	0.20 73.07 52.08 1.56	
10/31/25 10/31/25 10/31/25 10/09/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest United Prairie - Jackson - Adm Savings Interest Minnwest Bank - RMEB Savings interest	Per Bank Per Bank Per Bank Per Bank Per Bank Per Bank	0.20 73.07 52.08 1.56 70.12	
10/31/25 10/31/25 10/31/25 10/09/25 10/31/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest United Prairie - Jackson - Adm Savings Interest Minnwest Bank - RMEB Savings interest Minnwest Bank - RLF Savings interest	Per Bank	0.20 73.07 52.08 1.56 70.12 702.47	
10/31/25 10/31/25 10/31/25 10/09/25 10/31/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest United Prairie - Jackson - Adm Savings Interest Minnwest Bank - RMEB Savings interest Minnwest Bank - RLF Savings interest Minnwest Bank - Adm Savings interest Minnwest Bank - Adm Savings interest	Per Bank	0.20 73.07 52.08 1.56 70.12 702.47 545.94	İ
10/31/25 10/31/25 10/31/25 10/09/25 10/31/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest United Prairie - Jackson - Adm Savings Interest Minnwest Bank - RMEB Savings interest Minnwest Bank - RLF Savings interest	Per Bank	0.20 73.07 52.08 1.56 70.12 702.47	
10/31/25 10/31/25 10/31/25 10/09/25 10/31/25 10/31/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest United Prairie - Jackson - Adm Savings Interest Minnwest Bank - RMEB Savings interest Minnwest Bank - RLF Savings interest Minnwest Bank - Adm Savings interest Minnwest Bank - Adm Savings interest Minnwest Bank - Adm Savings interest Minnwest Bank - PACE SEP - Savings Interest	Per Bank	0.20 73.07 52.08 1.56 70.12 702.47 545.94	I
10/31/25 10/31/25 10/31/25 10/09/25 10/31/25 10/31/25 10/31/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest United Prairie - Jackson - Adm Savings Interest Minnwest Bank - RMEB Savings interest Minnwest Bank - RLF Savings interest Minnwest Bank - Adm Savings interest Minnwest Bank - PACE SEP - Savings Interest Minnwest Bank - PACE SEP - Savings Interest Minnwest Bank - PACE ARRA - Savings Interest	Per Bank	0.20 73.07 52.08 1.56 70.12 702.47 545.94 13.90 31.14	
10/31/25 10/31/25 10/31/25 10/09/25 10/31/25 10/31/25 10/31/25 10/31/25 10/31/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest United Prairie - Jackson - Adm Savings Interest Minnwest Bank - RMEB Savings interest Minnwest Bank - RLF Savings interest Minnwest Bank - Adm Savings interest Minnwest Bank - PACE SEP - Savings Interest Minnwest Bank - PACE ARRA - Savings Interest Minnwest Bank - PACE ARRA - Savings Interest Minnwest Bank - PACE Servings Interest Minnwest Bank - PACE Savings Interest	Per Bank	0.20 73.07 52.08 1.56 70.12 702.47 545.94 13.90 31.14 476.70	I
10/31/25 10/31/25 10/31/25 10/09/25 10/31/25 10/31/25 10/31/25 10/31/25 10/31/25 10/31/25 10/31/25 10/31/25	Minnwest Bank - PACE EE-RLF - Savings Interest Minnwest Bank - Falcon Dev - Savings Interest First Independent Bank - Savings interest Jackson Savings & Loan - Adm Savings interest United Prairie - Jackson - Adm Savings Interest Minnwest Bank - RMEB Savings interest Minnwest Bank - RLF Savings interest Minnwest Bank - Adm Savings interest Minnwest Bank - PACE SEP - Savings Interest Minnwest Bank - PACE SEP - Savings Interest Minnwest Bank - PACE ARRA - Savings Interest	Per Bank	0.20 73.07 52.08 1.56 70.12 702.47 545.94 13.90 31.14	I

Check	Docume	Vendor Name	Transaction Description	Check Amo	Effective Date
	10/2/2025	Nadya N. Bucklin Robin R. Weis	Employee: BucklinN; Pay Date: 10/2/2025 Fmployee: MeicB: Day Date: 10/2/2025	2,174.79	10/2/2025
	10/2/2025	Robin R. Weis	Employee: WeisR; Pay Date: 10/2/2025	754.80	10/2/2025
	10/2/2025	Robin R. Weis	Employee: WeisR; Pay Date: 10/2/2025	245.64	10/2/2025
	10/2/2025	Sheila F. Crowley	Employee: CrowleyS; Pay Date: 10/2/2025	1,548.17	10/2/2025
	10/2/2025	Sheila F. Crowley	Employee: CrowleyS; Pay Date: 10/2/2025	109.03	10/2/2025
	10/2/2025	Sheila F. Crowley	Employee: CrowleyS; Pay Date: 10/2/2025	87.22	10/2/2025
	10/2/2025	Jodi L. Klein	Employee: KleinJ; Pay Date: 10/2/2025	1,478.53	10/2/2025
	10/2/2025	Jodi L. Klein	Employee: KleinJ; Pay Date: 10/2/2025	18.83	10/2/2025
	10/2/2025	Jodi L. Klein	Employee: KleinJ; Pay Date: 10/2/2025	9.44	10/2/2025
	10/2/2025	Melissa Nelson	Employee: MansonM; Pay Date: 10/2/2025	2,286.86	10/2/2025
	10/2/2025	Kimberly Murphy	Employee: MurphyK; Pay Date: 10/2/2025	1,797.97	10/2/2025
	10/2/2025	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/2/2025	1,560.24	10/2/2025
	10/2/2025	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/2/2025	160.90	10/2/2025
	10/2/2025	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/2/2025	92'99	10/2/2025
	10/2/2025	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/2/2025	61.02	10/2/2025
	10/2/2025	Jayme I. Trusty	Employee: TrustyJ; Pay Date: 10/2/2025	3,177.15	10/2/2025
	10/2/2025	Jason L. Walker	Employee: WalkerJ; Pay Date: 10/2/2025	2,594.80	10/2/2025
	10/2/2025	Christopher S. Webb	Employee: WebbC; Pay Date: 10/2/2025	2,142.62	10/2/2025
	10/16/20	Nadya N. Bucklin	Employee: BucklinN; Pay Date: 10/16/2025	2,072.82	10/16/2025
	10/16/20	Robin R. Weis	Employee: WeisR; Pay Date: 10/16/2025	1,017.14	10/16/2025
	10/16/20	Robin R. Weis	Employee: WeisR; Pay Date: 10/16/2025	1,758.37	10/16/2025
	10/16/20	Sheila F. Crowley	Employee: CrowleyS; Pay Date: 10/16/2025	1,722.62	10/16/2025
	10/16/20	Sheila F. Crowley	Employee: CrowleyS; Pay Date: 10/16/2025	21.80	10/16/2025
	10/16/20	Jodi L. Klein	Employee: KleinJ; Pay Date: 10/16/2025	1,469.11	10/16/2025
	10/16/20	Jodi L. Klein	Employee: KleinJ; Pay Date: 10/16/2025	28.26	10/16/2025
	10/16/20	Jodi L. Klein	Employee: KleinJ; Pay Date: 10/16/2025	9.43	10/16/2025
	10/16/20	Melissa Nelson	Employee: MansonM; Pay Date: 10/16/2025	2,249.81	10/16/2025
	10/16/20	Kimberly Murphy	Employee: MurphyK; Pay Date: 10/16/2025	1,775.57	10/16/2025
	10/16/20	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/16/2025	1,475.88	10/16/2025
	10/16/20	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/16/2025	238.58	10/16/2025
	10/16/20	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/16/2025	49.94	10/16/2025
	10/16/20	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/16/2025	11.10	10/16/2025
	10/16/20	Jayme I. Trusty	Employee: TrustyJ; Pay Date: 10/16/2025	3,177.15	10/16/2025
	10/16/20	Jason L. Walker	Employee: WalkerJ; Pay Date: 10/16/2025	2,594.80	10/16/2025
	10/16/20	Christopher S. Webb	Employee: WebbC; Pay Date: 10/16/2025	2,007.80	10/16/2025
	10/22/20	Eric A. Hartman	Eric Hartman 7/10/25 & 9/11/25 Meetings	100.00	10/22/2025
	10/22/20	Eric A. Hartman	Eric Hartman 7/10/25 & 9/11/25 Meetings	186.20	10/22/2025

Check	Docume	Vendor Name	Transaction Description	Check Amo	Effective Date
10/22/20 10/22/20		JoEllen M. Benson JoEllen M. Benson	JoEllen Benson 10/9/25 Meeting JoEllen Benson 10/9/25 Meeting	50.00 81.90	10/22/2025 10/22/2025
10/22/20		Mark A Haberman	Mark Haberman 10/9/25 meeting	50.00	10/22/2025
10/22/20		Pamela J. Stimpert Cooreman	Pamela Stimpert Cooreman 1/9/25 & 9/11/25 Meetings	100.00	10/22/2025
10/22/20		Pamela J. Stimpert Cooreman	Pamela Stimpert Cooreman 1/9/25 & 9/11/25 Meetings	127.40	10/22/2025
10/22/20		Richard Anderson	Rick Anderson 8/18/25 to 10/9/25 Meetings	100.00	10/22/2025
10/22/20		Richard Anderson	Rick Anderson 8/18/25 to 10/9/25 Meetings	64.40	10/22/2025
10/22/20		Robert J. Byrnes	Bob Byrnes 10/6/25 to 10/9/25 Meetings	20.00	10/22/2025
10/22/20		Robert J. Byrnes	Bob Byrnes 10/6/25 to 10/9/25 Meetings	100.00	10/22/2025
10/22/20		Robert J. Byrnes	Bob Byrnes 10/6/25 to 10/9/25 Meetings	141.40	10/22/2025
10/22/20	•	Tiffany L. Lesmeister-Knott	Tiffany Lesmeister-Knott 7/10/25 & 9/11/25 Meetings	100.00	10/22/2025
10/22/20 T	_	Tiffany L. Lesmeister-Knott	Tiffany Lesmeister-Knott 7/10/25 & 9/11/25 Meetings	116.20	10/22/2025
10/30/20 Na	ž	Nadya N. Bucklin	Employee: BucklinN; Pay Date: 10/30/2025	2,301.02	10/30/2025
_	æ	Robin R. Weis	Employee: WeisR; Pay Date: 10/30/2025	2,248.79	10/30/2025
10/30/20 Rc	쮼	Robin R. Weis	Employee: WeisR; Pay Date: 10/30/2025	768.56	10/30/2025
10/30/20 Sh	ည	Sheila F. Crowley	Employee: CrowleyS; Pay Date: 10/30/2025	1,709.48	10/30/2025
10/30/20 Sh	Ŕ	Sheila F. Crowley	Employee: CrowleyS; Pay Date: 10/30/2025	39.06	10/30/2025
. ,	은	lodi L. Klein	Employee: KleinJ; Pay Date: 10/30/2025	1,777.23	10/30/2025
•	۲	Jodi L. Klein	Employee: KleinJ; Pay Date: 10/30/2025	10.86	10/30/2025
10/30/20 M	Σ	Melissa Nelson	Employee: MansonM; Pay Date: 10/30/2025	2,439.18	10/30/2025
	×	Kimberly Murphy	Employee: MurphyK; Pay Date: 10/30/2025	1,785.71	10/30/2025
	×	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/30/2025	1,571.05	10/30/2025
10/30/20	_	Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/30/2025	149.82	10/30/2025
10/30/20		Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/30/2025	61.03	10/30/2025
10/30/20		Kathleen M. Schreiber	Employee: SchreiberK; Pay Date: 10/30/2025	5.52	10/30/2025
10/30/20		Jayme I. Trusty	Employee: TrustyJ; Pay Date: 10/30/2025	3,683.80	10/30/2025
10/30/20		Jason L. Walker	Employee: WalkerJ; Pay Date: 10/30/2025	2,950.39	10/30/2025
10/30/20	Ŭ	Christopher S. Webb	Employee: WebbC; Pay Date: 10/30/2025	2,130.94	10/30/2025
10/2/2025		Abila	Abila Multiple Clouds 9/26/25 to 10/25/25	878.87	10/2/2025
10/2/2025		Brewster Heating & Cooling	PACE EE-RLF loan disbursement: Heron Lake Mini Mart	10,000.00	10/2/2025
10/2/2025 C 10/2/2025 C	00	Culligan Water Conditioning Culligan Water Conditioning	4 bottles water, 4 bags salt, cooler rental 4 bottles water, 4 bags salt, cooler rental	65.00 26.40	10/2/2025 10/2/2025

Check	Docume	Vendor Name	Transaction Description	Check Amo	Effective Date
	10/2/2025 10/2/2025	David R. Samuelson David R. Samuelson	Mow 9/13/25 Mow 9/13/25	20.00	10/2/2025 10/2/2025
	10/2/2025 10/2/2025	Four Way Insulation Jackson County Auditor/Trea	PACE EE-RLF loan disbursement: Carlson Auto FDC Closing Costs: Carlson Automotive Mortg registry fee	11,951.61 92.00	10/2/2025 10/2/2025
	10/2/2025	Jackson County Recorder	FDC Closing Costs: Carlson Auto Mortg Reg + Reg for Notice	92.00	10/2/2025
	10/2/2025	Marilyn Samuelson	Janitorial services Sept 2025	328.00	10/2/2025
	10/2/2025	Marilyn Samuelson	Janitorial services Sept 2025	472.00	10/2/2025
	10/2/2025	Northwest Gas	NW Gas 8/21/25 to 9/19/25	7.39	10/2/2025
	10/2/2025	Northwest Gas	NW Gas 8/21/25 to 9/19/25	11.07	10/2/2025
	10/2/2025	One Office Solution	Meter reading	89.25	10/2/2025
	10/2/2025	Quality Printing	Explore SW: QR code signs	64.13	10/2/2025
	10/2/2025	Quill Corporation	AA batteries, 24 pk	12.49	10/2/2025
	10/2/2025	Redwood County Auditor/Tre	Redwood Co 2025 MERC abatement	8.61	10/2/2025
	10/2/2025	Stoneberg, Giles & Stroup, PA	Carlson Auto (FDC) judgment & tax lien search	79.50	10/2/2025
	10/2/2025	The Computer Man, Inc.	Server inv 300250; remote access inv 300254	359.37	10/2/2025
	10/2/2025	The Computer Man, Inc.	Server inv 300250; remote access inv 300254	140.63	10/2/2025
	10/8/2025	City of Slayton	City of Slayton 8/27/25 to 9/25/25	24.41	10/8/2025
	10/8/2025	City of Slayton	City of Slayton 8/27/25 to 9/25/25	26.45	10/8/2025
	10/8/2025	Grants Management Systems	Monthly license, warranty, service and support	100.00	10/8/2025
	10/8/2025	Grants Management Systems	Monthly license, warranty, service and support	40.00	10/8/2025
	10/8/2025	Larkin Hoffman	Larkin Hoffman Jul+Aug 2025	2,000.00	10/8/2025
	10/8/2025	Schaap Sanitation	Schaap 10/1/25 - 10/31/25	31.42	10/8/2025
	10/8/2025	Schaap Sanitation	Schaap 10/1/25 - 10/31/25	47.13	10/8/2025
	10/8/2025	Slayton EDA	EDA Lease Oct 2025	5,003.67	10/8/2025
	10/8/2025	SRDC	Explore SW Sept 2025 + FY23 audit inclusion	385.00	10/8/2025
	10/8/2025	SRDC	Jul+Aug 2025 Planner	975.00	10/8/2025
	10/8/2025	SRDC	Jul-Aug Planner + FY23 Audit	3,600.00	10/8/2025
	10/8/2025	XCEL Energy	Xcel Energy 9/3/25 - 10/2/25	259.31	10/8/2025
	10/8/2025	XCEL Energy	Xcel Energy 9/3/25 - 10/2/25	388.95	10/8/2025
	10/10/20	Chandler Co-Op	Chandler Coop Sept 2025	36.96	10/10/2025
	10/10/20	TCM Bank NA	TCM - Visa - 10/1/25	558.41	10/10/2025
	10/10/20	TCM Bank NA	TCM - Visa - 10/1/25	00.09	10/10/2025
	10/10/20	TCM Bank NA	TCM - Visa - 10/1/25	10.50	10/10/2025
	10/10/20	Verizon Wireless	Verizon 9/2/25 to 10/1/25	42.60	10/10/2025
	10/22/20	Boerboom Seed & Consulting	Fall 2025 Lawn Application	55.04	10/22/2025
	10/22/20	Boerboom Seed & Consulting	Fall 2025 Lawn Application	82.57	10/22/2025

Date: 11/20/25 03:42:56 PM

Effective Date	10/22/2025	10/22/2025	10/22/2025	10/22/2025	10/22/2025	10/22/2025	10/22/2025	10/22/2025	10/22/2025	10/22/2025	10/23/2025	10/23/2025		10/23/2025		10/23/2025		10/30/2025	10/30/2025	10/30/2025	10/30/2025	10/30/2025	10/30/2025	10/30/2025	10/25/2025	10/20/2025	
Check Amo	6.01	484.19	899.22	100.00	40.00	115.00	92.00	64.00	59.54	39.69	614.16	15,555.14		92.00		92.00		878.87	7,266.60	18,499.30	472.00	328.00	9.88	6,723.10	25.75	13,040.93	172,989.45
Transaction Description	Chris Webb: Reimb overage of reimb personal charges on CC	Frontier 5078360034 10/10/25 to 11/9/25	Frontier 5078360034 10/10/25 to 11/9/25	Monthly license, warranty, service and support	Monthly license, warranty, service and support	JCRLF Loan Fees: Black Sheep Landscaping	JCRLF Loan Fees: Black Sheep Landscaping	NCPERS Nov 2025	Replace ballast	Replace ballast	Aflac October 2025	RLF Loan Disbursement: JD Rieck HVAC &	Plumbing, Inc.	RLF Closing Costs: JD Rieck HVAC & Plumbing;	mtg registry	RLF Closing Costs: JD Rieck HVAC & Plbg; mtg rec	+ req	Abila Multiple Clouds 10/26/25 to 11/25/25	Meat Train & Retain	RLF Loan Disb: JD Rieck HVAC & Plumbing, Inc.	Janitorial services Oct 2025	Janitorial services Oct 2025	2025 Tax abatement	SW MN Meat Train & Retain	Sept 2025 Wex Fees	BCBS Nov 2025	
Vendor Name	Chris Webb	Frontier Communications	Frontier Communications	Grants Management Systems	Grants Management Systems	Jackson County Auditor/Trea	Jackson County Recorder	NCPERS Group Life Ins.	Slayton Electric, Inc.	Slayton Electric, Inc.	AFLAC	JD Rieck HVAC & Plumbing, I		Pipestone Auditor/Treasurer		Pipestone County Recorder		Abila	Central MN Jobs & Training S	JD Rieck HVAC & Plumbing, I	Marilyn Samuelson	Marilyn Samuelson	Redwood County Auditor/Tre	Southwest Minnesota Private			
Docume	10/22/20	10/22/20	10/22/20	10/22/20	10/22/20	10/22/20	10/22/20	10/22/20	10/22/20	10/22/20	10/23/20	10/23/20		10/23/20		10/23/20		10/30/20	10/30/20	10/30/20	10/30/20	10/30/20	10/30/20	10/30/20	10/25/20	10/20/20	
Check	61291	61292	61292	61293	61293	61294	61295	61296	61297	61297	61300	61301		61302		61303		61304	61305	61306	61307	61307	61308	61309	6	BCBS	
Session ID	APS102225	APS102225	APS102225	APS102225	APS102225	APS102225	APS102225	APS102225	APS102225	APS102225	APS102325	APS102325		APS102325		APS102325		APS103025	APS103025	APS103025	APS103025	APS103025	APS103025	APS103025	CD102025	CD102125 B	Report Total

C.1111 # ### ## TO E TO SHE GOLD FOR TO SHE SHOOL HOUSE

## SOUTHWEST REGIONAL DEVELOPMENT COMMISSION CONTRACT WITH A.C.E. OF SOUTHWEST MINNESOTA FOR TECHNICAL SERVICES

**THIS CONTRACT** for technical services is entered into this 1<sup>ST</sup> day of January 2026, by and between the Southwest Regional Development Commission (SRDC), and A.C.E. of Southwest Minnesota (A.C.E.).

**WITNESSED;** In consideration of the mutual promises and covenants herein contained, the SRDC and A.C.E. agree to the following terms and conditions:

The Term of this agreement commences January 1, 2026, and shall continue through December 31, 2026. The following work activities will be provided:

- I. Financial Services will be provided to A.C.E. as per the attached work activity list-including A.C.E. responsibilities. Reports will be provided showing the hours worked by individual staff members included in the monthly report billed. Financial Services include staff member's salaries, leave and fringe and administrative support for use of supplies, computer and other items necessary to work completion. An estimated budget of \$25,000 is included here for financial services. (Exhibit A)
- II. Support Services will be provided to A.C.E. as per the attached work activity list. Reports will be provided showing the hours worked by individual staff members included in the monthly report billed. Support Services include staff member's salaries, leave and fringe and administrative support for use of supplies, computer and other items necessary to work completion. An estimated budget of \$38,000 is included here for support services. (Exhibit B)

#### III. Payment for Services

- A. A.C.E. will make payment to the SRDC. Statements will be billed monthly.
- B. A.C.E. will be billed for costs incurred by the SRDC to perform services listed on the attached exhibits.

#### IV. Hold Harmless

A.C.E. agrees to indemnify and hold harmless the SRDC against any legal actions brought by any personal entity whatsoever arising out of or claimed to be arising out of the performance of either party under this agreement for services.

A.C.E. agrees to indemnify and hold harmless the SRDC against any action legal and/or administrative for any A.C.E./RSVP performance prior to December 31, 2006.

#### V. Cancellation

This agreement may be cancelled by A.C.E. or SRDC at any time, with cause, upon ninety (90) days written notice to the other party. In the event of such a cancellation, SRDC shall be entitled to payment, determined on a pro-rata basis, for work or services satisfactorily performed.

#### VI. Assignment

SRDC shall neither assign nor transfer any rights or obligations under this agreement without prior written consent of A.C.E.

#### VII. Staffing

The SRDC reserves the right to utilize the most appropriate personnel and/or time availability of staff members to perform the stated activities.

#### VIII. Amendments

Any amendments to this agreement shall be in writing and shall be executed by the same parties who executed the original agreement or their successors in office.

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION	A.C.E. OF SOUTHWEST MINNESOTA
Chairperson	Chairperson
Executive Director	Executive Director
Date	Date

#### **EXHIBIT A**

#### **Financial Services Work Activity list**

- Maintain an accounting system using Quickbooks for A.C.E. activities on a Calendar Year basis. All revenues and expenses will be included by separate project areas as set up to track activities of A.C.E. Payroll, taxes, payables and related activities will be completed.
- A separate checking account will be maintained with other accounts as deemed appropriate.
- Requests of funds will be completed as instructed by Joint Powers Board for county per capita fees and as requested by the A.C.E. Executive Director.
- Input journal entries as needed.
- Work with the A.C.E. Executive Director on general financial administration assistance and/or referrals to agencies that can address concerns of A.C.E. in relation to tax information, insurance, etc.
- Financial sections of any required grant/contract budgets, reports and updates will be prepared as needed. Grant analyses will be completed as deemed necessary.

#### A.C.E. Responsibilities

- Provide the SRDC with all approved expenditures and financial information necessary to properly account for A.C.E. project funds in a timely manner.
- Provide information to SRDC to request per capita fees and any other funds
- Provide completed timesheets, expense sheets and volunteer information as needed to properly record payments and categorize expenses or match requirements.
- Update Program Managers and oversee work activities, match and timelines for financial work completion.
- Provide copies with documentation of all journal entries.
- A budget will be prepared with updates as necessary.
- Provide any necessary information in completing reports for contract/grant information for grantor organizations.
- Financial sections of any required grant/contract budgets, reports and updates will be prepared. Year-end closeout spreadsheets will be finalized to aid in closeout procedures of the financial records. The 990 will be completed.

^

C. (171 II II II II TO E TO CHILL GOLD TO CHILL DO E CO TO CHILL GOLD DO PAGO

#### **EXHIBIT B**

#### **Support Services Work Activity list**

#### **Database Activities:**

- 1.) Enter Station timesheets, new Volunteer sheets & new Stations information.
- 2.) Calculate, verify & approve Volunteer expense sheets to be processed.
- 3.) Keep Program Managers updated on Stations that report and do not report and any Volunteers listed who are not in the database.
- 4.) Update Volunteers & Stations in Volunteer Reporter Software.
- 5.) Run-off Station sheets for Program Managers to take & deliver or send out.
- 6.) Track stations that need new MOU's.
- 7.) Retrieve information on Volunteer Reporter Software for monthly & quarterly reports.
- 8.) Input number served for each station into Volunteer Reporter database for grant reporting.
- 9.) Keep database updated with inactive volunteers and stations. Clean up database and station sheets as needed.

#### **Support Activities:**

- 1.) Log in-coming checks and copy for finance.
- 2.) Stamp checks when appropriate.
- 3.) Setup appropriate welcome letters for new Volunteers & new Stations, and send out welcome letters, volunteer handbook, and volunteer insurance brochure to new volunteers and stations.
- 4.) Put stamps on mail and take to post office.
- 5.) Reconcile bank statements monthly.
- 6.) Help with grant reporting as requested by Director.

G:\WF\FINANCE\Contract\ACE Jan-Dec26TechService.doc page 4

### **EXHIBIT B (Continued)**

#### **Support Services Work Activity list**

- 7.) When needed, copy new volunteer and station enrollment forms for each Program Manager for their files. File originals at the SRDC office.
- 8.) Mail volunteer expense checks and forms.
- 9.) Tally Performance Measure surveys.
- 10.) Miscellaneous support activities as requested by the Director.

#### **Program Manager Support Activities:**

- 1.) Provide Program Managers with requested copies of forms, labels, information, etc.
- 2.) Copy off newsletters, flyers, etc. as requested.
- 3.) Look up volunteer information as needed.
- 4.) Help with questions on SharePoint.
- 5.) Update all time and expense sheets each pay period as well as budget sheets and leave balances.
- Miscellaneous support activities as requested by the Program Managers and/or Director.

CON#: 120617

FDP Cost Reimbu	ursement Subaward Run Template							
Federal Awarding Agency: Other [Type in Agency]								
Pass-Through Entity (PTE):	Subrecipient:							
Regents of the University of Minnesota	Southwest Regional Development Commission							
PTE PI: Melissa Birch	Sub Pl: Nadya Bucklin							
PTE Federal Award No: 274742 / PO 3-20825 / US DOE: DE-EE0010080	Subaward No: SUBA00001706-A012540102							
Project Title: CERTS Core Funding FY2026-2027								
Subaward Budget Period: Start: 09/08/2025 ? End: 09/30/2027 ?	Amount Funded This Action (USD): \$ 150,000.00							
Estimated Period of Performance: Start: End:	Incrementally Estimated Total (USD): \$							
	Conditions							
PTE hereby awards a cost reimbursable subaward, (as det	termined by 2 CFR 200.331), to Subrecipient. The Statement of Work 5. In its performance of Subaward work, Subrecipient shall be an							
incurred. Upon the receipt of proper invoices, the PTE agre CFR 200.305. All invoices shall be submitted using Subrec cumulative costs (including cost sharing), breakdown by ma	on the party's requestly than quarterly for allowable costs sees to process payments in accordance with this Subaward and 2 injeent's standard invoice, but at a minimum shall include current and ajor cost category, Subaward number, and certification, as required in award number shall be returned to Subrecipient. Invoices and directed to the party's Financial Contact, shown in							
A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's  Financial  Contact, as shown in Attachment 3A, not later than 60 days after the final Budget Period end date.  The final statement of costs shall constitute Subrecipient's final financial report.								
<ol> <li>All payments shall be considered provisional and are subje adjustment is necessary as a result of an adverse audit find</li> </ol>	ct to adjustment within the total estimated cost in the event such ling against the Subrecipient.							
<ol> <li>Matters concerning the technical performance of this Subar as shown in Attachments 3A and 3B. Technical reports are</li> </ol>	ward shall be directed to the appropriate party's Principal Investigator required as shown in Attachment 4.							
Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to the PTE's Authorized Official Contact and the Subrecipient's Authorized Official Contact shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official as shown in Attachments 3A and 3B.								
7. The PTE may issue non-substantive changes to the Budget Period(s) and Budget Unilaterally modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Authorized Official Contact, as shown in Attachment 3B.								
8. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.								
9. Either party may terminate this Subaward with 30 days written notice. Notwithstanding, if the Awarding Agency terminates the Federal Award, PTE will terminate in accordance with Awarding Agency requirements. PTE notice shall be directed to the Authorized Official Contact, and Subrecipient notice shall be directed to the Authorized Official Contact as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable								
that it will perform the Statement of Work in accordance wit of the Federal Award, including the appropriate Research 1	which are hereby incorporated by reference, Subrecipient certifies the the terms and conditions of this Subaward and the applicable terms forms and Conditions ("RTCs") of the Federal Awarding Agency, as they intend this subaward to comply with all applicable laws,							
By an Authorized Official of the PTE:	By an Authorized Official of the Subrecipient:							
B(4) 11/17/2025	11/17/2025							
Name: Brett Carlson Date	Narge: Jayme I. Tilusty Date							
Title: Sr. Grant & Contract Officer	Title: Executive Director							

#### Attachment 1

**Certifications and Assurances** 

Subaward Number:

SUBA00001706-A012540102

#### Certification Regarding Lobbying (2 CFR 200.450)

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.214 and 2 CFR 180)

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.214 and 2 CFR 180.

#### **Audit and Access to Records**

Subrecipient certifies that it will provide PTE with notice of any adverse findings which impact this Subaward. Subrecipient certifies compliance with applicable provisions of 2 CFR 200.501-200.521. If Subrecipient is not required to have a Single Audit as defined by 200.501, Awarding Agency requirements, or the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and will provide access to such audits upon request. Subrecipient will provide access to records as required by parts 2 CFR 200.332 (a)(5), 200.337, and 200.338 as applicable.

#### Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

#### **Use of Name**

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

#### Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment

Pursuant to 2 CFR 200.216, Subrecipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

#### **Attachment 2**

**Federal Award Terms and Conditions** 

Subaward Number

SUBA00001706-A012540102

Required Data Elements	Awarding Agency Institute (If Applicable)
The data elements required by Uniform	US Dept of Energy
Guidance are incorporated in the attached Federal Award. ?	Federal Award Issue Date FAIN Assistance Listing No.
<b>-</b>	DE-EE0010080 81.041
This Subaward Is:	Assistance Listing Program Title (ALPT)
■ Research & Development ■ Subject to FFATA	Key Personnel Per NOA
?	
General Terms and Conditions	
By signing this Subaward, Subrecipient agrees to the following:	
To abide by the conditions on activities and restrictions on expenditure of fe to this Subaward to the extent those restrictions are pertinent. This includes	
Agency's website:	
https://www.ecfr.gov/	
2. 2 CFR 200	
The Federal Awarding Agency's grants policy guidance, including addenda performance or as amended found at:	in effect as of the beginning date of the period of
https://www.ecfr.gov/	
4. Applicable Research Terms and Conditions, including any Federal Awardin	
https://www.nsf.gov/awards/terms-conditions/research	except for the following :
a. No-cost extensions require the written approval of the PTE. Any request Administrative Contact shown in Attachment 3A, not less the change.	an 30 days prior to the desired effective date of the requested
<ul> <li>b. Any payment mechanisms and financial reporting requirements described Conditions and Agency-Specific Requirements are replaced with Terms</li> <li>c. Any prior approvals are to be sought from the PTE and not the Federal A.</li> <li>d. Title to equipment as defined in 2 CFR 200.1 that is purchased or fabrications, as direct costs of the project or program, shall vest in the Subreciple. Prior approval must be sought for a change in Subrecipient PI or change</li> <li>5. Treatment of program income:</li> </ul>	and Conditions (1) through (4) of this Subaward; and Awarding Agency. ated with research funds or Subrecipient cost sharing pient subject to the conditions specified in 2 CFR 200.313.
Special Terms and Conditions:  Data Sharing and Access: Subrecipient agrees to comply with the Federal Awarding Agency's data sha or the Federal Awarding Agency's standard terms and conditions as reference.  No additional requirements	ring and/or access requirements as reflected in the NOA ced in General Terms and Conditions 1-4 above.
Data Rights: Subrecipient grants to PTE the right to use data created in the performance of extent required to meet PTE's obligations to the Federal Government under its content of the performance of the	of this Subaward solely for the purpose of and only to the ts PTE Federal Award.
Copyrights:	
Subrecipient Grants to PTE an irrevocable, royalty-free, non-transfereproduce, make derivative works, display, and perform publicly any copyright software and its documentation and/or databases) first developed and delive only to the extent required to meet PTE's obligations to the Federal Government	nts or copyrighted material (including any computer red under this Subaward solely for the purpose of and
Subrecipient grants to PTE the right to use any written progress reports and purpose of and only to the extent required to meet PTE's obligations to the F	
Promoting Objectivity in Research (COI): Subrecipient must designate herein which entity's Financial Conflicts of Interes	est policy (COI) will apply: Subrecipient
If applying its own COI policy, by execution of this Subaward, Subrecipient of the relevant Federal Awarding Agency as identified herein: US Dept of Energia	ertifies that its policy complies with the requirements of
Subrecipient shall report any financial conflict of interest to PTE's Administrat Attachment 3A. Any financial conflicts of interest identified shall, when applic Agency. Such report shall be made before expenditure of funds authorized in identified COI.	able, subsequently be reported to Federal Awarding

## SOUTHWEST REGIONAL DEVELOPMENT COMMISSION CONTRACT WITH RURAL MINNESOTA ENERGY BOARD FOR TECHNICAL SERVICES

THIS CONTRACT, for technical services is entered into this 1<sup>ST</sup> day of January, 2026, by and between the Southwest Regional Development Commission (SRDC), and the Rural Minnesota Energy Board (RMEB).

**WITNESSED**; In consideration of the mutual promises and covenants herein contained, the SRDC and the RMEB agree to the following terms and conditions:

The Term of this contract commences January 1, 2026 and shall continue through December 31, 2026. The following work activities will be provided:

- Professional Services will be provided to the Rural Minnesota Energy Board as per the attached work activity list. (Exhibit A)
- If. Financial Services will be provided to the Rural Minnesota Energy Board as per the attached work activity list-including RMEB responsibilities. (Exhibit B)
- III. Support Services will be provided to the Rural Minnesota Energy Board as per the attached work activity list. (Exhibit C)

#### IV. Payment for Services

- A. The RMEB will make payment to the SRDC. Statements will be billed in conjunction with regular meetings of the RMEB.
- B. The following rates apply for Calendar Year 2025 and are based on the activity to be performed as per Exhibits A-C.
  - Exhibit A \$100.00 Planner \$175.00 Executive Director
  - Exhibit B \$85.00
  - o Exhibit C \$60.00

#### V. Hold Harmless

RMEB agrees to indemnify and hold harmless the SRDC against any legal actions brought by any personal entity whatsoever arising out of or claimed to be arising out of the performance of either party under this agreement for services.

#### VI. Cancellation

This contract may be cancelled by the RMEB or SRDC at any time, with cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, SRDC shall be entitled to payment, determined on a pro-rata basis, for work or services satisfactorily performed.

"G:\WORKFOLDER\FINANCE\Contract Work\RMEB\RMEB25TechService.docx"

#### VII. Assignment

SRDC shall neither assign nor transfer any rights or obligations under this contract without prior written consent of the RMEB. The SRDC reserves the right to utilize the most appropriate personnel and/or time availability of staff members to perform the stated activities.

#### VIII. Amendments

Any amendments to this contract shall be in writing, and shall be executed by the same parties who executed the original contract or their successors in office.

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION	RURAL MINNESOTA ENERGY BOARD
Chairperson	Con Wildrauil 11/24/24 Chairperson
Executive Director	DWW 11-24-25 Board Member
Date:	Date:

It should be noted that billable expense will be limited to tasks not normal to the Overall Work Program of the SRDC.

"G:\WORKFOLDER\FINANCE\Contract Work\RMEB\RMEB26TechService.docx"

#### EXHIBIT A - PROFESSIONAL SERVICES

The following Work Program guidelines will be used to administer this project.

Objective: To staff the Rural Minnesota Energy Board. Staffing of the RMEB shall include the following work elements:

#### Professional Staff:

- Provide staff assistance to the Rural Minnesota Energy Board.
- Compilation of information as requested by the Rural Minnesota Energy Board.
- Assist in disseminating pertinent RMEB information.
- Complete staff analysis of energy proposals affecting the Rural Minnesota Energy Board.
- Promote cooperative solutions to various energy situations.
- Assist in energy grant writing and planning.
- Drafting correspondence of the Rural Minnesota Energy Board.
- Coordination of tasks of the Rural Minnesota Energy Board.

#### EXHIBIT B - FINANCIAL SERVICES

- Maintain an accounting system with a separate fund code for RMEB activities on a Calendar Year basis. All revenues and expenses will be included by separate project areas as set up to track activities of the RMEB.
- A financial status report will be provided to all regular meetings of RMEB and other meetings as requested.
- Financial sections of any required grant/contract reports and updates will be prepared
  as needed.
- Requests of funds will be completed as instructed-annually for county membership fees or as indicated in grant or contract agreements.
- A separate savings account will be maintained with transfers made to the general SRDC checking account as expenditures are paid on behalf of RMEB.
- Prepare general financial administration assistance and/or referrals to agencies that can address concerns of the RMEB in relation to tax information, insurance, etc.
- The RMEB financial information will be included in the annual SRDC audit.

#### RMEB Responsibilities

"G:\WORKFOLDER\FINANCE\Contract Work\RMEB\RMEB25TechService.docx"

- Provide the SRDC with all approved expenditures and financial information necessary to properly account for the RMEB project funds in a timely manner.
- Keep all contract/grant information current with any grantor organizations and provide any necessary information in completing reports.
- Provide information to SRDC to request membership fees and any other funds.
- Pay the SRDC \$300 for inclusion of financial records in the annual fiscal year audit.

#### **EXHIBIT C - SUPPORT SERVICES**

<u>Support Staff</u>: (charges will be incurred in this area only when no professional staff hours are charged in conjunction).

- Type, copy, mail or distribute, and file all written material prepared for the RMEB including meeting notices, agenda, minutes, correspondence, reports, studies, surveys, etc.
- Update all the RMEB mailing lists and committee rosters.
- Set up meeting facilities as designated by the RMEB.

## SOUTHWEST REGIONAL DEVELOPMENT COMMISSION (SRDC) Contract With The SOUTHWEST REGIONAL SOLID WASTE COMMISSION (SRSWC)

<u>General</u>. This Agreement is entered into by and between the Southwest Regional Development Commission, hereinafter referred to as the "SRDC", and the Southwest Regional Solid Waste Commission, hereinafter referred to as the "SRSWC".

#### I. Contract Agreement:

- A. The work program attached to this contract is acceptable to the SRSWC and is hereby made a part of this contract.
- B. The work elements specified in this contract shall be completed during the period of January 1, 2026 through December 31, 2026 unless the contract period is extended by mutual agreement between the parties of this contract.
- II. <u>Financial Participation</u>: The SRDC shall make available personnel with the necessary training and experience to accomplish the assigned tasks. Professional staff services provided by the SRDC shall be:

Planning assistant staff at a rate of \$60 per hour. Responsibilities shall include sending out meeting invites, taking meeting minutes and preparing meeting materials as requested.

Planning staff at a rate of \$100 per hour. Responsibilities will include arranging and providing technical assistance that is not covered by regional planning efforts.

Other charges directly reimbursable to the SRDC by the SRSWC are: Mileage, at the SRDC's established rate of reimbursement; Meals; Meeting Expenses; and other expenses as authorized by the SRSWC.

- III. <u>Payment for Services Performed</u>: The SRSWC will make payment to the SRDC. Statements will be billed in conjunction with regular meetings of the SRSWC.
- IV. Independent Contractor Status: The SRDC is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting SRDC as the agent, representative or employee of the SRSWC or any purpose or in any manner whatsoever. SRDC acknowledges and agrees that SRDC is not entitled to receive any of the benefits received by SRSWC employees and is not eligible for worker' or unemployment compensation benefits under the SRSWC. SRDC also acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payment due SRDC and that it is SRDC's sole obligation to comply with the applicable provisions of all federal and state tax laws.

- V. <u>Audit and Inspection</u>: Accounts and records related to the funds provided under this contract shall be accessible to authorized representatives of the SRSWC for the purposes of examination and audit.
- VI. <u>Hold Harmless</u>: SRSWC agrees to indemnify and hold harmless the SRDC against any legal actions brought by any personal entity whatsoever arising out of or claimed to be arising out of the performance of either party under this agreement for services.

#### VII. Miscellaneous:

- A. The contract shall be subject to all pertinent state statutes and regulations.
- B. The contract shall be subject to modification at any time provided there is mutual agreement between the SRDC and SRSWC on the nature of the modification.
- C. Any portion of this contract deemed invalid by a court of competent jurisdiction shall be held severable and shall not affect the remaining portions.

**IN WITNESS, WHEREOF, THE** SRDC has caused this contract to be duly executed on its behalf and the SRSWC has caused the same to be duly executed on its behalf.

SOUTHWEST REGIONAL	SOUTHWEST REGIONAL
SOLID WASTE COMMISSION	DEVELOPMENT COMMISSION
* Al Ochron	
Authorized Official	Authorized Official
& Kromes Petral	
Attested By	Attested By
Date: 11-24-25	Date: 12-11-25

#### **WORK PROGRAM**

The following Work Program guidelines will be used to administer this project.

Objective: To staff the Southwest Regional Solid Waste Commission. Staffing of the Southwest Regional Solid Waste Commission shall include the following types of work elements:

#### **SRDC Planning Assistant Staff:**

- Provide staff assistance to the Southwest Regional Solid Waste Commission.
  - Type, copy, mail or distribute, and file all written material prepared for the SRSWC including meeting notices, agenda, minutes, correspondence, reports, studies, surveys, etc.
- Update all the SRSWC mailing lists and committee rosters.
- Set up meeting facilities as designated by the SRSWC.
- Prepare and mail the Meeting Agenda and associated materials as instructed by the SRSWC Chairperson.
- Drafting correspondence of the Southwest Regional Solid Waste Commission.

#### SRDC Planning Staff

- Compilation of information as requested by the Southwest Regional Solid Waste Commission.
- Assist in disseminating pertinent SRSWC information.
- Complete staff analysis of Solid Waste proposals affecting the Southwest Regional Solid Waste Commission.
- Promote cooperative solutions to various solid waste situations.
- Assist in solid waste grant writing and planning.
- Coordination of tasks the Southwest Regional Solid Waste Commission requests of the Solid Waste Administrators.

#### **General:**

- The SRDC Staff shall be supervised by the Southwest Regional Solid Waste Commission in cooperation with the SRDC Director.
- The SRDC Director will provide other staff as deemed necessary to assist in completion of the work elements.

# AGREEMENT FOR SERVICES Between FALCON DEVELOPMENT CORPORATION (FDC) And the SOUTHWEST REGIONAL DEVELOPMENT COMMISSION (SRDC)

#### I. Agreement for Service

- A. This agreement between the FDC and the SRDC is entered into for the purpose of utilizing the expertise of the Staff of the SRDC for <u>administrative/financial services and servicing of new and pre-existing loans</u> of the Falcon Development Corporation Revolving Loan Fund in cooperation with the Falcon Development Corporation Board. Services provided by the SRDC to the FDC include, but are not limited to:
  - 1. a. Attendance at FDC meetings, if requested, and consultation with the Board President.
    - b. Preparation of agendas, application forms, loan agreements, administrative procedures and policies, summaries and analysis of loan requests, and other reports as needed.
    - c. Discussions with potential loan recipients to review their applications.
    - d. Financial services will be provided. Please see Exhibit A.
    - e. Any other activities or duties relating to the Revolving Loan fund as directed by the FDC or as deemed necessary by the Commission's Economic Development Staff.
  - 2. a. Loan Files and Servicing: A checklist is used to establish a file protocol for the FDC files, and SRDC Staff continues to collect and/ or file any necessary information related to loan servicing. Servicing may include but not be limited to verifying UCC filings and renewal dates, and/or filing UCC documents; requesting annual tax return information, obtaining insurance verification for hazard, life, and workers compensation as applicable; and tracking that other conditions of the loan have been met as set in the loan agreement or as requested by the FDC.
    - c. Any other activities or duties relating to the Revolving Loan fund as directed by the FDC Board or as deemed necessary by the SRDC's Staff.

- d. The FDC shall allow access to loan-related information and existing loan documents as needed to perform the servicing as described above.
- B. The work activities as specified above will begin January 1, 2026 and continue through December 31, 2026.
- C. Independent Contractor Status. The SRDC is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting SRDC as the agent, representative, or employee of the FDC for any purpose or in any manner whatsoever. SRDC acknowledges and agrees that SRDC is not entitled to receive any of the benefits received by FDC employees and is not eligible for workers' or unemployment compensation benefits under the FDC. SRDC also acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payment due SRDC and that it is SRDC's sole obligation to comply with the applicable provisions of all federal and state tax laws.
- D. Indemnification. SRDC shall indemnify, hold harmless and defend the FDC, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the FDC, its officers or employees may herein sustain, incur or be required to pay, arising out of or by reason of any act or omission of SRDC, its agents, servants or employees, in the execution, performance, or failure to adequately perform.
- E. Likewise, the FDC agrees to indemnify and hold harmless the SRDC against any legal actions that arise on behalf of the FDC, its agents, servants or employees while engaged in the performance of the Contract or brought by any entity whatsoever arising out of decisions made by the FDC Board or claimed to be arising out of the performance of FDC Board under this agreement for services.
- F. Insurance. General Terms. In order to protect itself and to protect the FDC under the indemnity provision set forth above SRDC shall, at SRDC's expense, procure and maintain policies of insurance covering the term of this Contract, as set forth below:

General Liability: \$1,500,000 per occurrence

Public Employees Liability: \$1,500,000 per occurrence

Employee Dishonesty/Faithful Performance Blanket Bond \$50,000

Workers Comp: \$500,000 each employee accident or disease; \$1,500,000 each

accident or disease

Auto: Bodily Injury and Property Damage \$1,500,000 per occurrence limit

#### II. Budget and Payment Schedule

- A. The FDC shall pay for the services of the Southwest Regional Development SRDC at a cost of \$125/hour for Professional Staff administrative services described in Section I.A.1. (a d) and oversight of servicing work. The servicing will be primarily performed under this contract (described in Section I.A.2. (a-d)) by supplemental staff at the rate of \$60/hour. The amount of servicing time is dependent on the extent of servicing requested by the FDC, the cooperation of loan clients in submitting the requested information, and the number and nature of new loans that may be approved and need to be serviced. SRDC Financial Services will be provided at a cost of \$85/hour. Communications Services will be provided at a cost of \$100/hour.
- B. The County will, in addition to the hourly rate, also reimburse the SRDC for travel, meals, and lodging at the applicable IRS rate. However, where possible the SRDC will conduct Falcon Development Corporation Revolving Loan Fund business at a time when other normal RDC business is done within the area, thereby keeping mileage and meal expenses to a minimum.
- C. The SRDC will submit a monthly request for payment for the number of hours worked and reimbursable costs.

#### III. Cancellation

This contract may be canceled by the SRDC or the FDC at any time with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the SRDC will be entitled to payment for work or services already performed. Upon cancellation, there will be no claims for damages due to the withdrawal of either party.

### IV. Assignment

The SRDC shall neither assign nor transfer any rights or obligations under this contract without prior written consent of the FDC.

### V. Proprietary Information

No proprietary data or services of the SRDC will be required for completion of this contract.

### VI. Amendments, Extensions, or Revisions

Any amendments, extensions, or revisions to this Contract shall be in writing a shall be executed by the same parties who executed the original contract or their successors in office.

IN WITNESS WHEREOF, the parties have executed this agreement on the day of		
ATTEST:	Falcon Development Corporation	
Jeremy Janssen	John Hay	
President	Vice-President	
24/11/2025 Date:	24/11/2025 Date:	
ATTEST:	SOUTHWEST REGIONAL DEVELOPMENT COMMISSION	
Executive Director	 Chair	
Date:	Date:	

#### **EXHIBIT A - FINANCIAL SERVICES**

- Maintain an accounting system with a separate fund code for Falcon Development Corporation activities on a Calendar Year basis. All receipts and expenditures/loan disbursements will be included by separate project areas as set up to track activities of the FDC.
- A financial status report will be provided to all regular meetings of FDC and other meetings <u>as requested</u>.
- Financial sections of any required reports including the annual 990 form and updates will be prepared as needed.
- Requests of funds will be completed as instructed ACH setup for loan clients.
- A separate savings account will be maintained with transfers made to the general SRDC checking account as expenditures are paid on behalf of Falcon Development Corporation.
- Account for loan disbursement/repayments by loan clients through RLSS loan software.
- The FDC financial information will be included in the annual SRDC audit.

#### **Falcon Development Corporation Responsibilities**

- Provide the SRDC with all approved expenditures and financial information necessary to properly account for the FDC project funds in a timely manner.
- Provide information to SRDC to request any other funds.
- Pay the SRDC \$300 for inclusion of financial records in the annual fiscal year audit.
- Continue the approval of the Executive Director and Treasurer of the SRDC to act as authorized signers on the Falcon Development Corporation savings account to allow transfers to disburse loan funds and pay bills.

Signature: Jeremy Janssen (Nov 24, 2025 21:09:27 CST)

**Signature: 96.04 Y** John Hay (Dec 1, 2025 10:56:13 CST)

Email: jhay\_99@yahoo.com

## SOUTHWEST REGIONAL DEVELOPMENT COMMISSION CONTRACT WITH FRIENDS OF THE CASEY JONES TRAIL ASSOCIATION FOR TECHNICAL SERVICES

**THIS CONTRACT** for technical services is entered into this 1st day of January, 2026, by and between the Southwest Regional Development Commission (SRDC), and Friends of the Casey Jones Trail Association (CLIENT).

**WITNESSED;** In consideration of the mutual promises and covenants herein contained, the SRDC and CLIENT agree to the following terms and conditions:

The Term of this agreement commences January 1, 2026 and shall continue through December 31, 2026, unless the contract period is extended by mutual agreement between the parties of this contract.

#### I. Contract Agreement

- A. The work program shall include:
  - SRDC will provide technical assistance upon the request of CLIENT regarding the implementation of communications, marketing, and/or outreach efforts as well as assistance with the research and pursuit of grant and funding opportunities, and strategic planning.
    - Technical assistance may be in the form of assistance of the development of communication strategies; coordinating outreach and communications, including the development of messages, graphics, or photography; development and/or maintenance of the CLIENT's website and/or social media channels; grant research and writing; assistance with event planning; or assistance with strategic planning efforts.
  - 2. SRDC will be responsible to attend meetings for CLIENT as needed. CLIENT will continue to collaborate with SRDC to determine where technical assistance time is needed and communicate that need.
  - 3. SRDC will coordinate projects with CLIENT and provide such information as is necessary to complete projects in a timely manner.

#### II. Financial Participation

- A. Professional services will be provided by SRDC at \$100 an hour for Communications Specialist services and Planner Services.
- B. Other charges directly reimbursable to SRDC by CLIENT include printing and mileage at SRDC's established rate of reimbursement. CLIENT will be billed by SRDC monthly. The invoice shall be submitted by mail to:

Maike Houser, Treasurer Friends of the Casey Jones Trail Association PO Box 71 Slayton, MN 56172 C. The total contract cost for the project attributed to CLIENT will not exceed \$3,500 including expenses.

#### III. Records and Documentation

- A. <u>Accounting.</u> SRDC shall be responsible for keeping records which disclose time spent on the project along with travel or printing costs.
- B. <u>Reports.</u> SRDC shall provide written monthly progress reports to CLIENT according to the schedule established.
- C. <u>Hold Harmless.</u> CLIENT agrees to indemnify and hold harmless the SRDC against any legal actions brought by any personal entity whatsoever arising out of or claimed to be arising out of the performance of either party under this agreement for services.

#### IV. Cancellation

This agreement may be cancelled by CLIENT or SRDC at any time, upon ninety (90) days written notice to the other party. In the event of such a cancellation, SRDC shall be entitled to payment, determined on a pro-rata basis, for work or services satisfactorily performed.

#### V. Assignment

SRDC shall neither assign nor transfer any rights or obligations under this agreement without prior written consent of CLIENT.

#### VI. Staffing

The SRDC reserves the right to utilize the most appropriate personnel and/or time availability of staff members to perform the stated activities.

#### VII. Amendments

Any amendments to this agreement shall be in writing and shall be executed by the same parties who executed the original agreement or their successors in office.

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION	FRIENDS OF THE CASEY JONES TRAIL ASSOCIATION
Chairperson	Chairperson
Executive Director	Board Member
Date	Date

### TECHNICAL ASSISTANCE CONTRACT BETWEEN THE SOUTHWEST REGIONAL DEVELOPMENT COMMISSION AND GERONIMO

This Agreement is entered into by and between the Southwest Regional Development Commission, hereinafter referred to as the "Commission," and Geronimo Power, LLC "Geronimo". Party or Parties refers to Geronimo, the Commission and their respective affiliates either individually or collectively, as appropriate.

#### 1. Contract Agreement

- a. DESCRIPTION OF PROJECT: Geronimo and Commission agree that the Project is as described in Exhibit A, which is attached to and incorporated herein by reference, and entitled the "Scope of Work." Geronimo and Commission recognize that, while performing the services under this Agreement, the Project may need to be reduced, expanded, or otherwise modified.
- b. Change of Scope of Consulting Services. Geronimo may, at any time during the term of this Agreement, make changes to the scope of the planning services provided under this Agreement and its technical provisions. If any such change causes any increase or decrease in Commission's cost of performing any part of its obligations under this Agreement, upon Commission's request and Geronimo's written authorization, an equitable adjustment shall be made in the contract price, and a written amendment of such adjustment shall be made. Any claim by the Commission for an equitable adjustment shall be made in writing and delivered to Geronimo before proceeding with the additional services. No additional services shall be performed until written authorization is received from Geronimo. Nothing in this subparagraph shall excuse the Commission from proceeding with the performance of its obligations under this Agreement per the original terms and conditions contained herein and any approved changes.
- c. Contract Term. The Commission shall commence the Work under this Agreement on November 19, 2025, and complete it no later than <u>December 31, 2025</u>, with the understanding that <u>key data analysis will be completed by December 15,</u> 2025.
- d. Termination of Work: Geronimo may terminate all or a portion of the Work covered by this Agreement for its convenience at any time. Geronimo or Commission may terminate work if the other party fails to perform per the provisions of this Agreement by providing fifteen (15) calendar days prior written notice to the other party by certified mail with receipt for delivery returned to the sender. In the event of termination, the Commission shall perform such additional work as is necessary for the orderly filing of documents and closing of the Project, and all finished or unfinished documents, maps, studies, work papers, and reports prepared by the Commission under this Agreement shall be

the sole property of Geronimo. The time spent on such additional work shall not exceed five percent (5%) of the time expended on the Project prior to the effective date of termination. Consultant shall be compensated for work satisfactorily performed prior to the effective date of termination, plus work required for filing and closing as described in this Article.

#### 2. SCOPE OF GERONIMO SUPPORT: Geronimo agrees to provide the following:

- a. All criteria and complete information as to their requirements for the Project.
- b. Available information and data pertinent to the Project.
- c. Timely reviews of work product.
- d. A steering committee composed of Geronimo staff to guide and participate in the planning process.
- e. Geronimo shall appoint a representative with respect to work to be performed under this Agreement. Said Geronimo representative shall have complete authority to transmit instructions, receive information, and interpret and define Geronimo's policies. The Commission shall be entitled to rely on representations made by said County's representative unless otherwise directed in writing by Geronimo.

#### 3. COMPENSATION

- a. The Commission shall make planners, directors, and a communications specialist with competent training and experience available to accomplish the assigned tasks and projects.
- b. The total contract cost for the project is \$30,000 for completion of the Scope of Work (Exhibit A) unless modified by mutual agreement in writing. Additions to Exhibit A during the project would be billed at staff hourly rates based on their position.
- c. Geronimo shall pay the Commission following the Commission's submission of the final Nobles County Data Center Economic Impact Analysis Report and the invoice requesting funds for costs incurred and completion of tasks and/or deliverables, as itemized in Exhibit A

#### 4. RECORDS AND DOCUMENTATION

- a. Reports: The Commission will participate in weekly or bi-weekly meetings with the Geronimo steering committee to report on progress. Any written, visual, audio, or electronic publications or press releases related to this project shall credit both the Commission and Geronimo.
- b. The invoice(s) and final report shall be submitted by email to:

- i. Sean Lawler (<u>slawler@geronimopower.com</u>) and Kenna Bancroft (<u>kbancroft@geronimopower.com</u>), and billed to Geronimo – Nobles County Data Center; 8400 Normandale Lake Boulevard, Suite 1200 | Bloomington, MN 55437
- c. Hold Harmless: Geronimo to indemnify and hold harmless the Commission against any legal actions brought by any person or entity arising out of or claimed to be arising out of the performance of either party under this service agreement.

#### 5. MISCELLANEOUS

- a. Geronimo reviews all reports for compliance with its guidelines and requirements.
- b. The contract shall be subject to all pertinent state statutes and regulations.
- c. Any portion of this contract deemed invalid by a court of competent jurisdiction shall be held severable and shall not affect the remaining portions.
- d. Each Party shall maintain all information of a Party that is provided by or on behalf of such Party to the other Party, or which becomes accessible to such other Party as a result of this Agreement, together with the information derived or created therefrom. Confidential Information includes (a) any information marked confidential, restricted, or proprietary by the owning Party, (b) strategic plans, practices, data, marketing research, reports and activities, operations techniques, and CIP Information ("Confidential Information"). Each Party shall not divulge Confidential Information to any third-party and not otherwise exploit it commercially, except with prior written consent of the disclosing Party. If either Party is or could be legally compelled to make disclosure of Confidential Information, the non-disclosing Party will notify the disclosing Party prior to making such disclosure and take all available steps to limit the effects of such disclosure and if possible, require the Parties to whom the information is disclosed to maintain the confidentiality of such information. The Commission shall not collect, store, use, disclose, dispose of or otherwise process the Confidential Information in connection with performing any Services unless specifically authorized by Geronimo in writing.

**IN WITNESS, THEREOF**, THE Commission has caused this contract to be duly executed on its behalf, and Geronimo has caused the same to be duly executed on its behalf.

	Date:
	Geronimo Power, LLC
SOUTHWEST REGIONAL DEVELOPMENT COMMISSION	
	Authorized Official
Authorized Official	
	Attested By
Attested By	Date:

### EXHIBIT A SCOPE OF WORK

Work elements for the Nobles County Data Center Economic Impact Analysis Report are outlined as deliverables below.

#### **Data Center Introduction**

Includes a description of different data centers, along with their purpose and importance in a national and state context.

#### **Nobles County Data Center Project in a Local Context**

Create a **regional context/profile** for the project. How does it relate to existing goals and policies found in local and regional plans, such as the region's Comprehensive Economic Development Strategy (CEDS), the "Our Worthington 2045" Comprehensive Plan, and the Nobles County Comprehensive Plan (update in progress)?

#### **Needs Assessment**

Includes the needs for housing, childcare, broadband, water, energy, and workforce development to support the project.

#### **Current Economic Conditions**

Includes an economic snapshot of the region currently, with stats from DEED and U.S. Census and data from economic development organizations in the area.

#### **Future Economic Impact Scenario** – Jobs (using Implan data provided)

We will relate the data to real-life scenarios and examples from the communities that would be most impacted by this project. We will include data and analysis on direct, indirect, and induced economic impacts from construction and from operations.

#### **Future Economic Impact Scenario (Taxes)**

Breakdown of the taxes and how that could potentially benefit local communities and the state. This section will address the uncertainties and provide a range of scenarios to consider with the different forms of taxation.

#### **Future Economic Impact Scenario – Charitable Giving**

Details the way Geronimo would want to support the communities in the service area. We will include real-life examples of how it could directly impact the communities.

#### **Finalize Plan**

Complete a final Nobles County Data Center Economic Impact Analysis Report that will be shared digitally and physically at a presentation to the Geronimo steering committee.

## SOUTHWEST REGIONAL DEVELOPMENT COMMISSION CONTRACT WITH SOUTHWEST MINNESOTA HOUSING PARTNERSHIP FOR TECHNICAL SERVICES

**THIS CONTRACT,** for technical services is entered into this 1st day of January, 2026, by and between the Southwest Regional Development Commission (SRDC), and the Southwest Minnesota Housing Partnership (SWMHP).

**WITNESSED;** In consideration of the mutual promises and covenants herein contained, the SRDC and the SWMHP agree to the following terms and conditions:

The term of this contract commences January 1, 2026 and shall continue through December 31, 2026. The following work activities will be provided:

- I. Financial Services will be provided to the Southwest Minnesota Housing Partnership as per the attached work activity list. (Exhibit A)
- II. Support Services will be provided to the Southwest Minnesota Housing Partnership as per the attached work activity list. (Exhibit B)

#### III. Payment for Services

- A. The SWMHP will make payment to the SRDC. Statements will be billed monthly.
- B. The following rates apply for Fiscal Year 2026 starting 1-1-26 and are based on the position performing the service. In general, the service will be provided by the respective position or positions as shown on Exhibit A and/or B. In the event that a backup is needed, the rate for the backup position will be charged. This, however, is expected to occur infrequently.

Administrative Specialist - \$ 60.00
 Accounting Specialist - \$ 65.00
 Finance Director - \$ 85.00

C. Costs such as copies, phone, postage, etc. are charged specifically to SWMHP codes as utilized.

#### IV. Independent Contractor Status

The SRDC is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting SRDC as the agent, representative or employee of the SWMHP or any purpose or in any manner whatsoever. SRDC acknowledges and agrees that SRDC is not entitled to receive any of the benefits received by SWMHP employees and is not eligible for worker' or unemployment compensation benefits under the SWMHP. SRDC also acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payment due SRDC and that it is SRDC's sole obligation to comply with the applicable provisions of all federal and state tax laws.

#### V. Hold Harmless

SRDC shall indemnify, defend and hold SWMHP and its respective representatives, employees, officers, directors and agents harmless against all claims, suit, costs, damages, liabilities, losses, judgments, expenses (including attorneys' and other professional fees and expenses) and settlements arising out of or resulting from any breach of this Agreement by SRDC or otherwise arising out of, resulting from or otherwise relating to services under this Agreement. SRDC's indemnification of SWMHP shall not apply to claims, suits, costs, damages, liabilities, losses, judgments, expenses (including attorneys' and other professional fees and expenses) and settlements arising out of SWMHP's negligence or otherwise unlawful acts.

#### VI. Cancellation

This contract may be cancelled by the SWMHP or SRDC at any time, with cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, SRDC shall be entitled to payment, determined on a pro-rata basis, for work or services satisfactorily performed.

#### VII. Assignment

SRDC shall neither assign nor transfer any rights or obligations under this contract without prior written consent of the SWMHP. The SRDC reserves the right to utilize the most appropriate personnel and/or time availability of staff members to perform the stated activities with the other members possibly utilized as backup for time-sensitive activities.

#### VIII. Amendments

Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.

#### IX. Contract Extension

This contract may be extended on an annual basis by mutual agreement of the Chairperson and the Director of both the SRDC and SWMHP with rate changes and duties reevaluated on a fiscal year basis.

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION	SOUTHWEST MINNESOTA HOUSING PARTNERSHIP
Chairperson	Chairperson
Executive Director	CEO
Date	Date

O.1771 11 1147 1140 E (OO1411 11 TO 1 11 10 OEO 1 OO110 O1410 O.141

#### **EXHIBIT A**

#### **Financial Services Work Activity list**

#### **Accounting Specialist**

 Do monthly recurring receivables and splits for phone, office space costs, computer network, maintenance, etc. that are owned by both organizations and appropriately charge the respective organization. Deposit all checks in appropriate banks. Research or work with outside companies on billing questions and rate changes, etc. as needed

#### **Finance Director**

Work with Executive Director or his designee on building, maintenance, general office
equipment and cost splits and researching costs of equipment/maintenance carriers and
other joint owned equipment as needed.

40

#### **EXHIBIT B**

#### **Support Services Work Activity list**

#### Administrative Specialist

Program/troubleshoot phone issues as needed Faxes: send/deliver faxes throughout the day

Sort incoming mail daily

Answer phones throughout the day

Walk-ins throughout the day

Receipt checks on excel sheet as needed - Backup

Place postage on outgoing mail and take to post office daily

Stamp/copy/send checks once signatures are obtained - Backup

Order joint supplies (paper towels, toilet paper, copier toner, copy and colored paper, postage meter supplies, etc.DD) as needed

Pickup pop and stock fridge as needed

Take copier reading for both copiers for monthly billing

Request postage check, send in and download postage as needed

Tabs for applications

Change backup tapes for the computer systems weekly

Close/lock up office at end of day

Send out housing information packets and Home Stretch packets and Pre-foreclosure letters as applicable

Work requests as they come in...copy, type, punch and bind, etc. This includes work requests from all Housing areas.

Cut business cards as needed.

Other duties as requested by Housing staff members.

# AGREEMENT FOR SERVICES Between JACKSON COUNTY And the SOUTHWEST REGIONAL DEVELOPMENT COMMISSION (SRDC)

#### I. Agreement for Service

- A. This agreement between the County and the SRDC is entered into for the purpose of utilizing the expertise of the Staff of the SRDC for <u>administrative</u> services and servicing of new and pre-existing loans of the Jackson County Revolving Loan Fund in cooperation with the Jackson County Advisory Board. Services provided by the SRDC to the County include, but are not limited to:
  - 1. a. Attendance at Advisory Board meetings, County Commissioners' meetings, if requested, and consultation with the County Coordinator.
    - b. Preparation of agendas, application forms, loan agreements, administrative procedures and policies, summaries and analysis of loan requests, and other reports as needed.
    - Discussions with potential loan recipients to review their applications.
    - d. Any other activities or duties relating to the Revolving Loan fund as directed by the County or as deemed necessary by the Commission's Economic Development Staff.
  - 2. a. Servicing pre-existing loans. A checklist is used to establish a file protocol for the County's files, and SRDC Staff continues to collect and/ or file any necessary information related to loan servicing. Servicing may include but not be limited to verifying UCC filings and renewal dates, and/or filing UCC documents; requesting annual tax return information, obtaining insurance verification for hazard, life, and workers compensation as applicable; and tracking that other conditions of the loan have been met as set in the loan agreement or as requested by the County.
    - b. For new loans, file set-up and servicing will become immediate and continuous.
    - c. Any other activities or duties relating to the Revolving Loan fund as directed by the County through the County Coordinator's office or as deemed necessary by the SRDC's Staff.

- d. The County shall allow access to loan-related information and existing loan documents as needed to perform the servicing as described above. The County shall supply servicing Staff with a month-tomonth loan payment history followed by an updated monthly spreadsheet.
- B. The work activities as specified above will begin January 1, 2026, and continue through December 31, 2026. {The SRDC is not responsible for actions or omissions in relation to servicing of the existing loans that were closed prior to April 15, 2008, and only will assume responsibility for the loan servicing effort as of that date.} Some historical documents may not be obtainable, which shall not be the fault of the SRDC.
- C. Independent Contractor Status. The SRDC is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting SRDC as the agent, representative, or employee of the County for any purpose or in any manner whatsoever. SRDC acknowledges and agrees that SRDC is not entitled to receive any of the benefits received by County employees and is not eligible for workers' or unemployment compensation benefits under the County. SRDC also acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payment due SRDC and that it is SRDC's sole obligation to comply with the applicable provisions of all federal and state tax laws.
- D. Indemnification. SRDC shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may herein sustain, incur or be required to pay, arising out of or by reason of any act or omission of SRDC, its agents, servants or employees, in the execution, performance, or failure to adequately perform.
- E. Likewise, the County agrees to indemnify and hold harmless the SRDC against any legal actions that arise on behalf of the County, its agents, servants or employees while engaged in the performance of the Contract or brought by any entity whatsoever arising out of decisions made by the County or claimed to be arising out of the performance of County under this agreement for services.
- F. Insurance. General Terms. In order to protect itself and to protect the County under the indemnity provision set forth above SRDC shall, at SRDC's expense, procure and maintain policies of insurance covering the term of this Contract, as set forth below:

General Liability: \$1,500,000 per occurrence

Public Employees Liability: \$1,500,000 per occurrence

Employee Dishonesty/Faithful Performance Blanket Bond \$50,000

Workers Comp: \$500,000 each employee accident or disease; \$1,500,000 each

accident or disease

Auto: Bodily Injury and Property Damage \$1,500,000 per occurrence limit

#### II. Budget and Payment Schedule

A. The County shall pay for the services of the Southwest Regional Development SRDC at a cost of \$125/hour for Professional Staff administrative services described in Section I.A.1. (a - d) and oversight of servicing work. The servicing will be primarily performed under this contract (described in Section I.A.2. (a-d)) by supplemental staff at the rate of \$60/hour. The amount of servicing time is dependent on the extent of servicing requested by the County, the cooperation of loan clients in submitting the requested information, and the number and nature of new loans that may be approved and need to be serviced. The Communications services will be \$100/hour.

- B. The County will, in addition to the hourly rate, also reimburse the SRDC for travel, meals, and lodging at the applicable IRS rate. However, where possible the SRDC will conduct Jackson County Revolving Loan Fund business at a time when other normal RDC business is done within the County, thereby keeping mileage and meal expenses to a minimum.
- C. The SRDC will submit a monthly request for payment for the number of hours worked and reimbursable costs.

#### III. Cancellation

This contract may be canceled by the SRDC or the County at any time with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the SRDC will be entitled to payment for work or services already performed. Upon cancellation, there will be no claims for damages due to the withdrawal of either party.

#### IV. Assignment

The SRDC shall neither assign nor transfer any rights or obligations under this contract without prior written consent of the County.

#### V. Proprietary Information

No proprietary data or services of the SRDC will be required for completion of this contract.

#### VI. Amendments, Extensions, or Revisions

Any amendments, extensions, or revisions to this Contract shall be in writing a shall be executed by the same parties who executed the original contract or their successors in office.

<b>IN WITNESS WHEREOF,</b> to day of November, 2025	he parties have executed this agreement on the 18	<u>th</u>
ATTEST:	COUNTY OF JACKSON	
County Administrator	Chair	
Date: November 18, 2025	Date: November 18, 2025	
ATTEST:	SOUTHWEST REGIONAL DEVELOPMENT COMMISSION	
Executive Director	Chair	
Date:	Date:	

# AGREEMENT FOR SERVICES Between The City of HERON LAKE And the SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

#### **Agreement for Service**

- A. This agreement between the City and the Commission is entered into for the purpose of utilizing the expertise of the Economic Development Staff of the Commission for administrative services of the Heron Lake Revolving Loan Fund in cooperation with the City of Heron Lake Advisory Board. Services provided by the Commission to the City include, but are not limited to:
  - 1. Facilitation of discussions on loan fund startup and preparation of all materials related as directed by the City. Examples include by-laws, loan guidelines, promotional materials, application, etc. Review of Department of Employment and Economic Development (DEED) original grant agreement to the City for requirements to be met in re-lending.
  - 2. Attendance at Advisory Board, EDA and/or City Council meetings as requested.
  - 3. Preparation of agendas, application forms, administrative procedures and policies, summaries and analysis of loan requests, and other reports as needed and requested.
  - 4. Discussions with potential loan recipients to review their applications as requested.
  - 5. Preparing loan commitments, loan-closing checklists, working with attorney or other designated agent on preparation of loan closing documents, and all servicing issues if requested. This would include maintenance of files for insurances, financials, special condition compliance, and responding when the City notifies there is a payment delinquency situation. An annual site visit will also be performed if desired.
  - 6. Preparation of reports and monitoring any compliances required by DEED.
  - 7. Any other activities or duties relating to the Revolving Loan fund as directed by the City or as deemed necessary by the Commission's Economic Development Staff.
- B. The work activities as specified above will begin January 1, 2026, and continue through December 31, 2026.

1

- C. Independent Contractor Status. The Commission is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting Commission as the agent, representative, or employee of the City for any purpose or in any manner whatsoever. Commission acknowledges and agrees that Commission is not entitled to receive any of the benefits received by City employees and is not eligible for workers' or unemployment compensation benefits under the City. Commission also acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payment due Commission and that it is Commission's sole obligation to comply with the applicable provisions of all federal and state tax laws.
- D. Indemnification. Any and all claims that arise on behalf of Commission, its agents, servants, employees while engaged in the performance of the Contract shall in no way be the obligation or responsibility of the City. Commission shall indemnify, hold harmless and defend the City, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorneys' fees which the City, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent or willful act or omission of Commission, its agents, servants or employees, in the execution, performance, or failure to adequately perform Commission's obligations pursuant to this Contract.
- E. Likewise, the City agrees to indemnify and hold harmless the SRDC against any legal actions that arise on behalf of the City, its agents, servants or employees while engaged in the performance of the Contract or brought by any entity whatsoever arising out of decisions made by the City or claimed to be arising out of the performance of City under this agreement for services.
- F. Insurance. General Terms. In order to protect itself and to protect the City under the indemnity provision set forth above Commission shall, at Commission's expense, procure and maintain policies of insurance covering the term of this Contract, as set forth below:

General Liability: \$500,000 per claimant; \$1,500,000 per occurrence Public Employees Liability: \$500,000 per claimant; \$1,500,000 per occurrence

Employee Dishonesty/Faithful Performance Blanket Bond \$50,000 Workers Comp: \$500,000 each employee accident or disease; \$1,500,000 each accident or disease

Auto: Bodily Injury and Property Damage \$500,000 per claimant limit; \$1,500,000 per occurrence limit; Uninsured and Underinsured motorist \$25,000 per claimant; \$50,000 per occurrence

#### I. Budget and Payment Schedule

- A. The City shall pay for the services of the Southwest Regional Development Commission at a cost of \$125/hour for the activities described in Section A for Admin time, \$100/hour for Communications and \$60/hour specialist/support activities. The amount of administrative time is dependent on requests by the City for assistance.
- B. The City will, in addition to the hourly rate, also reimburse the Commission for travel, meals, and lodging. However, where possible the Commission will conduct Heron Lake City Revolving Loan Fund business at a time when other normal RDC business is done within the City, thereby keeping mileage and meal expenses to a minimum.
- C. The Commission will submit a monthly request for payment for the number of hours worked and reimbursable costs.

#### II. Cancellation

This contract may be canceled by the Commission or the City at any time with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the Commission will be entitled to payment for work or services already performed. Upon cancellation, there will be no claims for damages due to the withdrawal of either party.

#### III. Assignment

The Commission shall neither assign nor transfer any rights or obligations under this contract without prior written consent of the City.

#### IV. Proprietary Information

No proprietary data or services of the Commission will be required for completion of this contract.

#### V. Amendments, Extensions, or Revisions

Any amendments, extensions, or revisions to this Contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.

IN WITNESS WHEREO, day of	<b>F,</b> the parties have executed this agreement on the, 2026.
ATTEST:	CITY OF HERON LAKE
City Clerk	 Mayor
Date:	Date:
ATTEST:	SOUTHWEST REGIONAL DEVELOPMENT COMMISSION
Executive Director	
Date:	Date:

#### TREASURER'S REPORT MONTH END November 30, 2025

#### **Bank Account Information**

INVESTMENTS -General Fund			APY
Bank	Amount	Due Date	Interest Rate
United Prairie Bank - Worthington	\$ 109,839.04	5/30/2026	3.70%
Jackson Federal Savings & Loan-Jackson (X5272)	110,165.17	01/20/26	3.96%
Currie State Bank-Currie (X8562)	122,909.79	09/02/26	3.90%
Currie State Bank-Currie (X0010)	104,318.21	08/26/26	3.90%
Jackson Federal Savings & Loan-Jackson (X5331)	105,492.50	12/13/25	4.16%
Jackson Federal Savings & Loan-Jackson (X5332)	105,492.50	12/13/25	4.16%
Magic Fund	100,013.07	11/27/26	4.55%

NOTE: We currently have extra security at Minnwest Bank-Slayton to allow deposits above FDIC limits

	TOTAL INVESTMENTS		758,230.28
ACCOUNTS-Dedicated and Undedicated Funds Program Accounts	ounts		11/30/2025
Minnwest Bank South-Slayton	Checking	\$	3,000.00
Minnwest Bank South-Slayton	Savings		436,682.77
Minnwest Bank South-Slayton	Savings-F & H		3,928.16
First Independent Bank-Russell	Savings		86,178.47
United Prairie Bank-Worthington	Savings		61,144.81
Jackson Federal S&L-Jackson	Savings		50,781.18
	TOTAL CASH ACCOUNTS	\$	641,715.39
Committed to: Employee Transition Designation			(8,625.70)
Committed to: Acquisition of Capital Assets-Equipment			(74,270.50)
Committed to: Acquisition of Capital Assets-Building			(286,872.73)
Committed to: Unemployment Claims			(83,859.63)
	TOTAL DEDICATED FUNDS	3 \$	(453,628.56)

	11/30/2025	11/30/2024
Total Investments	\$ 758,230.28	\$ 738,379.93
Total Cash Accounts	\$ 641,715.39	\$ 765,280.78
Total Dedicated Funds	\$ (453,628.56)	\$ (466,254.20)
TOTAL FUNDS AVAILABLE FOR CASHFLOW (	\$ 946,317.11	\$ 1,037,406.51

TOTAL SPECIAL FUNDS	\$ 1,217,288	
PACE (County Funds used to pay down on REED loan) \$88,704	-	starting December 2026
PACE Funds-(Electric Companies-funds to pay off Counties & admin)	22,525	
PACE Funds-SEP-(loans only)	40,942	266,428
PACE Funds-(loans only)	100,064	PACE Loan Funds
PACE Funds-EE-RLF	125,422	
C-EDA Revolving Loan Funds-(business loans only)	404,637	
EDA Revolving Loan Funds-(business loans only)	523,645	
EDA Planning Funds	\$ 52	
SPECIAL REVENUE ACCOUNTS-NonAdministrative		

# Southwest Regional Development Commission

# Month End October 2025 Fiscal Year 2026

33.33

							T I D Comparis	TID Companison % of Budget	22.33	
	FY26	July -				October -	Year to	Under / Over	11000	5
	Budget	September	October	November	December	December	Date	Budget	Budget	Explanation/Comments
Revenues										
Tayes	479,586	1,474.20	4,933.04			4,933.04	6,407.24	473,178.76	1.3%	1.3% When current taxes received, payments primarily received in Dec and Jun
Contract for Services	169,088	1	54,078.18			54,078.18	134,000.49	35,087.51	79.2%	79.2% Based on activity earned to date.
Po McKnight balance of what we rec'd up front	132.927		8.338.06				14,879.89	118,047.04	R9 M 11.2% have)	R9 McKnight balance of what we received up front (Monthly is amt used of what we have)
MnDOT-Regional	75,000		0.00	0.00		0.00	0.00	75,000.00	%0.0	0.0% Based on Billings Yearly amt is \$75000 (Bill 3 times a year, 1st in Dec)
Franchic Development Adm	70.000	32.04	14.322.42	0.00	0.00	14,322.42	46,364.48	23,635.52	66.2%	(Federal share) (request pymts quarterly) The Sept pymt covered April-June 2025.  66.2% The next pymt will be for July-Sept \$14.322.42
RLF Admin (Covid & Regular)	60,000	22,259.64	13,246.69			13,246.69	35,506.33	24,493.67	59.2%	59.2% Based on activity earned to date.
Commerce - State Comp Grant	120,000	29,971.61	22,161.50			22,161.50	52,133.11	67,866.89	43.4%	\$290,000 over 2 yrs 4 mtns, est. start March 2024, budgeted amt is est. to be 43.4% remaining at end of FY25
CERTS Funds	66.660	6,089.44	. 9251			10,526.68	16,616.12	50,043.88	24.9%	Based on activity earned to date main Certs (not subprojects), CERTS 25/26 \$66,660 per FY **new contract starts 8-23-25**
PACE loan orig/int/misc	6,800					00.00	00'0	6,800.00	%0.0	0.0% Loan intloan orig fee mostly received in Dec and June (code 4656/4321)
Interest & Miscellaneous	21,000	24,441.06	621.04			621.04	25,062.10	-4,062.10	119.3%	119.3% Bank interest/CD interest/Loan orig. fee
Total Revenues	1.201.061	211.080.21	123,294.57			123,294.57	330,969.76	870,091.17	27.6%	
Expenditures						l				
Committee Expanses	34.000	5,261.54	1,666.00			1,666.00	6,927.54	27,072.46	20.4%	20.4% Includes Board Retreat & Orientation, and Annual Mtg
Commission of Commission	1 142 572	23	2			127.223.33	361,608.28	780,963.72	31.6%	Includes FY26 Salaries/Fringe (including 15% increase of Health Insurance/H.S.A) also 31.6% includes MN Paid Leave that starts Jan. 2026
Traval	60.000	15,684.50				3,363.66	19,048.16	40,951.84	31.7%	31.7% Staff Travel
Office Space Costs	15,000	2.217.25	778.45			778.45	2,995.70	12,004.30	20.0% Utilities	Utilities
Postage (on hand, not including Hsg Reimb)	5.349		10.49			10.49		4,307.04	19.5%	
Communications	9,219		526.79			526.79	2,788.17	6,430.83	30.2%	
Drinklication	8.000	2.323.44	89.25			89.25	2,412.69	5,587.31	30.2%	30.2% Annual report designed in house, sent out for printing. Includes outreach items/mktg
Insurance	5.917		24.41			24.41	5,927.15	-10.15	100.2%	100.2% Insurance dividend/Building Insurance also paid Cyber Security Ins
Supplies	8,000		450.90			450.90	1,004.88	6,995.12	12.6%	
Computer	53,000	15,759.80	1,337.24			1,337.24	17,097.04	35,902.96	32.3%	32.3% Includes 5 new laptops, setup and 1 docking station
Audits	33,000	20,000.00	00.00			0.00	20,000.00	13,000.00	%9.09	60.6% Audits that may get done in FY2b by Kinner & Co.
Consultant/Contracted Services/Legal	6,000	14,209.83	00.00			0.00	14,209.83	-8,209.83	236.8%	236.8% Part of the Wipfli Manual & Cost Alloc contract (was budgeted for FY23)
Dues/Memberships & Other	5,000	0.00	00.00			0.00	0.00	5,000.00	%0.0	0.0% Includes MADO Coordination (\$2000 per region)
Financing Fees & Expenses	5,500		52.00			52.00	181.36	5,318.64	3.3%	
Equipment/Building Updates	10,000	186.82	39.69			39.69	226.51	9,773.49	2.3%	The state of the s
PACE loan interest paid	508	00.00	0.00	00.00	0.00	0.00	0.00	508.00	0.0%	0.0% Paid in December and June ""PAID OFF"
Debt Service: Prin. & Int.	11,635	0.00	00.00	0.00		0.00	0.00	11,635.00	0.0%	0.0% Paid in December to State of MN
Building Lease Principal Pymt	23,360	6,184.50	2,085.34			2,085.34	8,269.84	15,090.16	35.4%	35.4% Our portion of lease pymt
Total Expenditures	1,436,060	326,091.56	137,647.55			137,647.55	463,739.11	972,320.89	32.3%	
						000000	422 750			
Revenues Over (Under) Expenditures	-234,999	-115,011.35	-14,352.98	0.00		-14,352.90	-104,100			

-132,769



# Southwest Regional Development Commission

July 1, 2025 - June 30, 2026

	FY2026 Budget	FY2026 Revised	BUDGET	
Revenues		Dannaer	DIFFERENCE	EXPLANATION
Тах Levy	479,586	471,544	(8,042)	
Current Contracts	169,088	334,838	165,750	Based on expected earnings of contracts-see sheet U of M-McKnight rec'd additional \$10,000 for award, added Certs - Green Step, added Geronimo
R9 McKnight balance of what we received up front	150,000	132,927	(17,073)	R9 McKnight balance of what we received up front - 7-1 balance was \$132,927
MN Department of Transportation	75,000	75,000		Same
Economic Development Administration	70,000	70,000	,	
RLF- both Covid and Regular	000'09	000'09	1	
Commerce	120,000	142,792	22,792	\$290,000 over 2 yrs 4 mths, est. start March 2024, budgeted amt is est to be remaining at end of FY25
CERTS Funds	099.99	75.000	8,340	CERTS 25/26 is \$66,660 per FY, we received the FY26/27 contract, they increased the amount to \$75,000 per FY
PACE loan orig/int/misc	6,800	008'9		Loan int/loan orig fee mostly received in Dec and June (code 4656/4321)
Interest Earned & Miscellaneous	21,000	69,840	48,840	Bank interest/CD interest/Loan orig. fee **Building CD was cashed out by Slayton EDA, we rec'd \$34,839.75**
Total Revenues	1,218,134	1,438,741	220,607	
Expenditures	FY2026 Budget	FY2026 Revised Budget	BUDGET	EXPLANATION
Committee Expense	34,000	34,000		Includes Orientation, Board Retreat and Annual Mtg
Salaries & Fringe	1,142,572	1,142,572		Includes FY26 Salaries/Fringe (including 15% increase of Health Insurance/H.S.A), also includes MN Paid Leave that starts January 2026
Staff Travel	000'09	000'09		Staff Travel
Office Space	15.000	15,000		Utilities (reduced significantly, because we don't come close to \$40,000 since we split costs with Housing)
Postage	5,349	5,349		
Communications	9,219	9,219		
Print/Publication/Marketing	8,000	8,000		Annual report designed in-house, sent out for printing. Includes outreach items/mktg
Insurance Complies Me/Wichn Evnances	5,917	10,000	4,083	I added Cyber Security Insurance to this
Supplies-Intd/ waship Expenses	20000	2000		
Computer	23,000	56,000	3,000	Software Subscriptions, Firewall, Maintenance and Setup, ACH Fees -Website Redesign & Web Maintenance + MIP renewal (increased by 8%) + 5 laptops and setup (budgeted \$10,700 and cost ended up being \$8,315.50), adding HR Module + setup \$5,288
Audits	33,000	41,000	8,000	FY23 & FY24 Audits finished in FY26 by Kinner & Co
Consultant/Contracted Services/Legal	000'9	24,013	18,013	Based on past need & increased by 10% **part of the Wipfil contract was paid in FY26 but was originally budgeted in FY25**
Dues/Memberships & Other	2,000	2,000		
Financing Fees & Other	5,500	1,000 F	(5.000)	
PACE loan interest	2000	000'6	(208)	Both the REED and REDG loans were paid off June 2025
Debt Service-Principal & Interest	11.635	10.000	(1,635)	Per schedule - we pay State of MN \$10,000/year - last pymt due is 12-31-2033
Building Lease Principal Payment	23,360	23,360		Per schedule (Building Lease final payment is June 2026)
Total Expenditures Overall Balance	1,436,060 (217,926)	1,457,513 (18,772)	21,453 199,155	
Anticipated Reserve Changes by Category				
Incr/(Decr) in Equipment Reserve				
Incry(Decr) in Employee Transition Reserve			,	No planned use of reserves
Incr/(Decr) in PACE Adm for Interest	12,766	12,766		PACE as part of audit, using PACE interest & fees to support administration
Incr/(Decr) in Unrestricted Reserve	(230,692)	(900'9)	199,155	
		THE REAL PROPERTY.		





DECEMBER 2025

#### CEDS| EDA PLANNING

#### EDA – Infrastructure Projects

**EDA Investment Opportunities:** 

EDA investment priorities have recently been updated following reauthorization. New priorities now include Critical Infrastructure, Workforce, Innovation and Entrepreneurship, Economic Resiliency, and Manufacturing. A full list of priorities is available on the U.S. Economic Development Administration website. Current EDA funding opportunities can also be found on their "All Funding Opportunities" page.

#### **EDA Disaster NOFO:**

The EDA has released its Disaster Notice of Funding Opportunity (NOFO). Eligible projects located within federally declared disaster areas—Cottonwood, Jackson, Murray, Nobles, Pipestone, Redwood, and Rock counties—may qualify for up to an 80% grant rate. Eligible applicants include units of government, higher education institutions, and others as defined in FEMA declaration DR-4797.

#### SRDC staff are actively working with:

- Minnesota West Community & Technical College on preliminary plans for equipment and facility upgrades.
- **BRRRA** (Nobles and Rock counties) on potential additional rail spur lines.

Additional projects under consideration include:

- City of Wilder/City of Windom wastewater sewer system improvements.
  - City of Jackson industrial park expansion.

#### **City of Adrian – EDA PWEAA Grant Support:**

SRDC continues to assist the City of Adrian with its funded EDA Public Works and Economic Adjustment Assistance (PWEAA) grant for a new electric substation. The project received a 50% EDA grant award totaling \$1,629,450 of the \$3,258,900 project cost. SRDC provides administrative and financial management services and serves as a liaison between the City of Adrian, DGR Engineering, and the EDA.

#### Comprehensive Economic Development Strategy (CEDS)

The current CEDS (2022–2027) is available on the SRDC website. EDA requires each region to complete an updated CEDS every five years, with the next update due **December 31, 2026**. SRDC is currently reviewing the composition of the CEDS Committee to ensure representation from all key regional sectors and alignment with U.S. Economic Development Administration (EDA) guidance.

Staff are scheduling individual CEDS meetings to gather focused input. A discussion with the **Lower Sioux Indian Community** is scheduled for **December 8**. Those interested in serving on the CEDS Committee are encouraged to contact SRDC staff.

#### **ED Pros**

SRDC is reinstating **in-person ED** Pros meetings, with a hybrid option available, to strengthen networking and information-sharing among economic development professionals across the region. The next meeting will be held on **December 1** at **1:00 p.m.** The draft agenda includes:

- Small Business Administration (SBA) updates
  - Childcare initiatives
- Data center development possibilities
- Energy Efficiency and Conservation Block Grant (EECBG)
  - Meat Processing Train and Retain
  - CEDS introduction
- FY2025 Disaster Supplemental information





DECEMBER 2025

#### CEDS| EDA PLANNING

#### Childcare

Redwood County held virtual Childcare Forums on **November 6** and **November 18, 2025**. These sessions reviewed survey findings and explored innovative strategies to support the local childcare workforce and address the childcare shortage in Redwood Falls. Staff will also be meeting with representatives from **WonderWorld in Slayton** in December to discuss potential financing options.

#### State of Manufacturing

The regional State of Manufacturing presentation took place on **November 12** in Redwood Falls. The **2025 State of Manufacturing** materials are available at the links below:

- Presentation: 2025 Survey Results https://www.enterpriseminnesota.org/wp-content/ uploads/2025/11/2025-State-of-Manufacturing-Results.pdf
- Magazine Article: "The State of Red Tape" <a href="https://www.enterpriseminnesota.org/articles/winter-2025/the-state-of-red-tape/">https://www.enterpriseminnesota.org/articles/winter-2025/the-state-of-red-tape/</a>

#### **Southwest Minnesota Youth Committee**

The Youth Committee meets quarterly to bring together partners supporting career and technical education and to help inform students and families about local career and training opportunities. The committee last met on **November 6, 2025** and is scheduled to meet again on **February 5, 2026** and **May 7, 2026**.

#### **Southwest Regional**

Transportation Coordinating Council (RTCC)
The RTCC convened on December 2, 2025 and will meet next on March 3, 2026. SRDC continues to represent economic development interests on the council.

#### Energy Efficiency and Conservation Block Grant (EECBG) – Energy Planning for Small Communities

The EECBG Program provides funding for planning initiatives that help small communities (cities or counties with populations under 15,000) reduce energy use, lower fossil fuel emissions, and improve overall energy efficiency. There is **no match requirement**, and all cities in our region—as well as Cottonwood, Jackson, Lincoln, Murray, Pipestone, and Rock counties—are eligible.

SRDC received \$99,959.78, with 10% allocated for program administration. Grants to eligible communities are capped at \$20,000. Planning activities may include resiliency planning, energy audits, engineering studies, and other preparatory efforts.

Two project agreements have been executed—each at the \$20,000 level—with the **City of Slayton** and the **City of Pipestone**, as approved by the CEDS Committee. Outreach on this program continues, as all projects must be completed by November 2026.

#### Child Nutrition Program – Bulk Milk Initiative

Interest is growing in the region to pilot **Bulk**Milk dispensers within school Child Nutrition

Programs. These systems offer an innovative approach to serving cold milk while significantly reducing packaging waste. SRDC staff have been in contact with multiple agencies to discuss potential funding sources and implementation requirements. The next step is to identify **one or two schools** in the region interested in supporting and promoting a transition away from the traditional caraton-based milk program.





DECEMBER 2025

#### CEDS| EDA PLANNING



#### MADO Leadership Cohort #1:

Deputy Director Weis and Community Development Director Walker participated in the first MADO Leadership Cohort held **November 19–21** at Ridgewater Community and Technical College in Willmar. The interactive training focused on building leadership capacity in key areas including effective communication, navigating workplace conflict, strategic planning, team motivation, project management fundamentals, and leading organizational change.

Participants learned practical techniques and strategies, practiced using straightforward planning tools, and applied leadership models to real-world change scenarios. The training was facilitated by **Corey Roskamp** from Ridgewater's Customized Training division. Plans are underway to host **Cohort #2 in early 2026**.

#### General Technical Assistance (TA)

SRDC staff continue to pursue funding opportunities to support sustainable farmers and **food producers** in the region. This initiative focuses on outreach and relationship-building to help farmers grow their businesses, establish a regional network, and create a platform for sharing resources. These connections provide valuable support, including peer mentoring, networking opportunities, and educational assistance, strengthening Southwest Minnesota's local food system.

#### Food System Initiatives -

Small Business Assistance Partnership (SBAP) Program
SRDC recently partnered with the Mid-Minnesota Development
Commission (MMDC) to apply for the Minnesota Department of
Education and Economic Development (DEED) Small Business
Assistance Partnership Program (SBAP). This partnership aimed
to expand small business assistance services across 13 counties
in West Central and Southwest Minnesota, while continuing to
support food systems initiatives in the region.

The program was designed to advance **equity, innovation, and economic vibrancy,** providing entrepreneurs with high-quality technical assistance, access to capital, and training opportunities. The target audience included startups, microenterprises, and small businesses with fewer than 50 employees, with particular focus on BIPOC individuals, women, veterans, persons with disabilities, LGBTQ+ individuals, low-income households, and rural residents.

On **November 18, 2025**, staff were informed that the grant award was **not received**, but efforts to support small businesses and food system development continue.





DECEMBER 2025

#### CEDS| EDA PLANNING

Southwest Minnesota Meat Processor Workforce Development Initiative

The Minnesota Department of Agriculture (MDA) has allocated \$250,000 to SRDC to support the Southwest Minnesota Meat Processor Workforce Development Initiative. Funded through MDA's Meat Processing Train & Retain Grant program, this initiative helps small- to medium-sized meat and poultry processors hire, train, and retain employees.

SRDC has entered **year two** of the grant contract. To date:

- Seven individuals have participated in On-the-Job (OJT) training, supported by the Southwest Minnesota Private Industry Council for Career Services.
- Central Minnesota Jobs and Training is now working with Happy Halal Meats in Willmar, MN, where **four employees** have begun OJT training.
- Ridgewater College has one student who transferred from the Agriculture Program to the Meat Cutting Program this fall.

This initiative continues to strengthen the regional meat processing workforce and provide hands-on training opportunities for students and job seekers.



#### **FREE TUITION**

#### for Meat Cutting & **Butcher Training**

Southwest Regional Development Commission is using grant funds to provide training for small- to medium-size meat and poultry processors.

This program removes employment barriers, supports career growth, and invests in 30 individuals in Southwest Minnesota.

#### WHY APPLY?

- FREE TUITION
- · On-The-Job Training & Supplies
- Career Navigation Support
- Retention Incentives

#### FLEXIBLE TRAINING OPTIONS

- · Online Coursework flexible, learn at your own pace
- Weekly On-the-Job Training near you
- · No relocation required
- · Fall & Spring semester starts available

Start your career in meat cutting or become a butcher with full support!

one: 320-222-8276



Southwest MN Private Phone: 507-828-1382 tjones@swmnpic.org W.

















#### REVOLVING LOAN FUND (RLF) REPORT

**DECEMBER 2025** 

C- RLF | TRADITIONAL RLF | CONTRACTED RLF

#### SRDC Revolving Loan Fund (RLF) – COVID-19 and Traditional RLF

#### Committee:

The RLF committee, consisting of **five members**, oversees both the COVID-19 RLF (C-RLF) and the Traditional RLF and meets as needed. The committee last met on **October 6**, **2025**, and approved **four loans**.

#### Interest Rates:

SRDC RLF loans are financed at **75% of prime**, in compliance with RLF program regulations. The committee has received **one interest-only request** for a seasonal business and anticipates additional requests as 2026 approaches.

#### Funds Available for Lending (as of November 2025):

• Traditional RLF: \$523,066.73

• C-RLF: \$404,208.26

Two new loans are scheduled to close in **December** for businesses in **Cottonwood and Nobles counties**. The most recent loan closed with a **Pipestone County essential service business** for **\$40,000** to purchase equipment. CRLF funds remain federalized until **seven years** have passed.

#### Presta - New Financial Software:

Applications can now be submitted through SRDC's RLF financial software, **Presta**, at <a href="https://app.letspresta.com/signup/32/85">https://app.letspresta.com/signup/32/85</a>

#### **Site Visits:**

Site visits are conducted at least every **three years**, though more frequent visits occur as needed. Annual business taxes are collected for records. Site visits are combined with **communication audits and interviews** to create storytelling content. Success stories are now available at: <a href="https://www.swrdc.org/regional-spotlight/">https://www.swrdc.org/regional-spotlight/</a>

#### **Contracted RLFs**

SRDC assists with business start-ups, retentions, expansions, and financing through multiple revolving loan fund programs in the region.

#### **Jackson County RLF:**

- Active Loans: 5
- Funds Available: \$172,498.43
- Principal Outstanding:

\$306,237.24

- Last Committee Meeting: 10/8/2025
- Most Recent Loan: \$50,000 for real estate and business acquisition

#### Heron Lake RLF (HLRLF):

- Focuses on economic development within a 20-mile radius of Heron Lake using Community Development Block Grant (CDBG) funds.
- SRDC assists with **GMS entry** and amortization schedules.
- Funds are available for businesses needing **gap financing**.
- One loan has recently been paid in full.









#### **REVOLVING LOAN FUND (RLF) REPORT**

**DECEMBER 2025** 

C- RLF | TRADITIONAL RLF | CONTRACTED RLF



#### **Falcon**

#### **Development Corporation (FDC):**

- Serves economic development within a **30-mile radius of Heron Lake**.
- Funds are **not federalized**, so Davis Bacon requirements do not apply to construction projects.
  - Board Members: 6 (maximum 7)
- Last Committee Meeting:

#### 8/6/2025

• Funds Available: ~\$9,500

• Most Recent Loan: \$40,000 to a

rural Heron Lake business

Additional information: FDC

Online <a href="https://www.swrdc.org/revolv-">https://www.swrdc.org/revolv-</a>

ing-loan-funds/

For questions regarding SRDC RLF or contracted RLF programs, contact **Robin Weis, Deputy Director,** at **507-836-1638** or robin@swrdc.org



#### Looking to expand or sustain your business?

SRDC's Revolving Loan Fund (RLF) provides vital gap financing to help businesses in Southwest Minnesota's nine-county region thrive. Whether you're launching a new venture or growing an existing one, our RLF supports fixed asset and working capital needs, bridging the gap between your resources and private lender support. This financing is designed to power business initiatives that create or retain jobs, ensuring a stronger future for our communities.

#### Grow Your Business with SRDC's RLF— Apply Today!



2401 Broadway Ave Slayton, MN 507-836-1638











### PROPERTY ASSESSED CLEAN ENERGY (PACE) REPORT

**DECEMBER 2025** 

#### **General Information:**

PACE financing is available to property owners of **small businesses**, including **agri-businesses** and some **non-profits**, to support energy efficiency and renewable energy improvements. Please help spread the word to property owners seeking projects that lower energy usage. **Interest rates** for new projects are set at **3% below Prime**, with a floor of **3%**.

#### Funds Available (as of late 2025):

• PACE EE RLF (11/20/25): \$125,373.83

• PACE ARRA (11/25/25): \$100,033.65

• PACE SEP (10/31/25): \$40,929.31

Currently, one PACE loan is in default, with unpaid 2024 and 2025 property taxes. Additional defaults may be identified after fall special tax assessments are finalized in December.

Since program inception, **48 PACE loans** have been made, with **9 paid in full** and **39 active loans** remaining. **Five new loans** were issued in 2025 across Jackson (3), Freeborn, and Nobles counties. New **2026 special tax assessments** were filed prior to the year's start.

#### **PACE Committee:**

The committee meets as needed, often in conjunction with **Rural Minnesota Energy Board (RMEB)** meetings. Members include **Metz, Wildermuth, Wachal, VanDeVere, and Paap.** The committee last met on **August 26, 2025.** 

#### Applications:

PACE applications can now be submitted online via Presta at: <a href="https://app.letspresta.com/signup/32/91">https://app.letspresta.com/signup/32/91</a>

AS THE TEXT AND A STATE OF THE 
#### **Energy Audits:**

Energy assessments are informational to property owners and often the first step toward energy efficiency improvements. MN DOC is working to increase access to energy auditors. Contractor estimates and energy assessments are typically required to initiate PACE financing. Referrals for energy audits are commonly made to RETAP, MNTAP, CEE, or EnergySmart. Staff recently received a request for an energy assessment for an updated grain dryer, which qualifies for PACE financing, though an auditor has not yet been secured.

#### **Upcoming Events:**

- Renewable Energy Roundtable: Staff will participate on December 17, 2025 in Minneapolis, coordinated by AURI, to learn and network.
- Partners in Ag Innovation Summit: Staff will attend on February 26, 2026 to connect with business owners and professionals regarding energy efficiency financing, including PACE.

#### **PACE Success Stories:**

Recent examples of PACE-supported projects can be viewed here: <a href="https://www.swrdc.org/spotlight/">https://www.swrdc.org/spotlight/</a> harnessing-solar-power/

For questions about PACE financing or energy audits, contact Robin Weis, Deputy Director, at 507-836-1638 or robin@swrdc.org









**DECEMBER 2025** 

ENERGY LAND USE, PLANNING & ZONING SOLID WASTE & NATURAL RESOURCES

#### **ENERGY**

Rural Minnesota Energy Board (RMEB):

RMEB met on **November 24, 2025**. Presentations included:

- Adam Tromblay (Nobles
   Cooperative) and Jordan Burmeister
   (Geronimo): Proposed 400–450 MW
   data center in Nobles County.
- Randy Fordice (Xcel Energy): Community meetings regarding a 765 kV transmission line from South Dakota through southern Minnesota into Wisconsin.

The next meeting is scheduled for January 26, 2026, with Sioux Valley Energy providing updates on their organization and the energy industry.

State Competitiveness Funding:
SRDC staff attended the Minnesota Energy Innovation Summit on
October 13 at the McNamara Alumni
Center. The event brought together industry leaders and innovators
to explore trends and technologies
in energy and electrification. Staff
networked with potential partners
to support communities in achieving
their clean energy goals.

SRDC continues a **listening tour** across the region to identify priority energy projects and connect communities with resources.

The R-STEP grant (\$1.2 million), previously paused, has now resumed. Contract negotiations are ongoing, with SRDC serving as one of several project partners.

#### Drinking Water Supply Management Area (DWSMA) Project:

SRDC is planning an organizational meeting with Lincoln-Pipestone Rural Water, the first site for this project supporting solar development in drinking water protection areas. The Minnesota Department of Health (MDH) will collaborate with GPI and other partners to assess the benefits of solar energy for renewable power, sustainable land use, and addressing elevated nitrate levels in southwest Minnesota drinking water. SRDC's role includes coordinating workshops and convening cohort groups in selected areas.

Great Plains Institute – Carolyn Foundation Funding: SRDC is subcontracting with the Great Plains Institute (\$30,000, August 2025–December 2026) to identify high-priority benefits of renewable energy development in communities. Activities include stakeholder engagement and participation in statewide discussions regarding Public Utilities Commission permitting.

#### **CERTs – McKnight Foundation:**

Staff are collaborating with **CERTs at the University of Min- nesota** to update their website with current information
on **siting for wind, solar, energy storage, and transmis- sion**, reflecting recent changes in regulations and technology.









#### COMMUNITY DEVELOPMENT REPORT

**DECEMBER 2025** 

#### ENERGY LAND USE, PLANNING & ZONING SOLID WASTE & NATURAL RESOURCES

City of New Ulm – Energy Assistance Project
The City of New Ulm received an MPCA Climate Action Grant to connect residents in a low-income census tract with weatherization and energy assistance. The Minnesota Valley Action Council (MVAC) will implement the energy-efficient upgrades, while Region Nine Development Commission (RNDC) and CERTs provide outreach and community engagement support. Funding extends through June 30, 2026, with outreach and engagement currently underway in Fall 2025, including mailings and on-the-ground community engagement activities.

#### Seed Grant Review –

**SW CERT Steering Committee** 

The Southwest CERT Steering Committee met on November 6, 2025, to review and finalize seed grant applications. Ten applications were reviewed, including three multi-regional projects. Each region received \$45,000 in funding, with \$15,000 designated for on-the-ground clean energy deployment projects. An additional \$9,000 per region may be available for projects led by or benefiting marginalized and BIPOC communities. Funding announcements are expected in early December.

#### **Springfield Area Food Shelf**

The Springfield Area Food Shelf received over \$6,000 in funding from Open Your Heart to the Hungry and Homeless for equipment purchases. Planned upgrades include: two new refrigerators/freezers, a new sink, a pallet mover, grocery carts, and heavy-duty shelving. CERTs staff also provided the food shelf with four dozen packages of window clings and home energy efficiency resources for distribution to clients.









#### COMMUNITY DEVELOPMENT REPORT

**DECEMBER 2025** 

ENERGY LAND USE, PLANNING & ZONING SOLID WASTE & NATURAL RESOURCES

#### National Science Teachers Conference – November 12, 2025

CERTs staff represented the program at the National Science Teachers Conference at the Minneapolis Convention Center. The event provided an opportunity for science and STEM educators to network, share resources, and learn from industry leaders. SW and Central regional CERTs coordinators, Nadya Bucklin and Heidi Auel, hosted a table featuring clean energy resources for educators, including free curriculum examples,

Minnesota grant opportunities, and other energy-related materials.





#### **SW RSDP Annual Meeting**

On **November 13, 2025**, **Nadya Bucklin** attended the **Southwest RSDP annual meeting** in Appleton, which included board and work group members from:

- Local Foods/Sustainable Ag work group
- Natural Resources work group
- Resilient Communities work group

- Southwest CERT Steering Committee
- West Central CERT Steering Committee
- Southwest RSDP Board

The gathering provided an opportunity to share regional projects and initiatives and discuss plans for 2026.







**DECEMBER 2025** 

ENERGY| LAND USE, PLANNING & ZONING SOLID WASTE & NATURAL RESOURCES

#### **LAND USE**

#### **Lyon County – Comprehensive Plan:**

Planner Webb presented a draft of the Comprehensive Land Use Plan to the Lyon County Board on November 18, 2025. An open house that evening was attended by 11 participants to celebrate the work completed over the past 18 months. The County Board held its public hearing and approved the plan on December 2, 2025. In early 2026, Planner Webb will begin working with county staff to update the county zoning ordinance.

#### **Lyon County Landfill Advisory Board:**

On November 3, 2025, Planner Webb facilitated a strategic planning session with the Landfill Advisory Board to prioritize strategies and goals for future landfill planning and regional solid waste management.

#### **City of Taunton – Strategic Planning:**

All engagement activities for the City of Taunton Strategic Plan have been completed. A draft plan has been submitted for city review, identifying four key goal areas:

- •1. Beautification
- •2.Roads and Infrastructure
- •3.City Services
- •4.Community Events

**City of Jasper – Zoning Ordinance Update:** The Jasper City Council approved a proposal for SRDC to update their zoning ordinance, with work scheduled for 2026.

**Nobles County – Comprehensive Planning:** Nobles County has finalized its steering committee, with a kick-off meeting held on November 12, 2025. Community engagement will include a survey in December and January.

#### Marshall – Master Parks Planning:

SRDC and City of Marshall staff have hosted **9 focus groups** and completed **6 interviews** with residents. A **community survey** received **314 responses.** Survey results, focus group, and interview outcomes will be analyzed and incorporated into the Master Parks Plan document. Next steps include creating visuals from fall outreach, which residents will use to vote on and prioritize park improvements for the final plan.

#### Southwest Solid Waste Commission

The **Southwest Solid Waste Commission** met on Monday, November 24, 2025. Key discussion topics included the Southwest Minnesota Solid Waste Regional 10-Year Plan, regional highlights, and legislative updates.

The next regular meeting is scheduled for January 26, 2026.









#### TRANSPORTATION REPORT

**DECEMBER 2025** 

TRANSPORTATION COMMITTEE | ATPs | TRANSPORTATION PLANNING | ACTIVE TRANPORTATION & SRTS

Guards.

#### TRANSPORTATION ADVISORY COMMITTEE (TAC)

MnDOT is completing a statewide functional class road review. The SRDC TAC met on November 12, 2025, to discuss and provide recommendations on the proposed changes.

#### Areas Transportation Partnerships (ATP)

- ATP 7: Next meeting Friday, January 7, 2026. at 10:00 AM in Mankato
- ATP 8: Next meeting Friday, December **12, 2025**, at 10:00 AM in Willmar

#### **Transportation Planning Active Transportation Planning Grant:**

These grants assist communities in creating action plans to improve walking and bicycling infrastructure. Plans analyze existing conditions, engage the community, and identify policies and programs to enhance active transportation networks.

"An active transportation action plan can help your community become the best version of itself," said Will Wlizlo, MnDOT Active **Transportation Coordinator.** "Transportation networks that focus on walking and bicycling connect people with important places, improve health outcomes, reduce pollution, spur economic activity, and increase connections between neighbors."

Application solicitation closes January 2026.

Safe Routes to School Coalition – Marshall: Planner Webb is organizing a Safe Routes to School Coalition in Marshall, including partners: Marshall School District, SWHHS SHIP, and Lyon County 4-H. The Coalition received a \$1,500 grant from the Marshall Community **Foundation** and plans to apply for additional grants to support programming, education initiatives, and gear and supplies for Crossing

#### **Portable Counters Available:**

SRDC has portable counters available for communities planning MnDOT or other transportation projects. These counters provide data on trail usage, which can strengthen grant applications and planning efforts. For more information, contact Planner Chris Webb at chrisw@swrdc.org







#### **EXECUTIVE DIRECTOR'S REPORT**

**DECEMBER 2025** 

#### Southwest Regional Solid Waste Plan:

The Southwest Regional Solid Waste Plan is currently under review at the Minnesota Pollution Control Agency (MPCA). MPCA anticipates completing their review and comments in early December 2025. The plan is scheduled for final approval by the Solid Waste Commission at their January 2026 meeting.

#### **MADO Executive Directors Meeting:**

The MADO Executive Directors met in Mankato the first week of December, hosted by Region 9. Key updates include:

- Region 9 Executive Director Nicole

  Griensewic has resigned; Deputy Director Jessica Beyer is Acting Director until a successor is named.
- The meeting included a session with the MnDOT Commissioner to discuss increasing funding for RDC planning contracts.
  - Top legislative priorities for MADO include:
- **1.** Increasing the dollar amount of MnDOT planning contracts
- **2.** Pursuing planning dollars for RDCs, similar to what CEDA secured
- A follow-up with the **Minnesota Office of Long-Range Planning** was also conducted.
- Region 8 (SRDC) will host the next meeting.
- **Bob Voss**, Executive Director of East Central RDC in Mora, will retire **January 15, 2026**; their commission continues its search for a successor.

#### **MADO Training Series:**

The MADO training series has begun:

- Finance Training kicked off the series, followed by the first cohort of Leadership Training.
- Survey results showed strong success, with feedback suggesting the training could benefit

from being spread out over a longer period.

- SRDC staff participation: **Melissa and Jodi** attended Finance Training; **Jason and Robin** attended Leadership Training.
- MADO is planning a second Leadership cohort and pursuing additional writing training.
- The MADO All-Staff Retreat is scheduled for April 29 May 1, 2026, in St. Cloud, funded in part by the McKnight Foundation.

#### Association of Minnesota Counties (AMC) Annual Conference:

SRDC staff attended the AMC Annual Conference in Bloomington in mid-December 2025, assisting at the MADO booth in the Vendor Fair. AMC provides an opportunity for RDCs to meet county board members and build relationships that support regional projects.

#### Economic Impact Analysis – Geronimo Wind: Staff have begun work on an economic impact analysis for Geronimo Wind. Responsibilities include:

- Jason: primary analysis
- Robin: focus on CEDS and regional economic impact
- Jay: analysis of local tax impacts
  The project has a short turnaround time.

#### **Board Retreat – Spring 2026:**

Plans are underway to schedule the **Spring Board Retreat**, shifted from its typical Fall
timing due to this year's work schedule. Discussions will include possible dates, and the retreat
theme may reflect **SRDC history**, exploring how
the organization became involved in key areas
and why certain processes were established.
Thanks to **Commissioner Anderson** for inspiring
this focus.



# Calendar Year 2020

#### **BOARD & FULL COMMISSION**

Meeting Dates & Times



#### **FULL COMMISSION**

**Thursday, Jan. 8th, 2026** 3:30 p.m.

Slayton (4-H Building)

**Thursday, Mar. 12th, 2026** 3:30 p.m.

Slayton (4-H Building)

**Thursday, May 14th, 2026** 3:30 p.m. Nobles County

ANNUAL MEETING
Thursday, July 9th, 2026
4:00 p.m.
(Location TBD)

Thursday, Sept. 10th, 2026 3:30 p.m. Cottonwood County

Thursday, Nov. 12, 2026 3:30 p.m. Slayton (4-H Building)



**Thursday, February 12th, 2026** 3:30 p.m. SRDC Board Room

Thursday, April 9th, 2026 3:30 p.m. SRDC Board Room

**Thursday, June 11th, 2026** 3:30 p.m. SRDC Board Room

**NO MEETING IN AUGUST** 

Thursday, Oct 8th, 2026 3:30 p.m. SRDC Board Room

**Thursday, Dec. 10th, 2026** 3:30 p.m. SRDC Board Room



2401 Broadway Avenue, Suite 1 Slayton, MN 56172 www.swrdc.org